



Town of Chebeague Island

MEMO

To: Bo Beaupre, Chair and Members of the Select Board

From: Viktoria G. Wood, Town Administrator

Date: August 2, 2022

RE: Town Administrator Report

Hazardous Weekend- Saturday, September 10th 9-3 we will have Hazardous Day. This will be a day for people to drop off Hazardous Waste at the public works garage. We will start advertising this so people know that this is going on. There will NOT be a Bulky Waste Weekend, this is just for Hazardous Waste.

Stone Wharf- On August 24th there will be a Board meeting with the Stone Wharf as the only agenda item. Jason Gallant from Wright-Pierce will be present for clarifying questions as the final Stone Wharf proposal is presented to the Selectmen. In the coming days I will share the drawing as well as some notes on what will be the next steps after the August 24th meeting.

Road Signs- I have received a number of verbal suggestions from residents who would like to see Slow Down, Children at Play and speed limit signs. Some communications have come through email and some verbal from people who wish to remain anonymous. Since the completion of the chip seal project, people have shown concern about how fast people are driving on Cottage Rd and east end specifically. On Cottage Rd. it has been recommended that Drive Slow signs/Speed limit signs be placed. On East Shore Drive it has been recommended to put speed limit signs and No Parking sign on right hand side in front of the field that is located across the street from 2 Buxbaum houses.

Bennetts Cove Rd.- I received a communication from Jackie Trask about whether we can prevent the truck drivers from backing up and down the road. She feels that it is a safety risk. I informed her that I would pass the message along but I am not sure what the town could do outside of discussing expansion for a better turn around area in front of where the barge lands.



Town of Chebeague Island

MEMO

To: Board of Selectmen
Through: Viktoria Wood, Treasurer
From: Vika Wood, Bookkeeper
Date: August 4, 2022
RE: Treasurer's Report for June 2022

Bank Account Reconciliations:

We are reconciled through June 30, 2022. Tim is working on July reconciliation and we will have that available next meeting. Machias Savings Bank checking account has a balance of \$1,063,577.14. We also have \$ 1,388,192.76 in our combined Reserve Funds account at Machias Savings Bank as of June 30th 2022. Next Treasurers report will show large transfers from Reserve accounts due to payments being made for Stone Wharf, Dredging and Paving. Once we commit the taxes at the end of August, I will request the bank to transfer the funds that were voted at Town Meeting to the Reserve Accounts by the end of September. The reason we are waiting to do that is because in September we will start receiving a lot of taxes so transferring over \$400,000.00 to Reserve won't be as impactful to the checking account.

The Expense/Revenue Summary Report is for all departments through June 30th 2022. On page 1 you will see the Revenue. Under the column named Budget it will show you what was budgeted and under column Year to Date you will see what was collected in F.Y. 2022. We received 100.57% of the budgeted Revenue. The Expense report begins on page 1 and is broken down by department starting with 1300-Admin. You want to focus on the Budget and Year to Date numbers to show you the difference and the last column on the right will show you the Percent of the budget that was expended. For example; on page 2 you will see that the 1300-Admin budget was 89.73% expended. Keep in mind that we are receiving some bills still so there will be final adjustments made before the auditors begin the F.Y. 2022 Audit. Page 9 will show you Capitol Improvements and this will only show what was budgeted in F.Y. 2022 to put into Reserve. The monthly changes are seen on the statement that is provided from Machias Savings Bank. For June, there are no transfers. As I mentioned above, next month there will be large transfers out of the reserve account and that is where you will see that.

