



# Town of Chebeague Island

**To:** Chair of the Select Board, Robert Earnest  
**From:** Viktoria G. Wood, Town Administrator  
**Date:** September 27, 2024  
**RE:** Town Administrator Report

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**Committee Members Needed-** Finance Committee information has been added to the town site and now we have 2 members. We need more for the finance committee as well as others. BOAA needs 2 volunteers. The transfer station needs 2 as well. Anyone interested in volunteering on a board, please let me or the office staff know.

**Brush Dump -**Affordable Well Drilling has been here chipping the oversized brush pile. We have had the brush dump closed for the week. It will need to remain closed for a bit longer due to how much time it is taking to mulch the material. I have been told that other things that do not belong in the brush dump have been found in the piles. I went to look for myself on Friday and was disappointed to have seen rope, beer cans, coffee cups, plastic and large trash bags in the piles. My recommendation is that the brush dump remain closed and is only accessible during regular transfer station hours. I do understand that this can make it difficult for some who have been accessing it at their convenience. This is a high cost to the taxpayers and a free service to those that use it. It has been discussed for years and no change has been made. Clearly some are not being mindful of what they dump in these areas so it may be time to regulate it.

**Transfer Station Compactors-** Several weeks ago it was brought to the board's attention that I would be coming to the board for a recommendation to get all the compactors serviced. The compactors have not had routine service but it's something that was discussed in the past. Jeff Wescott has made the arrangements to get them serviced and agreed to handle all the logistics. With the board's support, we would like to proceed.

*Suggested Motion: Authorize the Town Administrator to spend up to \$4,700 from Reserve Account Recycling Compactor 9057 to cover the costs of compactor maintenance.*

Once the service is complete, we will work to create an alternate schedule for the service so it's less of a burden on the taxpayers, but the maintenance is being done.

**FEMA Update-** I have met with the new representative over zoom, and she was able to move us along without needing to come to the island for a visit. She is wonderful and comes with over 20 years of experience doing this exact work. We were able to go over all the damages and she has sent all of it to Consolidated Resources Center (CRC) where the projects scope and costs can be developed. She understood that Chebeague is a small town

and it's a daunting task to figure out how to prioritize and tackle all these projects. Once this is completed, there will be a better understanding of the costs for these projects. I expect to hear from her soon, if not before the meeting. She is going to help with Mitigation measures. In the brief time I interacted with her, I was reassured. She apologized for the delay. I also was able to hear back from MEMA and it was suggested waiting to get the cost estimates back and meet with FEMA and MEMA at that point. While the delay has been frustrating, I think that this is putting us on the right path for discussion around South Shore Drive as well as the other locations.

Respectfully submitted,

Viktorija Wood

Atlantic Recycling Equipment, LLC  
 Refuse Equipment Sales and Service  
 13 JESSIE DOE RD  
 ROLLINSFORD, NH 03869  
 Phone: 603-749-2414 Fax: 603-749-2421  
 WWW.ATLANTICRECYCLINGEQUIPMENT.COM

**Quotation**  
 Date: Jul 9, 2024  
 File Number: 1758  
 Quote Valid until: Aug 9, 2024  
 Prepared by:

<b>Submitted To</b>	<b>Project</b>
<b>Address:</b> 192 North Road, Chebeague Island, ME, 04017	<b>Re:</b> PM Service on (4) four compactors <b>Property:</b> Chebeague Island Transfer Station <b>Address:</b> 192 N Rd, Chebeague Island, ME, 04017
<b>Notes:</b>	

**SPECIFIC INCLUSIONS**

**Default Section** \$4,681.87

PM-Atlantic will complete the PM inspection on the (4) four compactors for the Town of Chebeague Island ME . The Structure of the compactors will be inspected for any issues, The Electrical & Hydraulic Systems will be inspected, all hydraulic hoses & fittings and Cylinders will be inspected for any leaks or cracks, Bolts will be checked for alignment and tightness, Pin that attaches the cylinder to the platen will be inspected and make sure there are no cracks in the mounting collar. All Safety Devices will be tested for proper operation, any issues or defect found on any safety device will be repaired or the compactor and/or baler will be shut down until repairs can be made. Pressure will be tested to verify they are at factory settings. Atlantic will do oil and filter change. A detailed written report will be emailed for their records

Complete oil and filter change  
 All safety issues found needing repair will be completed if possible at extra charge or machine will need to be locked out until repaired.  
 Chebeague Island will be notified of any major issues found before work will be done on those issues.

<b>Material Description</b>	<b>Qty</b>	<b>Unit Price</b>	<b>Subtotal</b>
AW46 Hydraulic Oil	125	\$13.98	\$1,747.50
Filter, Hydraulic, 10 Micron, 1-1/2" NPT, 5OD x 6.872", Spin-On (P550388)	4	\$89.38	\$357.52
Shop Supplies	1	\$130.50	\$130.50
Fuel Surcharge	114	\$0.40	\$45.60
Ferry Charges for round trip	1	\$812.00	\$812.00
		<b>Material Total</b>	<b>\$3,093.12</b>
<b>Labor</b>	<b>Qty</b>	<b>Rate</b>	<b>Subtotal</b>
Travel/Labor PM Service	10.25	\$155.00	\$1,588.75
		<b>Labor Total</b>	<b>\$1,588.75</b>

<b>Section Subtotal</b>	<b>\$4,681.87</b>
<b>Subtotal</b>	<b>\$4,681.87</b>

<b>Taxable Subtotal</b>	<b>\$2,235.52</b>
<b>Tax Amount</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$4,681.87</b>

**THESE PRICES DO NOT INCLUDE ANY APPLICABLE TAXES. Total..... \$4,681.87**

**Payment Terms: 30 DAYS**

**Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge to this quotation. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry all necessary insurance coverage. Our employees are fully covered by workers compensation insurance.**

**PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.**

**Acceptance:**

The above quoted pricing, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the job.

Authorized

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please email signed quote to [admin@arenh.com](mailto:admin@arenh.com) or fax to 603-749-2421

**THANK YOU FOR YOUR BUSINESS**



## Town of Chebeague Island

### MEMO

**To: Selectboard Chair, Robert Earnest**

**From: Viktoria Wood, Treasurer**

**Date: September 27, 2024**

**RE: Treasurer's Report**

Bank Account Reconciliations:

As of September 27, 2024, the bank reconciliation is complete through July 2024. In his first week of the job, Andrew was able to complete the July bank reconciliation. By the next meeting, you will have the August reconciliation as well. At the end of July, the Machias Savings Bank checking balance was \$1,504,517.69. The reserve account balance was \$1,750,535.41. Transfers to reserve accounts from the school took place in August, so that will be reflected at the next reconciliation. Transfers from the town meeting vote to reserve accounts will take place in the October reconciliation. The reason for this is I waited for the property tax payments to come in before transferring over \$500,000 out of the checking account.

For revenue, the excise tax was high for the month of August, bringing in \$15,000. Collection of solid waste fees has increased, collecting over \$8,000 in the month of August. With the first few months of the budget year, there are no concerns. There is some over expenditure in Fire Department. On September 26<sup>th</sup>, I met with the Chief to discuss, and we resolved some of the costs.

Respectfully submitted,

Viktoria Wood



**Exp / Rev Summary Report**  
ALL Departments  
August

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>1300 Admn/Select</b>					
<b>REVENUES</b>					
302 AGENT FEE	5,000.00	675.00	1,498.00	3,502.00	29.96
303 EXCISE TAX	122,000.00	15,090.93	30,008.19	91,991.81	24.60
304 BOAT EXCISE	8,000.00	244.20	1,158.40	6,841.60	14.48
305 INT & PEN	4,500.00	1,073.69	1,238.52	3,261.48	27.52
307 LIEN COST	0.00	76.65	76.65	-76.65	0.00
308 ABATEMENTS	0.00	-420.75	-420.75	420.75	0.00
311 HUNT&FISH	0.00	10.00	40.00	-40.00	0.00
312 MARRIAGE LIC	0.00	49.00	49.00	-49.00	0.00
314 DEATH CERT	0.00	0.00	18.60	-18.60	0.00
315 CLERK LIC	0.00	4.00	6.00	-6.00	0.00
316 SHELLFSH LIC	1,500.00	20.00	410.00	1,090.00	27.33
326 TAX COMMIT	3,528,848.00	3,538,166.30	3,538,166.30	-9,318.30	100.26
327 HOMEST REIMB	0.00	1,268.50	0.00	0.00	0.00
328 VETERAN EXEM	0.00	0.00	0.00	0.00	0.00
331 REV SHARING	41,255.00	4,017.96	8,141.49	33,113.51	19.73
351 POLICE FINES	0.00	60.00	130.00	-130.00	0.00
364 GROWTH PERM	0.00	200.00	200.00	-200.00	0.00
366 BLDG PERMITS	15,000.00	1,291.90	4,001.80	10,998.20	26.68
367 ELEC PERMITS	1,500.00	260.00	260.00	1,240.00	17.33
368 PLUMB PRMITS	2,500.00	0.00	0.00	2,500.00	0.00
369 OTHER PERMIT	500.00	250.00	250.00	250.00	50.00
378 EDUC-AID	67,428.00	0.00	11,237.92	56,190.08	16.67
379 INT INCOME	5,000.00	0.00	5,683.62	-683.62	113.67
390 MISC REVENUE	0.00	0.00	0.00	0.00	0.00
395 UF TRANSFER	250,000.00	0.00	0.00	250,000.00	0.00
401 DOG REVENUE	0.00	0.00	28.00	-28.00	0.00
403 MOORING FEES	7,200.00	1,800.00	4,200.00	3,000.00	58.33
411 DOT REV URIP	14,880.00	0.00	0.00	14,880.00	0.00
418 CI S/WASTE	30,000.00	8,241.17	14,037.17	15,962.83	46.79
500 RENT MOORING	500.00	150.00	400.00	100.00	80.00
501 ST/WHF PMT	8,600.00	125.00	525.00	8,075.00	6.10
502 TRANS TIEFEE	2,500.00	670.00	2,822.81	-322.81	112.91
512 Copy Fee Rev	0.00	60.00	70.00	-70.00	0.00
Revenue Total	4,116,711.00	3,573,383.55	3,624,236.72	492,474.28	88.04
<b>EXPENSES</b>					
1000 Wages - F/T	233,626.00	7,414.50	22,378.67	211,247.33	9.58
1010 Wages - P/T	3,120.00	1,305.00	2,872.50	247.50	92.07
1110 Elected Off.	6,000.00	1,800.00	0.00	6,000.00	0.00
1300 Bank Fees	300.00	0.00	0.00	300.00	0.00
2010 Gasoline	1,000.00	0.00	0.00	1,000.00	0.00
2030 Telephone	3,400.00	348.40	701.24	2,698.76	20.62
2041 Technology	33,000.00	840.86	840.86	32,159.14	2.55
3010 Advertising	900.00	0.00	0.00	900.00	0.00
3140 Member Dues	3,700.00	0.00	750.00	2,950.00	20.27
3160 Misc. Exp.	450.00	0.00	0.00	450.00	0.00
3202 Janitorial	250.00	145.92	145.92	104.08	58.37
3210 Postage	2,000.00	3.40	3.40	1,996.60	0.17
3220 Printing	1,800.00	555.00	555.00	1,245.00	30.83
3250 Reg of Deeds	250.00	0.00	0.00	250.00	0.00
3300 Office Supp.	4,000.00	165.57	232.33	3,767.67	5.81
3335 Travel	3,000.00	375.26	375.26	2,624.74	12.51
3405 Hall Rental	4,000.00	0.00	0.00	4,000.00	0.00
4000 Bldg Maint	1,500.00	0.00	0.00	1,500.00	0.00

**Exp / Rev Summary Report**  
ALL Departments  
August

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>1300 Admn/Select CONT'D</b>					
4010 Equip Rental	1,000.00	0.00	0.00	1,000.00	0.00
5000 Contr. Svcs	15,000.00	190.43	374.04	14,625.96	2.49
5010 Auditing	17,250.00	2,900.00	6,300.00	10,950.00	36.52
5240 Training	1,500.00	326.25	466.25	1,033.75	31.08
Expense Total	337,046.00	16,370.59	35,995.47	301,050.53	10.68
<b>Net Profit / (Loss)</b>	<b>3,779,665.00</b>	<b>3,557,012.96</b>	<b>3,588,241.25</b>	<b>(191,423.75)</b>	
<b>1400 Assessor</b>					
EXPENSES					
3250 Reg of Deeds	250.00	37.00	37.00	213.00	14.80
3390 Assess Maps	1,800.00	0.00	0.00	1,800.00	0.00
5000 Contr. Svcs	12,600.00	1,000.00	2,000.00	10,600.00	15.87
Expense Total	14,650.00	1,037.00	2,037.00	12,613.00	13.90
<b>Net Profit / (Loss)</b>	<b>(14,650.00)</b>	<b>(1,037.00)</b>	<b>(2,037.00)</b>	<b>12,613.00</b>	
<b>1650 Elect/Bd Reg</b>					
EXPENSES					
1010 Wages - P/T	1,000.00	0.00	84.00	916.00	8.40
Expense Total	1,000.00	0.00	84.00	916.00	8.40
<b>Net Profit / (Loss)</b>	<b>(1,000.00)</b>	<b>0.00</b>	<b>(84.00)</b>	<b>916.00</b>	
<b>1700 Planning</b>					
EXPENSES					
1070 G.I.S.	550.00	700.00	700.00	-150.00	127.27
3010 Advertising	200.00	0.00	0.00	200.00	0.00
3210 Postage	100.00	0.00	0.00	100.00	0.00
3240 Publications	50.00	0.00	0.00	50.00	0.00
5090 Cont. Serv.	3,000.00	0.00	0.00	3,000.00	0.00
5240 Training	175.00	0.00	0.00	175.00	0.00
Expense Total	4,075.00	700.00	700.00	3,375.00	17.18
<b>Net Profit / (Loss)</b>	<b>(4,075.00)</b>	<b>(700.00)</b>	<b>(700.00)</b>	<b>3,375.00</b>	
<b>1900 Legal Svcs</b>					
EXPENSES					
5540 Gen. Admin.	23,000.00	0.00	0.00	23,000.00	0.00
Expense Total	23,000.00	0.00	0.00	23,000.00	0.00
<b>Net Profit / (Loss)</b>	<b>(23,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>23,000.00</b>	
<b>2100 Law Enf Svcs</b>					
EXPENSES					
1000 Wages - F/T	0.00	0.00	33,046.40	-33,046.40	0.00
1010 Wages - P/T	8,910.00	535.50	1,092.42	7,817.58	12.26
2010 Gasoline	1,400.00	291.83	291.83	1,108.17	20.85
3335 Travel	1,300.00	0.00	0.00	1,300.00	0.00
5000 Contr. Svcs	41,800.00	33,046.40	33,046.40	8,753.60	79.06
Expense Total	53,410.00	33,873.73	67,477.05	-14,067.05	126.34
<b>Net Profit / (Loss)</b>	<b>(53,410.00)</b>	<b>(33,873.73)</b>	<b>(67,477.05)</b>	<b>(14,067.05)</b>	

