

**TOWN OF CHEBEAGUE ISLAND, MAINE
ANNUAL TOWN MEETING WARRANT**

TO: Kathleen Kuntz a resident of the Town of Chebeague Island, in the County of Cumberland and State of Maine,

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Chebeague Island in the County of Cumberland, State of Maine, qualified by law to vote in town affairs, to meet at Chebeague Island Recreation Center, 382 North Rd, Chebeague Island, Maine on **Saturday, the 11th day of June, 2022 at 9 o'clock in the morning, then and there to act upon Articles 1 and 4 through 62;**

And, to notify and warn said inhabitants to meet at the Chebeague Island Hall Community Center in said town on Tuesday, the 14th of June, 2022 at 8 o'clock in the morning, then and there to act on Article 2 and Article 3 as set out below, the polling hours are from 8:00 o'clock in the morning until 8 o'clock in the evening.

OPEN TOWN MEETING – JUNE 11, 2022 – 9:00 a.m.

Article 1: To choose a moderator by written ballot to preside at said meeting.

ELECTION VOTING ARTICLE: 2&3

VOTING – JUNE, 14 2022 - 8:00 a.m. to 8:00 p.m.

Article 2: To elect by secret ballot:

- A. Two (2) Selectmen for three (3)-year terms.
- B. Two (2) School Board members for three (3)-year terms.
- C. Two (2) School Board members for two (2)- year terms.
- D. One (1) School Board member for a one (1)-year term.

Article 3: To Vote by secret ballot:

Shall the town vote to require the Board of Selectmen to expend \$60,000 from the Capital Improvements (9195) Indian Point Retaining Wall account of which \$65,000 was approved and added to the previous balance of \$5,308 at the June 12,2021 Town Meeting for the repairs to the Indian Island Seawall. Expenditure is subject to a matching grant in the amount of \$60,000 and when received, Selectmen are required to accept and expend, which is necessary to keep the Indian Island Road passable; said repairs are described by G.E.I Consultants at the Selectmen's meeting April 6,2022. Work on the retaining wall to be done in 2022.

Article 3 was petitioned by the Voters of the Town of Chebeague Island and requested a secret ballot referendum vote to take place on Tuesday, June 14, 2022

Article 4: To see if the Town will approve opening the floor of this Town Meeting to all non-registered persons for the purpose of discussion only on each of the following articles of this Fiscal Year 2022-2023 Warrant.

Explanation: This article must be passed by a 2/3 majority of those present.

MUNICIPAL ORDINANCE ARTICLES

Article 5: Shall an ordinance entitled "2022 Amendments to the Solid Waste Facility Ordinance to Repeal and Replace the Existing Ordinance" be enacted?

Copies of the new proposed ordinance are available for review and inspection at the Town Office and will also be available at the Town Meeting.

EDUCATION BUDGET ARTICLES

AUTHORIZE EXPENDITURES IN EDUCATION COST CENTER CATEGORIES

- Article 6: Shall the Town authorize the School Committee to expend **\$495,990** for Regular Instruction?
- Article 7: Shall the Town authorize the School Committee to expend **\$176,651** for Special Education?
- Article 8: Shall the Town Authorize the School Committee to expend **\$0** for Other Instruction?
- Article 9: Shall the Town Authorize the School Committee to expend **\$22,570** for Student and Staff Support?
- Article 10: Shall the Town Authorize the School Committee to expend **\$115,310** for System Administration?
- Article 11: Shall the Town Authorize the School Committee to expend **\$60,610** for School Administration?
- Article 12: Shall the Town Authorize the School Committee to expend **\$114,643** for Transportation and Buses?
- Article 13: Shall the Town Authorize the School Committee to expend **\$59,611** for Facilities Maintenance?
- Article 14: Shall the Town Authorize the School Committee to expend **\$127,641** for Debt Service and Other Commitments?
- Article 15: Shall the Town Authorize the School Committee to expend **\$44,706** for All Other Expenditures?

RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

- Article 16: Shall the Town appropriate **\$652,936.66** for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and shall the Town raise

\$507,752.36 as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688?

Explanation: The Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Town must raise and assess in order to receive the full amount of state dollars.

Article 17: **(Written ballot required.)** Shall the Town raise and appropriate the sum of **\$531,854.34** in additional local funds, which exceeds the State's Essential Programs and Services allocation model by **\$497,148.34** as required to fund the budget recommended by the School Committee?

