



# Town of Chebeague Island

**To:** Chair of the Select Board, Robert Earnest  
**From:** Viktoria G. Wood, Town Administrator  
**Date:** June 27, 2024  
**RE:** Town Administrator Report

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**Chandlers Cove Wharf** – In the spring, Maine DOT had a discussion at the Hall about the expected work that will be done to Chandlers Wharf, which is owned and maintained by MDOT. The residents raised several questions, one was raised particularly by the fisherman that use that facility. MDOT was going to let me know what the option was to add a hoist in that area so the fisherman can have better accessibility to their equipment. I have received communication from Brian Keezer, the project manager, and MDOT cannot fund that cost which is estimated at \$100,000. In addition, they were asked if the town owned float piles could be replaced. The cost of that would be \$20,000 and \$30,000 for the fender piles. Total cost for the town of \$150,000.

Please see attached memo from Brian with suggestions about granting opportunity. I have reached out to Chris Mayo with follow-up questions about the grant opportunities and timing. If the board is interested in proceeding with this, we can have an agenda item at the next meeting for a vote.

**Dredging Update**-Please see attached email from Jordan Macy. At this point the town is waiting for the US Army Corps of Engineers to settle with the first firm that submitted an \$800,000 claim for damages. The government proposed \$158,498. If accepted, the town will be responsive for \$31,700 of that cost. Eelgrass mitigation is still not resolved. Until these are resolved, the town will not be billed for the last payment. There is currently over \$130,000 in the Dredging Reserve Account. The hope is that when everything is settled, this would cover the cost of the outstanding issues.

**Survey Work**- Survey work has taken place on South Road. The attorneys have looked at the draft to determine what is needed for easement agreements between the town and property owners. The goal is to eliminate the stand still water that collects on South Rd by the store by adding culverts under South Road and re directing the water. It is ideal to get this done before making plans to pave that stretch of the road.

The surveyor has made a trip to South Shore Drive and will be providing me with a proposal after he returns from vacation the second week of July. The town made the decision to complete the survey on South Shore Drive to have a good understanding of where the town road is. The residents and the town have met, and all parties are aware of this step. The surveyor will also be completing a survey of Jenks Rd. I do not have a timeline for when that is going to be done.

**FEMA** – FEMA and MEMA representatives were on the island in June. We went through details about all the work that is needed on Chebeague post January storm damages. We also visited the damaged areas so they could see and document. The consensus from the meeting was that the town should proceed with whatever work is needed as if FEMA was not involved. Material has arrived for temporary repair work on South Shore Drive. I am looking into contracted work to get that complete due to short staffing with Public Works.

Respectfully submitted,  
Viktoria Wood

## Chebeague Island Local Share Work

Keezer, Brian <Brian.Keezer@maine.gov>

Thu 6/6/2024 3:42 PM

To:Town admin <townadmin@townofchebeagueisland.org>

Cc:Paul V. Belesca <pbelesca@chebeague.net>

Viktoria,

Since the public hearing, we have discussed the potential of adding a hoist to the Chandler Wharf Pier and unfortunately based on the type of funding we are using for the project, we are not able to fund it. One option would be for the Town to fund the cost of the hoist at 100%. The current cost estimate for the hoist is \$100,000. The second option would be for the Town to apply for SHIP funding, which as you probably know would end up being a 50/50 split between the Town and State.

The other additional work that would have to be funded by the Town, if it chose to do so, would be replacing the three float piles that were requested at the public hearing as well as the six fender piles along the local berthing area. The estimates for these two items are \$20,000 for the three float piles and \$30,000 for the six fender piles. So the grand total of all three items including the hoist is estimated at \$150,000. All of these items would qualify for SHIP funding so the Town could apply for a SHIP grant and if successful, would end up with a share of approximately \$75,000. Please keep in mind that these costs are just estimates and could end up increasing or decreasing based on what we receive for bids. We could include all three items as bid alternates to our project and then the Town could decide which items it thinks it could afford after bids were opened.

I have spoken with Chris Mayo who administers the SHIP grant funds and he thinks these items would meet the intent of the SHIP funding and would only ask that you fill out an application. No letter of intent would be necessary. If the Town did decide to go this route, the financing would work out so that the Town would need roughly half of the \$75k before bids are opened in September of this year with the remainder being due after construction is completed sometime later next year. We have discussed the potential of extending the completion date of the project through September of 2026 knowing how busy the marine contractors currently are, so that would mean the second half of your share wouldn't be due until late 2026. Please let me know if you have any questions or need any additional information.

Thanks - Brian

Brian Keezer, P.E.

Multimodal Project Manager

MaineDOT

16 State House Station

Augusta, ME 04333-0016

Cell: (207) 462-0697

## Burnham proposed settlement

Macy, Jordan G CIV USARMY CENAE (USA) <Jordan.G.Macy@usace.army.mil>

Mon 6/10/2024 9:07 AM

To:Town admin <townadmin@townofchebeagueisland.org>

Good morning Vika,

The government has proposed a settlement for Burnhams claims for \$158,498.75 on 5/13/24 as a “bilateral modification” to their contract. If they choose not to accept that, we will issue them a unilateral modification in that amount.

Burnham can appeal the decision within 90 days either to the Armed Services Board of Contract Appeals, or they may also bring an action to the US Court of Federal Claims within 12 months.

If we don't hear from Burnham whether or not they accept the modification, we must wait 12 months until their appeal window closes before we can initiate final closeout. That assumes we resolve the eelgrass mitigation issue with the In-Lieu Fee bank by then. We are still waiting on their response to our request for credit for sunk costs with our mitigation efforts.

Let me know if you'd like to discuss.

Jordan G. Macy  
Project Manager / Planner  
Plan Formulation Branch  
New England District  
US Army Corps of Engineers  
978-405-4956

# TOWN OF CHEBEAGUE ISLAND SOLID WASTE FEES

**See Attendant for Assistance**

Type	Description	Amount
Compactable	Compactable Commercial Waste (See Solid Waste Ordinance).	\$2 per 30 gal bag \$6 per barrel
	Compactable non-Commercial Waste	0
Construction and Demolition Debris	Non-compactable waste items from private or commercial sources. (An 8' pickup body filled level to the tailgate is considered two cubic yards). Fee assessed to the nearest cubic yard.	<del>\$80</del> \$100 cu.yd. <del>\$160</del> – \$200 per average pickup load
Metal Goods	All metal goods. (An 8' pickup body filled level to the tailgate is considered two cubic yards).	\$50 cu.yd.
	Individual metal waste items > 36" in any dimension.	<del>\$40</del> \$30
White Goods	Any waste item containing a refrigerant (refrigerators and air conditioners)	<del>\$45</del> \$55
	Small appliances < 24" (inches)	<del>\$10</del> \$20
	All other white goods	<del>\$15</del> \$25
Universal Waste	TV or Monitor	<del>\$25</del> \$30
	Desktop Printers, copiers, fax, VCR, DVD player, stereos, etc.	<del>\$10</del> \$20
	Floor standing Printers, copiers or fax	\$30
	Computers (CPU or laptop)	\$25
	Mercury devices – Thermostats and Thermometers	\$0
	Fluorescent Bulbs	<del>\$3</del> \$5
	Ballasts (PCB, DEHP, magnetic & electric) transformers, large capacitors or mercury devices.	\$5
Plant Matter	Grass clippings, leaves, Christmas trees	\$0
Brush Pile	Pickup truck load 8' or less, up to 6" in diameter	\$0
Bulk Wood	Truck/trailer load 8' or less, 6" or more in diameter	\$0
Tires	<b>No tires are accepted on the rim.</b> Tires must be off rims. Rims are metal goods waste items and tires are compactable.	<del>\$5-</del> \$20
Bulky Waste	Mattress/box spring, chair, sofa, sleep sofa	<del>\$20</del> \$50
	Hot water heater, water tank	<del>\$20</del> \$45
	Lobster trap, crushed	\$2
	Lobster trap, uncrushed	\$5



# Town of Chebeague Island

**To:** Robert Earnest, Chair of the Selectboard

**From:** Viktoria Wood, Town Administrator

**Date:** June 27, 2024

**RE:** Transfer Station Memo

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The purpose of this memo is to provide a follow-up to the Transfer Station workshop that recently took place. During the workshop it was vocalized clearly that improvements are needed at the transfer station. Following the workshop, Jeff Wescott and I met and discussed the transfer station fees, possible implementation of per bag fees and other areas of improvement at the transfer station.

Proposed are transfer station fees. The last time the fees were adjusted was 2022. Jeff investigated what other municipalities and island communities charge. We sat down and came up with what we believe to be fair fees to implement to cover the cost of disposal and removal of the listed items.

Suggested Motions:

*“To Adopt the proposed solid waste fees as stated on the July 3, 2024, Draft. The fees will go into effect July 6, 2024”*

In the meantime, there are several things that we are still working on for future improvements and will bring them to the board for a discussion or decision when there is enough information. Some of those things are:

- Looking into the cost of replacing and possibly relocating the shed closer to the gate. This includes getting estimates on the shed, electrical and transportation.
- Working on how to implement or trial out per bag fees.
- Looking into efforts from GPCOG, Island Institute or other areas that can assist with a transfer station study or engineering study of long-term improvements.

Respectfully Submitted,  
Viktoria Wood



# Town of Chebeague Island

**To:** Viktoria G. Wood, Town Administrator

**From:** Jeff Wescott Chebeague Island Transfer Station

**Date:** June 27, 2024

**RE:** Transfer Station Report June 2024

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- Coordinated with public works to remove hazardous waste from the Transfer Station and Public Works garage to Environmental Solutions
- Coordinated with public works to remove electronic devices to North Coast Services
- Contacted Troiano Waste Services about setting up a maintenance service for our 4 compactor machines. Currently waiting for a reply as the person is on vacation. This to see if it is too costly or are we able to perform those duties.
- Arranged a date of July 9 for Ozone Savers to remove the Freon from the Freezer Yard so then those materials can be removed from the yard.
- Evaluated the Transfer Station Property to assess any immediate building needs:
- Repair perimeter fence
- Cut back vegetation around perimeter and buildings
- Would like to see, if possible, the removal of Chebeague Island Schools boxes of siding stored along inside wall



## Town of Chebeague Island

### MEMO

**To: Selectboard Chair, Robert Earnest**

**From: Viktoria Wood, Treasurer**

**Date: June 27, 2024**

**RE: Treasurer's Report July 2024**

**Bank Account Reconciliations:**

On June 28<sup>th</sup>, 2024, I closed out for FY 2024. Effective Monday we are officially in FY. 2025. The Expense Summary report is close to what the final numbers will be. Over the next several weeks, we will receive more bills that will need to be paid out of the F.Y. 2024 Budget. Looking at the current numbers the Budget came in within the anticipated numbers. Administrative went over as expected. The town meeting vote appropriate \$15,000 from undesignated fund balance will allow to cover that account to bring us to legal standings. The good news is not all the \$15,000 will be used. I will have a more detailed report at the end of. FY. 24 later.

Last week I spent a lot of time going through the Expense accounts and making sure that all expenses were appropriated accurately to proper accounts. I have been in contact with the Auditors and have begun collecting information for them to begin preliminary stages of F.Y. 24 audit. The first round of information is due to them by July 8.

I have worked on and am ambitiously hoping to complete the reconciliation for June by the time of this meeting. I cannot say for certainty that will happen. At the of April the checking account balance was \$1,836,453.98. The reserve account balance was \$1,743,153.89. If you pay attention to interest rates you will see that we went from collecting \$2,499.81 in March to \$5,278.92 in May. It was worth having a conversation with the bank about increasing the interest rates.

Respectfully submitted,

Viktoria Wood



Town of Chebeague Island  
 For Period Ending: May 31 2024  
 Date Prepared: June 3, 2024

Project/Fund Name	Balance	Deposits	Withdrawals	Total	Interest	Ending Balance
					4.00%	
					<b>\$5,278.92</b>	
9197 School Capital Reserve	\$ 66,383.82	\$	\$	\$ 66,383.82	\$ 190.36	\$ 66,574.18
9130 School Special Education Reserve	\$ 125,202.02	\$	\$	\$ 125,202.02	\$ 278.58	\$ 125,480.60
9131 School Transportation Reserve	\$ 51,273.60	\$	\$	\$ 51,273.60	\$ 100.23	\$ 51,373.83
9132 School Tuition Reserve	\$ 84,977.86	\$	\$	\$ 84,977.86	\$ 150.69	\$ 85,128.55
9133 School Playground	\$ 7,438.26	\$	\$	\$ 7,438.26	\$ 11.09	\$ 7,449.35
9012 Fire Pond	\$ 4,955.93	\$	\$	\$ 4,955.93	\$ 7.38	\$ 4,963.31
9025 Fire Department	\$ 134,664.77	\$	\$	\$ 134,664.77	\$ 280.25	\$ 134,945.02
9060 Harbor Master Vessel & Equip.	\$ 6,687.70	\$	\$	\$ 6,687.70	\$ 20.31	\$ 6,708.01
9192 Rescue Vehicles & Equipment	\$ 99.53	\$	\$	\$ 99.53	\$ 0.30	\$ 99.83
9010 Dredging	\$ 131,156.03	\$	\$	\$ 131,156.03	\$ 250.67	\$ 131,406.70
9015 Stone Wharf	\$ 365,196.97	\$	\$	\$ 365,196.97	\$ 1,998.27	\$ 367,195.24
9016 Barge Ramps	\$ 30,926.45	\$	\$	\$ 30,926.45	\$ 93.94	\$ 31,020.39
9020 Floats and Gangways	\$ 33,468.37	\$	\$	\$ 33,468.37	\$ 101.66	\$ 33,570.03
9035 Vehicles	\$ 13,582.12	\$	\$	\$ 13,582.12	\$ 41.26	\$ 13,623.38
9050 Paving	\$ 63,714.12	\$	\$	\$ 63,714.12	\$ 193.54	\$ 63,907.66
9055 Public Works Equipment	\$ 6,662.97	\$	\$	\$ 6,662.97	\$ 30.56	\$ 6,693.53
9198 Cousins Island Parking Reserve	\$ 24,536.52	\$	\$	\$ 24,536.52	\$ 19.56	\$ 24,556.08
9030 Building Facilities	\$ 45,244.15	\$	\$	\$ 45,244.15	\$ 137.43	\$ 45,381.58
9031 Town Office	\$ 15,309.05	\$	\$	\$ 15,309.05	\$ 12.89	\$ 15,321.94
9057 Recycling Compactor	\$ 37.75	\$	\$	\$ 37.75	\$ 0.11	\$ 37.86
9059 Cemetery Capital Reserve	\$ 6,926.63	\$	\$	\$ 6,926.63	\$ 21.04	\$ 6,947.67
Cemetery Perpetual Care	\$ 95,871.13	\$	\$	\$ 95,871.13	\$ 221.36	\$ 96,092.49
9034 Broadband Reserve	\$ 50,027.09	\$	\$	\$ 50,027.09	\$ 151.96	\$ 50,179.05
9033 Solar Array Purchase	\$ 79,556.94	\$	\$	\$ 79,556.94	\$ 189.56	\$ 79,746.50
9040 Revaluation	\$ 77,132.71	\$	\$	\$ 77,132.71	\$ 187.23	\$ 77,319.94
9040 Grant Matching Funds	\$ 48,827.60	\$	\$	\$ 48,827.60	\$ 148.32	\$ 48,975.92
9058 Easements & Drainage	\$ 84,086.55	\$	\$	\$ 84,086.55	\$ 201.36	\$ 84,287.91
9070 Coastal Access Fund	\$ 2,956.71	\$	\$	\$ 2,956.71	\$ 8.98	\$ 2,965.69
9195 Indian Point Retaining Wall	\$ 57,667.83	\$	\$	\$ 57,667.83	\$ 159.23	\$ 57,827.06
9032 Land Acquisition & Development	\$ 23,303.78	\$	\$	\$ 23,303.78	\$ 70.79	\$ 23,374.57
	<b>\$ 1,737,874.97</b>	<b>\$</b>	<b>\$</b>	<b>\$ 1,737,874.97</b>	<b>\$ 5,278.92</b>	<b>\$ 1,743,153.89</b>

# Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
1300 Admn/Select					
<b>REVENUES</b>					
302 AGENT FEE	5,000.00	699.00	5,139.00	-139.00	102.78
303 EXCISE TAX	119,000.00	11,535.63	126,974.50	-7,974.50	106.70
304 BOAT EXCISE	8,000.00	1,825.20	7,572.20	427.80	94.65
305 INT & PEN	4,500.00	149.13	11,080.01	-6,580.01	246.22
307 LIEN COST	0.00	20.12	342.38	-342.38	0.00
308 ABATEMENTS	0.00	0.00	-29,471.94	29,471.94	0.00
311 HUNT&FISH	0.00	36.00	93.00	-93.00	0.00
312 MARRIAGE LIC	0.00	0.00	36.00	-36.00	0.00
313 BIRTH CERT	0.00	0.00	18.60	-18.60	0.00
315 CLERK LIC	0.00	6.00	28.00	-28.00	0.00
316 SHELLFSH LIC	1,500.00	140.00	1,250.00	250.00	83.33
325 SUPP TAX	0.00	0.00	335.70	-335.70	0.00
326 TAX COMMIT	3,225,695.00	0.00	3,264,893.67	-39,198.67	101.22
327 HOMEST REIMB	0.00	0.00	32,694.00	-32,694.00	0.00
328 VETERAN EXEM	0.00	0.00	50.00	-50.00	0.00
330 TREE GROWTH	0.00	0.00	1,071.27	-1,071.27	0.00
331 REV SHARING	36,731.00	0.00	35,510.58	1,220.42	96.68
332 BETE REIMB	0.00	0.00	121.00	-121.00	0.00
351 POLICE FINES	0.00	220.00	3,039.00	-3,039.00	0.00
364 GROWTH PERM	0.00	0.00	200.00	-200.00	0.00
365 BD APPEALS	0.00	0.00	750.00	-750.00	0.00
366 BLDG PERMITS	15,000.00	610.00	16,507.30	-1,507.30	110.05
367 ELEC PERMITS	1,500.00	135.00	3,036.89	-1,536.89	202.46
368 PLUMB PRMITS	2,500.00	0.00	2,520.00	-20.00	100.80
369 OTHER PERMIT	500.00	250.00	1,790.00	-1,290.00	358.00
378 EDUC-AID	73,343.00	0.00	92,293.57	-18,950.57	125.84
379 INT INCOME	0.00	0.00	28,013.26	-28,013.26	0.00
390 MISC REVENUE	0.00	200.00	7,424.72	-7,424.72	0.00
395 UF TRANSFER	200,000.00	0.00	0.00	200,000.00	0.00
401 DOG REVENUE	0.00	0.00	919.00	-919.00	0.00
403 MOORING FEES	7,200.00	1,645.00	15,730.00	-8,530.00	218.47
411 DOT REV URIP	14,880.00	0.00	17,160.00	-2,280.00	115.32
418 CI S/WASTE	26,000.00	4,338.65	35,898.25	-9,898.25	138.07
500 RENT MOORING	500.00	100.00	1,250.00	-750.00	250.00
501 ST/WHF PMT	8,600.00	1,325.00	6,958.00	1,642.00	80.91
502 TRANS TIEFEE	2,000.00	322.00	3,497.58	-1,497.58	174.88
511 CTC ESC BLOT	0.00	0.00	2,000.00	-2,000.00	0.00
512 Copy Fee Rev	0.00	20.00	298.40	-298.40	0.00
Revenue Total	3,752,449.00	23,576.73	3,697,023.94	55,425.06	98.52
<b>EXPENSES</b>					
1000 Wages - F/T UNKNOWN	167,523.00	15,037.44	206,343.42	-38,820.42	123.17
1010 Wages - P/T UNKNOWN	29,960.00	1,074.46	17,984.58	11,975.42	60.03
1110 Elected Off. UNKNOWN	6,000.00	0.00	2,400.00	3,600.00	40.00
1300 Bank Fees UNKNOWN	300.00	0.00	215.47	84.53	71.82
2010 Gasoline UNKNOWN	1,000.00	96.52	571.52	428.48	57.15
2030 Telephone UNKNOWN	3,200.00	259.36	3,355.00	-155.00	104.84
2040 Internet UNKNOWN	0.00	0.00	0.00	0.00	0.00
2041 Technology	31,236.00	873.49	33,546.97	-2,310.97	107.40

### Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>1300 Admn/Select CONT'D</b>					
UNKNOWN	31,236.00	873.49	33,546.97	-2,310.97	107.40
3010 Advertising	900.00	408.62	862.62	37.38	95.85
UNKNOWN	900.00	408.62	862.62	37.38	95.85
3140 Member Dues	3,700.00	0.00	3,707.64	-7.64	100.21
UNKNOWN	3,700.00	0.00	3,707.64	-7.64	100.21
3160 Misc. Exp.	450.00	0.00	287.21	162.79	63.82
UNKNOWN	450.00	0.00	287.21	162.79	63.82
3202 Janitorial	250.00	33.48	707.42	-457.42	282.97
UNKNOWN	250.00	33.48	707.42	-457.42	282.97
3210 Postage	2,000.00	272.00	1,807.45	192.55	90.37
UNKNOWN	2,000.00	272.00	1,807.45	192.55	90.37
3220 Printing	1,800.00	-320.24	1,719.20	80.80	95.51
UNKNOWN	1,800.00	-320.24	1,719.20	80.80	95.51
3250 Reg of Deeds	500.00	0.00	190.00	310.00	38.00
UNKNOWN	500.00	0.00	190.00	310.00	38.00
3300 Office Supp.	4,000.00	156.70	4,737.33	-737.33	118.43
UNKNOWN	4,000.00	156.70	4,737.33	-737.33	118.43
3335 Travel	3,000.00	121.25	3,459.41	-459.41	115.31
UNKNOWN	3,000.00	121.25	3,459.41	-459.41	115.31
3405 Hall Rental	4,000.00	0.00	4,000.00	0.00	100.00
UNKNOWN	4,000.00	0.00	4,000.00	0.00	100.00
4000 Bldg Maint	500.00	0.00	1,312.07	-812.07	262.41
UNKNOWN	500.00	0.00	1,312.07	-812.07	262.41
4010 Equip Rental	1,000.00	0.00	801.34	198.66	80.13
UNKNOWN	1,000.00	0.00	801.34	198.66	80.13
5000 Contr. Svcs	5,000.00	333.65	4,140.23	859.77	82.80
UNKNOWN	5,000.00	333.65	4,140.23	859.77	82.80
5010 Auditing	17,250.00	0.00	21,350.00	-4,100.00	123.77
UNKNOWN	17,250.00	0.00	21,350.00	-4,100.00	123.77
5240 Training	1,500.00	0.00	929.89	570.11	61.99
UNKNOWN	1,500.00	0.00	929.89	570.11	61.99
Expense Total	285,069.00	18,346.73	314,428.77	-29,359.77	110.30
<b>Net Profit / (Loss)</b>	<b>3,467,380.00</b>	<b>5,230.00</b>	<b>3,382,595.17</b>	<b>(84,784.83)</b>	

1400 Assessor

EXPENSES

3250 Reg of Deeds	250.00	19.00	132.00	118.00	52.80
UNKNOWN	250.00	19.00	132.00	118.00	52.80
3390 Assess Maps	1,800.00	0.00	0.00	1,800.00	0.00
UNKNOWN	1,800.00	0.00	0.00	1,800.00	0.00
5000 Contr. Svcs	12,600.00	0.00	7,200.00	5,400.00	57.14
UNKNOWN	12,600.00	0.00	7,200.00	5,400.00	57.14
Expense Total	14,650.00	19.00	7,332.00	7,318.00	50.05
<b>Net Profit / (Loss)</b>	<b>(14,650.00)</b>	<b>(19.00)</b>	<b>(7,332.00)</b>	<b>7,318.00</b>	

1650 Elect/Bd Reg

EXPENSES

1010 Wages - P/T	1,000.00	371.00	1,400.89	-400.89	140.09
UNKNOWN	1,000.00	371.00	1,400.89	-400.89	140.09
Expense Total	1,000.00	371.00	1,400.89	-400.89	140.09
<b>Net Profit / (Loss)</b>	<b>(1,000.00)</b>	<b>(371.00)</b>	<b>(1,400.89)</b>	<b>(400.89)</b>	

### Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
1700 Planning CONT'D					
1700 Planning					
EXPENSES					
1070 G.I.S.	0.00	0.00	550.00	-550.00	0.00
UNKNOWN	0.00	0.00	550.00	-550.00	0.00
3010 Advertising	200.00	172.00	172.00	28.00	86.00
UNKNOWN	200.00	172.00	172.00	28.00	86.00
3210 Postage	100.00	0.00	0.00	100.00	0.00
UNKNOWN	100.00	0.00	0.00	100.00	0.00
3240 Publications	50.00	0.00	0.00	50.00	0.00
UNKNOWN	50.00	0.00	0.00	50.00	0.00
5090 Cont. Serv.	3,000.00	0.00	0.00	3,000.00	0.00
UNKNOWN	3,000.00	0.00	0.00	3,000.00	0.00
5240 Training	175.00	0.00	0.00	175.00	0.00
UNKNOWN	175.00	0.00	0.00	175.00	0.00
Expense Total	3,525.00	172.00	722.00	2,803.00	20.48
<b>Net Profit / (Loss)</b>	<b>(3,525.00)</b>	<b>(172.00)</b>	<b>(722.00)</b>	<b>2,803.00</b>	
1900 Legal Svcs					
EXPENSES					
5540 Gen. Admin.	23,000.00	0.00	19,787.75	3,212.25	86.03
UNKNOWN	23,000.00	0.00	19,787.75	3,212.25	86.03
Expense Total	23,000.00	0.00	19,787.75	3,212.25	86.03
<b>Net Profit / (Loss)</b>	<b>(23,000.00)</b>	<b>0.00</b>	<b>(19,787.75)</b>	<b>3,212.25</b>	
2100 Law Enf Svcs					
EXPENSES					
1010 Wages - P/T	8,653.00	582.40	7,353.38	1,299.62	84.98
UNKNOWN	8,653.00	582.40	7,353.38	1,299.62	84.98
2010 Gasoline	1,400.00	137.36	925.08	474.92	66.08
UNKNOWN	1,400.00	137.36	925.08	474.92	66.08
3335 Travel	1,300.00	0.00	970.90	329.10	74.68
UNKNOWN	1,300.00	0.00	970.90	329.10	74.68
5000 Contr. Svcs	45,382.00	39.99	44,976.51	405.49	99.11
UNKNOWN	45,382.00	39.99	44,976.51	405.49	99.11
Expense Total	56,735.00	759.75	54,225.87	2,509.13	95.58
<b>Net Profit / (Loss)</b>	<b>(56,735.00)</b>	<b>(759.75)</b>	<b>(54,225.87)</b>	<b>2,509.13</b>	
2200 Fire Rescue					
EXPENSES					
1010 Wages - P/T	74,028.00	3,932.50	56,291.69	17,736.31	76.04
UNKNOWN	74,028.00	3,932.50	56,291.69	17,736.31	76.04
2000 Electricity	3,000.00	33.44	188.87	2,811.13	6.30
UNKNOWN	3,000.00	33.44	188.87	2,811.13	6.30
2010 Gasoline	750.00	0.00	179.75	570.25	23.97
UNKNOWN	750.00	0.00	179.75	570.25	23.97
2020 Heating Fuel	5,500.00	0.00	7,906.00	-2,406.00	143.75
UNKNOWN	5,500.00	0.00	7,906.00	-2,406.00	143.75
2030 Telephone	2,100.00	194.52	2,194.57	-94.57	104.50
UNKNOWN	2,100.00	194.52	2,194.57	-94.57	104.50
2041 Technology	2,500.00	0.00	1,844.69	655.31	73.79
UNKNOWN	2,500.00	0.00	1,844.69	655.31	73.79

### Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>2200 Fire Rescue CONT'D</b>					
2080 Diesel	550.00	0.00	150.90	399.10	27.44
UNKNOWN	550.00	0.00	150.90	399.10	27.44
3040 Equip Maint	15,000.00	0.00	16,190.14	-1,190.14	107.93
UNKNOWN	15,000.00	0.00	16,190.14	-1,190.14	107.93
3140 Member Dues	1,300.00	0.00	420.00	880.00	32.31
UNKNOWN	1,300.00	0.00	420.00	880.00	32.31
3200 F/R Supplies	5,500.00	519.75	7,957.41	-2,457.41	144.68
UNKNOWN	5,500.00	519.75	7,957.41	-2,457.41	144.68
3202 Janitorial	65.00	0.00	161.42	-96.42	248.34
UNKNOWN	65.00	0.00	161.42	-96.42	248.34
3300 Office Supp.	0.00	0.00	423.10	-423.10	0.00
UNKNOWN	0.00	0.00	423.10	-423.10	0.00
3335 Travel	2,000.00	46.80	492.72	1,507.28	24.64
UNKNOWN	2,000.00	46.80	492.72	1,507.28	24.64
3350 Uniforms	250.00	0.00	0.00	250.00	0.00
UNKNOWN	250.00	0.00	0.00	250.00	0.00
4000 Bldg Maint	4,000.00	135.00	2,778.04	1,221.96	69.45
UNKNOWN	4,000.00	135.00	2,778.04	1,221.96	69.45
5000 Contr. Svcs	13,200.00	40.01	13,795.18	-595.18	104.51
UNKNOWN	13,200.00	40.01	13,795.18	-595.18	104.51
5240 Training	7,000.00	0.00	4,216.01	2,783.99	60.23
UNKNOWN	7,000.00	0.00	4,216.01	2,783.99	60.23
6110 Radio/Tele	7,500.00	0.00	6,800.57	699.43	90.67
UNKNOWN	7,500.00	0.00	6,800.57	699.43	90.67
6230 Apparel/Gear	1,500.00	0.00	450.00	1,050.00	30.00
UNKNOWN	1,500.00	0.00	450.00	1,050.00	30.00
6240 Med Supplies	0.00	-519.75	0.00	0.00	0.00
UNKNOWN	0.00	-519.75	0.00	0.00	0.00
Expense Total	145,743.00	4,382.27	122,441.06	23,301.94	84.01
<b>Net Profit / (Loss)</b>	<b>(145,743.00)</b>	<b>(4,382.27)</b>	<b>(122,441.06)</b>	<b>23,301.94</b>	

