

AD HOC BUILDING FACILITY COMMITTEE

PURPOSE: To evaluate the current municipal spaces assigned to Administration and Emergency Services and make recommendations re: short term (less than 5 years) and long- term for the next 10- 25 years of Administration, EMS, and Public Safety as how to meet the Town's needs and State requirements.

MEMBERSHIP: Town administrator, 1 office staff, 2 EMS members, 3 members of the public at large, no more than 2 Selectmen (Non- voting) A quorum will be the majority of the voting members.

TASKS:

1. Meetings to solicit public input will be held throughout the process
2. Conduct a comprehensive needs assessment and present it to the Board of Selectmen by March 1, 2022
3. Make a recommendation to the Board of Selectmen regarding a process to determine the elements of a plan to meet the Community's short-term and long term needs.
4. Determine the short and long term needs vs. wants with public input
5. Prepare a plan to meet those needs with input from the public and Board of Selectmen
6. Estimate the cost of the plan/s
7. Present a report to the Board of Selectmen outlining the needs, ways those needs will be met, and associated costs.