**Exp / Rev Summary Report**  
ALL Departments  
August

Account	Budget	Current Month	Year To Date	Balance	Percent
2200 Fire Rescue CONT'D					
2200 Fire Rescue					
<b>EXPENSES</b>					
1010 Wages - P/T	52,750.00	434.54	879.30	51,870.70	1.67
1135 Stipend	21,300.00	0.00	0.00	21,300.00	0.00
2000 Electricity	3,000.00	0.00	32.20	2,967.80	1.07
2010 Gasoline	750.00	0.00	0.00	750.00	0.00
2020 Heating Fuel	5,500.00	0.00	0.00	5,500.00	0.00
2030 Telephone	3,000.00	388.58	755.49	2,244.51	25.18
2041 Technology	2,610.00	0.00	0.00	2,610.00	0.00
2080 Diesel	550.00	0.00	0.00	550.00	0.00
3040 Equip Maint	18,600.00	3,768.03	20,241.12	-1,641.12	108.82
3140 Member Dues	2,470.00	0.00	0.00	2,470.00	0.00
3200 F/R Supplies	6,000.00	225.97	892.27	5,107.73	14.87
3202 Janitorial	65.00	0.00	0.00	65.00	0.00
3335 Travel	3,000.00	30.00	30.00	2,970.00	1.00
3350 Uniforms	250.00	0.00	0.00	250.00	0.00
4000 Bldg Maint	4,000.00	135.00	270.00	3,730.00	6.75
5000 Contr. Svcs	13,200.00	3,035.33	3,035.33	10,164.67	22.99
5240 Training	7,000.00	0.00	0.00	7,000.00	0.00
6110 Radio/Tele	7,500.00	0.00	0.00	7,500.00	0.00
6230 Apparel/Gear	1,500.00	0.00	0.00	1,500.00	0.00
Expense Total	153,045.00	8,017.45	26,135.71	126,909.29	17.08
<b>Net Profit / (Loss)</b>	<b>(153,045.00)</b>	<b>(8,017.45)</b>	<b>(26,135.71)</b>	<b>126,909.29</b>	

2400 Code Enf.

<b>EXPENSES</b>					
1010 Wages - P/T	50,000.00	3,371.88	7,296.88	42,703.12	14.59
2030 Telephone	900.00	0.00	0.00	900.00	0.00
2041 Technology	5,000.00	0.00	0.00	5,000.00	0.00
3140 Member Dues	100.00	0.00	0.00	100.00	0.00
3240 Publications	1,500.00	0.00	0.00	1,500.00	0.00
5240 Training	250.00	0.00	0.00	250.00	0.00
Expense Total	57,750.00	3,371.88	7,296.88	50,453.12	12.64
<b>Net Profit / (Loss)</b>	<b>(57,750.00)</b>	<b>(3,371.88)</b>	<b>(7,296.88)</b>	<b>50,453.12</b>	

2500 Harbor Shell

<b>EXPENSES</b>					
1010 Wages - P/T	28,416.00	3,136.32	7,009.20	21,406.80	24.67
2010 Gasoline	600.00	0.00	0.00	600.00	0.00
2030 Telephone	300.00	25.00	50.00	250.00	16.67
2041 Technology	1,085.00	0.00	0.00	1,085.00	0.00
3120 Marine Supp	500.00	15.88	15.88	484.12	3.18
3140 Member Dues	150.00	0.00	0.00	150.00	0.00
3350 Uniforms	150.00	0.00	0.00	150.00	0.00
5240 Training	750.00	0.00	0.00	750.00	0.00
Expense Total	31,951.00	3,177.20	7,075.08	24,875.92	22.14
<b>Net Profit / (Loss)</b>	<b>(31,951.00)</b>	<b>(3,177.20)</b>	<b>(7,075.08)</b>	<b>24,875.92</b>	

2600 Animal Cont.

**EXPENSES**

**Exp / Rev Summary Report**  
ALL Departments  
August

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>2600 Animal Cont. CONT'D</b>					
1010 Wages - P/T	3,200.00	0.00	0.00	3,200.00	0.00
2030 Telephone	300.00	25.00	50.00	250.00	16.67
3160 Misc. Exp.	100.00	0.00	0.00	100.00	0.00
3290 Shelter	500.00	0.00	145.53	354.47	29.11
3350 Uniforms	150.00	0.00	0.00	150.00	0.00
5240 Training	600.00	0.00	0.00	600.00	0.00
Expense Total	4,850.00	25.00	195.53	4,654.47	4.03
<b>Net Profit / (Loss)</b>	<b>(4,850.00)</b>	<b>(25.00)</b>	<b>(195.53)</b>	<b>4,654.47</b>	

**3100 Public Svcs**

**EXPENSES**

1000 Wages - F/T	97,470.00	11,004.11	16,922.31	80,547.69	17.36
1010 Wages - P/T	3,500.00	237.50	516.61	2,983.39	14.76
1020 Overtime	5,000.00	0.00	0.00	5,000.00	0.00
2000 Electricity	2,000.00	40.34	40.34	1,959.66	2.02
2010 Gasoline	3,000.00	209.33	209.33	2,790.67	6.98
2020 Heating Fuel	3,200.00	0.00	0.00	3,200.00	0.00
2030 Telephone	1,000.00	91.37	182.42	817.58	18.24
2041 Technology	610.00	0.00	0.00	610.00	0.00
2080 Diesel	8,000.00	-250.92	-250.92	8,250.92	-3.14
3040 Equip Maint	17,000.00	0.00	28.14	16,971.86	0.17
3120 Marine Supp	3,000.00	0.00	0.00	3,000.00	0.00
3202 Janitorial	100.00	0.00	0.00	100.00	0.00
3300 Office Supp.	200.00	0.00	0.00	200.00	0.00
3335 Travel	2,800.00	173.90	173.90	2,626.10	6.21
3350 Uniforms	800.00	0.00	0.00	800.00	0.00
4000 Bldg Maint	2,000.00	0.00	0.00	2,000.00	0.00
4010 Equip Rental	0.00	4,103.10	4,103.10	-4,103.10	0.00
4600 Cold Patch	2,500.00	0.00	0.00	2,500.00	0.00
4605 Culv/Drain	1,000.00	0.00	0.00	1,000.00	0.00
4630 Road Matls	12,000.00	0.00	0.00	12,000.00	0.00
4640 Sand & Salt	8,000.00	0.00	0.00	8,000.00	0.00
4645 Street Signs	500.00	0.00	0.00	500.00	0.00
5000 Contr. Svcs	3,000.00	213.00	438.00	2,562.00	14.60
5020 Barging	16,000.00	750.00	750.00	15,250.00	4.69
5230 Pave Marking	100.00	0.00	0.00	100.00	0.00
5240 Training	500.00	0.00	0.00	500.00	0.00
6010 Tools	1,500.00	0.00	0.00	1,500.00	0.00
6120 Safety Equip	500.00	0.00	915.52	-415.52	183.10
Expense Total	195,280.00	16,571.73	24,028.75	171,251.25	12.30
<b>Net Profit / (Loss)</b>	<b>(195,280.00)</b>	<b>(16,571.73)</b>	<b>(24,028.75)</b>	<b>171,251.25</b>	

**3200 Solid Waste**

**EXPENSES**

1010 Wages - P/T	45,000.00	3,112.30	6,088.93	38,911.07	13.53
2000 Electricity	1,100.00	40.34	40.34	1,059.66	3.67
2030 Telephone	940.00	66.37	132.42	807.58	14.09
3040 Equip Maint	2,000.00	0.00	0.00	2,000.00	0.00
3202 Janitorial	400.00	0.00	0.00	400.00	0.00
3350 Uniforms	250.00	0.00	0.00	250.00	0.00
4000 Bldg Maint	750.00	139.32	139.32	610.68	18.58

**Exp / Rev Summary Report**  
ALL Departments  
August

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>3200 Solid Waste CONT'D</b>					
4655 Chipping Bru	22,582.00	0.00	0.00	22,582.00	0.00
5020 Barging	52,000.00	0.00	1,635.00	50,365.00	3.14
5110 Hauling	95,000.00	8,321.01	8,937.51	86,062.49	9.41
5120 Landfill Mon	11,280.00	0.00	379.00	10,901.00	3.36
5130 Haz Waste	6,000.00	1,330.00	4,156.78	1,843.22	69.28
5240 Training	1,000.00	0.00	115.00	885.00	11.50
5251 Sanitation	3,500.00	0.00	0.00	3,500.00	0.00
Expense Total	241,802.00	13,009.34	21,624.30	220,177.70	8.94
<b>Net Profit / (Loss)</b>	<b>(241,802.00)</b>	<b>(13,009.34)</b>	<b>(21,624.30)</b>	<b>220,177.70</b>	
<b>4400 Misc-MainInd</b>					
EXPENSES					
9110 ..	24,853.00	0.00	0.00	24,853.00	0.00
Expense Total	24,853.00	0.00	0.00	24,853.00	0.00
<b>Net Profit / (Loss)</b>	<b>(24,853.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>24,853.00</b>	
<b>4600 Contribution</b>					
EXPENSES					
3150 Library	25,000.00	0.00	0.00	25,000.00	0.00
3151 Comm Center	37,200.00	0.00	0.00	37,200.00	0.00
3164 VNA	1,646.00	0.00	0.00	1,646.00	0.00
3166 Isl. Council	7,000.00	0.00	0.00	7,000.00	0.00
3167 Recreation	59,500.00	0.00	0.00	59,500.00	0.00
3168 CRC-Kids Pla	30,000.00	0.00	0.00	30,000.00	0.00
3169 Island Comm	10,000.00	0.00	0.00	10,000.00	0.00
Expense Total	170,346.00	0.00	0.00	170,346.00	0.00
<b>Net Profit / (Loss)</b>	<b>(170,346.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>170,346.00</b>	
<b>5810 Genl Assista</b>					
EXPENSES					
3160 Misc. Exp.	500.00	0.00	0.00	500.00	0.00
Expense Total	500.00	0.00	0.00	500.00	0.00
<b>Net Profit / (Loss)</b>	<b>(500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	
<b>5910 Health Svcs</b>					
EXPENSES					
1010 Wages - P/T	2,000.00	0.00	0.00	2,000.00	0.00
Expense Total	2,000.00	0.00	0.00	2,000.00	0.00
<b>Net Profit / (Loss)</b>	<b>(2,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	
<b>6200 Cemetery</b>					
EXPENSES					
1010 Wages - P/T	6,350.00	950.00	2,100.00	4,250.00	33.07
2010 Gasoline	250.00	53.16	53.16	196.84	21.26
3040 Equip Maint	500.00	0.00	0.00	500.00	0.00
3140 Member Dues	50.00	0.00	0.00	50.00	0.00
3163 Cemetery Gen	600.00	0.00	0.00	600.00	0.00
5000 Contr. Svcs	6,000.00	0.00	0.00	6,000.00	0.00

# Exp / Rev Summary Report

ALL Departments

August

Account	Budget	Current Month	Year To Date	Balance	Percent
6200 Cemetery CONT'D					
5240 Training	150.00	0.00	0.00	150.00	0.00
Expense Total	13,900.00	1,003.16	2,153.16	11,746.84	15.49
<b>Net Profit / (Loss)</b>	<b>(13,900.00)</b>	<b>(1,003.16)</b>	<b>(2,153.16)</b>	<b>11,746.84</b>	

6900 Debt Service

EXPENSES

6500 MBB Interest	10,625.00	0.00	0.00	10,625.00	0.00
6510 MBBPrincipal	185,852.00	0.00	0.00	185,852.00	0.00
6511 MMBSchInt	34,245.00	0.00	0.00	34,245.00	0.00
6512 MMBSchPrin	80,250.00	0.00	0.00	80,250.00	0.00
6516 PlowTrkInter	833.00	0.00	0.00	833.00	0.00
6517 PlowTrkPrinc	20,667.00	0.00	0.00	20,667.00	0.00
6520 MMBrdbdInt	39,795.00	0.00	0.00	39,795.00	0.00
6521 MMBrdbdPrinc	38,342.00	0.00	0.00	38,342.00	0.00
6550 MMBDrdgeInt	6,928.00	0.00	0.00	6,928.00	0.00
6551 MMBDrdgePrin	41,668.00	0.00	0.00	41,668.00	0.00
Expense Total	459,205.00	0.00	0.00	459,205.00	0.00
<b>Net Profit / (Loss)</b>	<b>(459,205.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>459,205.00</b>	

7500 Benef/Insur.

EXPENSES

1015 Pay Raises	10,000.00	0.00	0.00	10,000.00	0.00
1210 Health/Life	103,703.00	9,297.11	17,437.36	86,265.64	16.81
1220 FICA / MED	38,971.00	2,418.60	5,047.88	33,923.12	12.95
1230 ICMA-Retire	12,675.00	0.00	0.00	12,675.00	0.00
1270 Unemployment	2,500.00	0.00	0.00	2,500.00	0.00
1280 Workers Comp	14,000.00	0.00	0.00	14,000.00	0.00
3060 Liabil. Ins	22,542.00	0.00	0.00	22,542.00	0.00
Expense Total	204,391.00	11,715.71	22,485.24	181,905.76	11.00
<b>Net Profit / (Loss)</b>	<b>(204,391.00)</b>	<b>(11,715.71)</b>	<b>(22,485.24)</b>	<b>181,905.76</b>	

8000 School

REVENUES

800 Ed Lunch Fee	5,000.00	0.00	0.00	5,000.00	0.00
805 Sch UF Trans	20,000.00	0.00	0.00	20,000.00	0.00
807 Misc Sch Rev	0.00	0.00	0.00	0.00	0.00
Revenue Total	25,000.00	0.00	0.00	25,000.00	0.00

EXPENSES

8806 Supplies	0.00	0.00	0.00	0.00	0.00
8807 Contingency	10,000.00	0.00	0.00	10,000.00	0.00
8900 Debt Service	107,923.00	0.00	0.00	107,923.00	0.00
Expense Total	117,923.00	0.00	0.00	117,923.00	0.00
<b>Net Profit / (Loss)</b>	<b>(92,923.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>92,923.00</b>	

8001 System Admin

EXPENSES

8101 Sup. Sal	70,000.00	5,384.60	10,769.20	59,230.80	15.38
8102 Sec. Sal	15,300.00	500.96	1,150.86	14,149.14	7.52
8103 Health Ins	16,676.00	0.00	972.75	15,703.25	5.83

### Exp / Rev Summary Report

ALL Departments

August

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>8001 System Admin CONT'D</b>					
8104 FICA/Med	5,315.00	565.78	1,142.93	4,172.07	21.50
8106 Work Comp	4,000.00	0.00	0.00	4,000.00	0.00
8107 Conf/Train	1,500.00	0.00	0.00	1,500.00	0.00
8110 Comm/Phone	2,500.00	255.72	255.72	2,244.28	10.23
8111 Postage	400.00	0.00	0.00	400.00	0.00
8112 Advertising	700.00	33.00	33.00	667.00	4.71
8113 Printing	500.00	0.00	0.00	500.00	0.00
8114 Copier Sup	300.00	4.61	4.61	295.39	1.54
8115 Equip/Softwre	300.00	0.00	0.00	300.00	0.00
8116 Travel	100.00	0.00	0.00	100.00	0.00
8117 Stipends	1,200.00	0.00	0.00	1,200.00	0.00
8118 FICA	92.00	0.00	0.00	92.00	0.00
8119 Legal	3,500.00	0.00	0.00	3,500.00	0.00
8120 Ins	3,400.00	2,785.00	2,785.00	615.00	81.91
8121 Dues&Fees	500.00	0.00	261.00	239.00	52.20
8122 Misc	800.00	0.00	0.00	800.00	0.00
8124 Unem Comp	2,000.00	0.00	0.00	2,000.00	0.00
Expense Total	129,083.00	9,529.67	17,375.07	111,707.93	13.46
<b>Net Profit / (Loss)</b>	<b>(129,083.00)</b>	<b>(9,529.67)</b>	<b>(17,375.07)</b>	<b>111,707.93</b>	