2400 Code Enf.

EXPENSES

1010 Wages - P/T	40,000.00	4,200.00	41,255.00	-1,255.00	103.14
UNKNOWN	40,000.00	4,200.00	41,255.00	-1,255.00	103.14
2041 Technology	0.00	2,762.50	2,762.50	-2,762.50	0.00
UNKNOWN	0.00	2,762.50	2,762.50	-2,762.50	0.00
5240 Training	255.00	0.00	0.00	255.00	0.00
UNKNOWN	255.00	0.00	0.00	255.00	0.00
Expense Total	40,255.00	6,962.50	44,017.50	-3,762.50	109.35
<b>Net Profit / (Loss)</b>	<b>(40,255.00)</b>	<b>(6,962.50)</b>	<b>(44,017.50)</b>	<b>(3,762.50)</b>	

2500 Harbor Shell

EXPENSES

1010 Wages - P/T	27,592.00	2,722.26	26,818.90	773.10	97.20
UNKNOWN	27,592.00	2,722.26	26,818.90	773.10	97.20
2010 Gasoline	600.00	0.00	93.44	506.56	15.57
UNKNOWN	600.00	0.00	93.44	506.56	15.57
2030 Telephone	300.00	0.00	275.00	25.00	91.67
UNKNOWN	300.00	0.00	275.00	25.00	91.67
2040 Internet	0.00	0.00	313.00	-313.00	0.00
UNKNOWN	0.00	0.00	313.00	-313.00	0.00
2041 Technology	1,085.00	0.00	1,850.00	-765.00	170.51

### Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
2500 Harbor Shell CONT'D					
UNKNOWN	1,085.00	0.00	1,850.00	-765.00	170.51
3120 Marine Supp	500.00	0.00	1,125.25	-625.25	225.05
UNKNOWN	500.00	0.00	1,125.25	-625.25	225.05
3140 Member Dues	150.00	0.00	230.00	-80.00	153.33
UNKNOWN	150.00	0.00	230.00	-80.00	153.33
3350 Uniforms	150.00	0.00	0.00	150.00	0.00
UNKNOWN	150.00	0.00	0.00	150.00	0.00
5240 Training	750.00	0.00	0.00	750.00	0.00
UNKNOWN	750.00	0.00	0.00	750.00	0.00
Expense Total	31,127.00	2,722.26	30,705.59	421.41	98.65
<b>Net Profit / (Loss)</b>	<b>(31,127.00)</b>	<b>(2,722.26)</b>	<b>(30,705.59)</b>	<b>421.41</b>	

2600 Animal Cont.

EXPENSES

1010 Wages - P/T	3,200.00	800.00	3,200.00	0.00	100.00
UNKNOWN	3,200.00	800.00	3,200.00	0.00	100.00
2030 Telephone	300.00	0.00	275.00	25.00	91.67
UNKNOWN	300.00	0.00	275.00	25.00	91.67
3160 Misc. Exp.	100.00	0.00	35.00	65.00	35.00
UNKNOWN	100.00	0.00	35.00	65.00	35.00
3290 Shelter	500.00	0.00	566.28	-66.28	113.26
UNKNOWN	500.00	0.00	566.28	-66.28	113.26
3350 Uniforms	150.00	0.00	0.00	150.00	0.00
UNKNOWN	150.00	0.00	0.00	150.00	0.00
5240 Training	600.00	50.00	193.33	406.67	32.22
UNKNOWN	600.00	50.00	193.33	406.67	32.22
Expense Total	4,850.00	850.00	4,269.61	580.39	88.03
<b>Net Profit / (Loss)</b>	<b>(4,850.00)</b>	<b>(850.00)</b>	<b>(4,269.61)</b>	<b>580.39</b>	

3100 Public Srvcs

EXPENSES

1000 Wages - F/T	96,388.00	7,414.41	97,201.63	-813.63	100.84
UNKNOWN	96,388.00	7,414.41	97,201.63	-813.63	100.84
1010 Wages - P/T	3,500.00	0.00	2,312.00	1,188.00	66.06
UNKNOWN	3,500.00	0.00	2,312.00	1,188.00	66.06
1020 Overtime	5,000.00	0.00	4,188.44	811.56	83.77
UNKNOWN	5,000.00	0.00	4,188.44	811.56	83.77
2000 Electricity	2,000.00	31.90	345.35	1,654.65	17.27
UNKNOWN	2,000.00	31.90	345.35	1,654.65	17.27
2010 Gasoline	3,000.00	149.85	2,162.60	837.40	72.09
UNKNOWN	3,000.00	149.85	2,162.60	837.40	72.09
2020 Heating Fuel	3,200.00	0.00	4,531.03	-1,331.03	141.59
UNKNOWN	3,200.00	0.00	4,531.03	-1,331.03	141.59
2030 Telephone	1,000.00	62.94	1,173.07	-173.07	117.31
UNKNOWN	1,000.00	62.94	1,173.07	-173.07	117.31
2041 Technology	2,500.00	0.00	1,537.69	962.31	61.51
UNKNOWN	2,500.00	0.00	1,537.69	962.31	61.51
2080 Diesel	8,000.00	0.00	8,173.82	-173.82	102.17
UNKNOWN	8,000.00	0.00	8,173.82	-173.82	102.17
3040 Equip Maint	17,000.00	299.77	15,482.78	1,517.22	91.08
UNKNOWN	17,000.00	299.77	15,482.78	1,517.22	91.08
3120 Marine Supp	3,000.00	0.00	388.98	2,611.02	12.97
UNKNOWN	3,000.00	0.00	388.98	2,611.02	12.97

### Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>3100 Public Svcs CONT'D</b>					
3202 Janitorial	100.00	38.72	38.72	61.28	38.72
UNKNOWN	100.00	38.72	38.72	61.28	38.72
3300 Office Supp.	200.00	71.58	603.05	-403.05	301.53
UNKNOWN	200.00	71.58	603.05	-403.05	301.53
3335 Travel	2,800.00	159.60	3,237.80	-437.80	115.64
UNKNOWN	2,800.00	159.60	3,237.80	-437.80	115.64
3350 Uniforms	800.00	0.00	786.59	13.41	98.32
UNKNOWN	800.00	0.00	786.59	13.41	98.32
4000 Bldg Maint	2,000.00	0.00	1,846.93	153.07	92.35
UNKNOWN	2,000.00	0.00	1,846.93	153.07	92.35
4600 Cold Patch	2,500.00	0.00	3,004.80	-504.80	120.19
UNKNOWN	2,500.00	0.00	3,004.80	-504.80	120.19
4605 Culv/Drain	1,000.00	0.00	0.00	1,000.00	0.00
UNKNOWN	1,000.00	0.00	0.00	1,000.00	0.00
4630 Road Matis	15,000.00	540.00	2,112.00	12,888.00	14.08
UNKNOWN	15,000.00	540.00	2,112.00	12,888.00	14.08
4640 Sand & Salt	8,000.00	0.00	4,857.42	3,142.58	60.72
UNKNOWN	8,000.00	0.00	4,857.42	3,142.58	60.72
4645 Street Signs	0.00	13.70	13.70	-13.70	0.00
UNKNOWN	0.00	13.70	13.70	-13.70	0.00
5000 Contr. Svcs	5,000.00	0.00	252.00	4,748.00	5.04
UNKNOWN	5,000.00	0.00	252.00	4,748.00	5.04
5020 Barging	16,000.00	0.00	11,434.50	4,565.50	71.47
UNKNOWN	16,000.00	0.00	11,434.50	4,565.50	71.47
5230 Pave Marking	100.00	0.00	0.00	100.00	0.00
UNKNOWN	100.00	0.00	0.00	100.00	0.00
5240 Training	500.00	0.00	80.00	420.00	16.00
UNKNOWN	500.00	0.00	80.00	420.00	16.00
6010 Tools	2,500.00	0.00	854.99	1,645.01	34.20
UNKNOWN	2,500.00	0.00	854.99	1,645.01	34.20
6120 Safety Equip	500.00	124.73	1,274.08	-774.08	254.82
UNKNOWN	500.00	124.73	1,274.08	-774.08	254.82
Expense Total	201,588.00	8,907.20	167,893.97	33,694.03	83.29
<b>Net Profit / (Loss)</b>	<b>(201,588.00)</b>	<b>(8,907.20)</b>	<b>(167,893.97)</b>	<b>33,694.03</b>	

3200 Solid Waste

EXPENSES

1010 Wages - P/T	41,055.00	2,584.48	31,379.35	9,675.65	76.43
UNKNOWN	41,055.00	2,584.48	31,379.35	9,675.65	76.43
2000 Electricity	1,100.00	31.91	345.36	754.64	31.40
UNKNOWN	1,100.00	31.91	345.36	754.64	31.40
2030 Telephone	580.00	62.94	609.03	-29.03	105.01
UNKNOWN	580.00	62.94	609.03	-29.03	105.01
3040 Equip Maint	2,000.00	0.00	2,099.47	-99.47	104.97
UNKNOWN	2,000.00	0.00	2,099.47	-99.47	104.97
3202 Janitorial	400.00	0.00	900.33	-500.33	225.08
UNKNOWN	400.00	0.00	900.33	-500.33	225.08
3300 Office Supp.	0.00	30.75	30.75	-30.75	0.00
UNKNOWN	0.00	30.75	30.75	-30.75	0.00
3350 Uniforms	250.00	0.00	159.83	90.17	63.93
UNKNOWN	250.00	0.00	159.83	90.17	63.93
4000 Bldg Maint	750.00	0.00	0.00	750.00	0.00
UNKNOWN	750.00	0.00	0.00	750.00	0.00
4655 Chipping Bru	22,582.00	0.00	22,760.00	-178.00	100.79

### Exp / Rev Summary Report

ALL Departments  
June

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>3200 Solid Waste CONT'D</b>					
UNKNOWN	22,582.00	0.00	22,760.00	-178.00	100.79
5020 Barging	47,000.00	0.00	40,345.00	6,655.00	85.84
UNKNOWN	47,000.00	0.00	40,345.00	6,655.00	85.84
5110 Hauling	85,000.00	3,886.08	61,440.43	23,559.57	72.28
UNKNOWN	85,000.00	3,886.08	61,440.43	23,559.57	72.28
5120 Landfill Mon	576.00	0.00	595.00	-19.00	103.30
UNKNOWN	576.00	0.00	595.00	-19.00	103.30
5130 Haz Waste	6,000.00	0.00	207.93	5,792.07	3.47
UNKNOWN	6,000.00	0.00	207.93	5,792.07	3.47
5240 Training	650.00	0.00	455.90	194.10	70.14
UNKNOWN	650.00	0.00	455.90	194.10	70.14
5251 Sanitation	3,500.00	0.00	2,275.00	1,225.00	65.00
UNKNOWN	3,500.00	0.00	2,275.00	1,225.00	65.00
Expense Total	211,443.00	6,596.16	163,603.38	47,839.62	77.37
<b>Net Profit / (Loss)</b>	<b>(211,443.00)</b>	<b>(6,596.16)</b>	<b>(163,603.38)</b>	<b>47,839.62</b>	
<b>4400 Misc-MainInd</b>					
EXPENSES					
9110 ..	23,897.00	0.00	23,897.00	0.00	100.00
UNKNOWN	23,897.00	0.00	23,897.00	0.00	100.00
Expense Total	23,897.00	0.00	23,897.00	0.00	100.00
<b>Net Profit / (Loss)</b>	<b>(23,897.00)</b>	<b>0.00</b>	<b>(23,897.00)</b>	<b>(0.00)</b>	
<b>4600 Contribution</b>					
EXPENSES					
3150 Library	25,000.00	-19,250.00	25,000.00	0.00	100.00
UNKNOWN	25,000.00	-19,250.00	25,000.00	0.00	100.00
3151 Comm Center	38,500.00	19,250.00	38,500.00	0.00	100.00
UNKNOWN	38,500.00	19,250.00	38,500.00	0.00	100.00
3164 VNA	1,000.00	0.00	1,000.00	0.00	100.00
UNKNOWN	1,000.00	0.00	1,000.00	0.00	100.00
3166 Isl. Council	7,000.00	0.00	7,000.00	0.00	100.00
UNKNOWN	7,000.00	0.00	7,000.00	0.00	100.00
3167 Recreation	59,500.00	0.00	59,500.00	0.00	100.00
UNKNOWN	59,500.00	0.00	59,500.00	0.00	100.00
3168 CRC-Kids Pla	20,000.00	0.00	20,000.00	0.00	100.00
UNKNOWN	20,000.00	0.00	20,000.00	0.00	100.00
3169 Island Comm	10,000.00	0.00	10,000.00	0.00	100.00
UNKNOWN	10,000.00	0.00	10,000.00	0.00	100.00
Expense Total	161,000.00	0.00	161,000.00	0.00	100.00
<b>Net Profit / (Loss)</b>	<b>(161,000.00)</b>	<b>0.00</b>	<b>(161,000.00)</b>	<b>(0.00)</b>	
<b>5810 Genl Assista</b>					
EXPENSES					
3160 Misc. Exp.	500.00	0.00	0.00	500.00	0.00
UNKNOWN	500.00	0.00	0.00	500.00	0.00
Expense Total	500.00	0.00	0.00	500.00	0.00
<b>Net Profit / (Loss)</b>	<b>(500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	
<b>5910 Health Svcs</b>					
EXPENSES					

**Exp / Rev Summary Report**

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
5910 Health Svcs CONT'D					
1010 Wages - P/T	2,000.00	500.00	2,000.00	0.00	100.00
UNKNOWN	2,000.00	500.00	2,000.00	0.00	100.00
Expense Total	2,000.00	500.00	2,000.00	0.00	100.00
<b>Net Profit / (Loss)</b>	<b>(2,000.00)</b>	<b>(500.00)</b>	<b>(2,000.00)</b>	<b>(0.00)</b>	