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
1300 Admn/Select					
R E V E N U E S					
302 AGENT FEE	3,000.00	5,434.00	5,434.00	-2,434.00	181.13
303 EXCISE TAX	87,000.00	125,238.16	125,238.16	-38,238.16	143.95
304 BOAT EXCISE	7,500.00	7,784.90	7,784.90	-284.90	103.80
305 INT & PEN	2,500.00	3,227.62	3,227.62	-727.62	129.10
307 LIEN COST	0.00	348.95	348.95	-348.95	0.00
308 ABATEMENTS	0.00	-3,122.05	-3,122.05	3,122.05	0.00
311 HUNT&FISH	0.00	23.00	23.00	-23.00	0.00
312 MARRIAGE LIC	0.00	237.00	237.00	-237.00	0.00
313 BIRTH CERT	0.00	26.00	26.00	-26.00	0.00
314 DEATH CERT	0.00	178.80	178.80	-178.80	0.00
315 CLERK LIC	0.00	35.00	35.00	-35.00	0.00
316 SHELLFSH LIC	2,400.00	1,615.00	1,615.00	785.00	67.29
326 TAX COMMIT	2,947,784.00	2,978,405.29	2,978,405.29	-30,621.29	101.04
327 HOMEST REIMB	32,231.00	33,960.00	33,960.00	-1,729.00	105.36
328 VETERAN EXEM	0.00	40.00	40.00	-40.00	0.00
330 TREE GROWTH	0.00	1,266.30	1,266.30	-1,266.30	0.00
331 REV SHARING	27,500.00	43,518.03	43,518.03	-16,018.03	158.25
332 BETE REIMB	0.00	219.00	219.00	-219.00	0.00
334 SNOW REGISTR	0.00	26.48	26.48	-26.48	0.00
351 POLICE FINES	2,400.00	968.20	968.20	1,431.80	40.34
364 GROWTH PERM	0.00	400.00	400.00	-400.00	0.00
365 BD APPEALS	0.00	100.00	100.00	-100.00	0.00
366 BLDG PERMITS	3,000.00	20,605.61	20,605.61	-17,605.61	686.85
367 ELEC PERMITS	800.00	1,564.60	1,564.60	-764.60	195.58
368 PLUMB PRMITS	1,500.00	2,990.00	2,990.00	-1,490.00	199.33
369 OTHER PERMIT	0.00	1,800.00	1,800.00	-1,800.00	0.00
378 EDUC-AID	70,698.00	76,370.80	76,370.80	-5,672.80	108.02
379 INT INCOME	2,500.00	481.43	481.43	2,018.57	19.26
390 MISC REVENUE	0.00	6,914.40	6,914.40	-6,914.40	0.00
394 BOND REVENUE	0.00	0.00	0.00	0.00	0.00
395 UF TRANSFER	120,000.00	0.00	0.00	120,000.00	0.00
401 DOG REVENUE	0.00	334.00	334.00	-334.00	0.00
403 MOORING FEES	3,500.00	9,255.00	9,255.00	-5,755.00	264.43
411 DOT REV URIP	15,000.00	14,964.00	14,964.00	36.00	99.76
418 CI S/WASTE	20,000.00	29,769.43	29,769.43	-9,769.43	148.85
500 RENT MOORING	0.00	500.00	500.00	-500.00	0.00
501 ST/WHF PMT	5,500.00	6,950.00	6,950.00	-1,450.00	126.36
502 TRANS TIEFEE	2,500.00	3,764.79	3,764.79	-1,264.79	150.59
512 Copy Fee Rev	0.00	318.40	318.40	-318.40	0.00
Revenue Total	3,357,313.00	3,376,512.14	3,376,512.14	-19,199.14	100.57
E X P E N S E S					
1000 Wages - F/T	160,400.00	148,489.76	148,489.76	11,910.24	92.57
1010 Wages - P/T	17,888.00	19,107.76	19,107.76	-1,219.76	106.82
1110 Elected Off.	6,000.00	6,000.00	6,000.00	0.00	100.00
1300 Bank Fees	500.00	142.80	142.80	357.20	28.56
2010 Gasoline	1,100.00	379.49	379.49	720.51	34.50
2030 Telephone	3,200.00	3,338.00	3,338.00	-138.00	104.31
2041 Technology	18,600.00	18,518.03	18,518.03	81.97	99.56
3010 Advertising	900.00	1,363.00	1,363.00	-463.00	151.44
3040 Equip Maint	0.00	132.31	132.31	-132.31	0.00
3140 Member Dues	3,500.00	3,452.90	3,452.90	47.10	98.65
3160 Misc. Exp.	450.00	3,511.76	3,511.76	-3,061.76	780.39
3202 Janitorial	500.00	89.43	89.43	410.57	17.89
3210 Postage	2,400.00	2,369.58	2,369.58	30.42	98.73