**8002 School Admin**

**EXPENSES**

8202 Secr. Sal	15,300.00	500.74	1,150.64	14,149.36	7.52
8203 Health Ins	11,676.00	0.00	972.75	10,703.25	8.33
8204 FICA/Med	1,171.00	38.30	88.02	1,082.98	7.52
8207 Conferences	500.00	0.00	0.00	500.00	0.00
8208 Postage	100.00	0.00	0.00	100.00	0.00
8209 Printing	500.00	0.00	0.00	500.00	0.00
8210 Supplies	300.00	0.00	0.00	300.00	0.00
8211 Copy Supp	200.00	0.00	0.00	200.00	0.00
8212 Eq. Repair	250.00	0.00	0.00	250.00	0.00
8213 Dues & Fees	500.00	350.00	350.00	150.00	70.00
Expense Total	30,497.00	889.04	2,561.41	27,935.59	8.40
<b>Net Profit / (Loss)</b>	<b>(30,497.00)</b>	<b>(889.04)</b>	<b>(2,561.41)</b>	<b>27,935.59</b>	

**8003 Elementary**

**EXPENSES**

8300 Pre-K Prog.	0.00	5,791.76	3,902.90	-3,902.90	0.00
8301 K-2 Tch Sal	86,431.00	7,228.64	5,376.17	81,054.83	6.22
8302 3-5 Tch Sal	103,781.00	0.00	0.00	103,781.00	0.00
8303 Ed-TechSal	23,929.00	0.00	0.00	23,929.00	0.00
8304 Temp Sal	2,000.00	0.00	0.00	2,000.00	0.00
8305 Healt Ins	29,190.00	0.00	1,945.50	27,244.50	6.66
8306 FICA/Med	12,678.00	723.83	-1,857.85	14,535.85	-14.65
8309 AssessmtTest	500.00	0.00	0.00	500.00	0.00
8310 GenSupplies	5,000.00	0.00	0.00	5,000.00	0.00
8311 Travel Reimb	750.00	0.00	0.00	750.00	0.00
8312 Books & Per	1,500.00	0.00	0.00	1,500.00	0.00
8313 AudioVisual	500.00	0.00	0.00	500.00	0.00
8318 MS Tuition	45,726.00	0.00	0.00	45,726.00	0.00
8319 Second Tuit	214,258.00	0.00	0.00	214,258.00	0.00

# Exp / Rev Summary Report

ALL Departments

August

Account	Budget	Current Month	Year To Date	Balance	Percent
Expense Total	526,243.00	13,744.23	9,366.72	516,876.28	1.78
<b>Net Profit / (Loss)</b>	<b>(526,243.00)</b>	<b>(13,744.23)</b>	<b>(9,366.72)</b>	<b>516,876.28</b>	

## 8004 Support

### EXPENSES

8401 CourseReimb	6,396.00	0.00	0.00	6,396.00	0.00
8402 OtherProServ	1,000.00	0.00	0.00	1,000.00	0.00
8403 OthrProfSvcs	4,000.00	0.00	0.00	4,000.00	0.00
8404 Tech Equip	500.00	0.00	0.00	500.00	0.00
8405 OtherPurServ	1,000.00	0.00	0.00	1,000.00	0.00
8406 Software	1,000.00	0.00	0.00	1,000.00	0.00
8407 Repair	200.00	0.00	0.00	200.00	0.00
8408 Reg Stipnd	19,500.00	0.00	0.00	19,500.00	0.00
8409 FICA/Med	1,155.00	0.00	0.00	1,155.00	0.00
8414 Books & Per	100.00	0.00	0.00	100.00	0.00
8415 Reg Sal	500.00	0.00	0.00	500.00	0.00
8419 Supplies	100.00	0.00	0.00	100.00	0.00
Expense Total	35,451.00	0.00	0.00	35,451.00	0.00
<b>Net Profit / (Loss)</b>	<b>(35,451.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>35,451.00</b>	

## 8005 SPED

### EXPENSES

8501 Teach Sal	64,444.00	0.00	0.00	64,444.00	0.00
8502 FICA/Med	5,232.00	0.00	0.00	5,232.00	0.00
8503 Ed Tech	23,929.00	0.00	0.00	23,929.00	0.00
8504 Worker Comp	500.00	0.00	0.00	500.00	0.00
8506 OtherProServ	42,800.00	0.00	0.00	42,800.00	0.00
8507 ExtYr Prog	6,460.00	0.00	0.00	6,460.00	0.00
8508 Supplies	250.00	0.00	0.00	250.00	0.00
8509 TestSupplies	250.00	0.00	0.00	250.00	0.00
8510 Books & Per	100.00	0.00	0.00	100.00	0.00
8515 Healt Ins	17,514.00	0.00	0.00	17,514.00	0.00
8518 SpEd MSTuit	57,740.00	0.00	0.00	57,740.00	0.00
8519 SpEd SecTuit	5,671.00	0.00	0.00	5,671.00	0.00
Expense Total	224,890.00	0.00	0.00	224,890.00	0.00
<b>Net Profit / (Loss)</b>	<b>(224,890.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>224,890.00</b>	

## 8006 Maintenance

### EXPENSES

8601 Reg Sal	15,812.00	0.00	0.00	15,812.00	0.00
8602 Health Ins	5,838.00	0.00	0.00	5,838.00	0.00
8603 FICA/Med	1,210.00	0.00	0.00	1,210.00	0.00
8606 Conferences	500.00	0.00	0.00	500.00	0.00
8607 OthrContract	10,000.00	2,616.00	2,616.00	7,384.00	26.16
8608 Repair&Maint	7,500.00	0.00	0.00	7,500.00	0.00
8611 Insurance	2,500.00	0.00	0.00	2,500.00	0.00
8612 Supplies	2,500.00	0.00	0.00	2,500.00	0.00
8613 Electricity	4,000.00	40.03	40.03	3,959.97	1.00
8614 Fuel Oil	4,200.00	0.00	0.00	4,200.00	0.00
8617 Cont Serv	10,000.00	450.00	4,200.00	5,800.00	42.00
Expense Total	64,060.00	3,106.03	6,856.03	57,203.97	10.70

**Exp / Rev Summary Report**

ALL Departments

August

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>Net Profit / (Loss)</b>	<b>(64,060.00)</b>	<b>(3,106.03)</b>	<b>(6,856.03)</b>	<b>57,203.97</b>	
<b>8007 Transport</b>					
EXPENSES					
8701 Salaries	27,536.00	0.00	0.00	27,536.00	0.00
8702 Sub Salaries	500.00	0.00	0.00	500.00	0.00
8703 Health Ins	11,676.00	0.00	0.00	11,676.00	0.00
8704 FICA/Med	2,107.00	0.00	0.00	2,107.00	0.00
8707 PurProf.Serv	62,000.00	2,628.40	2,628.40	59,371.60	4.24
8708 Repairs	10,000.00	0.00	0.00	10,000.00	0.00
8709 Auto Ins	2,500.00	0.00	0.00	2,500.00	0.00
8711 Fuel	6,000.00	77.34	77.34	5,922.66	1.29
Expense Total	122,319.00	2,705.74	2,705.74	119,613.26	2.21
<b>Net Profit / (Loss)</b>	<b>(122,319.00)</b>	<b>(2,705.74)</b>	<b>(2,705.74)</b>	<b>119,613.26</b>	
<b>8008 Food Service</b>					
EXPENSES					
8801 Reg Sal	19,104.00	0.00	0.00	19,104.00	0.00
8802 Health Ins	5,838.00	0.00	0.00	5,838.00	0.00
8803 FICA/Med	1,462.00	0.00	0.00	1,462.00	0.00
8805 OthrContServ	1,800.00	0.00	0.00	1,800.00	0.00
8806 Supplies	7,500.00	7.09	7.09	7,492.91	0.09
Expense Total	35,704.00	7.09	7.09	35,696.91	0.02
<b>Net Profit / (Loss)</b>	<b>(35,704.00)</b>	<b>(7.09)</b>	<b>(7.09)</b>	<b>35,696.91</b>	
<b>8100 Street Light</b>					
EXPENSES					
2000 Electricity	8,400.00	773.83	773.83	7,626.17	9.21
Expense Total	8,400.00	773.83	773.83	7,626.17	9.21
<b>Net Profit / (Loss)</b>	<b>(8,400.00)</b>	<b>(773.83)</b>	<b>(773.83)</b>	<b>7,626.17</b>	
<b>8300 Contingency</b>					
EXPENSES					
3160 Misc. Exp.	30,000.00	0.00	0.00	30,000.00	0.00
Expense Total	30,000.00	0.00	0.00	30,000.00	0.00
<b>Net Profit / (Loss)</b>	<b>(30,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>	
<b>8800 Out Isl tax</b>					
EXPENSES					
0001 Out Isl Tax	56,932.00	0.00	0.00	56,932.00	0.00
Expense Total	56,932.00	0.00	0.00	56,932.00	0.00
<b>Net Profit / (Loss)</b>	<b>(56,932.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>56,932.00</b>	
<b>8900 County Tax</b>					
EXPENSES					
3050 County Tax	214,624.00	0.00	0.00	214,624.00	0.00
Expense Total	214,624.00	0.00	0.00	214,624.00	0.00
<b>Net Profit / (Loss)</b>	<b>(214,624.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>214,624.00</b>	

### Exp / Rev Summary Report

ALL Departments  
August

Account	Budget	Current Month	Year To Date	Balance	Percent
9000 Capital Impr CONT'D					
9000 Capital Impr					
<b>EXPENSES</b>					
9015 Stone Wharf	270,000.00	0.00	0.00	270,000.00	0.00
9016 Barge Ramps	20,000.00	0.00	0.00	20,000.00	0.00
9020 Floats/Ramps	15,000.00	0.00	0.00	15,000.00	0.00
9025 Fire Dept	57,500.00	0.00	0.00	57,500.00	0.00
9030 Bldg Facilit	50,000.00	0.00	0.00	50,000.00	0.00
9031 Town Office	10,000.00	0.00	0.00	10,000.00	0.00
9032 Land Acquis	10,000.00	0.00	0.00	10,000.00	0.00
9033 Solar Array	10,000.00	0.00	0.00	10,000.00	0.00
9035 Vehicle Res	5,000.00	0.00	0.00	5,000.00	0.00
9040 Grant Match	20,000.00	0.00	0.00	20,000.00	0.00
9050 Paving	25,000.00	0.00	0.00	25,000.00	0.00
9055 PW Equip	10,000.00	0.00	0.00	10,000.00	0.00
9057 Transfer Sta	20,000.00	0.00	0.00	20,000.00	0.00
9070 Coastal Fund	10,000.00	0.00	0.00	10,000.00	0.00
9195 Indian Pt.	20,000.00	0.00	0.00	20,000.00	0.00
Expense Total	552,500.00	0.00	0.00	552,500.00	0.00
<b>Net Profit / (Loss)</b>	<b>(552,500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>552,500.00</b>	

Town of Chebeague Island  
 For Period Ending: July 31, 2024  
 Date Prepared: August 1, 2024



Project/Fund Name	Balance	Deposits	Withdrawals	Total	Interest	Ending Balance
9197 School Capital Reserve	\$ 66,794.71			\$ 66,794.71	\$ 226.15	\$ 67,020.86
9130 School Special Education Reserve	\$ 125,896.26			\$ 125,896.26	\$ 426.25	\$ 126,322.51
9131 School Transportation Reserve	\$ 51,544.01			\$ 51,544.01	\$ 174.52	\$ 51,718.53
9132 School Tuition Reserve	\$ 85,410.54			\$ 85,410.54	\$ 289.18	\$ 85,699.73
9133 School Playground	\$ 7,474.03			\$ 7,474.03	\$ 25.31	\$ 7,499.34
9012 Fire Pond	\$ 4,979.75			\$ 4,979.75	\$ 16.86	\$ 4,996.61
9025 Fire Department	\$ 135,392.03			\$ 135,392.03	\$ 458.41	\$ 135,850.44
9060 Harbor Master Vessel & Equip.	\$ 6,730.23			\$ 6,730.23	\$ 22.79	\$ 6,753.02
9192 Rescue Vehicles & Equipment	\$ 100.16			\$ 100.16	\$ 0.34	\$ 100.50
9010 Dredging	\$ 131,842.00			\$ 131,842.00	\$ 446.39	\$ 132,288.39
9015 Stone Wharf	\$ 368,411.59			\$ 368,411.59	\$ 1,247.36	\$ 369,658.95
9016 Barge Ramps	\$ 31,123.15			\$ 31,123.15	\$ 105.37	\$ 31,228.52
9020 Floats and Gangways	\$ 33,681.23			\$ 33,681.23	\$ 114.04	\$ 33,795.27
9035 Vehicles	\$ 13,668.51			\$ 13,668.51	\$ 46.28	\$ 13,714.79
9050 Paving	\$ 64,119.36			\$ 64,119.36	\$ 217.09	\$ 64,336.45
9055 Public Works Equipment	\$ 6,715.70			\$ 6,715.70	\$ 22.74	\$ 6,738.44
9198 Cousins Island Parking Reserve	\$ 24,637.42			\$ 24,637.42	\$ 83.42	\$ 24,720.84
9030 Building Facilities	\$ 41,232.23			\$ 41,232.23	\$ 139.60	\$ 41,371.83
9031 Town Office	\$ 15,372.69			\$ 15,372.69	\$ 52.05	\$ 15,424.74
9057 Recycling Compactor	\$ 37.99			\$ 37.99	\$ 0.12	\$ 38.11
9059 Cemetery Capital Reserve	\$ 6,970.68			\$ 6,970.68	\$ 23.60	\$ 6,994.29
Cemetery Perpetual Care	\$ 96,410.80			\$ 96,410.80	\$ 326.43	\$ 96,737.22
9034 Broadband Reserve	\$ 50,345.27			\$ 50,345.27	\$ 170.46	\$ 50,515.73
9033 Solar Array Purchase	\$ 80,010.66			\$ 80,010.66	\$ 270.90	\$ 80,281.56
9040 Revaluation	\$ 77,576.07			\$ 77,576.07	\$ 262.66	\$ 77,838.72
9040 Grant Matching Funds	\$ 49,138.16			\$ 49,138.16	\$ 166.37	\$ 49,304.53
9058 Easements & Drainage	\$ 84,567.12			\$ 84,567.12	\$ 286.33	\$ 84,853.44
9070 Coastal Access Fund	\$ 2,975.51			\$ 2,975.51	\$ 10.07	\$ 2,985.59
9195 Indian Point Retaining Wall	\$ 58,018.62			\$ 58,018.62	\$ 196.44	\$ 58,215.06
9032 Land Acquisition & Development	\$ 23,452.00			\$ 23,452.00	\$ 79.40	\$ 23,531.40
	\$ 1,744,628.48	\$ -	\$ -	\$ 1,744,628.48	\$ 5,906.93	\$ 1,750,535.41

Interest Rate:  
 Interest Posted:

Balance Deposits Withdrawals Total Interest Ending Balance

4.00%  
 \$5,906.93



# 2024 Marine Infrastructure Maintenance Plan

Introduction..... 1

FY2025 Summary..... 2

Action Recommendations ..... 2

Capital Planning Recommendations ..... 3

Funding Sources..... 3

Infrastructure Inventory ..... 4

Boat Ramp Inventory ..... 12

Stone Wharf Wave Break ..... 14

Other Infrastructure ..... 15

Annual Maintenance ..... 19

Version 202408290730

## Introduction

In accordance with The Town of Chebeague Island Code of Ordinances, Chapter 18 (Marine Resources), Article 8 (Coastal Waters), Section 105.h (Duties) the Coastal Water Commission has developed this plan “to recommend the use and maintenance of marine infrastructure to the Board of Selectmen”.