6200 Cemetery

EXPENSES

1010 Wages - P/T	6,350.00	2,386.80	6,683.05	-333.05	105.24
UNKNOWN	6,350.00	2,386.80	6,683.05	-333.05	105.24
2010 Gasoline	250.00	73.36	208.80	41.20	83.52
UNKNOWN	250.00	73.36	208.80	41.20	83.52
3040 Equip Maint	500.00	0.00	53.97	446.03	10.79
UNKNOWN	500.00	0.00	53.97	446.03	10.79
3140 Member Dues	50.00	0.00	0.00	50.00	0.00
UNKNOWN	50.00	0.00	0.00	50.00	0.00
3163 Cemetery Gen	600.00	0.00	150.18	449.82	25.03
UNKNOWN	600.00	0.00	150.18	449.82	25.03
5000 Contr. Svcs	6,000.00	530.10	4,030.10	1,969.90	67.17
UNKNOWN	6,000.00	530.10	4,030.10	1,969.90	67.17
5240 Training	150.00	0.00	200.00	-50.00	133.33
UNKNOWN	150.00	0.00	200.00	-50.00	133.33
Expense Total	13,900.00	2,990.26	11,326.10	2,573.90	81.48
<b>Net Profit / (Loss)</b>	<b>(13,900.00)</b>	<b>(2,990.26)</b>	<b>(11,326.10)</b>	<b>2,573.90</b>	

6900 Debt Service

EXPENSES

6500 MBB Interest	15,728.00	0.00	15,727.80	0.20	100.00
UNKNOWN	15,728.00	0.00	15,727.80	0.20	100.00
6510 MBBPrincipal	177,178.00	0.00	177,178.00	0.00	100.00
UNKNOWN	177,178.00	0.00	177,178.00	0.00	100.00
6511 MMBSchInt	35,027.00	0.00	35,026.72	0.28	100.00
UNKNOWN	35,027.00	0.00	35,026.72	0.28	100.00
6512 MMBSchPrin	80,250.00	0.00	80,250.00	0.00	100.00
UNKNOWN	80,250.00	0.00	80,250.00	0.00	100.00
6516 PlowTrkInter	902.00	0.00	902.10	-0.10	100.01
UNKNOWN	902.00	0.00	902.10	-0.10	100.01
6517 PlowTrkPrinc	20,667.00	0.00	20,666.67	0.33	100.00
UNKNOWN	20,667.00	0.00	20,666.67	0.33	100.00
6520 MMBrdbdInt	46,261.00	0.00	31,181.52	15,079.48	67.40
UNKNOWN	46,261.00	0.00	31,181.52	15,079.48	67.40
6521 MMBrdbdPrinc	12,500.00	0.00	12,500.00	0.00	100.00
UNKNOWN	12,500.00	0.00	12,500.00	0.00	100.00
6550 MMBDrdgeInt	8,408.00	0.00	8,408.33	-0.33	100.00
UNKNOWN	8,408.00	0.00	8,408.33	-0.33	100.00
6551 MMBDrdgePrin	41,667.00	0.00	41,666.67	0.33	100.00
UNKNOWN	41,667.00	0.00	41,666.67	0.33	100.00
Expense Total	438,588.00	0.00	423,507.81	15,080.19	96.56
<b>Net Profit / (Loss)</b>	<b>(438,588.00)</b>	<b>0.00</b>	<b>(423,507.81)</b>	<b>15,080.19</b>	

7500 Benef/Insur.

EXPENSES

1210 Health/Life	103,703.00	7,471.03	101,748.26	1,954.74	98.12
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### Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
7500 Benef/Insur. CONT'D					
UNKNOWN	103,703.00	7,471.03	101,748.26	1,954.74	98.12
1220 FICA / MED	38,971.00	3,035.25	36,439.73	2,531.27	93.50
UNKNOWN	38,971.00	3,035.25	36,439.73	2,531.27	93.50
1230 ICMA-Retire	12,675.00	0.00	6,343.25	6,331.75	50.05
UNKNOWN	12,675.00	0.00	6,343.25	6,331.75	50.05
1270 Unemployment	2,500.00	0.00	2,647.50	-147.50	105.90
UNKNOWN	2,500.00	0.00	2,647.50	-147.50	105.90
1280 Workers Comp	14,000.00	0.00	12,977.05	1,022.95	92.69
UNKNOWN	14,000.00	0.00	12,977.05	1,022.95	92.69
3060 Liabil. Ins	22,542.00	0.00	34,804.00	-12,262.00	154.40
UNKNOWN	22,542.00	0.00	34,804.00	-12,262.00	154.40
Expense Total	194,391.00	10,506.28	194,959.79	-568.79	100.29
<b>Net Profit / (Loss)</b>	<b>(194,391.00)</b>	<b>(10,506.28)</b>	<b>(194,959.79)</b>	<b>(568.79)</b>	

8000 School

REVENUES

800 Ed Lunch Fee	5,000.00	0.00	13,144.23	-8,144.23	262.88
805 Sch UF Trans	20,000.00	0.00	0.00	20,000.00	0.00
807 Misc Sch Rev	0.00	547.00	938.00	-938.00	0.00
Revenue Total	25,000.00	547.00	14,082.23	10,917.77	56.33

EXPENSES

8101 Sup. Sal	0.00	0.00	1,285.44	-1,285.44	0.00
UNKNOWN	0.00	0.00	1,285.44	-1,285.44	0.00
8102 Sec. Sal	0.00	0.00	652.83	-652.83	0.00
UNKNOWN	0.00	0.00	652.83	-652.83	0.00
8103 Health Ins	0.00	0.00	913.38	-913.38	0.00
UNKNOWN	0.00	0.00	913.38	-913.38	0.00
8104 FICA/Med	0.00	0.00	107.37	-107.37	0.00
UNKNOWN	0.00	0.00	107.37	-107.37	0.00
8107 Conf/Train	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8110 Comm/Phone	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8111 Postage	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8112 Advertising	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8113 Printing	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8114 Copier Sup	0.00	0.00	8.86	-8.86	0.00
UNKNOWN	0.00	0.00	8.86	-8.86	0.00
8119 Legal	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8121 Dues&Fees	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8122 Misc	0.00	0.00	45.21	-45.21	0.00
UNKNOWN	0.00	0.00	45.21	-45.21	0.00
8201 Admin Sal	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8202 Secr. Sal	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8203 Health Ins	0.00	0.00	913.38	-913.38	0.00
UNKNOWN	0.00	0.00	913.38	-913.38	0.00

# Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
8000 School CONT'D					
8204 FICA/Med	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8210 Supplies	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8213 Dues & Fees	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8300 Pre-K Prog.	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8301 K-2 Tch Sal	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8302 3-5 Tch Sal	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8303 Ed-TechSal	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8305 Healt Ins	0.00	0.00	913.38	-913.38	0.00
UNKNOWN	0.00	0.00	913.38	-913.38	0.00
8306 FICA/Med	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8310 GenSupplies	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8312 Books & Per	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8318 MS Tuition	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8319 Second Tuit	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8402 OtherProServ	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8404 Tech Equip	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8406 Software	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8408 Reg Stipnd	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8501 Teach Sal	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8502 FICA/Med	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8503 Ed Tech	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8505 Test Score	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8506 OtherProServ	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8507 ExtYr Prog	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8509 TestSupplies	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8515 Healt Ins	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8601 Reg Sal	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8602 Health Ins	0.00	0.00	456.69	-456.69	0.00
UNKNOWN	0.00	0.00	456.69	-456.69	0.00
8603 FICA/Med	0.00	0.00	0.00	0.00	0.00

### Exp / Rev Summary Report

ALL Departments  
June

Account	Budget	Current Month	Year To Date	Balance	Percent
8000 School CONT'D					
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8607 OthrContract	0.00	0.00	-350.00	350.00	0.00
UNKNOWN	0.00	0.00	-350.00	350.00	0.00
8608 Repair&Maint	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8611 Insurance	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8613 Electricity	0.00	0.00	62.41	-62.41	0.00
UNKNOWN	0.00	0.00	62.41	-62.41	0.00
8617 Cont Serv	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8701 Salaries	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8703 Health Ins	0.00	0.00	913.38	-913.38	0.00
UNKNOWN	0.00	0.00	913.38	-913.38	0.00
8704 FICA/Med	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8707 PurProf.Serv	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8708 Repairs	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8711 Fuel	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8801 Reg Sal	0.00	0.00	-1,826.76	1,826.76	0.00
UNKNOWN	0.00	0.00	-1,826.76	1,826.76	0.00
8802 Health Ins	0.00	0.00	456.69	-456.69	0.00
UNKNOWN	0.00	0.00	456.69	-456.69	0.00
8803 FICA/Med	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8805 OthrContServ	0.00	0.00	0.00	0.00	0.00
UNKNOWN	0.00	0.00	0.00	0.00	0.00
8806 Supplies	0.00	0.00	130.98	-130.98	0.00
UNKNOWN	0.00	0.00	130.98	-130.98	0.00
8807 Contingency	10,000.00	0.00	0.00	10,000.00	0.00
UNKNOWN	10,000.00	0.00	0.00	10,000.00	0.00
8900 Debt Service	134,364.00	0.00	134,363.73	0.27	100.00
UNKNOWN	134,364.00	0.00	134,363.73	0.27	100.00
Expense Total	144,364.00	0.00	139,046.97	5,317.03	96.32
<b>Net Profit / (Loss)</b>	<b>(119,364.00)</b>	<b>547.00</b>	<b>(124,964.74)</b>	<b>(5,600.74)</b>	

8001 System Admin

EXPENSES

8101 Sup. Sal	33,422.00	2,570.88	31,493.28	1,928.72	94.23
UNKNOWN	33,422.00	2,570.88	31,493.28	1,928.72	94.23
8102 Sec. Sal	13,759.00	1,019.20	13,225.07	533.93	96.12
UNKNOWN	13,759.00	1,019.20	13,225.07	533.93	96.12
8103 Health Ins	10,963.00	913.38	9,133.80	1,829.20	83.31
UNKNOWN	10,963.00	913.38	9,133.80	1,829.20	83.31
8104 FICA/Med	2,800.00	192.86	2,470.36	329.64	88.23
UNKNOWN	2,800.00	192.86	2,470.36	329.64	88.23
8106 Work Comp	3,000.00	0.00	3,544.85	-544.85	118.16
UNKNOWN	3,000.00	0.00	3,544.85	-544.85	118.16
8107 Conf/Train	1,500.00	0.00	245.00	1,255.00	16.33
UNKNOWN	1,500.00	0.00	245.00	1,255.00	16.33

### Exp / Rev Summary Report

ALL Departments  
June

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>8001 System Admin CONT'D</b>					
8110 Comm/Phone	2,800.00	0.00	2,593.36	206.64	92.62
UNKNOWN	2,800.00	0.00	2,593.36	206.64	92.62
8111 Postage	500.00	0.00	602.39	-102.39	120.48
UNKNOWN	500.00	0.00	602.39	-102.39	120.48
8112 Advertising	400.00	33.00	693.17	-293.17	173.29
UNKNOWN	400.00	33.00	693.17	-293.17	173.29
8113 Printing	1,200.00	0.00	498.81	701.19	41.57
UNKNOWN	1,200.00	0.00	498.81	701.19	41.57
8114 Copier Sup	300.00	0.00	277.94	22.06	92.65
UNKNOWN	300.00	0.00	277.94	22.06	92.65
8115 Equip/Softwre	100.00	0.00	0.00	100.00	0.00
UNKNOWN	100.00	0.00	0.00	100.00	0.00
8116 Travel	100.00	0.00	0.00	100.00	0.00
UNKNOWN	100.00	0.00	0.00	100.00	0.00
8117 Stipends	1,200.00	1,200.00	1,200.00	0.00	100.00
UNKNOWN	1,200.00	1,200.00	1,200.00	0.00	100.00
8118 FICA	92.00	0.00	0.00	92.00	0.00
UNKNOWN	92.00	0.00	0.00	92.00	0.00
8119 Legal	5,000.00	0.00	2,336.88	2,663.12	46.74
UNKNOWN	5,000.00	0.00	2,336.88	2,663.12	46.74
8120 Ins	3,000.00	0.00	0.00	3,000.00	0.00
UNKNOWN	3,000.00	0.00	0.00	3,000.00	0.00
8121 Dues&Fees	500.00	0.00	524.37	-24.37	104.87
UNKNOWN	500.00	0.00	524.37	-24.37	104.87
8122 Misc	500.00	0.00	0.00	500.00	0.00
UNKNOWN	500.00	0.00	0.00	500.00	0.00
8124 Unem Comp	800.00	547.00	1,532.56	-732.56	191.57
UNKNOWN	800.00	547.00	1,532.56	-732.56	191.57
Expense Total	81,936.00	6,476.32	70,371.84	11,564.16	85.89
<b>Net Profit / (Loss)</b>	<b>(81,936.00)</b>	<b>(6,476.32)</b>	<b>(70,371.84)</b>	<b>11,564.16</b>	

8002 School Admin

EXPENSES

8201 Admin Sal	33,422.00	2,570.88	34,064.16	-642.16	101.92
UNKNOWN	33,422.00	2,570.88	34,064.16	-642.16	101.92
8202 Secr. Sal	13,759.00	1,019.20	13,878.16	-119.16	100.87
UNKNOWN	13,759.00	1,019.20	13,878.16	-119.16	100.87
8203 Health Ins	10,963.00	913.38	9,133.80	1,829.20	83.31
UNKNOWN	10,963.00	913.38	9,133.80	1,829.20	83.31
8204 FICA/Med	2,800.00	192.86	2,649.90	150.10	94.64
UNKNOWN	2,800.00	192.86	2,649.90	150.10	94.64
8207 Conferences	500.00	0.00	0.00	500.00	0.00
UNKNOWN	500.00	0.00	0.00	500.00	0.00
8208 Postage	100.00	0.00	0.00	100.00	0.00
UNKNOWN	100.00	0.00	0.00	100.00	0.00
8209 Printing	1,000.00	0.00	100.44	899.56	10.04
UNKNOWN	1,000.00	0.00	100.44	899.56	10.04
8210 Supplies	300.00	0.00	353.32	-53.32	117.77
UNKNOWN	300.00	0.00	353.32	-53.32	117.77
8211 Copy Supp	200.00	0.00	16.38	183.62	8.19
UNKNOWN	200.00	0.00	16.38	183.62	8.19
8212 Eq. Repair	250.00	0.00	0.00	250.00	0.00
UNKNOWN	250.00	0.00	0.00	250.00	0.00
8213 Dues & Fees	900.00	0.00	425.00	475.00	47.22

### Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
8002 School Admin CONT'D					
UNKNOWN	900.00	0.00	425.00	475.00	47.22
Expense Total	64,194.00	4,696.32	60,621.16	3,572.84	94.43
<b>Net Profit / (Loss)</b>	<b>(64,194.00)</b>	<b>(4,696.32)</b>	<b>(60,621.16)</b>	<b>3,572.84</b>	