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
1300 Admn/Select CONT'D					
3220 Printing	2,500.00	2,107.37	2,107.37	392.63	84.29
3250 Reg of Deeds	500.00	88.00	88.00	412.00	17.60
3300 Office Supp.	4,000.00	3,306.44	3,306.44	693.56	82.66
3335 Travel	8,500.00	4,458.00	4,458.00	4,042.00	52.45
3405 Hall Rental	4,000.00	4,000.00	4,000.00	0.00	100.00
4000 Bldg Maint	500.00	417.75	417.75	82.25	83.55
4010 Equip Rental	3,000.00	790.69	790.69	2,209.31	26.36
5000 Contr. Svcs	5,000.00	3,797.83	3,797.83	1,202.17	75.96
5010 Auditing	10,000.00	0.00	0.00	10,000.00	0.00
5240 Training	1,500.00	2,370.41	2,370.41	-870.41	158.03
5251 Sanitation	0.00	525.00	525.00	-525.00	0.00
Expense Total	254,938.00	228,756.31	228,756.31	26,181.69	89.73
Net Profit / (Loss)	3,102,375.00	3,147,755.83	3,147,755.83	45,380.83	
1400 Assessor					
E X P E N S E S					
3250 Reg of Deeds	250.00	214.00	214.00	36.00	85.60
3390 Assess Maps	1,000.00	0.00	0.00	1,000.00	0.00
5000 Contr. Svcs	12,000.00	12,000.00	12,000.00	0.00	100.00
Expense Total	13,250.00	12,214.00	12,214.00	1,036.00	92.18
Net Profit / (Loss)	(13,250.00)	(12,214.00)	(12,214.00)	1,036.00	
1650 Elect/Bd Reg					
E X P E N S E S					
1010 Wages - P/T	1,000.00	738.50	738.50	261.50	73.85
Expense Total	1,000.00	738.50	738.50	261.50	73.85
Net Profit / (Loss)	(1,000.00)	(738.50)	(738.50)	261.50	
1700 Planning					
E X P E N S E S					
1070 G.I.S.	500.00	0.00	0.00	500.00	0.00
3010 Advertising	200.00	0.00	0.00	200.00	0.00
3210 Postage	100.00	0.00	0.00	100.00	0.00
3240 Publications	50.00	0.00	0.00	50.00	0.00
5090 Cont. Serv.	5,650.00	2,000.00	2,000.00	3,650.00	35.40
Expense Total	6,500.00	2,000.00	2,000.00	4,500.00	30.77
Net Profit / (Loss)	(6,500.00)	(2,000.00)	(2,000.00)	4,500.00	
1900 Legal Svcs					
E X P E N S E S					
5540 Gen. Admin.	10,000.00	6,201.24	6,201.24	3,798.76	62.01
Expense Total	10,000.00	6,201.24	6,201.24	3,798.76	62.01
Net Profit / (Loss)	(10,000.00)	(6,201.24)	(6,201.24)	3,798.76	
2100 Law Enf Svcs					
E X P E N S E S					
1000 Wages - F/T	0.00	0.00	0.00	0.00	0.00
1010 Wages - P/T	8,528.00	6,708.28	6,708.28	1,819.72	78.66

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
2100 Law Enf Svs CONT'D					
2010 Gasoline	1,400.00	889.55	889.55	510.45	63.54
3335 Travel	1,500.00	1,259.00	1,259.00	241.00	83.93
5000 Contr. Svcs	38,820.00	39,509.56	39,509.56	-689.56	101.78
Expense Total	50,248.00	48,366.39	48,366.39	1,881.61	96.26
Net Profit / (Loss)	(50,248.00)	(48,366.39)	(48,366.39)	1,881.61	