The plan will be updated regularly by the Coastal Waters Commission (CWC) and used annually to report to the Board of Selectmen and make recommendations for capital planning and projects before the start of the budgeting process. The plan addresses the float system, boat ramps, wave break, boats, trailers, moorings and other facilities or infrastructure maintained by the Town of Chebeague Island that provides access to the coastal waters of Chebeague Island.

The Town maintains three major facilities for access to the coastal waters, The Stone Wharf, Chandlers Cove (in cooperation with the State) and Cousin’s Island (in cooperation with Yarmouth).

Since the town’s inception in 2007 the town public services department has performed the tasks identified in this plan, except for new float or gangway construction which were contracted on an as needed basis. In August 2024 CWC recommended contracting for marine infrastructure services. The Town is actively pursuing that course.

## 2024 Marine Infrastructure Maintenance Plan

### FY2025 Summary

In fiscal year 2025 the Coastal Waters Commission:

- secured a second grant from the Maine Department of Agriculture, Bureau of Parks and Public Lands for float replacement,
- updated the Marine Infrastructure Plan with additional infrastructure, current financial information recommendations of work to perform and funds to raise for long-term,
- Inventoried items at the town public services garage,
- Worked with members of the fishing community to consider requesting a hoist installation at the Chandlers State Wharf facility as part of MDOT’s planned renovations.

Reserve Balances as reported by Machias Savings:

Reserve Account	Current Balance	Balance as of	Recommended Minimum Balance
9016 Barge Ramps	\$31,123.15	July 31, 2024	
9020 Floats and Gamgways	\$33,681.23	July 31, 2024	\$42,000

### Action Recommendations

#### FY2024 Recommendations

In the spring CWC again intends to pursue the Harbor Management Access Grant to replace the third of five tie-up floats. If this is secured, the Town should plan to contract again with Custom Floats or the contracted service provider for the work.

Develop an RFP to annually contract services to maintain marine infrastructure and pursue these services starting in the fall of 2024.

#### FY2023 Recommendations

CWC recommends that the Town Services crew use the annual inspection checklist to inspect the floats currently out of the water for use by CWC.

CWC again intends to pursue the Harbor Management Access Grant to replace another tie-up float. If this is secured, the Town should plan to contract again with Custom Floats for the work.

## 2024 Marine Infrastructure Maintenance Plan

### Capital Planning Recommendations

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#### Cost Estimates

Current Costs estimates in this plan are based on the actual replacement costs for a 10x27 float ordered from Custom Floats Services in January 2024 built and delivered. The unit cost for that project was \$65.56. CWC is using \$70 per square foot as a replacement cost for planning purposes. All amounts are in current dollars, no estimate of inflation is included.

#### Recommendations for Capital Planning

1. CWC Recommends an annual contribution of \$15,000 to the Floats and Gangways Reserve Account (9000-9020).

Funding for the Floats and Gangways is held in a reserve account (9000-9020) by the Town. The reserve is intended to support all 16 floats and 5 ramps maintained by the Town.

The floats have a total surface area of 4,320 square feet. Using an average replacement cost of \$70/square foot it would take \$302,400 to replace all 16 floats. Using an estimated life expectancy of 20 years it would require an annual contribution to the reserve in the amount of \$15,120.

2. CWC Recommends a minimum balance of \$42,000 at all times for emergency repairs or replacement of float and ramps.

The largest floats in the system are those supporting the ferry service, 600 square feet. Using \$70/square foot cost a replacement would be \$42,000.

### Funding Sources

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#### Town Reserve accounts

These are the reserve accounts that cover facilities in this plan. The descriptions are taken from the Town warrant as approved on 6/10/2023.

1. **Account 9000-9015 Stone Wharf** - Engineering, capital maintenance, and construction/reconstruction of the Stone Wharf, wharf parking *Stone Wharf Road* and wave break structures.
2. **Account 9000-9016 Barge Ramps** - Engineering, capital maintenance, and construction/reconstruction of barge ramps.
3. **Account 9000-9020 Floats and Gangways** - Construction and replacement of floats and gangways at Cousins Island, Stone Wharf, and Chandler's Cove. Not used for repair or maintenance.

#### Grant Opportunities

There are many grant opportunities available, searching for these opportunities is an ongoing process. The list below represents grants we have received.

## 2024 Marine Infrastructure Maintenance Plan

### 1. Harbor Management and Access Grant

Maine Department of Agriculture, Conservation and Forestry, Bureau of Parks and Public Lands

Year	Awarded	Used for	Contact
2023	\$10,800	Replacing tie-up Float E (where the ramp lands) at the Stone Wharf.	karen.l.foust@maine.gov john.noll@maine.gov
2024	\$11,625	Replacing tie-up Float F	same

### 2. Boating Facilities Program Grants-in-Aid

Maine Department of Agriculture, Conservation and Forestry, Bureau of Parks and Public Lands

[https://www.maine.gov/dacf/parks/grants/boating\\_facilities\\_fund.html](https://www.maine.gov/dacf/parks/grants/boating_facilities_fund.html)

Year	Awarded	Used for	Contact
~2010	planking	To replace Stone Wharf planking	unknown
2023	66 Planks	66 concrete planks to 'repave' the Stone Wharf Boat Ramp	heather.seiders@maine.gov

Version 202408290730

## Infrastructure Inventory

### Floats and Ramps

The Town maintains 16 floats and 5 ramps at three public facilities. The following figures depict the floats and label them for reference. Projections are based on an approximately 20-year replacement window.

**The CWC recommends that floats typically be replaced after 20 years of service, especially those that are overboard all year.**

### Boat Ramp

A surfaced boat ramp is located at the Stone Wharf and is used by commercial barging operations and recreational boaters. Bennett's cove beach has traditionally been used as a landing ramp particularly for commercial operations based in Portland, but it is unimproved as of 2024.

### Wave Break

A wave break was installed in 2004 when the tie float system was added off the end of the Stone Wharf. It has only received minor maintenance over that time.

### Other Infrastructure

Other items include: Channel markers, no-wake buoy, a trailered Maritime 20' boat and a trailered 14' Lund Skiff, Stone wharf fender piles, permanent ladders. The Maritime is out of service, the Lund is in service but stays on the trailer as of August 2024.

## 2024 Marine Infrastructure Maintenance Plan

### Stone Wharf Float Inventory North Side

The Stone Wharf float system has 12 floats and 3 gangways. These can be grouped into six functional groups: 1) 5 tie-up floats, 2) 1 small punt tie-up, 3) 2 commercial floats, 4) 1 ferry float, 5) 2 inside tie-up floats, 6) 1 auxiliary float. Use of these floats is regulated by the 'Coastal Water Rules and Regulations', a document created by the Board of Selectmen with input from the CWC. The write-ups and figures in the following sections are for reference and planning. In the case of a discrepancy with the Coastal Water Ordinance or Rules and Regulations, those documents take precedence.

1. Tie-up floats. Accessed by a 40' gangway. The East sides of floats F-I are annually permitted tie-up for 12-17' boats. The West side of floats F, G and H are used for transient (pay by the hour) tie-ups and may be used by larger boats as space permits. The West side of float E is a time-limited space reserved for loading and unloading with no unattended boats allowed. Typically floats F through I are removed off-season and Float E can be left in longer, weather permitting.
2. Small punt Tie-up. Accessed by a metal ladder. Float J is an annually permitted tie-up for for boats 14' and under. It is typically left in all year.
3. Commercial Floats. Floats C and D are accessed from the ferry float by a gangway (G-2). Commercial fisherman have priority but any boat can load or unload passengers if the float is available.
4. Ferry float. Float A is the permanent berth of Chebeague Transportaion Company's ferry. It is accessed by a 40' gangway from the Stone Wharf. Other boats may use this for loading and unloading when it is not in use by the ferry. This float is in-service all year.
5. Inside tie-up floats. Floats B1 and B2 are tie-up floats annually permitted for boats 12'-17'. They are access from a metal ladder fixed to the Stone Wharf. They remain in-service all year.
6. Auxiliary float. Float K is accessed using a small metal ladder from. Accessibilty by boats is tide-dependent. It is the most protected area in heavy weather and is often used.

Version 202408290730

# 2024 Marine Infrastructure Maintenance Plan

Version 202408290730

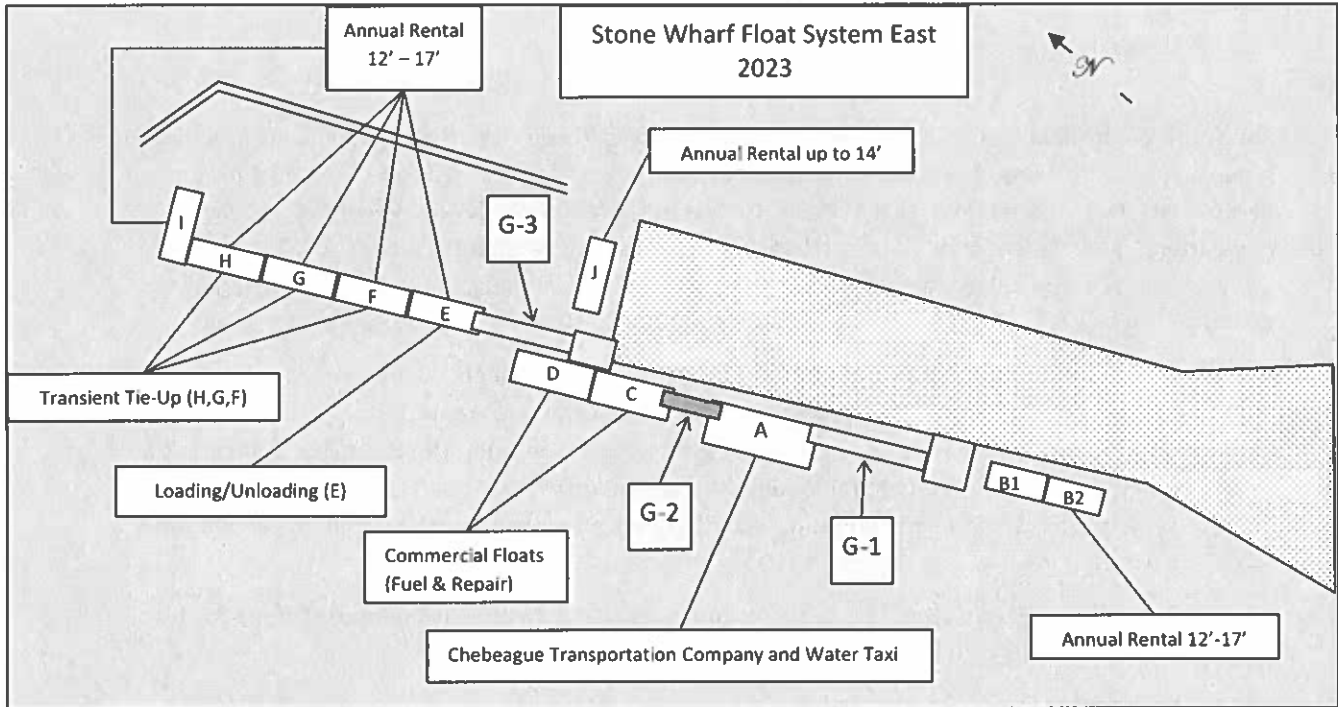


Figure 2 - Stone Wharf Floats (East Side)

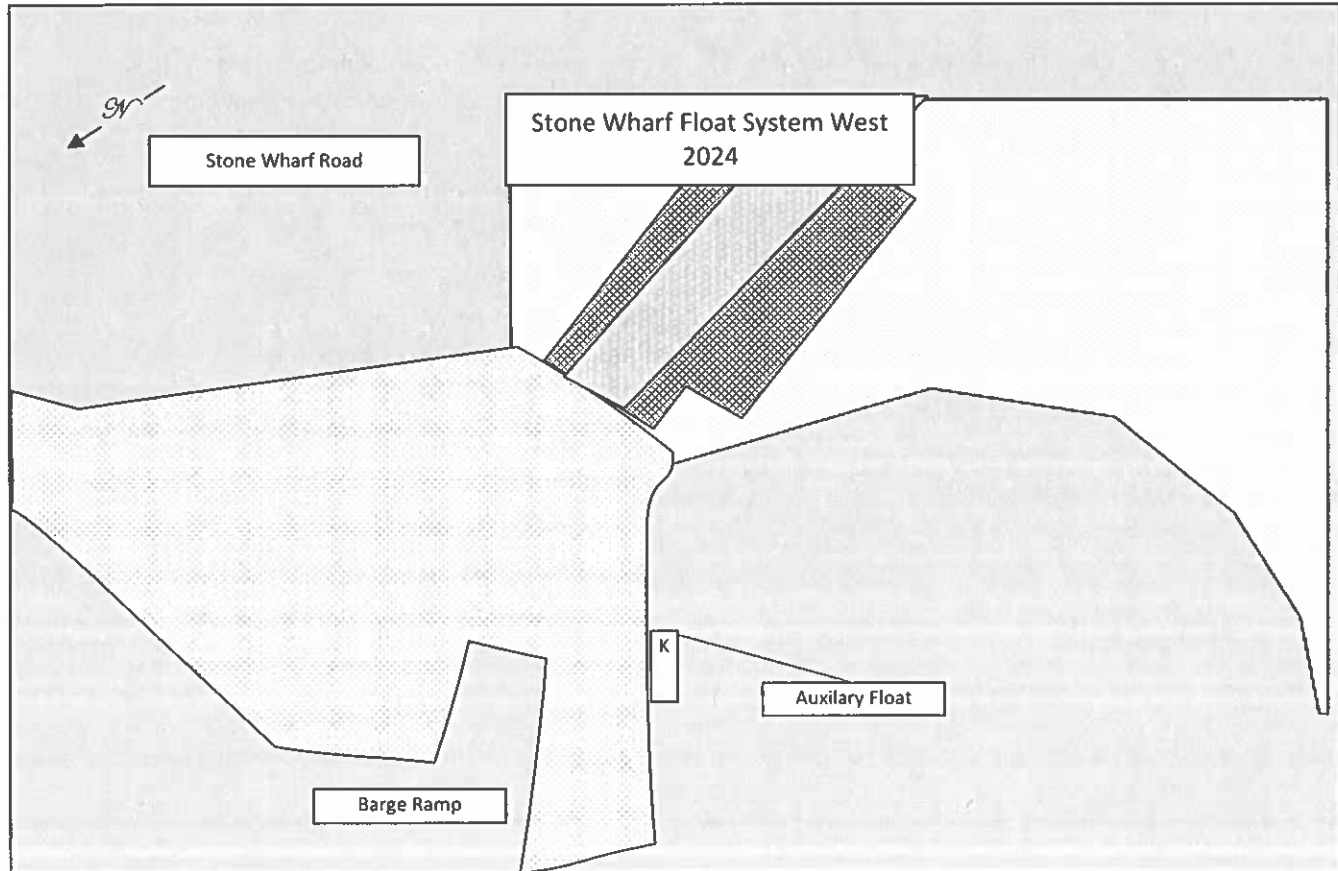


Figure 1 - Stone Wharf Floats (West Side)