8003 Elementary

EXPENSES

8300 Pre-K Prog.	35,663.00	5,791.76	63,709.28	-28,046.28	178.64
UNKNOWN	35,663.00	5,791.76	63,709.28	-28,046.28	178.64
8301 K-2 Tch Sal	62,931.00	7,724.47	90,322.10	-27,391.10	143.53
UNKNOWN	62,931.00	7,724.47	90,322.10	-27,391.10	143.53
8302 3-5 Tch Sal	77,311.00	662.87	12,183.52	65,127.48	15.76
UNKNOWN	77,311.00	662.87	12,183.52	65,127.48	15.76
8303 Ed-TechSal	28,407.00	1,827.00	24,736.75	3,670.25	87.08
UNKNOWN	28,407.00	1,827.00	24,736.75	3,670.25	87.08
8304 Temp Sal	2,000.00	0.00	0.00	2,000.00	0.00
UNKNOWN	2,000.00	0.00	0.00	2,000.00	0.00
8305 Healt Ins	43,847.00	2,740.14	20,094.36	23,752.64	45.83
UNKNOWN	43,847.00	2,740.14	20,094.36	23,752.64	45.83
8306 FICA/Med	11,000.00	896.56	11,749.92	-749.92	106.82
UNKNOWN	11,000.00	896.56	11,749.92	-749.92	106.82
8309 AssessmtTest	500.00	0.00	0.00	500.00	0.00
UNKNOWN	500.00	0.00	0.00	500.00	0.00
8310 GenSupplies	5,000.00	709.67	3,682.36	1,317.64	73.65
UNKNOWN	5,000.00	709.67	3,682.36	1,317.64	73.65
8311 Travel Reimb	750.00	0.00	0.00	750.00	0.00
UNKNOWN	750.00	0.00	0.00	750.00	0.00
8312 Books & Per	1,500.00	87.80	697.13	802.87	46.48
UNKNOWN	1,500.00	87.80	697.13	802.87	46.48
8313 AudioVisual	500.00	0.00	440.00	60.00	88.00
UNKNOWN	500.00	0.00	440.00	60.00	88.00
8314 Equip.	250.00	0.00	0.00	250.00	0.00
UNKNOWN	250.00	0.00	0.00	250.00	0.00
8316 Copy Lease	500.00	0.00	119.59	380.41	23.92
UNKNOWN	500.00	0.00	119.59	380.41	23.92
8318 MS Tuition	87,303.00	0.00	67,686.25	19,616.75	77.53
UNKNOWN	87,303.00	0.00	67,686.25	19,616.75	77.53
8319 Second Tuit	214,617.00	0.00	243,947.86	-29,330.86	113.67
UNKNOWN	214,617.00	0.00	243,947.86	-29,330.86	113.67
Expense Total	572,079.00	20,440.27	539,369.12	32,709.88	94.28
<b>Net Profit / (Loss)</b>	<b>(572,079.00)</b>	<b>(20,440.27)</b>	<b>(539,369.12)</b>	<b>32,709.88</b>	

8004 Support

EXPENSES

8401 CourseReimb	6,200.00	0.00	0.00	6,200.00	0.00
UNKNOWN	6,200.00	0.00	0.00	6,200.00	0.00
8402 OtherProServ	2,000.00	0.00	-200.00	2,200.00	-10.00
UNKNOWN	2,000.00	0.00	-200.00	2,200.00	-10.00
8403 OthrProfSvcs	4,000.00	0.00	4,000.00	0.00	100.00
UNKNOWN	4,000.00	0.00	4,000.00	0.00	100.00
8404 Tech Equip	500.00	0.00	198.56	301.44	39.71
UNKNOWN	500.00	0.00	198.56	301.44	39.71
8405 OtherPurServ	1,000.00	2.99	750.94	249.06	75.09
UNKNOWN	1,000.00	2.99	750.94	249.06	75.09

### Exp / Rev Summary Report

ALL Departments  
June

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>8004 Support CONT'D</b>					
8406 Software	250.00	0.00	28.97	221.03	11.59
UNKNOWN	250.00	0.00	28.97	221.03	11.59
8407 Repair	500.00	0.00	0.00	500.00	0.00
UNKNOWN	500.00	0.00	0.00	500.00	0.00
8408 Reg Stipnd	12,000.00	300.00	7,800.00	4,200.00	65.00
UNKNOWN	12,000.00	300.00	7,800.00	4,200.00	65.00
8409 FICA/Med	550.00	0.00	0.00	550.00	0.00
UNKNOWN	550.00	0.00	0.00	550.00	0.00
8413 Supplies	500.00	0.00	144.83	355.17	28.97
UNKNOWN	500.00	0.00	144.83	355.17	28.97
8414 Books & Per	100.00	0.00	0.00	100.00	0.00
UNKNOWN	100.00	0.00	0.00	100.00	0.00
8415 Reg Sal	500.00	0.00	0.00	500.00	0.00
UNKNOWN	500.00	0.00	0.00	500.00	0.00
8419 Supplies	100.00	0.00	76.55	23.45	76.55
UNKNOWN	100.00	0.00	76.55	23.45	76.55
Expense Total	28,200.00	302.99	12,799.85	15,400.15	45.39
<b>Net Profit / (Loss)</b>	<b>(28,200.00)</b>	<b>(302.99)</b>	<b>(12,799.85)</b>	<b>15,400.15</b>	

8005 SPED

EXPENSES

8501 Teach Sal	31,963.00	9,031.25	22,072.32	9,890.68	69.06
UNKNOWN	31,963.00	9,031.25	22,072.32	9,890.68	69.06
8502 FICA/Med	4,200.00	148.11	976.54	3,223.46	23.25
UNKNOWN	4,200.00	148.11	976.54	3,223.46	23.25
8503 Ed Tech	0.00	0.00	7,064.96	-7,064.96	0.00
UNKNOWN	0.00	0.00	7,064.96	-7,064.96	0.00
8504 Worker Comp	500.00	0.00	0.00	500.00	0.00
UNKNOWN	500.00	0.00	0.00	500.00	0.00
8505 Test Score	0.00	0.00	867.68	-867.68	0.00
UNKNOWN	0.00	0.00	867.68	-867.68	0.00
8506 OtherProServ	45,550.00	1,702.50	85,751.04	-40,201.04	188.26
UNKNOWN	45,550.00	1,702.50	85,751.04	-40,201.04	188.26
8507 ExtYr Prog	7,530.00	0.00	1,721.25	5,808.75	22.86
UNKNOWN	7,530.00	0.00	1,721.25	5,808.75	22.86
8508 Supplies	250.00	0.00	179.95	70.05	71.98
UNKNOWN	250.00	0.00	179.95	70.05	71.98
8509 TestSupplies	250.00	0.00	1,502.00	-1,252.00	600.80
UNKNOWN	250.00	0.00	1,502.00	-1,252.00	600.80
8510 Books & Per	100.00	0.00	0.00	100.00	0.00
UNKNOWN	100.00	0.00	0.00	100.00	0.00
8515 Healt Ins	10,963.00	0.00	867.68	10,095.32	7.91
UNKNOWN	10,963.00	0.00	867.68	10,095.32	7.91
8517 SPED Trans.	0.00	0.00	29,978.74	-29,978.74	0.00
UNKNOWN	0.00	0.00	29,978.74	-29,978.74	0.00
8518 SpEd MSTuit	58,275.00	0.00	0.00	58,275.00	0.00
UNKNOWN	58,275.00	0.00	0.00	58,275.00	0.00
8519 SpEd SecTuit	2,500.00	0.00	0.00	2,500.00	0.00
UNKNOWN	2,500.00	0.00	0.00	2,500.00	0.00
Expense Total	162,081.00	10,881.86	150,982.16	11,098.84	93.15
<b>Net Profit / (Loss)</b>	<b>(162,081.00)</b>	<b>(10,881.86)</b>	<b>(150,982.16)</b>	<b>11,098.84</b>	

8006 Maintenance

### Exp / Rev Summary Report

ALL Departments

June

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>8006 Maintenance CONT'D</b>					
<b>EXPENSES</b>					
8601 Reg Sal	16,603.00	1,172.90	14,236.52	2,366.48	85.75
UNKNOWN	16,603.00	1,172.90	14,236.52	2,366.48	85.75
8602 Health Ins	5,482.00	456.69	4,566.90	915.10	83.31
UNKNOWN	5,482.00	456.69	4,566.90	915.10	83.31
8603 FICA/Med	1,050.00	89.72	1,477.77	-427.77	140.74
UNKNOWN	1,050.00	89.72	1,477.77	-427.77	140.74
8606 Conferences	500.00	0.00	199.48	300.52	39.90
UNKNOWN	500.00	0.00	199.48	300.52	39.90
8607 OthrContract	10,000.00	83.32	10,577.69	-577.69	105.78
UNKNOWN	10,000.00	83.32	10,577.69	-577.69	105.78
8608 Repair&Maint	7,500.00	0.00	5,439.91	2,060.09	72.53
UNKNOWN	7,500.00	0.00	5,439.91	2,060.09	72.53
8609 Rent CIRC Bl	8,000.00	0.00	8,000.00	0.00	100.00
UNKNOWN	8,000.00	0.00	8,000.00	0.00	100.00
8611 Insurance	2,500.00	0.00	2,785.00	-285.00	111.40
UNKNOWN	2,500.00	0.00	2,785.00	-285.00	111.40
8612 Supplies	2,500.00	0.00	344.96	2,155.04	13.80
UNKNOWN	2,500.00	0.00	344.96	2,155.04	13.80
8613 Electricity	4,500.00	0.00	648.55	3,851.45	14.41
UNKNOWN	4,500.00	0.00	648.55	3,851.45	14.41
8614 Fuel Oil	4,200.00	0.00	4,410.05	-210.05	105.00
UNKNOWN	4,200.00	0.00	4,410.05	-210.05	105.00
8617 Cont Serv	7,500.00	0.00	850.00	6,650.00	11.33
UNKNOWN	7,500.00	0.00	850.00	6,650.00	11.33
Expense Total	70,335.00	1,802.63	53,536.83	16,798.17	76.12
<b>Net Profit / (Loss)</b>	<b>(70,335.00)</b>	<b>(1,802.63)</b>	<b>(53,536.83)</b>	<b>16,798.17</b>	

**8007 Transport**

**EXPENSES**

8701 Salaries	25,155.00	2,316.93	28,543.69	-3,388.69	113.47
UNKNOWN	25,155.00	2,316.93	28,543.69	-3,388.69	113.47
8702 Sub Salaries	500.00	0.00	0.00	500.00	0.00
UNKNOWN	500.00	0.00	0.00	500.00	0.00
8703 Health Ins	10,963.00	913.38	9,133.80	1,829.20	83.31
UNKNOWN	10,963.00	913.38	9,133.80	1,829.20	83.31
8704 FICA/Med	1,900.00	120.60	1,589.77	310.23	83.67
UNKNOWN	1,900.00	120.60	1,589.77	310.23	83.67
8707 PurProf.Serv	64,500.00	10.00	51,991.82	12,508.18	80.61
UNKNOWN	64,500.00	10.00	51,991.82	12,508.18	80.61
8708 Repairs	12,000.00	0.00	7,119.66	4,880.34	59.33
UNKNOWN	12,000.00	0.00	7,119.66	4,880.34	59.33
8709 Auto Ins	3,000.00	0.00	0.00	3,000.00	0.00
UNKNOWN	3,000.00	0.00	0.00	3,000.00	0.00
8711 Fuel	5,000.00	72.89	3,311.63	1,688.37	66.23
UNKNOWN	5,000.00	72.89	3,311.63	1,688.37	66.23
Expense Total	123,018.00	3,433.80	101,690.37	21,327.63	82.66
<b>Net Profit / (Loss)</b>	<b>(123,018.00)</b>	<b>(3,433.80)</b>	<b>(101,690.37)</b>	<b>21,327.63</b>	

**8008 Food Service**

**EXPENSES**

8612 Supplies	0.00	0.00	31.83	-31.83	0.00
UNKNOWN	0.00	0.00	31.83	-31.83	0.00

**Exp / Rev Summary Report**  
ALL Departments  
June

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>8008 Food Service CONT'D</b>					
8801 Reg Sal	21,155.00	1,665.42	17,607.83	3,547.17	83.23
UNKNOWN	21,155.00	1,665.42	17,607.83	3,547.17	83.23
8802 Health Ins	5,482.00	456.69	6,393.66	-911.66	116.63
UNKNOWN	5,482.00	456.69	6,393.66	-911.66	116.63
8803 FICA/Med	1,600.00	127.40	1,336.67	263.33	83.54
UNKNOWN	1,600.00	127.40	1,336.67	263.33	83.54
8805 OthrContServ	1,500.00	1,203.50	3,011.06	-1,511.06	200.74
UNKNOWN	1,500.00	1,203.50	3,011.06	-1,511.06	200.74
8806 Supplies	7,000.00	454.01	8,872.76	-1,872.76	126.75
UNKNOWN	7,000.00	454.01	8,872.76	-1,872.76	126.75
Expense Total	36,737.00	3,907.02	37,253.81	-516.81	101.41
<b>Net Profit / (Loss)</b>	<b>(36,737.00)</b>	<b>(3,907.02)</b>	<b>(37,253.81)</b>	<b>(516.81)</b>	
<b>8100 Street Light</b>					
EXPENSES					
2000 Electricity	8,400.00	741.03	8,759.17	-359.17	104.28
UNKNOWN	8,400.00	741.03	8,759.17	-359.17	104.28
Expense Total	8,400.00	741.03	8,759.17	-359.17	104.28
<b>Net Profit / (Loss)</b>	<b>(8,400.00)</b>	<b>(741.03)</b>	<b>(8,759.17)</b>	<b>(359.17)</b>	
<b>8300 Contingency</b>					
EXPENSES					
3160 Misc. Exp.	14,000.00	0.00	0.00	14,000.00	0.00
UNKNOWN	14,000.00	0.00	0.00	14,000.00	0.00
Expense Total	14,000.00	0.00	0.00	14,000.00	0.00
<b>Net Profit / (Loss)</b>	<b>(14,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>14,000.00</b>	
<b>8800 Out Isl tax</b>					
EXPENSES					
0001 Out Isl Tax	48,048.00	0.00	45,895.36	2,152.64	95.52
UNKNOWN	48,048.00	0.00	45,895.36	2,152.64	95.52
Expense Total	48,048.00	0.00	45,895.36	2,152.64	95.52
<b>Net Profit / (Loss)</b>	<b>(48,048.00)</b>	<b>0.00</b>	<b>(45,895.36)</b>	<b>2,152.64</b>	
<b>8900 County Tax</b>					
EXPENSES					
3050 County Tax	216,527.00	0.00	216,527.00	0.00	100.00
UNKNOWN	216,527.00	0.00	216,527.00	0.00	100.00
Expense Total	216,527.00	0.00	216,527.00	0.00	100.00
<b>Net Profit / (Loss)</b>	<b>(216,527.00)</b>	<b>0.00</b>	<b>(216,527.00)</b>	<b>(0.00)</b>	
<b>9000 Capital Impr</b>					
EXPENSES					
9010 Dredging	80,000.00	0.00	0.00	80,000.00	0.00
UNKNOWN	80,000.00	0.00	0.00	80,000.00	0.00
9015 Stone Wharf	100,000.00	0.00	0.00	100,000.00	0.00
UNKNOWN	100,000.00	0.00	0.00	100,000.00	0.00
9016 Barge Ramps	20,000.00	0.00	0.00	20,000.00	0.00
UNKNOWN	20,000.00	0.00	0.00	20,000.00	0.00
9020 Floats/Ramps	5,000.00	0.00	0.00	5,000.00	0.00