The School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model: EPS does not fully support all the necessary costs of a Pre-kindergarten to grade 12 education programs, such as (1) special education costs; (2) ferry transportation and bus costs; (3) staff benefits, including health insurance, FICA, Medicare, unemployment benefits, and workers compensation.

Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.

Article 18: SUMMARIZES THE PROPOSED SCHOOL BUDGET

Article 18: Shall the Town authorize the School Committee to expend **\$1,219,791** for the fiscal year beginning July 1, 2022 and ending June 30, 2023 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools?

Explanation: The School Committee has budgeted non-tax revenues to fund the FY22-23 school budget, including \$125,000 of School Undesignated Fund Balance, \$55,184.30 of General Purpose Aid.

AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS

Article 19: In addition to amounts approved in the preceding articles, shall the Town authorize the School Committee to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

MUNICIPAL BUDGET ARTICLES

Article 20: To see what sum the Town will vote to raise and appropriate for Administration and Board of Selectmen Accounts (1300).

The Board recommends: \$ **258,416**

Explanation: 1.36% (\$3,478) increase from FY22 budget. The increase is primarily due to adding more money to pay for an audit.

Article 21: To see what sum the Town will vote to raise and appropriate for the Assessor (1400).

The Board recommends: \$ **14,050**

Explanation: 6.04% (\$800) increase from FY22 budget. The increase is to cover the cost of mapping updates.

Article 22: To see what sum the Town will vote to raise and appropriate for Elections (1650).

The Board recommends: \$ **1,000**

Explanation: 0% (0) change from FY22 budget.

Article 23: To see what sum the Town will vote to raise and appropriate for Planning. (1700).

The Board recommends: \$ **6,500**

Explanation: 0% (0) change from FY22 budget.

Article 24: To see what sum the Town will vote to raise and appropriate for Legal Services (1900).

The Board recommends: **\$ 10,000**

Explanation: 0% (0) change from FY22 budget.

Article 25: To see what sum the Town will vote to raise and appropriate for Law Enforcement Services (2100).

The Board recommends: **\$ 53,000**

Explanation: 5.48% (\$2,752) increase from FY22 budget. This increase is due to increased costs associated with the Cumberland County Sheriff's Department Contract.

Article 26: To see what sum the Town will vote to raise and appropriate for the Fire and Rescue Department (2200).

The Board recommends: **\$ 143,943**

Explanation: 22.89% (\$26,808) increase from FY22 budget. The increase is primarily due to raising the on call pay for volunteers to \$25 per hour as well as increase to the Fire Department & EMPT Chief Stipend.

Article 27: To see what sum the Town will vote to raise and appropriate for Code Enforcement (2400).

The Board recommends: **\$ 28,080**

Explanation: 6.12% (\$1,620) increase from FY22 budget. The increase is from a salary increase. This is a first time increase since the current CEO was hired in 2018

Article 28: To see what sum the Town will vote to raise and appropriate for the Harbormaster and Shellfish Warden account (2500).

The Board recommends: **\$29,097**

Explanation: -.61% (\$-178) decrease from FY22 budget. The decrease is result of not funding equipment maintenance due to the fact that there currently is no Harbormaster boat.

Article 29: To see what sum the Town will vote to raise and appropriate for Animal Control (2600).

The Board recommends: **\$ 5,250**

Explanation: 0.00% (\$0) change from FY22 budget.

Article 30: To see what sum the Town will vote to raise and appropriate for Public Services (3100).

The Board recommends: **\$ 217,485**

Explanation: -1.92% (\$-4,265) decrease from FY22 budget. This decrease is due to small adjustments in items such as wages, road materials, culvert & drainage and street signs.

Article 31: To see what sum the Town will vote to raise and appropriate for Solid Waste (3200).

The Board recommends: **\$ 211,887**

Explanation: 8.12% (\$15,907) increase from FY22 budget. This is primarily due to bi-annual Landfill Monitoring Testing as well as increase in barging costs.

Article 32: To see what sum the Town will vote to raise and appropriate for Cousins Island Dock Reserve Fund (4400).

The Board recommends: **\$22,978**

Explanation: 4% (\$884) increase from FY22 budget per agreement with the Town of Yarmouth. This reserve fund is for the sole purpose of providing for the maintenance, capital repairs and eventual replacement of the Cousins Island Dock and/or the improvements to Wharf Road as described in the Agreement with Yarmouth.

Article 33: To see what sum the Town will raise and appropriate for Contributions (4600) and to authorize the Board of Selectmen to disburse the full amount.