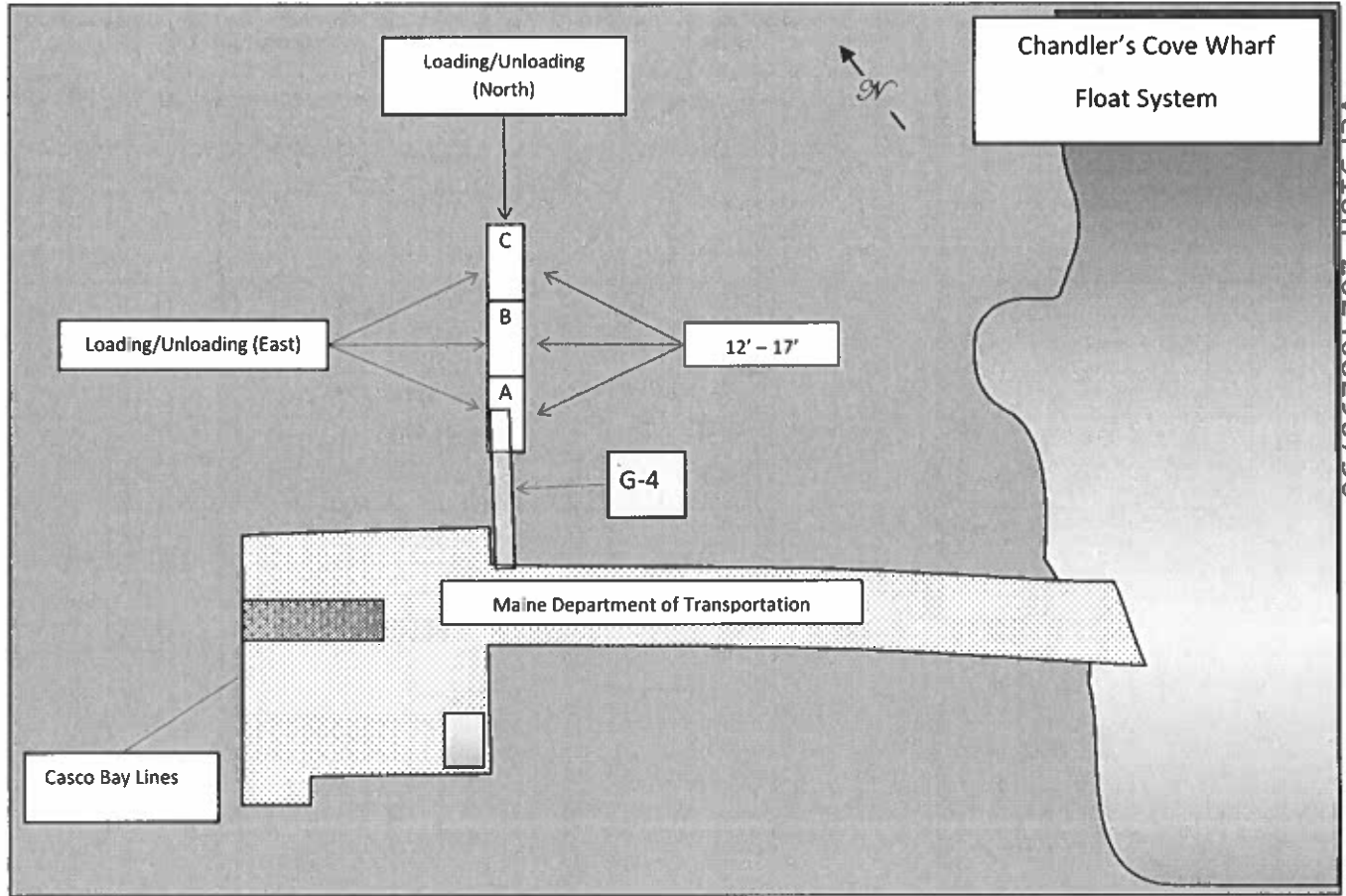
2024 Marine Infrastructure Maintenance Plan

	Float	Use	Size W/L/f (freeboard)	Year Build	Proposed Replacement	Estimated Replacement Cost	Notes
1	A	None. CTC/Water Taxi Float	20x30	2014	2034	\$42,000	Increase from 16' to 20'in 2016
2	B1	12' – 17' Tie-up	10x20	1999		\$14,000	
3	B2	12' – 17' Tie-up	10x20	1999		\$14,000	
4	C	Commercial Vessels	10x25	1999		\$17,500	
5	D	Commercial Vessels	10x25	1999		\$17,500	
6	E	12' to 17' Tie-up	10x25	2004	2024	\$17,500	Has Ramp Landing
7	F	12' to 17' Tie-up	10x25	2004	2025	\$17,500	
8	G	12' to 17' Tie-up	10x25	2004	2026	\$17,500	
9	H	12' to 17' Tie-up	10x25	2004	2027	\$17,500	
10	I	12' to 17' Tie-up	10x25	2004	2028	\$17,500	
11	J	12' to 14' Tie-up	10x25	2004	2029	\$17,500	
12	K	Tie-up	6x20			\$8,400	

Version 202408290730

2024 Marine Infrastructure Maintenance Plan

Chandler's Cove Wharf Floats Inventory



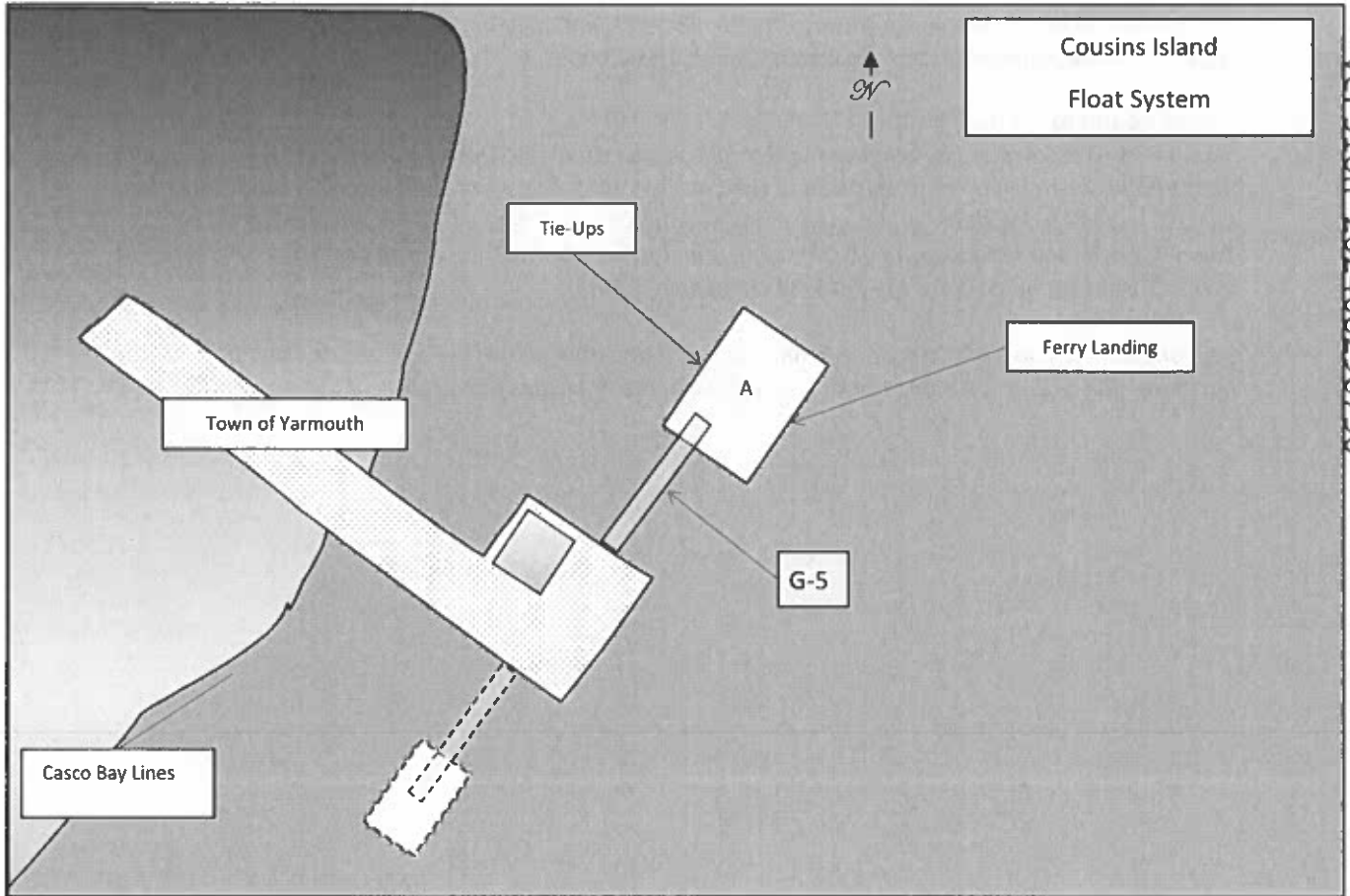
Version 202408290730

	Float	Use	Size L/ W/f (freeboard)	Year Build	Proposed Replacement	Estimated Replacement Cost	Notes
13	A	15-min tie-up	10x20	2001	2021	25,000	
14	B	15-min tie-up	10x20	2001	2021	25,000	
15	C	15-min tie-up	10x20	2001	2021	25,000	

## 2024 Marine Infrastructure Maintenance Plan

### Cousins Island Dock

The Town of Chebeague Island has a 2008 agreement with the Town of Yarmouth whereby a float and ramp may be attached to the wharf at Cousins Island.



	Float	Use	Size L/ W/f (freeboard)	Year Build	Proposed Replacement	Estimated Replacement Cost	Notes
16	A	Ferry and tie-up	30x20	2014	2034	45,000	Incorrectly sized to 18' in 2014

### Summary of the agreement between Yarmouth

The 2008 agreement replaces the original agreement dated June 6, 1989 and is in effect until January 1, 2033.

### Reserve Account

As part of the 2008 agreement a reserve fund was setup in the Town of Yarmouth "for the sole purposes of providing for the maintenance, capital repairs and eventual replacement of the Cousins Island doc and/or the improvements to Wharf Road" [contemplated at the time of the agreement].

## 2024 Marine Infrastructure Maintenance Plan

Both towns contribute to the reserve in an 80/20 percent split with Chebeague contributing the larger portion. Yarmouth may use the fund to make necessary repairs or replacement and Chebeague's obligations are satisfied by the scheduled contributions.

The agreement includes a payment schedule for the reserve fund. Chebeague's share in 2024 is about \$25,000 (increasing at 4%/year). The replacement plan assumes a 35-year depreciation period (2044). The estimated replacement cost is about \$1,500,000.

### Chebeague Float and Ramp

*Section 3d: The Town of Chebeague Island shall continue to maintain sole possession of the ramp and float already installed on northerly side of the Cousins Island dock, and shall be solely responsible for all costs associated with the maintenance and eventual replacement of said ramp and float. The Town of Chebeague Island agrees that any payment hereunder will not create any ownership interest in the Cousins Island dock for the Town of Chebeague Island.*

*Section 3e: The Town of Chebeague Island shall manage and control the use of ramp and float on the northerly side of Cousins Island dock consistent with the limitations and terms of this agreement.*

2024 Marine Infrastructure Maintenance Plan

Gangway and Ladder Inventory

See figures above for locations in the float system.

	ID	Use	Size W/L	Year Build or purchased	Proposed Replacement	Estimated Replacement Cost	Notes
1	G-1	Stone Wharf Ferry				10,000	
2	G-2	Stone Wharf Commercial	3x26			10,000	2023 – Gangway damaged
3	G-3	Stone Wharf Tie-Ups	4x34	2004	2034	10,000	
4	G-4	Chandler's	4x45	2002	2032	10,000	
5	G-5	Cousins	4x36	2014		10,000	
6	L-1	Ladder access to float J					
7	L-2	Ladder access to float B1					
8	L-3	Ladder access to float K					

Version 202408290730

Pile Inventory

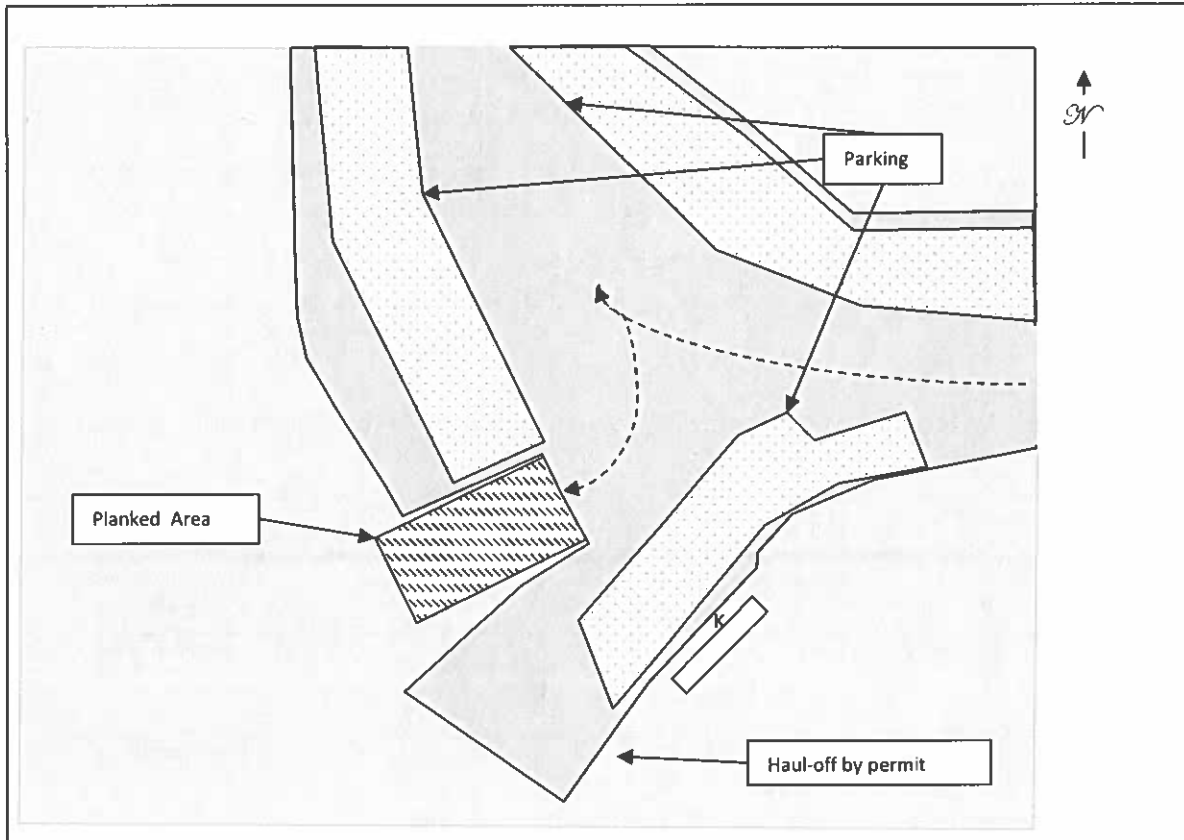
This inventory includes fender piles and float piles. It does not include piles associated with the wave break.