**Exp / Rev Summary Report**  
ALL Departments  
June

Account	Budget	Current Month	Year To Date	Balance	Percent
9000 Capital Impr CONT'D					
UNKNOWN	5,000.00	0.00	0.00	5,000.00	0.00
9025 Fire Dept	70,000.00	0.00	0.00	70,000.00	0.00
UNKNOWN	70,000.00	0.00	0.00	70,000.00	0.00
9030 Bldg Facilit	20,000.00	0.00	0.00	20,000.00	0.00
UNKNOWN	20,000.00	0.00	0.00	20,000.00	0.00
9031 Town Office	10,000.00	0.00	0.00	10,000.00	0.00
UNKNOWN	10,000.00	0.00	0.00	10,000.00	0.00
9032 Land Acquis	10,000.00	0.00	0.00	10,000.00	0.00
UNKNOWN	10,000.00	0.00	0.00	10,000.00	0.00
9033 Solar Array	15,000.00	0.00	0.00	15,000.00	0.00
UNKNOWN	15,000.00	0.00	0.00	15,000.00	0.00
9035 Vehicle Res	5,000.00	0.00	0.00	5,000.00	0.00
UNKNOWN	5,000.00	0.00	0.00	5,000.00	0.00
9040 Grant Match	20,000.00	0.00	0.00	20,000.00	0.00
UNKNOWN	20,000.00	0.00	0.00	20,000.00	0.00
9050 Paving	25,000.00	0.00	0.00	25,000.00	0.00
UNKNOWN	25,000.00	0.00	0.00	25,000.00	0.00
9055 PW Equip	25,000.00	0.00	0.00	25,000.00	0.00
UNKNOWN	25,000.00	0.00	0.00	25,000.00	0.00
9057 Transfer Sta	1,000.00	0.00	0.00	1,000.00	0.00
UNKNOWN	1,000.00	0.00	0.00	1,000.00	0.00
9070 Coastal Fund	10,000.00	0.00	0.00	10,000.00	0.00
UNKNOWN	10,000.00	0.00	0.00	10,000.00	0.00
Expense Total	416,000.00	0.00	0.00	416,000.00	0.00
<b>Net Profit / (Loss)</b>	<b>(416,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>416,000.00</b>	



# Town of Chebeague Island

**To:** Chair of the Select Board, Robert Earnest  
**From:** Viktoria G. Wood, Town Administrator  
**Date:** June 27, 2024  
**RE:** Selectboard Meetings

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Historically, the Board has moved to one meeting a month in July and August. With so much going on and the meetings often turning into 3 hours, one meeting a month may be challenging.

There are several items for which discussion, presentations or actions are needed. The Facilities Committee and Broadband Committee are looking to do a presentation on where things currently stand. MOU of Understanding needs to be discussed with CRC. These are just some of the items that will need attention in the coming weeks.

In my experience what I have witnessed is if meetings extend to past 8PM, there is little to no productivity that takes place. My recommendation would be to keep the 2 meetings a month.

The board needs to discuss this and decide. Wednesday at 6PM are the regular meetings. One meeting a month could stick to that but a second meeting could be at a better convenience for the board. Would it be more efficient to have a Friday morning meeting if planned? One meeting could be just for presentations on Facilities and or Broadband?

In this discussion one thing that is important to keep in mind is the Town must advertise a meeting 3 days in advance.

Respectfully submitted,  
Viktoria Wood



# Town of Chebeague Island

**To:** Chair of the Select Board, Robert Earnest  
**From:** Viktoria G. Wood, Town Administrator  
**Date:** June 27, 2024  
**RE:** Bill Shane Retirement

---

Bill Shane has been Town Manager in Cumberland for 21 years and is now retiring. Before, during, and since succession Bill was helpful and supportive of Chebeague in many ways. Any such gift would be a token of appreciation to him.

Suggested Motion:

*“Authorize the Town Administrator to spend up to \$XX dollars from Selectboard Contingency (8300-3160) for the purpose of purchasing a retirement gift for Bill Shane”*

Respectfully submitted,

Viktoria Wood



# Town of Chebeague Island

**To:** Chair of the Select Board, Robert Earnest  
**From:** Viktoria G. Wood, Town Administrator  
**Date:** June 27, 2024  
**RE:** Tower Agreement Memo

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Over the last several months Cumberland, Yarmouth and Chebeague have worked together on the attached tower agreement which will lead to a better radio/pager capacity for all 3 towns. Improvements to the existing equipment will be made on the tower located near the fire safety building. The interest in Cumberland and Yarmouth is it will provide a better signal for some of their locations. Cumberland and Yarmouth are covering 80% of the cost of the overall project.

The agreement has been viewed by attorneys at Jensen & Baird.

Suggested Motion :

*“To Authorize the Town Administrator to sign the Lease of Space and CO-Location Agreement as presented between the Town of Yarmouth, Cumberland and Chebeague”*

Respectfully submitted,  
Viktoria Wood

## LEASE OF SPACE AND CO-LOCATION AGREEMENT

THIS LEASE OF SPACE AND CO-LOCATION AGREEMENT (“**Agreement**”), dated as of \_\_\_\_\_, 2024 (the “**Effective Date**”), is entered into by the Town of Chebeague, a Maine municipal corporation having an address of \_\_\_\_\_ (hereinafter referred to as “**Chebeague**”), the Town of Cumberland, a Maine municipal corporation having an address of \_\_\_\_\_ (hereinafter referred to as “**Cumberland**”), and the Town of Yarmouth, a Maine municipal corporation having an address of \_\_\_\_\_ (hereinafter referred to as “**Yarmouth**” and together with Cumberland, the “**Tenants**” and each a “**Tenant**”).

### BACKGROUND

Chebeague owns or controls that certain plot, parcel or tract of land, improved with an approximately one hundred twenty (120) foot self-supported radio tower structure (the “**Tower**”), together with all rights and privileges arising in connection therewith, located at \_\_\_\_\_, in the Town of Chebeague, Maine, being Tax Map \_\_\_\_, Lot \_\_\_\_ (the “**Property**”). Chebeague currently uses the Tower and Building for public safety radio communications. Yarmouth and Cumberland each desire to use a portion of the Tower for a microwave link to Yarmouth and Cumberland, respectively to increase the reach and reliability of their public safety radio communications. Chebeague desires to grant to Yarmouth and Cumberland the right to use a portion of the Tower and Building in accordance with this Agreement.

The parties agree as follows:

#### 1. **LEASE OF PREMISES.**

a. Chebeague hereby leases to Cumberland:

- i. Certain space in the Building (as defined herein) reasonably acceptable to Chebeague and Yarmouth for the placement of Cumberland’s cabinets, switches, or relay equipment (the “**Cumberland Equipment Space**”);
- ii. Certain space on the Tower as generally depicted on **Exhibit 1**, where Cumberland shall have the right to install its antennas and broadcast equipment (collectively, the “**Cumberland Tower Space**”); and
- iii. Those certain areas where the Shared Equipment is to be located (hereinafter collectively referred to as “**Connections**”) between the Cumberland Equipment Space and the Cumberland Tower Space, and between the Cumberland Equipment Space and the power and other utility sources for the Property, in common with Chebeague and Yarmouth. The Cumberland Equipment Space, Cumberland Tower Space, and Connections are hereinafter collectively referred to as the “**Cumberland Premises.**”

b. Chebeague hereby leases to Yarmouth:

- i. Certain space in the Building (as defined herein) reasonably acceptable to Chebeague and Cumberland for the placement of Yarmouth’s cabinets, switches, or relay equipment (the “**Yarmouth Equipment Space**”);;
- ii. Certain space on the Tower as generally depicted on **Exhibit 1**, and being generally located at the top of the existing Tower where Yarmouth shall have the right to install its antennas and broadcast equipment (collectively, the “**Yarmouth Tower Space**”); and

- iii. The Connections between the Yarmouth Equipment Space and the Yarmouth Tower Space, and between the Yarmouth Equipment Space and the power and other utility sources for the Property, in common with Chebeague and Cumberland. The Yarmouth Equipment Space, Yarmouth Tower Space, and Connections are hereinafter collectively referred to as the “**Yarmouth Premises.**”

## 2. CONSTRUCTION OF NEW SHELTER BUILDING; SHARED FACILITIES.

- a. Tenants agree to construct, at their sole cost and expense, an approximately 8’ x 10’ shelter building with concrete pad and HVAC system on the Property in the location depicted on **Exhibit 2** attached hereto (the “**Building**”). The Building will be connected to both the electricity serving the Property as well as the existing generator (the “**Existing Generator**”). Chebeague shall maintain and repair the Existing Generator in good working order, provided that in the event that the Existing Generator no longer is sufficient to provide reliable backup power to the Building, as reasonably determined by Tenants and Chebeague, Chebeague shall purchase and install a new generator (the “**New Generator**”) acceptable to Tenants at a mutually agreeable location on the Property. The costs of purchasing and installing the New Generator shall be shared in the same proportion as the Shared Equipment as set forth below. Tenants shall be responsible for moving Chebeague’s equipment located in the fire station on Chebeague’s adjacent property to the Building, and the costs thereof shall be shared by Tenants on a 50/50 basis. Each Tenant shall bear the costs of purchasing, relocating, installing, and maintaining their respective equipment in the Building. Notwithstanding the foregoing, Chebeague, Cumberland, and Yarmouth agree to cooperate to purchase and install the shared equipment listed on **Exhibit 3** attached hereto (the “**Shared Equipment**”) in the Building, and the costs of purchasing and installing such Shared Equipment shall be shared as follows: (i) Cumberland shall be responsible for forty percent (40%) of the costs; (ii) Yarmouth shall be responsible for forty percent (40%) of the costs; and (iii) Chebeague shall be responsible for twenty percent (20%) of the costs. Each of Chebeague, Cumberland, and Yarmouth shall be permitted to use the Shared Equipment in furtherance of the Permitted Use (as defined below) so long as such use does not unreasonably interfere with the others’ use thereof. Upon the expiration or earlier termination of this Agreement, the Shared Equipment shall be deemed the property of Chebeague.

## 3. PERMITTED USE.

- a. Cumberland and Yarmouth may each use the Cumberland Premises and the Yarmouth Premises respectively for the transmission and reception of public safety radio broadcast communications and translation for the Signal and the installation, construction, maintenance, operation, repair, replacement and upgrade of its communications fixtures and related equipment, cables, accessories and improvements (the “**Permitted Use**”), which may include a suitable support structure, associated antennas, transmission line, equipment shelters or cabinets and fencing and any other items necessary to the successful and secure use of the Cumberland Premises and the Yarmouth Premises (collectively, the “**Communication Facility**”).
- b. Before commencing construction, installation of any equipment, a Tenant shall submit plans and specifications to the Chebeague for the Chebeague’s written approval, which approval shall not be unreasonably withheld, conditioned or delayed. In the event the Chebeague does not furnish such Tenant, with written approval or denial within fifteen (15) business days of the date of submission of the plans, Chebeague will be deemed to have approved them. Notwithstanding the foregoing, before installing, replacing or modifying any equipment on the Tower that will increase the structural loading on the Tower, a Tenant shall submit plans and specifications to the Chebeague for the Chebeague’s written approval, which approval shall not be unreasonably withheld, conditioned or delayed. All of either Tenant’s construction and installation shall be in accordance with the plans and specifications submitted to Chebeague and shall be completed in a timely and workmanlike manner. Chebeague retains the option to have a Tenant’s plans reviewed by an engineer of Chebeague’s choosing, the cost of which shall be promptly paid for by such Tenant. For a period of ninety (90) days following the start of construction, Chebeague grants to such Tenant the reasonable use of such portions of Chebeague’s contiguous, adjoining or surrounding

property, as may reasonably be required during construction and installation of the Communications Facility so long as such Tenant's operations do not unreasonably interfere with Chebeague's use of the Property.

- c. Cumberland and Yarmouth shall maintain the Cumberland Premises and Yarmouth Premises respectively in good condition, reasonable wear and tear excepted, and shall be responsible for any damage to Chebeague's Property caused by the Communication Facility. Each Tenant's obligation includes the cost of repairing any damage to the Tower, the Building, or the Property caused by such Tenant, its agents or contractors. A Tenant may not use materials in the installation of the antennas or transmission lines that will cause corrosion, rust or deterioration of the Tower or its appurtenances.
- d. Each Tenant acknowledges that its use of the larger Property is non-exclusive and is aware that Chebeague's own use of the Property may on occasion interfere with Tenants' equipment and access to the Tower. Chebeague shall have no liability for such interference; provided, however, Chebeague shall use reasonable efforts to minimize such interference.
- e. Each Tenant agrees to comply with all applicable governmental laws, rules, statutes and regulations relating to its use of the Communication Facility on the Property. Each Tenant will be allowed to make alterations to the Property in order to insure that Tenant's Communication Facility complies with all applicable federal, state or local laws, rules or regulations.

#### 4. **TERM.**

- a. The initial lease term will be for fifty (50) years ("**Initial Term**"), commencing on the Effective Date hereof.
- b. Following the expiration of the Initial Term, this Agreement will automatically renew on a year-to-year basis upon the same terms and conditions unless either party notifies the other in writing of the intention to cancel this Agreement at least sixty (60) days prior to the cancellation.

#### 5. **CAPITAL RESERVE; CONTRIBUTION TO SHARED COSTS.**

Within \_\_\_ (\_\_\_) days following the Effective Date and within \_\_\_ (\_\_\_) days following each anniversary thereof, each Tenant shall pay to Chebeague the following: (i) the sum of Four Thousand Dollars (\$4,000.00) as a contribution to a capital reserve fund held by Chebeague (the "**Capital Reserve**"); (ii) the sum of Six Hundred Dollars (\$600.00) for annual service contracts, inspections, and normal maintenance costs associated with the Existing Generator or the New Generator, as applicable; and (iii) the greater of (a) the sum of Two Hundred Dollars (\$200.00) or (b) one third (1/3) of the cost of the energy consumed by the Tower and the Building during the previous year. Chebeague shall hold the Capital Reserve and use the funds therein only for repairs and replacement of the Tower, Building, the Existing Generator and/or New Generator, at Chebeague's reasonable discretion, and Chebeague shall be responsible for all such costs in excess of those available in the Capital Reserve. Upon the expiration or earlier termination of the term of this Agreement, Chebeague shall be entitled to any remaining funds in the Capital Reserve.