Board of Selectmen recommends raising **\$150,341** and authorizing the Board of Selectmen to disburse the full amount according to this table:

Contribution Disbursement	Proposed 2-223 To be Raised	Notes
3150 Chebeague Island Library	25,000	Same as last year
3151 Chebeague Community Ctr.	34,500	Same as last year
3164 Visiting Nurse and Hospice	1,000	Same as last year
3166 Island Council	7,000	Same as last year
3167 Chebeague Recreation Center	59,500	\$3,000 increase from last year
3168 CRC – Kids Place	20,000	Same as last year
3169 Island Commons Res. Center	3,000	Double to cover unpaid 2021
3173 Medical-Lifeflight Foundation	\$341	New this year
TOTAL	150,341	

Explanation: 3.15% (\$4,591) increase from FY22 budget. If approved the Selectmen will disburse the appropriated funds to the appropriate entities.

Article 34: To see whether the Town will authorize the additional donation of municipal employee time and materials for the occasional snow plowing and sanding of the parking lots of the Chebeague Recreation Center and Chandler’s Wharf during significant winter weather events.

Explanation: These properties are not owned by the Town so it is unlawful to use public monies to support their operations without the express consent of the Town.

Article 35: To see what sum the Town will vote to raise and appropriate for General Assistance (5810).

The Board recommends: **\$500**

Explanation: No change from FY22 budget.

Article 36: To see what sum the Town will vote to raise and appropriate for Health Services (5910).

The Board recommends: **\$ 2,000**

Explanation: No change from FY22 budget. This is to pay the duly appointed Health Officer.

Article 37: To see what sum the Town will vote to raise and appropriate for the Cemetery (6200).

The Board recommends: **\$ 14,050**

Explanation: 0% (\$0) difference from FY22 budget.

Article 38: To see what sum the Town will vote to raise and appropriate for Debt Service (6900).

The Board recommends: **\$ 353,322**

Explanation: 3.62% (\$12,342) increase from FY22 budget. \$215,036 for the Maine Municipal Bond Bank (MMBB) debt from the secession payout to Town of Cumberland; \$116,818 for the MMBB debt from the School Construction Project; and \$20,667 for the MMBB debt from the plow truck that was purchased in 2021.

Article 39: To see what sum the Town will vote to raise and appropriate for Benefits & Insurance (7500).

The Board recommends: **\$ 208,735**

Explanation: 6.05% (\$11,823) increase from FY22 budget due primarily to an increase in health insurance and retirement contribution.

Article 40: To see what sum the Town will vote to raise and appropriate for Street Lights (8100).

The Board recommends: **\$ 8,400**

Explanation: 0% (\$0) difference from FY22 budget.

Article 41: To see what sum the Town will vote to raise, appropriate and authorize the Board of Selectmen to spend for unexpected expenses as they deem necessary from Contingency (8300).

The Board recommends: **\$ 14,000**

Explanation: -12.5% (\$-2,000) decrease from FY22 budget.

Article 42: To see what sum the Town will vote to raise and appropriate for the payment to the Town of Cumberland for 50% of Outer Islands Tax (8800).

The Board recommends: **\$ 48,045 (estimate)**

Explanation: As required in the law allowing Chebeague to secede from the Town of Cumberland, this article appropriates 50% of the property taxes committed by the Town of Chebeague Island from the Outer Islands.

Article 43: To see what sum the Town will vote to raise and appropriate for County Tax (8900).

The Board recommends: **\$ 171,517**

Explanation: 5.69% (\$9,234) increase from FY22 budget. Assessed to the municipality by Cumberland County.

Article 44: To see if the Town will authorize the Board of Selectmen, upon a majority vote of the Board of Selectmen, to exceed by no more than 10% annually, the amount authorized for each account approved in Article 20: through Article 43: above, so long as the overall amount spent for the sum total of those articles does not exceed the total appropriation approved for those articles.

Article 45: To see what sum the Town will raise and appropriate for Capital Improvements (9000).

Board of Selectmen recommends raising **\$480,600.**

Explanation: The table below shows the sum recommended by the Board of Selectmen for each capital account. The purpose of the capital account appropriations is to set aside funds for future infrastructure investment as well as vehicle and equipment expenditures. This reduces and avoids a large, one time, appropriation for major expenses in the future.