	Location	Type	Number of piles	Year installed	Proposed Replacement	Estimated Repl. Cost	Notes
1	Stone Wharf, East side	PT Wood fender piles					commercial vessel loading unloading
2	Stone Wharf, Tie-up system (floats E-I)	PT wood piles	4	2004			Permitted tie-up
3	Stone Wharf, Tie-up system (float J)	PT wood Fender piles					Permitted tie-up
4	Stone Wharf, Tie-up system (floats B1, B2)	Iron Fender piles					Permitted tie-up
5	Stone Wharf, Ferry (float A)	PT wood Fender piles					CTC Ferry
6	Stone Wharf, Commercial (float C-D)	PT wood Fender piles					Commercial (attended use)
7	Chandlers	PT wood Fender piles	6	2001			Unused- may be useful if a hoist is installed
8	Chandlers	PT wood piles	3	2001			Tie-up

# 2024 Marine Infrastructure Maintenance Plan

## Boat Ramp Inventory

### Stone Wharf Boat Ramp



Version 202408290730

## 2024 Marine Infrastructure Maintenance Plan

### Plank Layout

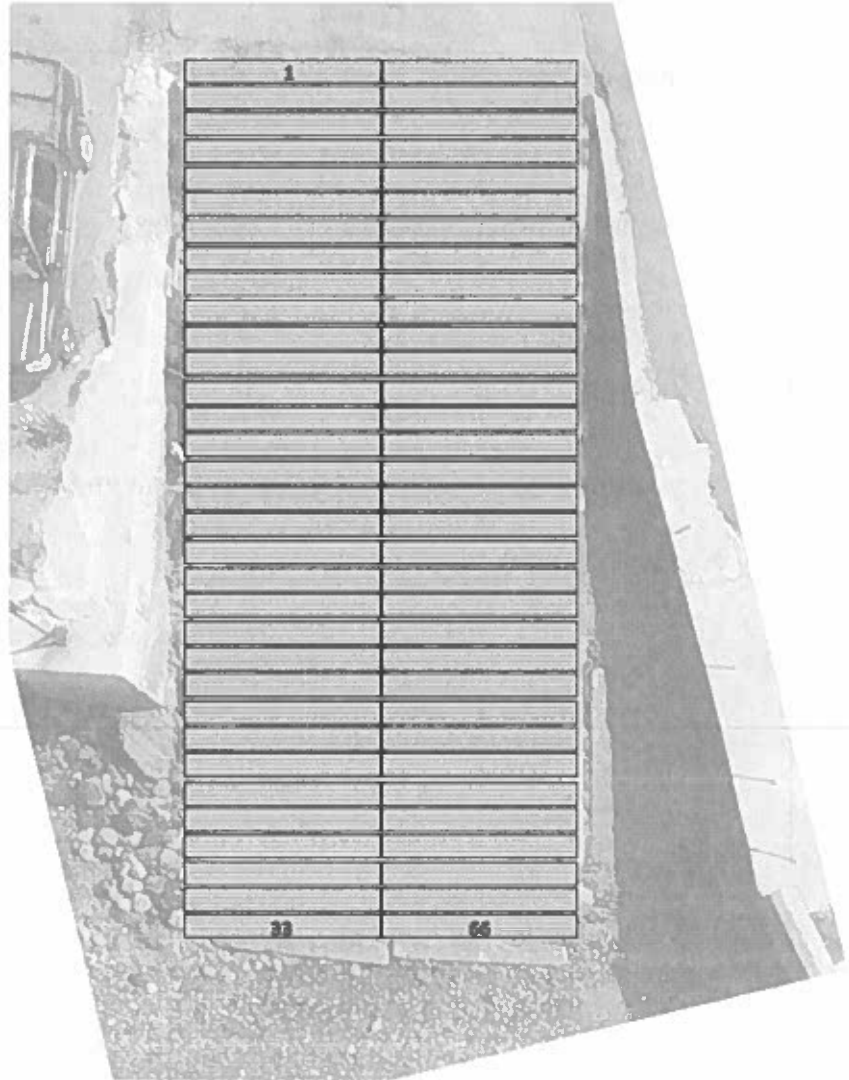
Planking installed in 2010 is comprised of 66 10' planks. The distance between the walls at the easterly corner of retaining wall is approximately 27'. The narrowest distance at the top is approximately 21'.

Planking for a 2024 replacement project was acquired as a grant from the Department of Agriculture, Conservation & Forestry (ME-DACF), Bureau of Parks and Lands.

Our contact for the 2024 project:

Heather Seiders  
Boating Facilities Program  
SHS#22  
Augusta, Maine 04333-0022  
207.287.4964 Office  
207.441.0152 Cell

Each plank is 10' x 17" x 6" and weighs 910 lbs.



Version 202408290730

<http://www.maine.gov/dacf/boatlaunches>

## 2024 Marine Infrastructure Maintenance Plan

### Boat Ramp Standards

Minimum Standards for a trailer accessible boat ramp, from ME-DACF, are based on the State Organization for Boating Access (SOBA) Design Handbook for Recreational Boating and Fishing Facilities, Second Edition.

#### 1. Parking,

- a. Parking stall dimension for rigs
  - i. Minimum - 10 ft. x 40 ft.
  - ii. Preferred – 12 ft. x 50 ft.
- b. Parking stall dimensions for vehicle only
  - i. Minimum – 9 ft. x 18 ft.
  - ii. Preferred – 10 ft. x 20 ft.
- c. ADA requirements
  - i. Number – 1 ADA per 25 spaces
  - ii. Dimensions
    1. Rigs – 11 ft. stall plus 5 ft. access aisle x 40 ft. min. (van accessible)
    2. Vehicle only – 11 ft. plus 5 ft. access aisle x 20 ft. min. (van accessible)
  - iii. Grade – 2% max. in any direction.

#### 2. Launching Ramp

- a. Slope – 12% min., 15% max.
  - i. Note that LUPC standards and good practice is to require hard surfacing of ramps greater than 8%
- b. Width – 10 ft. min. for hard surface launch. 12 ft. min. per lane for multiple simultaneous launchings.
- c. Vertical curve at top of ramp (20 ft. min)
- d. Depth of end of ramp – 3 ft. min. at design low water, prefer 4 ft. depending on anticipated boat size
- e. Curbing along both sides of the ramp, ending one curb length below normal low water
- f. Riprap along both sides of the ramp
- g. Riprap or articulated concrete block mat at end of ramp
- h. Ramp should be oriented slightly downstream

2024 Marine Infrastructure Maintenance Plan

Stone Wharf Wave Break

	Item	Use	Size W/L	Year Build or purchased	Proposed Replacement	Estimated Replacement Cost	Notes
1	W-001	Stone Wharf Wave Break		2004			Red marker went missing

The  
20 Piles  
150’  
40’  
Total 290’ long  
16’ feet high



Figure 3 - Wave break at the Stone Wharf 3/25/2024



Figure 4 - Wave break at the Stone Wharf 8/10/2024

Version 202408290730

## 2024 Marine Infrastructure Maintenance Plan

### Other Infrastructure

Channel markers have been installed at the Stone Wharf. Currently only the green marker is in the water, the red marker has been lost.

A no-wake buoy is installed at the Stone Wharf.

	Item	Use	Size	Year Build or purchased	Proposed Replacement	Estimated Replacement Cost	Notes
1	I-001	Channel Markers					Red marker went missing, green is in the mooring field at Stone Wharf
2	I-002	No-wake bouy					In the mooring field at Stone Wharf
3	I-010	Town Moorings	?	?			Need specifications
4	I-004	LoadRite Trailer	18'	1999			Some rust appears servicable
5	I-005	Maritime 18' Boat Model 1890	18'	1999			
6	I-006	Mercury 90	90 hp	2000			Engine was assessed by CIBY after a breakdown several years ago, who recommended replacing.
7	I-007	Lund 14' Skiff Model WC14	14'	?			S/N US-LB8BP710H290
8	I-008	EZ Loader Trailer	14'	?			
9	I-009	Yamaha	9.9 hp	?			Cowling has some damage allowing weather in.
10	I-003	Alumacraft - U 14 SS- 20" Transcom Boat	14'	2002			S/N #ACBY3069L102 - This boat is no longer at the public services garage

Version 202408290730

# 2024 Marine Infrastructure Maintenance Plan



Version 202408290730

## 2024 Marine Infrastructure Maintenance Plan

### Maritime 18' Boat

The Maritime is a center console open boat that can carry 8 persons or 1096 lbs. The Harbormaster reported that CIBY assessed the outboard after a breakdown and recommended replacing it. Also, that the running lights do not work and the boat would require two new batteries to operate. A GPS unit has been removed and is in storage with the harbormaster. The radio was operational when the boat was put up. The fuel tank is reported to be plastic and in good condition.



Figure 5 Maritime 18' 08/08/2024

### Lund 14' Skiff

The Lund can carry 4 persons or 600 lbs. It has been used from the trailer when needed including removing the floats and occasionally for monitoring the mooring field.

The trailer is servicable as is. The outboard engine is servicable but has a puncture hole in the cowling that should be patched.



Figure 6 - Lund WC14 08/08/2024



2024 Marine Infrastructure Maintenance Plan

Annual Maintenance

**INDIVIDUAL FLOAT MAINTENANCE**

Annual Inspection Items at end of season and during haul-out:

✓	FLOAT: _____ DATE: _____ BY: _____	Annually	Weekly
<b><u>In-situ Inspection</u></b>			
	Check and inspect piling chains and pvc rollers and replace as necessary	X	X
	Check and inspect hinge attachment pins for wear and replace as necessary	X	X
	Check and inspect aluminum ramps- welds, damage, attachment points, wear skids on floats, traction pads	X	X
	Check and inspect gangways and access ladders	X	X
	Check and inspect chafe gear on piling/float wear surfaces	X	X
<b><u>Inspect in-situ, during or after hauling</u></b>			
	Check refasten and replace deck boards as necessary	X	X
	All floats clearly labeled	X	X
	Check and refasten rubrails/bumper materials where necessary	X	X
	Check and inspect for loose fasteners on hardware, brackets, cleats etc.	X	X
	Check anchor lines, chains and moorings	X	-
<b><u>Inspect during and after hauling</u></b>			
	Haul float and remove mollusk growth from underwater areas	X	-
	Check skids and hardware for wear and worm damage	X	-
	Inspect float drums for wear, punctures	X	-

Notes:

1. Hauled out floats should be inspected in a controlled environment.
2. Consider maintaining spare floats in an annual rotation where possible.
3. Major repairs should be undertaken after hauling in a controlled environment whenever possible.

Version 202408290730



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**FW: Cousin's Island Wharf**

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**From** Steven Johnson <SJohnson@yarmouth.me.us>  
**Date** Tue 9/24/2024 3:05 PM  
**To** Town admin <townadmin@townofchebeagueisland.org>  
**Cc** Scott LaFlamme <slaflamme@yarmouth.me.us>

 1 attachments (532 KB)

Preliminary Design Report Cousins Island Wharf Rev2.pdf;

Good afternoon, Viktoria:

Please see Calderwood Engineering's revised report that includes final engineering and permitting per the discussion at the Select Board meeting. The engineering and simple permitting (PBR) for the recommended alternative is \$35,000 which Eric noted as "preliminary" but didn't add it to the construction cost for some reason. Anyway, he added it in for all of the alternatives so the cost for each alternative includes final engineering, permitting, construction and a 10% contingency.

You will note that the cost difference between Alternative 2 and Alternative 3 is a bit more (\$23k) than the \$17k discussed at the Select Board meeting. This reflects the difference in materials cost (i.e., logs vs pre-cast concrete) and additional cost for a larger permitting effort.

Please let me know if you have any questions or need anything additional from me.

Thanks,

Steve

Steven S. Johnson, P.E.  
Town Engineer  
200 Main Street, Yarmouth Maine 04096  
207-846-2401 X 224  
www.yarmouth.me.us

**YARMOUTH**  
MAINE



**From:** Eric calderwood <eric@calderwoodengineering.com>  
**Sent:** Tuesday, September 24, 2024 11:32 AM  
**To:** Steven Johnson <SJohnson@yarmouth.me.us>  
**Subject:** Re: Cousin's Island Wharf

Eric T. Calderwood, PE

# Preliminary Design Report

Cousin's Island Wharf

Yarmouth, Maine



**Town of Yarmouth  
Engineering Department**

## TABLE OF CONTENTS

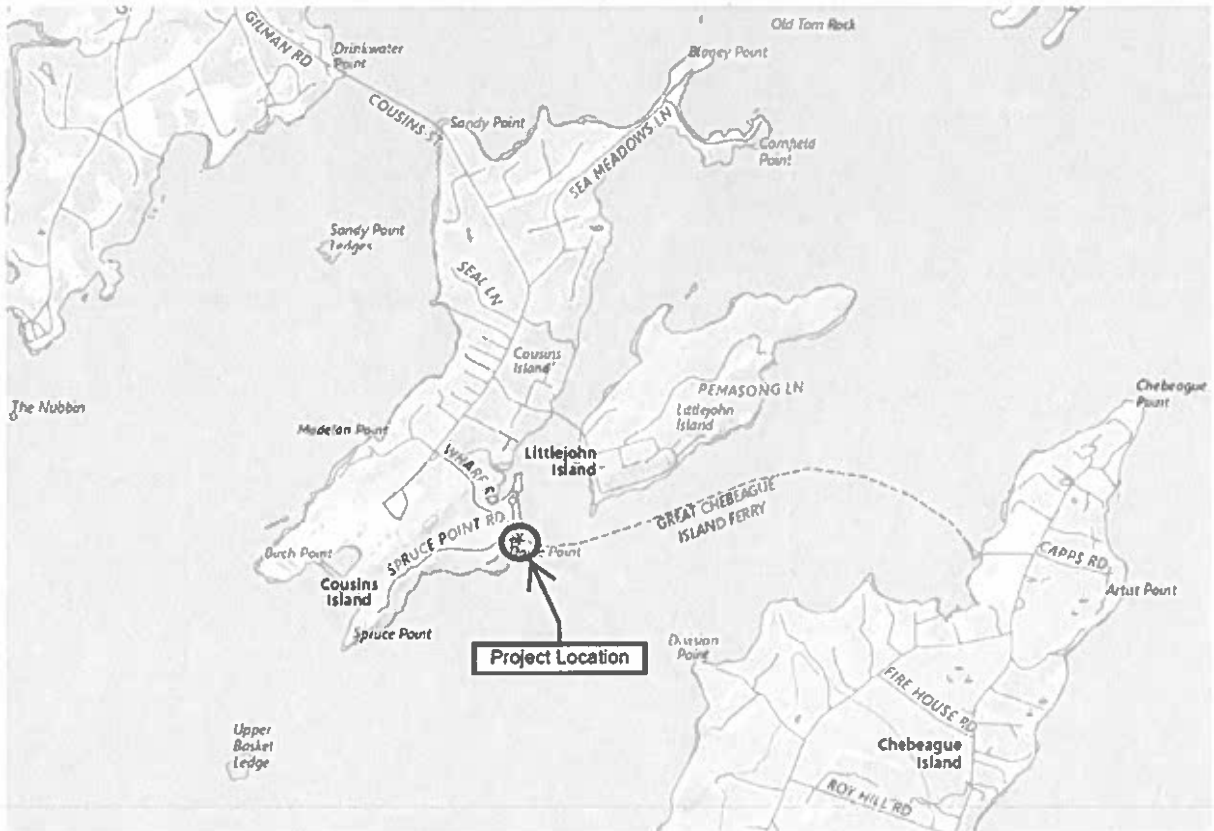
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Location Map .....	1
Preliminary Design Report .....	2
Existing Bridge.....	3
Summary of Expected Impacts.....	4
Summary of Preliminary Design.....	6
Inspection Reports .....	Appendix A
Preliminary Design Analysis .....	Appendix B
Preliminary Cost Estimates .....	Appendix C

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## LOCATION MAP

Yarmouth, Yarmouth – Cousin's Island Wharf, Servicing Ferry to Chebeague Island #6210 &  
1529, WIN 027070.00  
Windham Center Road over Presumpscot River



Latitude: 43° 45' 06" N, Longitude: 70° 08' 22" W

# PRELIMINARY DESIGN REPORT

**TOWN** Yarmouth

**PROJECT:** Yarmouth – Cousin’s Island Wharf, Servicing Ferry to Chebeague Island

**PROJECT MANAGER** Stephen Johnson  
**DESIGNED BY** ETC **DATE** 7/1/2024  
**APPROVED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_  
**APPROVED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PROGRAM SCOPE:** Wharf Rehabilitation and Maintenance

**PROGRAM DESCRIPTION:** Identify and provide needed maintenance to maximize the longevity of the existing wharf.

**PROJECT RECOMMENDATION:** Replacement of the abutment. Installation of stainless steel tie downs and connections as required. Replacement of the existing stone filled log crib substructure unit in kind. Existing logs are in poor condition and need to be replaced in select locations. The piling are in satisfactory condition although they appear to be getting splintered by what appears to be either floating debris or sea ice. Piling should be wrapped to protect the integrity of the remaining section and enhance the longevity of the piling. Begin planning the replacement structure in the next 20 years monitoring the performance of the existing wharf.