#### 6. **INSURANCE.**

During the term of this Agreement, Cumberland, Yarmouth and Chebeague shall each maintain and keep in full force and effect a policy of commercial general liability insurance with an insurance company licensed to do business in the State of Maine covering it against claims for loss or injury to persons or property occurring on the Property. Such insurance coverage will be in at least the amount of \$400,000, and will be increased from time to time, but only if required to meet the provisions of the Maine Tort Claims Act, 14 M.R.S. §8101 et seq., as it may be amended (the "**MTCA**"). Cumberland, Yarmouth and

Chebeague shall each maintain their own insurance against loss or damage to all of their own property (including, without limitation, the Communication Facility and any personal property on the Premises). Cumberland, Yarmouth and Chebeague shall each provide the other parties hereto with a copy of the certificate evidencing such insurances prior to the commencement of construction of the Building and upon each anniversary of the Effective Date of this Agreement thereafter; provided that in the event that a party neglects to send such certificates upon such anniversary, such party shall have five (5) days following written request to provide such certificates. Cumberland, Yarmouth and Chebeague each agree to release the other parties from any and all claims with respect to any loss covered by (or which should have been covered by) such party's insurance coverages which are required by this Section. For purposes of this Section, all deductibles shall be considered insured losses. Cumberland, Yarmouth and Chebeague each further agrees that its insurance company(ies) shall have no right of subrogation against the other parties on account thereof.

7. **INTERFERENCE.** Each Tenant and Chebeague warrants that its use of the Premises will not interfere with the others' Permitted Use of the Property.
  
8. **INDEMNIFICATION.**
  - a. Each party agrees to indemnify, defend and hold the others harmless from and against any and all injury, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs) arising directly from the installation, use, maintenance, repair or removal of the Communication Facility or such party's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of another party, its employees, agents or independent contractors.
  - b. Notwithstanding anything to the contrary in this Agreement, Cumberland, Yarmouth and Chebeague each waives any claims that each may have against the other with respect to consequential, incidental or special damages.
  - c. Notwithstanding the foregoing or anything to the contrary contained in this Agreement, nothing herein shall constitute a waiver by Cumberland, Yarmouth or Chebeague of any of the provisions, protections, defenses or limitations under the MTCA, nor any principle of sovereign immunity.
  
9. **ENVIRONMENTAL.** Cumberland, Yarmouth and Chebeague, as the case may be, shall each hold the other harmless and indemnify the other from and assume all duties, responsibility and liability at the indemnifying party's sole cost and expense, for all duties, responsibilities, and liability (for payment of penalties, sanctions, forfeitures, losses, costs, or damages) and for responding to any action, notice, claim, order, summons, citation, directive, litigation, investigation or proceeding which is in any way related to: a) failure to comply with any environmental or industrial hygiene law, including without limitation any regulations, guidelines, standards, or policies of any governmental authorities regulating or imposing standards of liability or standards of conduct with regard to any environmental or industrial hygiene concerns or conditions as may now or at any time hereafter be in effect and which govern and/or arise from the respective obligations or performance of the respective indemnifying party; and b) any environmental or industrial hygiene conditions arising out of or in any way related to the condition of the Property or activities conducted thereon which may arise from the respective obligations or performance of the respective indemnifying party.
  
10. **ACCESS.** Chebeague shall provide each Tenant with access to the Premises at all reasonable times for the purpose of installing, maintaining and operating its part of the Communication Facility. Each Tenant shall provide prior notice to Chebeague of such entry as soon as practicable prior to entry. It is agreed, however, that only authorized engineers, employees or properly authorized contractors of a Tenant or persons under their direct supervision will be permitted to enter the Property.



with a copy to:           Town of Chebeague Island  
192 North Road  
Chebeague Island, ME 04017  
Attn: Fire Chief

If to Cumberland:       Town of Cumberland  
290 Tuttle Road  
Cumberland, ME 04021  
Attn: Town Manager

With a copy to:         Jensen Baird Gardner & Henry  
10 Free Street  
Portland, ME 04101

If to Yarmouth:         Town of Yarmouth  
200 Main Street  
Yarmouth, Maine 04096  
Attn: Town Manager

With a copy to:         Bernstein Shur  
100 Middle Street  
PO Box 9729  
Portland, Maine 04104-5029  
Attn: Phil Saucier, Esq.

Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.

16. **CONDEMNATION.** In the event Chebeague receives notification of any condemnation proceedings affecting the Property, Chebeague will provide notice of the proceeding to Tenants within forty-eight (48) hours. If a condemning authority takes all of the Property or a portion of the Property on which the Communication Facility is located, this Agreement will terminate as of the date the title vests in the condemning authority. The parties will each be entitled to pursue their own separate awards in the condemnation proceeds, provided that any award to a Tenant will not diminish Chebeague's recovery. Tenant will be entitled to reimbursement for any prepaid fees set forth in Section 5 above on a prorata basis.
17. **CASUALTY.** Chebeague will provide notice to Tenant of any casualty affecting the Property within forty-eight (48) hours of the casualty. If any part of the Communication Facility is damaged by fire or other casualty so as to render the Communication Facility unsuitable, then a Tenant may terminate this Agreement by providing written notice to the Chebeague, which termination will be effective as of the date of such damage or destruction. Upon such termination, each Tenant will be entitled to collect all insurance proceeds payable to such Tenant on account thereof and to be reimbursed for any prepaid fees paid to Chebeague pursuant to Section 5 above on a prorata basis.
18. **MECHANIC'S LIENS.** Each Tenant shall keep the Property free and clear of all mechanic's and materialmen's liens arising from or relating to the installation, repair, maintenance, or removal of the such Tenant's equipment on or from the Cumberland Premises and the Yarmouth Premises, as the case may be, and for a one hundred twenty (120) day period after completion of the installation, repair, maintenance, or removal of the a Tenant's equipment on or from the Cumberland Premises and the Yarmouth Premises, as the case may be. If a mechanic's or materialmen's lien is filed against the Tower or the Property as a result of a Tenant's installation, repair, maintenance, or removal of the a Tenant's equipment on or from

Cumberland Premises and the Yarmouth Premises, as the case may be, such Tenant shall cause any such lien to be bonded or discharged of record within thirty (30) days of being notified of the lien.

19. **TAXES.** Each Tenant agrees to pay any portion of real or personal property taxes that may be assessed upon the Property to the extent that such taxes are based on the assessed value of such Tenant's Communication Facility. Chebeague shall be responsible for timely payment of all taxes and assessments, if any, levied upon the Property.
20. **MISCELLANEOUS.**
- a. **Amendment/Waiver.** This Agreement cannot be amended, modified or revised unless done in writing and signed by an authorized agent of each of Chebeague, Cumberland and Yarmouth. No provision may be waived except in a writing signed by all parties hereto.
  - b. **Memorandum/Short Form Lease.** Chebeague will, at any time upon fifteen (15) business days prior written notice from a Tenant, execute, acknowledge and deliver to Tenants a recordable Memorandum or Short Form of Lease. Any Party may record this Memorandum or Short Form of Lease at any time.
  - c. **Bind and Benefit.** The terms and conditions contained in this Agreement will run with the Property and bind and inure to the benefit of the parties, their respective successors and assigns.
  - d. **Entire Agreement.** This Agreement and the exhibits attached hereto, all being a part hereof, constitute the entire agreement of the parties hereto and will supersede all prior offers, negotiations and agreements with respect to the subject matter of this Agreement.
  - e. **Governing Law.** This Agreement will be governed by the laws of the State of Maine, without regard to conflicts of law.
  - f. **Interpretation.** Unless otherwise specified, the following rules of construction and interpretation apply: (i) captions are for convenience and reference only and in no way define or limit the construction of the terms and conditions hereof; (ii) use of the term "including" will be interpreted to mean "including but not limited to;" (iii) whenever a party's consent is required under this Agreement, except as otherwise stated in the Agreement or as same may be duplicative, such consent will not be unreasonably withheld, conditioned or delayed; (iv) exhibits are an integral part of the Agreement and are incorporated by reference into this Agreement; (v) use of the terms "termination" or "expiration" are interchangeable; and (vi) reference to a default will take into consideration any applicable notice, grace and cure periods and (vii) to the extent there is any issue with respect to any alleged, perceived or actual ambiguity in this Agreement, the ambiguity shall not be resolved on the basis of who drafted the Agreement.
  - g. **Estoppel.** Any party will, at any time upon twenty (20) business days prior written notice from the other, execute, acknowledge and deliver to the other a statement in writing (i) certifying that this Agreement is unmodified and in full force and effect (or, if modified, stating the nature of such modification and certifying this Agreement, as so modified, is in full force and effect), and (ii) acknowledging that there are not, to such party's knowledge, any uncured defaults on the part of the other party hereunder, or specifying such defaults if any are claimed.
  - h. **Severability.** If any term or condition of this Agreement is found unenforceable, the remaining terms and conditions will remain binding upon the parties as though said unenforceable provision were not contained herein.
  - i. **Counterparts.** This Agreement may be executed in two (2) or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties, it being understood that all parties need not sign the same counterpart.

[Remainder of Page Intentionally Left Blank; Signatures Follow]

**IN WITNESS WHEREOF**, the parties have caused this Lease of Space and Co-Location Agreement to be effective as of date first written above.

WITNESSES:

TOWN OF CHEBEAGUE

\_\_\_\_\_  
Print Name: \_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_

TOWN OF CUMBERLAND

\_\_\_\_\_  
Print Name: \_\_\_\_\_

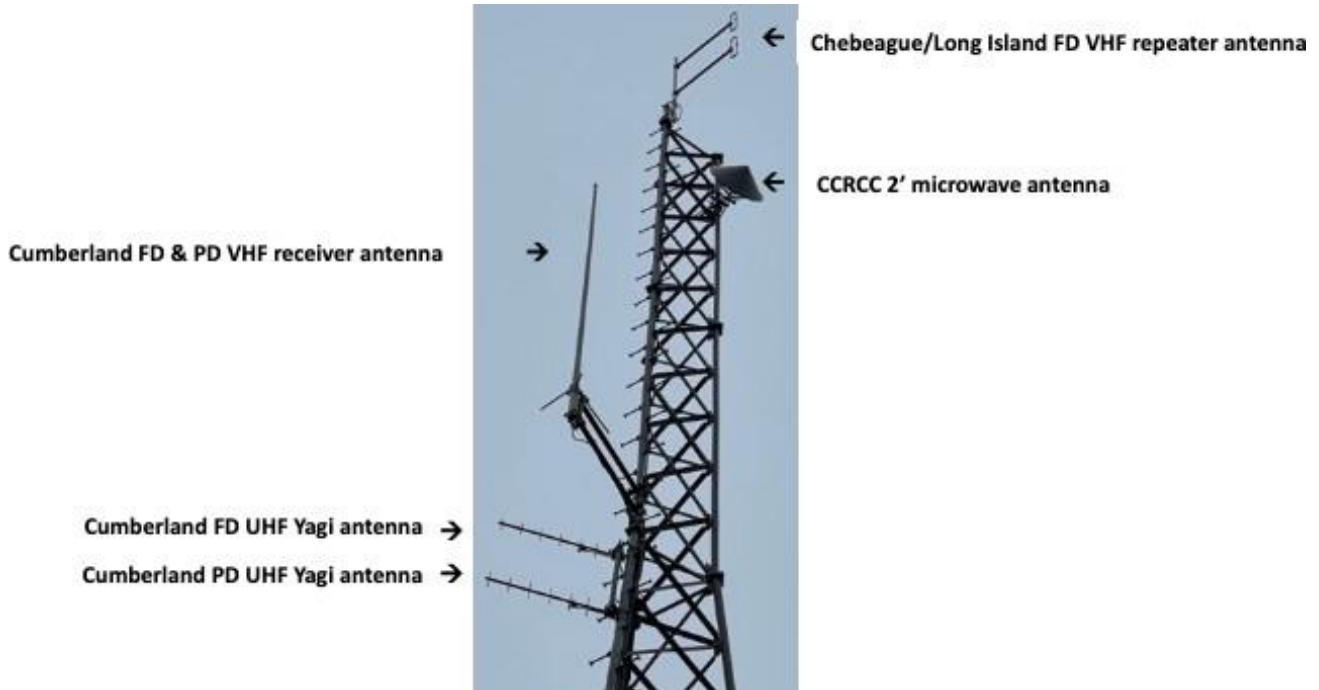
By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_

TOWN OF YARMOUTH

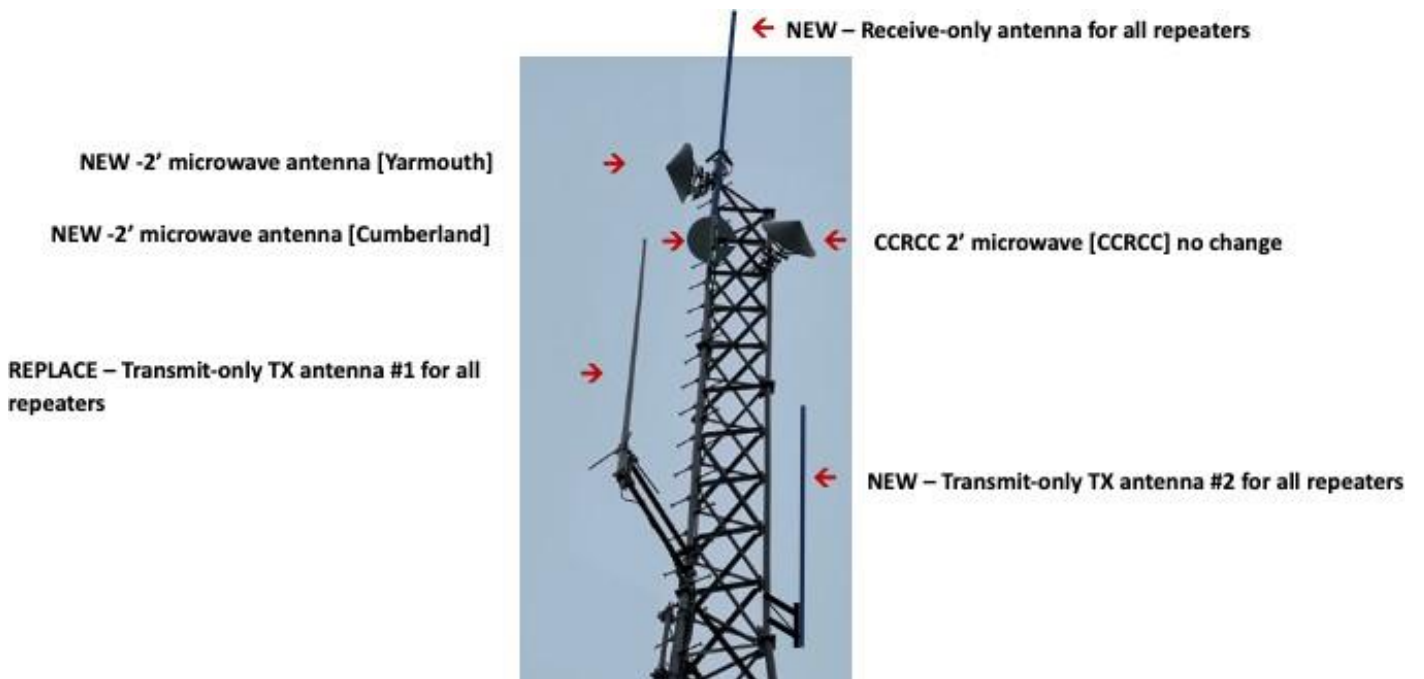
\_\_\_\_\_  
Print Name: \_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_