2200 Fire Rescue

E X P E N S E S

1010 Wages - P/T	49,770.00	46,040.89	46,040.89	3,729.11	92.51
2000 Electricity	4,000.00	1,895.95	1,895.95	2,104.05	47.40
2010 Gasoline	300.00	572.30	572.30	-272.30	190.77
2020 Heating Fuel	6,500.00	7,424.03	7,424.03	-924.03	114.22
2030 Telephone	2,100.00	2,204.49	2,204.49	-104.49	104.98
2080 Diesel	700.00	717.43	717.43	-17.43	102.49
3040 Equip Maint	11,000.00	16,861.87	16,861.87	-5,861.87	153.29
3140 Member Dues	1,300.00	1,388.32	1,388.32	-88.32	106.79
3200 F/R Supplies	7,500.00	7,212.32	7,212.32	287.68	96.16
3202 Janitorial	65.00	89.17	89.17	-24.17	137.18
3335 Travel	2,600.00	691.00	691.00	1,909.00	26.58
3350 Uniforms	100.00	465.00	465.00	-365.00	465.00
4000 Bldg Maint	4,000.00	1,605.93	1,605.93	2,394.07	40.15
5000 Contr. Svcs	13,100.00	11,705.63	11,705.63	1,394.37	89.36
5240 Training	7,000.00	3,890.99	3,890.99	3,109.01	55.59
6110 Radio/Tele	5,000.00	4,511.55	4,511.55	488.45	90.23
6230 Apparel/Gear	2,100.00	228.00	228.00	1,872.00	10.86
Expense Total	117,135.00	107,504.87	107,504.87	9,630.13	91.78
Net Profit / (Loss)	(117,135.00)	(107,504.87)	(107,504.87)	9,630.13	

2400 Code Enf.

E X P E N S E S

1010 Wages - P/T	26,460.00	26,820.00	26,820.00	-360.00	101.36
Expense Total	26,460.00	26,820.00	26,820.00	-360.00	101.36
Net Profit / (Loss)	(26,460.00)	(26,820.00)	(26,820.00)	(360.00)	

2500 Harbor Shell

E X P E N S E S

1010 Wages - P/T	25,650.00	23,797.62	23,797.62	1,852.38	92.78
2010 Gasoline	600.00	600.08	600.08	-0.08	100.01
2030 Telephone	300.00	250.00	250.00	50.00	83.33
3040 Equip Maint	1,500.00	894.99	894.99	605.01	59.67
3120 Marine Supp	200.00	788.88	788.88	-588.88	394.44
3140 Member Dues	125.00	150.00	150.00	-25.00	120.00
3350 Uniforms	150.00	0.00	0.00	150.00	0.00
5240 Training	750.00	275.00	275.00	475.00	36.67
Expense Total	29,275.00	26,756.57	26,756.57	2,518.43	91.40
Net Profit / (Loss)	(29,275.00)	(26,756.57)	(26,756.57)	2,518.43	

2600 Animal Cont.

E X P E N S E S

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
2600 Animal Cont. CONT'D					
1010 Wages - P/T	3,200.00	2,400.00	2,400.00	800.00	75.00
2030 Telephone	300.00	300.00	300.00	0.00	100.00
3160 Misc. Exp.	500.00	35.00	35.00	465.00	7.00
3290 Shelter	500.00	487.64	487.64	12.36	97.53
3350 Uniforms	150.00	0.00	0.00	150.00	0.00
5240 Training	600.00	18.88	18.88	581.12	3.15
Expense Total	5,250.00	3,241.52	3,241.52	2,008.48	61.74
Net Profit / (Loss)	(5,250.00)	(3,241.52)	(3,241.52)	2,008.48	