**WHARF TYPICAL SECTION:** 10’ wide timber pier for 95 ft with 24’-6”x29’ platform

**SPANS** 9 approximately 13’ spans (some spans 15’+ some 14’+) **SKEW** 0°

**MAINTENANCE OF USE:** Construct Temporary Access bridge to float to allow for continued ferry service during construction, and or allow for under wharf piling work to take place during use above.

**CONSTRUCTION YEAR:** 2025

**ADVERTISING DATE:** Spring 2025

	Project Cost	
Preliminary Engineering	\$35,000	
Right-of-Way	\$0	
Structure	\$206,000	\$241,000 with Eng & permitting
Construction Engineering	\$7,000	
<b>Total</b>	<b>\$248,000</b>	

## EXISTING STRUCTURE

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**YEAR BUILT** Repaired 1955, 1972, Rebuilt 1987 **SPAN LENGTHS** Vary

**TYPE OF SUPERSTRUCTURE:** Overall length of wharf is 119'-6" and consists largely of 9 spans varying in length from 8'-8" to 15'-2" Timber superstructure consists of 5½" x 9½" timber stringers at approximately 36" spacing. 2x8 nominal decking spans between the timber stringers

**GENERAL CONDITION:** Beam ends at the abutment are inaccessible and have been sealed to the bedrock using spray foam. Timber girders are sound and in satisfactory condition. Timber deck planks are sound and in satisfactory condition.

**TYPE OF SUBSTRUCTURE:** Exposed Bedrock Abutment. Four Three-Pile bents, Three six-pile bents, One stone filled log crib pier with 2 bearing headers on top.

**GENERAL CONDITION:** Spray foam has been used to seal up the ends of the timbers to the earth at the abutment. This will exacerbate rot at the ends of the timbers due to holding moisture and earth directly against the timbers especially at the end grain. The pile bents are solid although the 21 piling outboard of the stone filled log crib have had some exterior splintering resulting in a section loss of approximately 1" all the way around within the splash zone. This still leaves behind a significant section of piling although it is approximately a 30% reduction in piling within the splash zone. Capacity of piling remaining is approximately 2x the anticipated load on the piling so this is not a structural concern yet. The stone filled log crib is exhibiting significant deterioration in several of the logs. This is more significant than the piling as a failure of one or two of these logs could cause loss of stone fill and failure of the supporting spans.

### LOAD RATINGS:

Design Live Load 90 psf  
Rating Factor

### OPERATING RATING

0.75 - This represents an allowable live load of 67.5 psf

**STRUCTURALLY DEFICIENT** No

**FUNCTIONALLY OBSOLETE** No

**MAINTENANCE PROBLEMS:** Splintering of the piling likely due to sea ice – corrosion of steel fasteners

**MAINTENANCE WORK:** The existing wharf was constructed largely in its current configuration in 1985 we are uncertain about the configuration before that reconstruction.

**PREVIOUS STRUCTURE:** Unknown

**OTHER COMMENTS:**

## SUMMARY OF EXPECTED IMPACTS

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**RIGHT OF WAY**

Number of: Property Owners 0  
Buildings to Be Taken 0

Type of Acquisitions:  Fee Simple  Easement  
 Temporary Rights  Temporary Road

**UTILITIES:** Town of Yarmouth electrical and Telephone?

**COAST GUARD PERMIT NEEDED?** No

**FAA PERMIT NEEDED?** No

**ENVIRONMENTAL COORDINATION**

**Team Member:** Tim Forrester

Reconstruction within the existing footprint and making modifications to the piling to enhance the longevity of the existing structure are recommended. Full reconstruction is not warranted yet. Reconstruction of the existing stone filled log crib pier within its current footprint can be done under permit by rule. Expanding that footprint will trigger a full NEPA permit requirement. Ideally if the stone filled log crib is going to be replaced it would be replaced in a configuration that would allow for future raising of the wharf elevation, and from an environmental standpoint a flow through type structure such as a granite or precast concrete crib would be preferable to the stone filled crib as it exists today.

## SUMMARY OF PRELIMINARY DESIGN

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### SUMMARY OF ALTERNATIVES

The following alternatives were considered:

All Alternates include replacement of the corroded hardware with new galvanized hardware, construction of new concrete abutment, installation of stainless steel tiedown hardware and timber connections as required.

Alternates 2-4 all include the construction of a temporary bent and temporary spans to bypass the existing stone filled log crib which is being replaced in these alternates.

Alternates 2-4 all include installing an HDPE pile wrap on the 21 outermost piling, within the splash zone, to enhance the longevity and to protect them from ice and abrasion that is currently causing premature degradation. Wrapping these piling requires removal and reinstallation of the cross bracing between piling. Cross bracing will be reinstalled with new hardware.

#### *Alternative 1:*

The condition of the existing stone filled log crib is suspect and given the consequences of localized failure possibly resulting in the failure of spans 4,5, and 6 sheathing the exterior of the cribbing with 2x8 planking attached to each log using stainless steel screws for the full extent of the width and length of the cribbing to assist in restraining the logs in their current configuration. This alternate would also required the replacement of corroded hardware which is still in place. This alternate has a total estimated construction cost of \$123,000 but has only an anticipated longevity of 5 years.

#### *Alternative 2:*

Replacement of the existing stone filled log crib in kind with a new stone filled log crib in the exact footprint of the existing stone filled log crib. Preliminary calculations show this has sufficient capacity in its current configuration with adequate factor of safety. This alternate would also includes an HDPE Pile Wrap. The construction cost estimate of this alternative is \$241,000 and it has an anticipated longevity of 30-40 years.

#### *Alternative 3:*

Replacement of the existing stone filled log crib with a new precast concrete flow through crib designed to allow the structure to be raised 3' in the future. This alternate would also include the addition of an HDPE Pile Wrap. The construction cost estimate of this alternative is \$264,000 and it has an anticipated longevity of 75 years, but the piling will need to be replaced and the entire wharf raised during that time.

#### *Alternative 4:*

Replacement of the existing stone filled log crib with a new granite flow through crib designed to allow the structure to be raised 3' in the future. This alternate would also include the addition of an HDPE Pile Wrap. The construction cost estimate of this alternative is \$310,000 and it has an anticipated longevity of 75-100 years, but the piling will need to be replaced and the entire wharf raised during that time.

It should be noted that the Wharf is located in FEMA zone VE with a base flood elevation of 12ft NAVD88 This flood elevation is currently over the top of the deck of the existing wharf by two feet. The wharf was constructed in 1987 and it has performed, and continues to perform well. Our inspection occurred in January of 2024. It should be noted that shortly after our inspection the site was subjected to a couple of coastal storms which occurred during an extreme tide event. While there was some localized erosion at some locations the structure weathered the storm adequately and remained serviceable. Consideration for the future replacement of the structure should include designing the structure for a 100 year three foot increase in sea level which is the current estimate being used by the Department of Marine Resources. From a long term perspective looking at the future replacement of the wharf it may make sense to use the Turnaround constructed by MaineDOT and modifying it to act as an abutment. This will make the span shorter to get to the float and will be easier to design the structure for the higher loads it will need to resist. Replacement of the stone filled log crib in-kind and in-place is the recommended alternate as this balances capital investment and will allow the reconstructed crib lifespan to closely match the remaining life of the piling. We recommend designing the replacement wharf structure starting in say 2044.

#### **PROPOSED ALTERNATIVE**

Construction of a temporary off alignment bent and temporary spans to bypass the existing stone filled log crib. Replacement of all corroded hardware in kind. Replacement of the existing stone filled log crib with a new stone filled log crib in the exact footprint of the existing stone filled log crib. Installing an HDPE pile wrap on the 21 outermost piling, within the splash zone, to enhance the longevity and to protect them from ice and abrasion that is currently causing premature degradation. Wrapping these piling requires removal and reinstallation of the cross bracing between piling. Cross bracing will be reinstalled with new hardware.



**Project:** Yarmouth - Cousin's Island Wharf  
**Client:** Town of Yarmouth  
**Computations By:** Eric Calderwood, PE  
**Project Notes:** Engineers Opinion of Probable Cost

Pier Design Alternates

**Line the exterior of the existing Stone Filled Crib with planking (5 year solution)**

$$N_{\text{crew}} := 3$$

$$\text{Pay} := \frac{35}{\text{hr}} \cdot 343\%$$

$$\text{PlankingLength} := 115\% \cdot 12.125 \text{ ft} \cdot \left( \text{trunc} \left( \frac{15.34 \text{ ft}}{8 \text{ in}} + 1 \right) \cdot 2 + \text{trunc} \left( \frac{13.05 \text{ ft}}{8 \text{ in}} + 1 \right) \cdot 2 \right) = 1227.05 \text{ ft}$$

$$\text{Plank} := \text{Ceil} \left( \frac{25.18}{16 \text{ ft}} \cdot \text{PlankingLength} + 1 \cdot 8 \cdot \left( \text{trunc} \left( \frac{15.34 \text{ ft}}{8 \text{ in}} + 1 \right) \cdot 2 + \text{trunc} \left( \frac{13.05 \text{ ft}}{8 \text{ in}} + 1 \right) \cdot 2 \right) \cdot \left( \frac{25.18}{16 \text{ ft}} + 2 \text{ day} \cdot \frac{8 \text{ hr}}{\text{day}} \cdot N_{\text{crew}} \cdot \text{Pay} \right), 1000 \right) = 9000$$

$$\text{Hardware} := \text{Ceil} \left( 5000 + 2 \text{ day} \cdot \frac{8 \text{ hr}}{\text{day}} \cdot N_{\text{crew}} \cdot \text{Pay}, 1000 \right) = 11000$$



**Replace existing stone filled log pier in kind**

$$\text{Excavator} := \frac{300}{\text{hr}} \quad \text{Estimated cost for Excavator per hour}$$

$$\text{DumpTruck} := \frac{100}{\text{hr}} \quad \text{Estimated cost for DumpTruck per hour}$$

$$\text{Shoring} := 5000$$

$$\text{Removal} := \text{Ceil} \left( 8 \frac{\text{hr}}{\text{day}} \cdot 3 \text{ day} \cdot (\text{Excavator} + \text{DumpTruck} + N_{\text{crew}} \cdot \text{Pay}), 1000 \right) = 19000$$

$$\text{Removal} := \text{Removal} + \text{Shoring} = 24000$$

*Estimated temporary shoring of existing approach spans and removal of the existing stone filled log crib*



### Reconstruction of Log Crib with Stone infill

$$\text{Length} := \text{Ceil}(16 \text{ ft} \cdot 2 \cdot 8 + 13 \text{ ft} \cdot 2 \cdot 9, 50 \text{ ft}) = 500 \text{ ft}$$

$$\text{Log} := \text{Ceil}\left(\text{Length} \cdot \frac{15}{\text{ft}}, 1000\right) = 8000$$

$$\text{ConstructCrib} := \text{Ceil}\left(8 \frac{\text{hr}}{\text{day}} \cdot 4 \text{ day} \cdot (\text{Excavator} + \text{DumpTruck} + N_{\text{crew}} \cdot \text{Pay}), 1000\right) = 25000$$

$$\text{Stone} := \text{Ceil}\left(80 \text{ yd}^3 \cdot \frac{150}{\text{yd}^3}, 1000\right) = 12000$$

$$\text{Crib} := \text{Ceil}((\text{Stone} + \text{ConstructCrib} + \text{Log}) \cdot 110\%, 1000) = 50000$$



**Reconstruction of Log Crib with Flow Through Concrete or Granite Cribbing**

$$\text{PrecastCribbing} := \text{Ceil} \left( \frac{1000}{\text{yd}^3} \cdot (3 \text{ ft} \cdot 3 \text{ ft} \cdot 14 \text{ ft} \cdot 4 + 3 \text{ ft} \cdot 3 \text{ ft} \cdot 19 \text{ ft} \cdot 4), 1000 \right) = 44000$$

$$\text{GraniteCribbing} := \text{Ceil} \left( \frac{1900}{\text{yd}^3} \cdot (3 \text{ ft} \cdot 3 \text{ ft} \cdot 14 \text{ ft} \cdot 4 + 3 \text{ ft} \cdot 3 \text{ ft} \cdot 19 \text{ ft} \cdot 4), 1000 \right) = 84000$$

$$\text{Barge} := \frac{150}{\text{hr}} \quad \text{Crane} := \frac{500}{\text{hr}}$$

$$\text{LaborFlowThru} := \text{Ceil} \left( 8 \frac{\text{hr}}{\text{day}} \cdot 2.5 \text{ day} \cdot (\text{Barge} + \text{Crane} + N_{\text{crew}} \cdot \text{Pay}), 1000 \right) = 21000$$

$$\text{FlowThruConcreteCrib} := \text{PrecastCribbing} + \text{LaborFlowThru} = 65000$$

$$\text{FlowThruGraniteCrib} := \text{GraniteCribbing} + \text{LaborFlowThru} = 105000$$



$$\text{TempWalk} := 5000 + \text{Ceil} \left( 8 \frac{\text{hr}}{\text{day}} \cdot 3 \text{ day} \cdot (N_{\text{crew}} \cdot \text{Pay}), 1000 \right) = 14000$$