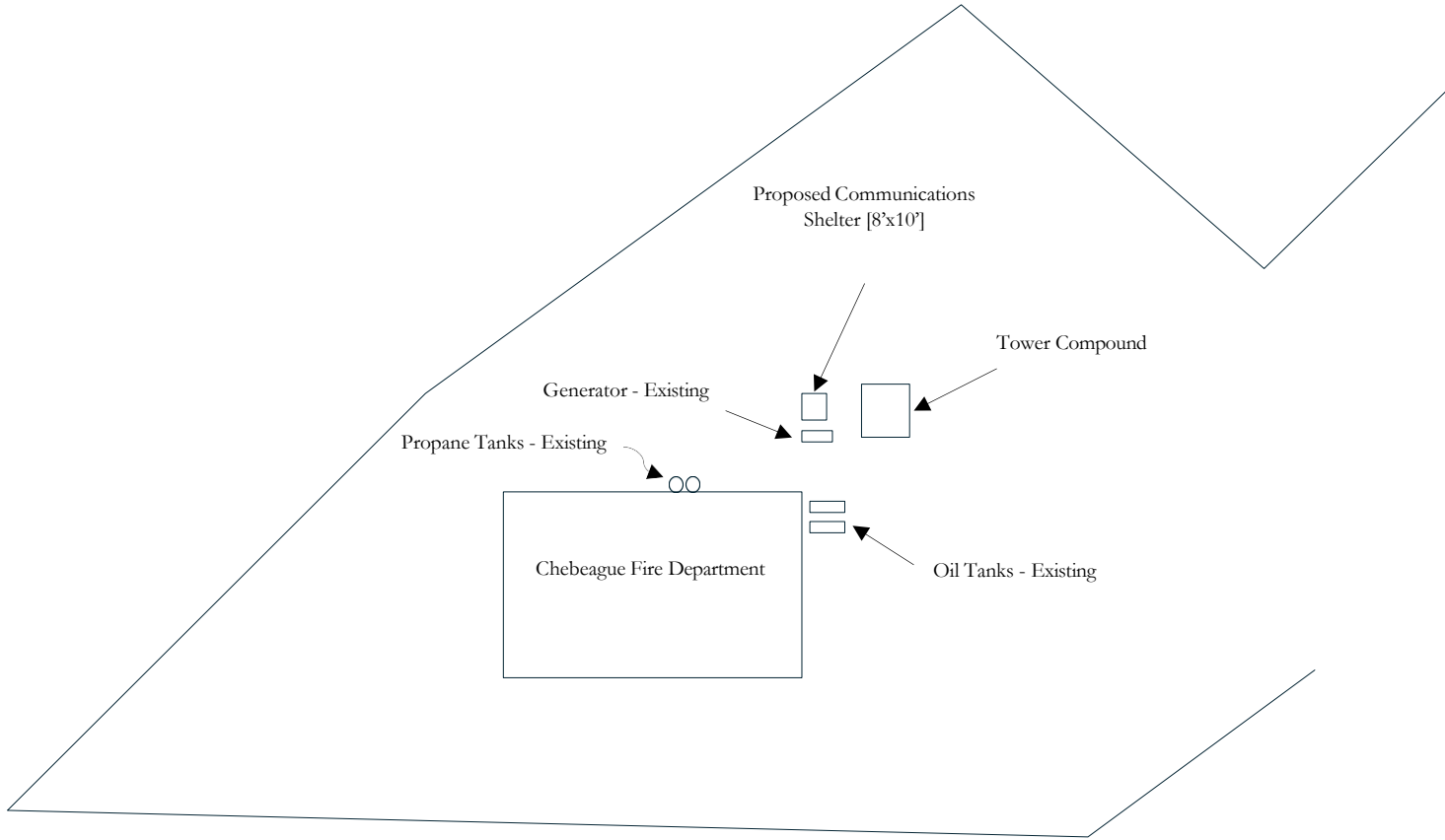
### EXISTING Pre-System Upgrade



### Post System Upgrade



# EXHIBIT-2/SITE PLAN



### EXHIBIT 3

#### Shared Equipment

1. Antennas
2. Transmission lines
3. Master antenna combiner
4. DC power plant and batteries
5. GPS clock



# Town of Chebeague Island

**To:** Chair of the Select Board, Robert Earnest  
**From:** Viktoria G. Wood, Town Administrator  
**Date:** June 27, 2024  
**RE:** Finance Committee

---

In the Fall of 2023, the Selectboard voted to adopt the Ad Hoc Finance Committee. The finance Committee was charged with the following tasks:

- Developing a historical overview of the TOCI finances from 2008 to present.
- Compiling data necessary for the development of a Capital Improvement Plan (CIP).
- Development of a draft CIP plan (if time permits)
- Provide a recommendation on the purpose, size, membership criteria and format of a TOCI Finance Committee.
- In conjunction with SB, communicate these findings to the residents (or community) of the Town of Chebeague Island

Over this period, the board worked on the tasks and in April had a presentation of their findings and recommendations. Attached is the report provided by Herb Maine, a member of the committee. While the work of the Ad Hoc Committee is done, their recommendation is to form a committee with a general charge. Please see page 4 of the Memorandum for the recommendations.

I would like to thank the committee for the work they put in and support their recommendations. If the board supports this, the next step of action would be to bring forth Committee guidelines and adopt them after which it can be advertised for volunteers.

Respectfully submitted,  
Viktoria Wood



# Town of Chebeague Island

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**From:** Viktoria G. Wood, Town Administrator  
**Date:** June 27, 2024  
**RE:** Finance Committee

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Respectfully submitted,  
Viktoria Wood

## adhoc Finance Committee Memorandum

Herb Maine <hfm@smemaine.com>

Mon 5/13/2024 11:58 AM

To: Bob Earnest <bearnest@townofchebeagueisland.org>; David Hill <dhill@townofchebeagueisland.org>; Mark Dyer <mdyer@townofchebeagueisland.org>; Carol White <cwhite@townofchebeagueisland.org>

Cc: Town admin <townadmin@townofchebeagueisland.org>; Courtney Wilson <cswilson81@yahoo.com>; Bill Mackenzie (Alaskamckenzie@gmail.com) <Alaskamckenzie@gmail.com>

 1 attachments (192 KB)

adHoc CFC Memorandum 20240513.pdf;

Dear Selectboard,

The adhoc Finance Committee is pleased to submit the attached memorandum outlining the committee's findings and recommendations.

We have submitted (under separate cover) this document and a document containing the slides presented in the April 27, 2024 public presentation to the clerk for posting on the Town Website.

Our understanding is that, barring requests from the Selectboard, that this submittal constitutes the completion of our tasks but understand our term ends along with the Fiscal Year on June 30, 2024 and remain at your service until then.

If you would like the committee or its representative to attend a Selectboard meeting to review the findings or recommendations, please let us know and we will make arrangements.

Regards,

Herb Maine (on behalf of the adhoc Finance Committee)

## Memorandum

To: The Selectboard, Chebeague Island  
From: Ad hoc Finance Committee  
Cc: Viktoria Wood, Town Administrator  
Re: Findings of Committee  
Date: 05/13/2024

### Introduction

The Selectboard formed an ad hoc committee in November 2003 with a five-task charge to be completed by the end of FY24. Committee members are Courtney Wilson, Bill McKenzie and Herb Maine. Carol White is the representative from the Selectboard. This memorandum summarizes the committee's work and presents recommendations to the Selectboard. The analysis of the committee was presented at a public presentation on April 27, 2024. The PowerPoint presentation (available on the committee's web page) included graphs, examples and a flow chart that illustrate the findings given below.

### TASK 1 Historical overview of TOCI Budget – Where have we been?

#### Sources:

Source	Analysis
audited financial statements 2008 to 2022	governmental fund expenses vs. revenues
audited financial statements 2008 to 2022	outstanding debt vs. debt service
real estate tax bills and Tax Commitment Books	Local valuation vs. Mil Rate, 3 example properties- actual taxes paid.
State Revenues Services, State valuation report.	State valuation compared to other towns

#### Findings:

1. The biggest expense drivers are Education (31% in 2022), General Government (13% in 2022) and Public Services and Solid Waste (12% in 2022). Of the three only Public Services and Solid waste have increased as a percent of the budget over time. Expenses vs. revenues have tracked each other fairly evenly over this time period maintaining a \$200,000 plus net revenue spread.
2. Debt has decreased about 45% between 2008 and 2022, but we know of several looming projects that are likely to be funded, at least in part by borrowing. The three biggest commitments currently on the books in 2023 are: Cumberland (\$978,585) due to be paid off in 2037, the school (\$1,650,000) due to be paid off in 2039 and dredging (\$750,000) due to be paid off in 2043.
3. The total real estate value has increased 179% and the mil rate has dropped 51%. The example properties agree that valuation has increased considerably, and taxes have increased modestly.
4. Chebeague's mil rate was in 2022 (\$12.50) vs. Cumberland's (\$21.20)

## Memorandum

### TASK 2 Compilation of Data for Capital Improvement Data - Where are we going?

#### Sources:

Source	Analysis
Chebeague capital assets	List of Chebeague's Capital Assets - with minimal data.
Town of Pownal Capital Improvement Plan, supplied by the Town of Pownal	Complete list of all assets and project time frame for replacement and replacement cost.

#### Findings:

1. Chebeague's Capital Assets list is an insurance list that includes item depreciation and minimal data used for capital improvement forecasting.
2. Chebeague needs a more complete list of assets (building roofs, heating systems, public safety equipment).
3. The data that is needed to properly forecast includes the following:
  - a. Complete item description
  - b. Year in Service
  - c. Service life
  - d. Current Replacement Cost
4. The Town of Pownal shared their Capital Improvement Plan with the committee as a potential template for Chebeague. Pownal's plan is a comprehensive planning tool that forecasts financial details 15 yrs out and provides a comprehensive list of when the town will need to replace an asset, the replacement cost, whether it needs to be bonded and when to start saving funds to replace the asset.

### TASK 3 Development of a Draft Capital Improvement Plan

TASK 3 was to be completed as time allowed. While the Committee didn't take this up specifically, a future standing committee may find that the Pownal workbook provides all the structure necessary and, with some customization, it may be all that it required to meet the needs of the town of Chebeague Island.

#### Sources:

#### Findings:

## Memorandum

### TASK 4 TOCI Finance Standing Committee

Sources:

Source	Analysis
Websites for selected Maine Municipalities	Parameters of finance or budget committees
Phone and Email conversation with Long Island Vinalhaven and Pownal.	Administrators or committee chair soliciting information
Town of Chebeague published documents	Chebeague's current process
Selectboard meeting attendance	Chebeague's current process

Town	Pop 2020	Committee	Size	Criteria	Selection
Chebeague Island	341				
Long Island	234	Finance (bylaws)	9	None	appointed by Selectboard
North Haven	417	Budget (ordinance)	5	Registered Voter	elected
Penobscot	1,136	Finance (charter)	9	"Domiciled"	6 elected, 3 appointed.
Vinalhaven	1,279	Budget (ordinance)	5	Registered Voter	appointed by Selectboard
Pownal town	1,566	Budget	5	unknown	unknown
Franklin	1,567	Budget (bylaws)	9+	None	all officials, 6 appointed, quorum of 9
Brooksville	935	Appears to be None			
Islesboro	583	Appears to be None			
Roque Bluffs	296	Appears to be None			
Swans Island	355	Appears to be None			

Findings:

1. All committees were formed by bylaws, ordinance, or charter (Town meeting or Town Council)
2. The limits of authority were explicitly or implicitly advisory only.
3. The size of committees was between 5 and 9(+). Newer committees were 5.
4. If membership criteria were established, it was usually "Registered Voter"
5. Committee's duties included Review of budgets, Town Meeting Warrants and Capital 'items' (or 'expenditures').
6. The current process could benefit from more attention both earlier in the process and to capital planning and more structure to the budget and capital requests (such as a request form).
7. A committee might be able to add efficiency to the budget process by reducing the number of meetings that the Selectboard needs to effectively create a budget.
8. A committee might be able to expand the breadth and depth of the process by expanding some steps such as researching funding options, especially for capital projects.

## Memorandum

### TASK 5 – Public Outreach

The committee held a public presentation on April 27, 2024 with about a dozen members of the community in attendance. A 30-minute PowerPoint presentation delivered by the committee members showed the approach to the defined tasks and results of searches, analysis and committee deliberations and solicited comments from the public.

Eight members of the public participated in discussion moderated by Selectperson Carol White:

1. Comments, as voiced, were unanimously in favor of forming a budget or finance committee.
2. One person suggested having separate committees for Budget and Capital Planning citing other towns such as New Gloucester.
3. Several people thought that the process concepts discussed made sense and might provide more transparency, especially regarding capital projects.
4. More than one person felt that if membership criteria included being a registered voter, that some representation on the committee from the at-large community would be beneficial. And at least one of those suggested that a hybrid or all on-line format could facilitate that.
5. One person suggested that such a committee would be a possible 'training ground' for future Selectboard members given that finances are a critical role of the board.

The Moderator invited the Town Administrator to speak, The Administrator spoke in favor of forming a budget or finance committee. Such a committee might be useful in researching questions that arise in the operational budget. Perhaps a focus, at least initially, should be capital planning. The Administrator also suggested that integrating a committee into the current process would best be done collaboratively after the committee was formed.

### Recommendations

The committee recommends that:

1. The Selectboard form a committee with a general charge.
2. Committee structure for consideration
  - a. 5 members 4 registered voters and 1 at large member
  - b. Include a Selectboard ex-officio member
  - c. Include a Superintendent or a School Committee ex-officio member
  - d. The Town Administrator ex-officio member
3. First-Year Duties for consideration
  - a. Refine the Capital Inventory
  - b. Draft guidelines for using and maintaining the Capital Inventory
  - c. Meet with the Selectboard to determine integration into the current process
  - d. Meet with the School Board to determine integration into current process
  - e. Make recommendations relative to forming a standing committee.
4. Bring an ordinance to the 2025 Town Meeting to form a standing committee.