3100 Public Svcs

E X P E N S E S

1000 Wages - F/T	87,000.00	88,826.19	88,826.19	-1,826.19	102.10
1010 Wages - P/T	4,500.00	2,136.30	2,136.30	2,363.70	47.47
1020 Overtime	8,000.00	4,593.34	4,593.34	3,406.66	57.42
2000 Electricity	2,000.00	1,451.86	1,451.86	548.14	72.59
2010 Gasoline	3,250.00	3,282.77	3,282.77	-32.77	101.01
2020 Heating Fuel	5,000.00	3,002.67	3,002.67	1,997.33	60.05
2030 Telephone	1,200.00	1,333.56	1,333.56	-133.56	111.13
2080 Diesel	8,000.00	4,172.31	4,172.31	3,827.69	52.15
3040 Equip Maint	17,000.00	11,461.96	11,461.96	5,538.04	67.42
3120 Marine Supp	3,000.00	991.68	991.68	2,008.32	33.06
3140 Member Dues	0.00	43.20	43.20	-43.20	0.00
3160 Misc. Exp.	0.00	151.92	151.92	-151.92	0.00
3202 Janitorial	500.00	0.00	0.00	500.00	0.00
3300 Office Supp.	200.00	425.24	425.24	-225.24	212.62
3335 Travel	2,800.00	2,838.25	2,838.25	-38.25	101.37
3350 Uniforms	800.00	0.00	0.00	800.00	0.00
4000 Bldg Maint	2,500.00	918.60	918.60	1,581.40	36.74
4010 Equip Rental	8,700.00	6,107.52	6,107.52	2,592.48	70.20
4600 Cold Patch	6,000.00	0.00	0.00	6,000.00	0.00
4605 Culv/Drain	5,500.00	1,201.19	1,201.19	4,298.81	21.84
4630 Road Matls	18,000.00	16,809.10	16,809.10	1,190.90	93.38
4640 Sand & Salt	15,000.00	6,130.33	6,130.33	8,869.67	40.87
4645 Street Signs	500.00	764.51	764.51	-264.51	152.90
4650 Welding	1,200.00	0.00	0.00	1,200.00	0.00
5000 Contr. Svcs	6,000.00	2,401.00	2,401.00	3,599.00	40.02
5020 Barging	12,000.00	19,452.56	19,452.56	-7,452.56	162.10
5112 Capital Pur	0.00	0.00	0.00	0.00	0.00
5230 Pave Marking	100.00	0.00	0.00	100.00	0.00
5240 Training	500.00	0.00	0.00	500.00	0.00
6010 Tools	2,000.00	2,202.14	2,202.14	-202.14	110.11
6120 Safety Equip	500.00	289.84	289.84	210.16	57.97
Expense Total	221,750.00	180,988.04	180,988.04	40,761.96	81.62
Net Profit / (Loss)	(221,750.00)	(180,988.04)	(180,988.04)	40,761.96	

3200 Solid Waste

E X P E N S E S

1010 Wages - P/T	36,700.00	27,379.09	27,379.09	9,320.91	74.60
2000 Electricity	1,100.00	862.85	862.85	237.15	78.44
2030 Telephone	580.00	733.35	733.35	-153.35	126.44
3040 Equip Maint	1,800.00	268.00	268.00	1,532.00	14.89

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
3200 Solid Waste CONT'D					
3202 Janitorial	600.00	287.60	287.60	312.40	47.93
3350 Uniforms	250.00	0.00	0.00	250.00	0.00
4000 Bldg Maint	1,300.00	462.00	462.00	838.00	35.54
4655 Chipping Bru	20,000.00	21,680.00	21,680.00	-1,680.00	108.40
5020 Barging	39,000.00	45,667.85	45,667.85	-6,667.85	117.10
5110 Hauling	85,000.00	89,688.53	89,688.53	-4,688.53	105.52
5120 Landfill Mon	500.00	523.00	523.00	-23.00	104.60
5130 Haz Waste	6,500.00	4,493.78	4,493.78	2,006.22	69.14
5240 Training	650.00	618.56	618.56	31.44	95.16
5251 Sanitation	2,000.00	4,300.00	4,300.00	-2,300.00	215.00
Expense Total	195,980.00	196,964.61	196,964.61	-984.61	100.50
Net Profit / (Loss)	(195,980.00)	(196,964.61)	(196,964.61)	(984.61)	
4400 Misc-MainInd					
E X P E N S E S					
9110 Cousins Whar	22,094.00	0.00	0.00	22,094.00	0.00
Expense Total	22,094.00	0.00	0.00	22,094.00	0.00
Net Profit / (Loss)	(22,094.00)	0.00	0.00	22,094.00	
4600 Contribution					
E X P E N S E S					
3150 Library	25,000.00	29,750.00	29,750.00	-4,750.00	119.00
3151 Comm Center	34,500.00	17,250.00	17,250.00	17,250.00	50.00
3160 Misc. Exp.	0.00	12,500.00	12,500.00	-12,500.00	0.00
3164 VNA	1,250.00	0.00	0.00	1,250.00	0.00
3166 Isl. Council	7,000.00	7,000.00	7,000.00	0.00	100.00
3167 Recreation	56,500.00	38,250.00	38,250.00	18,250.00	67.70
3168 CRC-Kids Pla	20,000.00	10,000.00	10,000.00	10,000.00	50.00
3169 Island Comm	1,500.00	1,500.00	1,500.00	0.00	100.00
Expense Total	145,750.00	116,250.00	116,250.00	29,500.00	79.76
Net Profit / (Loss)	(145,750.00)	(116,250.00)	(116,250.00)	29,500.00	
4610 Contrib. 2					
E X P E N S E S					
3167 Recreation	0.00	28,250.00	28,250.00	-28,250.00	0.00
Expense Total	0.00	28,250.00	28,250.00	-28,250.00	0.00
Net Profit / (Loss)	0.00	(28,250.00)	(28,250.00)	(28,250.00)	
5810 Genl Assista					
E X P E N S E S					
3160 Misc. Exp.	500.00	0.00	0.00	500.00	0.00
Expense Total	500.00	0.00	0.00	500.00	0.00
Net Profit / (Loss)	(500.00)	0.00	0.00	500.00	
5910 Health Svcs					
E X P E N S E S					
1010 Wages - P/T	2,000.00	1,500.00	1,500.00	500.00	75.00
Expense Total	2,000.00	1,500.00	1,500.00	500.00	75.00