HDPE := 1000

*Cost of HDPE wrap*

$$\text{Petrolatum} := \text{Ceil} \left( \frac{21 \cdot \frac{6 \text{ ft}}{1 \text{ in}} \cdot 12 \text{ in} \cdot \pi}{30 \text{ m}} \cdot 200, 1000 \right) = 10000$$

*cost of petrolatum tape wrap  
Can avoid disconnecting lateral bracing and reattaching*

$$\text{WrapLabor} := \text{Ceil} \left( \frac{21}{7} \cdot \text{day} \cdot 8 \frac{\text{hr}}{\text{day}} \cdot N_{\text{crew}} \cdot \text{Pay}, 1000 \right) = 9000$$

$$\text{ReworkBracing} := \text{Ceil} \left( 1 \cdot \text{hr} \cdot \frac{N_{\text{crew}}}{3} \cdot \text{Pay} \cdot 35, 1000 \right) = 5000$$

$$\text{Bolts} := \text{Ceil} \left( (7.26 + 3.51 + 0.61 \cdot 2) \cdot 35, 1000 \right) = 1000$$

$$\text{PetrolatumAlt} := \text{Ceil} (\text{Petrolatum} + \text{WrapLabor}, 1000) = 19000$$

$$\text{HDPEAlt} := \text{Ceil} (\text{HDPE} + \text{WrapLabor} + \text{ReworkBracing} + \text{Bolts}, 1000) = 16000$$

*HDPE wrap is the least expensive alternate and allows for replacement of the hardware into the cross bracing.*



### Reconstruction of Abutment

$$\text{Abut} := \text{Ceil}(12 \text{ ft} \cdot 1.5 \text{ ft} \cdot 3 \text{ ft} + 12 \text{ ft} \cdot 1.5 \text{ ft} \cdot 1 \text{ ft}, 5 \text{ yd}^3) = 5 \text{ yd}^3$$

$$\text{Span1Rem\&Repl} := \text{Ceil}\left(8 \frac{\text{hr}}{\text{day}} \cdot 3 \text{ day} \cdot (N_{\text{crew}} \cdot \text{Pay}), 1000\right) = 9000$$

$$\text{CostAbut} := \text{Ceil}\left(\text{Abut} \cdot \frac{1500}{\text{yd}^3}, 1000\right) + \text{Span1Rem\&Repl} = 17000$$



### Cost of Tiedowns

$$N_{6ftRods} := 6 \cdot 2 + 3 + 4 \cdot 7 = 43$$

$$C_{rods} := \text{Ceil} \left( N_{6ftRods} \cdot \frac{352}{3}, 1000 \right) = 6000$$

$$C_{plates\&nuts} := \text{Ceil} \left( N_{6ftRods} \cdot 2 \cdot \frac{85}{50} + N_{6ftRods} \cdot 6 \text{ in} \cdot \frac{500}{12 \text{ ft}}, 1000 \right) = 2000$$

$$C_{angles} := \text{Ceil} \left( N_{6ftRods} \cdot 6 \text{ in} \cdot \frac{3000}{20 \text{ ft}}, 1000 \right) = 4000$$

$$\text{Bolts} := \text{Ceil} \left( N_{6ftRods} \cdot 2 \cdot \frac{212}{5}, 1000 \right) = 4000$$

$$\text{Lumber} := \text{Ceil} \left( \frac{13.26}{8 \text{ ft}} \cdot (3 \cdot 115\% \cdot (30 \text{ ft} \cdot 4 + 10 \text{ ft} \cdot 12)), 1000 \right) = 2000$$

$$\text{Labor} := \text{Ceil} \left( 8 \frac{\text{hr}}{\text{day}} \cdot 8 \text{ day} \cdot (N_{crew} \cdot \text{Pay}), 1000 \right) = 24000$$

$$\text{Tiedown} := C_{rods} + C_{plates\&nuts} + C_{angles} + \text{Bolts} + \text{Lumber} + \text{Labor} = 42000$$



**Alternate #1:** *Short Term provide exterior planking on existing log crib logs screwed to every log at every intersection to help tie log cribbing together and prevent failure - anticipated lifespan 5 years - do not wrap piling allow for continued degradation until piling have reached their useful life Reconstruct abutment and add tiedowns (likely 15-20 years)*

$$\text{Eng1} := 25000$$

$$\text{Permit1} := 2500$$

$$\text{Alt1} := \text{Ceil} \left( (\text{Plank} + \text{Hardware} + \text{Tiedown} + \text{CostAbut} + \text{Eng1} + \text{Permit1}) \cdot 115\%, 1000 \right) = 123000$$

**Alternate #2:** *Medium Term replace existing log crib in kind with new stone in-fill. Likely 30-40 year solution Include pile wrap to extend piling useful life to match*

$$\text{Eng2} := 30000$$

$$\text{Permit2} := 5000$$

$$\text{Alt2} := \text{Ceil} \left( \left( \begin{array}{l} \text{TempWalk} + \text{Removal} + \text{Crib} + \text{HDPEAlt} \downarrow \\ + \text{Hardware} + \text{CostAbut} + \text{Tiedown} + \text{Eng2} + \text{Permit2} \end{array} \right) \cdot 115\%, 1000 \right) = 241000$$

**Alternate #3:** *Longer Term replace existing log with new precast concrete flow through crib, designed for future raising. Likely 75 year solution Include pile wrap to extend piling useful life future raising would occur when pile reach their usable life*

$$\text{Eng3} := 32300$$

$$\text{Permit3} := 7500$$

$$\text{Alt3} := \text{Ceil} \left( \left( \begin{array}{l} \text{TempWalk} + \text{Removal} + \text{FlowThruConcreteCrib} \downarrow \\ + \text{HDPEAlt} + \text{Hardware} + \text{CostAbut} + \text{Tiedown} \downarrow \\ + \text{Eng3} + \text{Permit3} \end{array} \right) \cdot 115\%, 1000 \right) = 264000$$

**Alternate #4:** *Longer Term replace existing log crib with new Granite flow through crib, designed for future raising. Likely 75-100 year solution Include pile wrap to extend piling useful life future raising would occur when pile reach their usable life*

$$\text{Eng4} := 32300$$

$$\text{Permit4} := 7500$$

$$\text{Alt3} := \text{Ceil} \left( \left( \begin{array}{l} \text{TempWalk} + \text{Removal} \downarrow \\ + \text{FlowThruGraniteCrib} + \text{HDPEAlt} \downarrow \\ + \text{Hardware} + \text{Tiedown} + \text{CostAbut} \downarrow \\ + \text{Eng4} + \text{Permit4} \end{array} \right) \cdot 115\%, 1000 \right) = 310000$$

# TRAFFIC AND PARKING ORDINANCE

of the Town of Chebeague Island  
MAINE

Adopted by the Town Meeting: 1/9/2010

Effective: 1/9/2010

Amended by Selectmen:

10/09/2013

02/13/2019

08/07/2024

Attest:

\_\_\_\_\_  
Town Clerk

Town Seal:

Town of Chebeague Island Code of Ordinances  
Chapter 21 – Roads and Paths  
Article I – Traffic and Parking Ordinance

SECTION 101. TITLE

This Ordinance shall be known as and may be cited as the “Traffic and Parking Ordinance in the Town of Chebeague Island, Maine,” and shall be referred to herein as “this Ordinance” or “this chapter”.

SECTION 102. PURPOSE AND AUTHORITY

This ordinance was enacted to provide for the establishment of uniform rules governing the flow of traffic on Chebeague Island, and to regulate the parking of vehicles on the roads and public facilities of the Town of Chebeague Island. It is intended to ensure safety to persons and property, to promote availability and use of public facilities, to encourage and protect traditional maritime and commercial activities, to make provision for commercial maritime activities and to create a fair and efficient framework for administration of those regulations. It supersedes the similar provisions of the Town of Chebeague Island Coastal Waters Ordinance, except those sections of the same, which may be incorporated herein.

This ordinance is adopted pursuant to the Home Rule Powers as provided for in Article VII-A of the Maine Constitution and Title 30-A M.R.S.A, Chapter 187, Subchapter IV. This ordinance shall be subordinate to existing Federal and State Laws governing the same matters and is not intended to preempt other valid laws.

SECTION 103. DEFINITIONS

- a) The definitions contained in Title 12-A M.R.S.A. for terms not otherwise defined in this chapter shall govern the construction of words contained in this Ordinance. Any words not otherwise defined therein shall be given their common and ordinary meaning.
- b) Compact Vehicle - Any vehicle that is less than 15’ in overall maximum length.

SECTION 104. TOWN ROADS

- a) Speed Limits - The Maine Department of Transportation has established the speed limit on the Town Roads of Chebeague Island to be 30 MPH. The Board of Selectmen may, from time to time, petition the Department to change the posted speed limit.
- b) Plowing of Snow – Title 29-A M.R.S.A. Chapter 21, Subchapter 2396 prohibits any person from placing in the public way snow or slush that has not accumulated there naturally. A violation of this section and 29-A M.R.S.A. Subchapters 103 and 104 state that the exclusive penalty for which is a fine of not less than \$25, nor more than \$500, suspension of license, or both.
- c) Parking on Town Roads – It shall be unlawful to park a motor vehicle within the right-of-way of any town road so as to impede or create unsafe conditions for travel, maintenance, or emergency vehicle access.
- d) **No overnight parking will be permitted on any town roads except Wharf Rd.**

Town of Chebeague Island Code of Ordinances  
Chapter 21 – Roads and Paths  
Article I – Traffic and Parking Ordinance

- e) Driver-attended parking (staging) shall be allowed on South Rd near the intersection of Deer Point and Bennetts Cove Rd. in the event a vehicle needs to wait for the Barge. No overnight parking shall be permitted in this area.

SECTION 105. STONE WHARF AREA

It shall be unlawful to park a motor vehicle to block or restrict access to the Stone Wharf landing, ramp or pier. **Vehicles cannot be left unattended outside of regularly marked parking spaces.**

- a) Bicycles shall be parked only at a rack placed in a location on the Stone Wharf.
- b) **A designated area will be provided for mopeds and scooters at the Stone Wharf.**
- c) Motor vehicles shall be parked for no more than twenty-four (24) hours on the Stone Wharf or on the Wharf Road.
- d) A pedestrian safety zone six (6) feet wide is hereby established on the west face of the Wharf, as shown on the Stone Wharf Parking Plan. (Attachment A)
- e) Five (5) parking spaces on the east face of the wharf shall be reserved for the use of handicapped people.
- f) Two (2) parking spaces shall be reserved for the captain and crew of the Chebeague Transportation Company on the south face of the wharf. (Attachment A)
- g) No vehicle shall be left parked and unattended in any area that is not identified in Attachment A as a regular or reserved parking space. Parking shall be permitted on the South shoulder of Wharf Road, and no parking shall be permitted on the North shoulder.
- h) Police, fire, rescue and other emergency vehicles and equipment shall be exempt from this ordinance during times of emergency or official duties.
- i) The areas shown on the Stone Wharf Parking Plan designated as “Seasonal Trap Loading” Area shall be reserved for loading and unloading only. No cars may be left parked and unattended in this area.
- j) **Between Memorial Day and Labor Day, the “Seasonal Trap Loading” Area as shown on the Stone Wharf Parking Plan, shall be limited to a staging area for those picking and dropping people up from the boat. There shall be no unattended parking. (Attachment A)**
- k) During the months of June and November, the “Seasonal Trap Loading” Area as shown on the Stone Wharf Parking Plan shall be limited to temporary use to allow fishermen access to load and unload gear. The Seven (7) spaces north of the barge ramp shall be “No Parking – June and November” as depicted on Attachment A.
- l) No person shall leave any commercial fishing equipment standing for a period more than forty-eight (48) hours anywhere on Stone Wharf.
- m) **There shall be no overnight parking for commercial vehicles with trailers. All commercial vehicles shall park in parallel spaces on Stone Wharf Road. This includes but is not limited to commercial trucks, vans and large size vehicles.**

Town of Chebeague Island Code of Ordinances  
Chapter 21 – Roads and Paths  
Article I – Traffic and Parking Ordinance

- n) The Seven (7) parking spaces to the right of the handicapped spaces shall be designated as “commuter parking only”. Full-time employment requiring commuting from Chebeague must be verified with the Town Administrator. Upon verification, a commuter shall receive a sticker allowing for parking in the designated area. (Attachment A)

SECTION 106. CHANDLER’S COVE WHARF AREA

- a) Motor vehicles shall not be parked for more than twenty-four (24) hours in either of the two town-owned parking lots, except for vehicles owned by public utility companies.
- b) One space, if necessary, shall be reserved for employees of the U.S Postal Service.

SECTION 107. INDIAN POINT AREA

- a) No vehicles shall be parked and left unattended in front of any driveway and the chain linked fence across Indian Point Rd.
- b) Any additional parking beyond Four (4) spaces will take place on North Rd. on the straight section of the road.

SECTION 108. BENNETT’S COVE AREA

- a) Overnight Parking of vehicles (12 midnight through 7:00 am) on Bennett’s Cove Road is prohibited.
- b) Parking vehicles in the turnaround area at the foot of Bennett’s Cove Road is always prohibited.
- c) Two (2) parking spaces shall be reserved for the use of handicapped people.

SECTION 109. ADMINISTRATION AND ENFORCEMENT

This ordinance shall be administered by any duly sworn law enforcement officer and / or Parking Enforcement Attendant or any other person so designated by the Town Administrator.

Law Enforcement Officers of the Town of Chebeague Island, the Parking Enforcement Attendant or other person so authorized by the Town Administrator, shall have the authority to enforce this ordinance.

The Town Administrator shall cause fines to be collected via legal methods of collection. Any fines not collected after thirty (30) days of the issuance of a notice of violation shall be either turned over to a collection agency, prosecuted in Small Claims Court, or collected by other means such as prosecution by the Sheriff in conjunction with the District Attorney.

The Town Administrator shall have the authority to hear appeals of the issuance of the Notice of Violation. Any person aggrieved by the decision of the Town Administrator shall appeal, in

Town of Chebeague Island Code of Ordinances  
Chapter 21 – Roads and Paths  
Article I – Traffic and Parking Ordinance

writing, to the Board of Selectmen, who shall hold a hearing on the grievance at their next scheduled regular meeting.

SECTION 110. PENALTIES

Any violation of this Ordinance shall be a civil infraction subject to a fine of not less than \$20 and not more than \$500. Each violation shall be deemed a separate offense. **After 2 consecutive days (48 hours) of violation, the fine shall increase.** In addition to any fine, the municipality may seek restitution for the cost of repairs to any damaged way or related structure and reasonable attorney fees and costs. Prosecution shall be in the name of the municipality and shall be brought in the Maine District Court.

Any person found in violation of the following parking provisions of this ordinance shall be subject to a fine as listed below:

- \$20 Parking in a no parking area
- \$20 Overtime parking (more than 24 hours)
- \$50 Overnight parking after 2 consecutive days (more than 48 hours)**
- \$50 Parking in a handicapped parking space
- \$20 Parking in a loading zone

SECTION 111. AMENDMENTS

Subsequent to adoption of this Ordinance at a Town Meeting, and after a duly noticed hearing, the Board of Selectmen have the authority to make amendments, deletions and additions to this Ordinance as they deem to be in the best interest of the Town of Chebeague Island.

SECTION 112. SEVERABILITY

In the event any portion of this Ordinance is declared invalid by a court of competent jurisdiction, the remaining portions shall continue in full force and effect.

ATTACHMENT A



Stone Wharf, Chebeague Island, Maine  
August 7, 2024