Capital Account	Approximate Current Balance	Proposed FY23 to be Raised	Estimated Balance
9010 Dredging	18,702	110,000	128,702
9012 Fire Ponds	4,821	0	4,821
9015 Stone Wharf Reserve	202,725	100,000	302,725
9016 Barge Ramps	10,348	0	10,348
9020 Floats & Ramps	27,629	0	27,629
9025 Fire Truck Reserve	54,752	20,000	74,752
9030 Facilities	15,677	10,000	25,677
9031 New Town Office	45,511	10,000	55,511
9032 Land Acquisition & Development	2,813	0	2,813
9033 Solar Array Purchase	45,132	17,500	62,632
9034 Broadband Reserve	50,043		50,043
9035 Vehicle Reserve	3,281	5,000	8,281
9040 Grant Matching Funds	27,766	0	27,766
9045 Revaluation Reserve	54,980	20,100	75,080
9050 Paving	185,246	125,000	310,246
9055 Public Works Equipment	20,409	50,000	70,409
9057 Recycling Compactors	5	1,000	1,005
9058 Easements & Drainage	71,827	10,000	81,827
9059 Cemetery Capital Reserve	6,739	0	6,739
9060 Harbormaster Vessel	6,507	0	6,507
9070 Coastal Access Fund	10,832	2,000	12,832
9192 Rescue Vehicles & Equipment	96	0	96
9195 Indian Point Retaining Wall	70,341	0	70,341
TOTAL	1,387,778	480,600	1,868,378

The total current balance of reserve accounts is available to the Board of Selectmen for the purpose defined for each account. This balance reflects the current balances at April 30, 2022

MUNICIPAL REVENUE BUDGET

Article 46: To see if the Town will authorize the Board of Selectmen to appropriate all funds raised for the overlay to fund any tax abatements and interest for fiscal year 2022-2023.

Explanation: This article allows the use of funds from the overlay (calculated by the Assessor when the mil rate is set) to be used for any abatements (including any interest).

Article 47: To see what sum the Town will authorize the Board of Selectmen to appropriate from the unassigned fund balance (surplus) to reduce the tax burden for fiscal year 2022-2023.

Board of Selectmen recommends: **\$ 175,000**

Explanation: A transfer from Unassigned Fund Balance is made to manage the fund balance and help lower the tax rate. The estimated unassigned fund balance at 06/30/2021 is \$564,681. This is approximately 21% of the current FY21 operating budget and is higher than the allowable limits (8%-15%) based on the Board of Selectmen Unassigned Fund Balance Policy. In accordance with the policy, we are using \$175,000 toward the FY23 budget in an effort to reduce taxation.

Article 48: To see what sum the Town will vote to take from receipts, sources and designations, to apply against fiscal year 2022-2023 appropriations, and to accept and appropriate any such funds from the State of Maine and the US Government as provided by the State Legislature or Federal Government for the fiscal year 2022-2023.

Board of Selectmen recommend: **\$ 231,566.**

Explanation: The total revenues from receipts, sources and designations includes \$231,566 from the following table:

Article 49: (Written ballot required by statute): To see if the Town would vote to increase the property tax levy limit established for the Town of Chebeague Island by State law if the municipal budget approved under the preceding articles will result in a tax commitment that is greater than the property tax levy limit.

OTHER MUNICIPAL ARTICLES

Article 50: To see if the Town will vote to authorize the Select Board to enter into a Construction Agreement with Axiom Technologies, LLC for the purpose of construction of a fiber optic system to provide high-speed internet service to the Town, with said system to be owned by the Town, and to appropriate the required funds from the proceeds of the bond authorized by the Town Meeting on December 4, 2021.

Explanation: This construction agreement needs to be approved and voted on in order to proceed with the project. On December 4, 2021 the Town authorized the issuance of up to \$975,000 in general obligation bonds or notes of the Town for the purpose of financing the Town's share of the costs of developing and building a town owned fiber optic broadband network capable of delivering internet access to all residences and businesses in the town, designed, implemented, operated, and maintained by Axiom Technologies. In the spring of 2022, the town was approved for an \$800,000 grant.

(A copy of the proposed Construction Agreement is available at the Town Office and will be available at the Town Meeting).

Article 51: To see if the Town will vote to authorize the Select Board to enter into Franchise Agreement with Axiom Technologies, LLC for the purpose of maintaining and operating the fiber optic system for high-speed internet services.

Explanation: If article 51 fails, this article should be postponed indefinitely since a condition of the Franchise Agreement is the execution of the Construction Agreement

(A copy of the proposed Franchise Agreement is available at the Town Office and will be available at the Town Meeting).

Article 52: To see if the Town will designate three (3) Town owned parcels of land, at the intersection of Roy Hill Road and North Road as shown on Town Assessor's map I03-133, I03-134, I03-135, for future affordable housing project.

Explanation: The Chebeague Island Community Association (CICA) with Enterprise for Chebeague Housing Option (ECHO)'s collaboration, will design a single home proposal for the parcels, with support and funding from, among other resources, such as Maine Housing, Habitat for Humanity, and/or The Genesis Fund, and the greater Chebeague Community. The detailed funding, construction, and overall project proposal will be presented to a subsequent Town Meeting for final approval. After the plan is created and approved by Town Meeting, these parcels would be deeded to CICA or another housing group which developed the plan, and would eventually be deeded to the purchaser of the house, in adherence to affordable housing guidelines with the agency(s) involved.

Article 53: To see if the Town will authorize the Board of Selectmen to negotiate and enter into leases for vehicles for Town use, and to appropriate funds from the Vehicle Reserve Capital Account to pay the annual costs of such leases.

Article 54: To see if the Town will authorize the Board of Selectmen to apply for and accept funding from the American Rescue Plan Act (ARPA), on behalf of the Town for municipal purposes, including, when necessary, the authority to sign grant contracts, documents and/or other paperwork and accept the conditions that accompany grant funds, and to appropriate and expend such funds for authorized purposes, as the Board of Selectmen deem in the best interest of the Town during the upcoming fiscal year.

Board of Selectmen estimate the Town will receive **\$19,000**

Article 55: To see if the Town will authorize the Board of Selectmen to submit grant proposals to other governmental entities or private, non-profit foundations for funding of general administration or project-specific expenditures, on behalf of the Town for municipal purposes, including when necessary, the authority to sign grant contracts, documents and/or other paperwork and accept the conditions that accompany grant funds, and to appropriate and expend grant funds for their authorized purposes, as the Board of Selectmen deems in the best interests of the Town during the upcoming fiscal year.

Article 56: To see if the Town will vote to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A § 2953.

Article 57: To see if the Town will vote to set the date(s) that fiscal year 2022-2023 Real Estate Taxes are due as September 30, 2022 and March 31, 2023 and to charge interest at the rate of 4.0% per annum for fiscal year 2022-2023 Real Estate Property taxes paid after those dates.

Article 58: To see if the Town will vote to set the interest rates to be paid by the town on abated and overpaid taxes pursuant to 36 M.R.S.A. § 506-A at 1.0%.

Explanation: This rate must be equal to or no more than 4 percentage points lower than the rate set in the previous article.

Article 59: To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed, with no interest to be paid on same, pursuant to 36 M.R.S.A § 506.

Explanation: This article is necessary to ensure that the bonds covering the treasurer and tax collector will apply to any property tax accepted by them which has not yet been legally committed by the assessor to the collector.

Article 60: To see if the town will vote to authorize the Board of Selectmen to dispose of town-owned assets (excluding land) with a value of \$10,000 or less, under such terms and conditions as they deem advisable.

Explanation: This article avoids the necessity of calling a special town meeting every time the town has personal property of little value that the Board of Selectmen wish to sell or otherwise dispose of.

Article 61: To see if the Town will conduct a candidates' forum here and now to allow the voters to hear statements from candidates (if they wish to make a

statement) for the office of selectmen and school committee (candidates whose names appear on the ballot as well as those interested in being write-in candidates). Each statement is limited to 3 minutes.


Explanation: The Town adopted the secret ballot election and voting method on November 19, 2011. This means that the election of both selectmen and school committee members, shall be conducted by secret ballot at the voting polls on June 14, 2022, rather than during the open town meeting. Although any party interested in being elected may speak, no nominations are accepted as part of this forum. In order for a candidate's name to appear on the ballot he or she must have filed nomination papers in accordance with 30-A M.R.S.A. § 2528.


Article 62: To adjourn the Annual Town Meeting until June 14, 2022 8:00 AM so that secret ballot votes for local elections (Article 2, Article 3) may be held at the Chebeague Island Hall Community Center, 247 South Road, and then after the closing of the poll at 8:00 PM and the announcement of the results by the moderator, to adjourn the Town Meeting.

Given unto our hands this 1st day of June, 2022, at Chebeague Island, Maine


Donna Miller-Damon, Chair


Jennifer Belesca

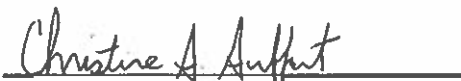

John Corson, Jr.


Mark Dyer


Jean-Louis Beaupré

Chebeague Island Board of Selectmen

A True Copy, ATTEST


Christine Auffant, Town Clerk
Town of Chebeague Island, Maine