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
Net Profit / (Loss)	(2,000.00)	(1,500.00)	(1,500.00)	500.00	
6200 Cemetery					
E X P E N S E S					
1010 Wages - P/T	6,500.00	5,391.00	5,391.00	1,109.00	82.94
2010 Gasoline	250.00	162.17	162.17	87.83	64.87
3040 Equip Maint	500.00	0.00	0.00	500.00	0.00
3140 Member Dues	50.00	0.00	0.00	50.00	0.00
3163 Cemetery Gen	600.00	399.92	399.92	200.08	66.65
5000 Contr. Svcs	6,000.00	6,335.73	6,335.73	-335.73	105.60
5240 Training	150.00	0.00	0.00	150.00	0.00
Expense Total	14,050.00	12,288.82	12,288.82	1,761.18	87.46
Net Profit / (Loss)	(14,050.00)	(12,288.82)	(12,288.82)	1,761.18	
6900 Debt Service					
E X P E N S E S					
6500 MBB Interest	50,911.00	50,910.35	50,910.35	0.65	100.00
6510 MBBPrincipal	161,719.00	161,719.00	161,719.00	0.00	100.00
6511 MMBSchInt	38,100.00	38,068.19	38,068.19	31.81	99.92
6512 MMBSchPrin	80,250.00	80,250.00	80,250.00	0.00	100.00
6516 PlowTrkInter	10,000.00	3,574.87	3,574.87	6,425.13	35.75
Expense Total	340,980.00	334,522.41	334,522.41	6,457.59	98.11
Net Profit / (Loss)	(340,980.00)	(334,522.41)	(334,522.41)	6,457.59	
7500 Benef/Insur.					
E X P E N S E S					
1015 Pay Raises	10,000.00	10,000.00	10,000.00	0.00	100.00
1210 Health/Life	97,000.00	84,992.95	84,992.95	12,007.05	87.62
1220 FICA / MED	35,000.00	30,193.99	30,193.99	4,806.01	86.27
1230 ICMA-Retire	11,500.00	6,988.57	6,988.57	4,511.43	60.77
1270 Unemployment	2,412.00	2,534.60	2,534.60	-122.60	105.08
1280 Workers Comp	15,000.00	15,096.00	15,096.00	-96.00	100.64
3060 Liabil. Ins	26,000.00	11,145.50	11,145.50	14,854.50	42.87
Expense Total	196,912.00	160,951.61	160,951.61	35,960.39	81.74
Net Profit / (Loss)	(196,912.00)	(160,951.61)	(160,951.61)	35,960.39	
8000 Education					
R E V E N U E S					
800 Ed Lunch Fee	0.00	2,344.50	2,344.50	-2,344.50	0.00
806 Bus Rental	0.00	651.75	651.75	-651.75	0.00
807 Misc Sch Rev	0.00	2,016.35	2,016.35	-2,016.35	0.00
Revenue Total	0.00	5,012.60	5,012.60	-5,012.60	0.00
E X P E N S E S					
8040 OPER/MAINT	0.00	870.93	870.93	-870.93	0.00
8101 Sup. Sal	30,900.00	30,917.27	30,917.27	-17.27	100.06
8102 Sec. Sal	13,269.00	12,644.81	12,644.81	624.19	95.30
8103 Health Ins	10,233.00	10,232.04	10,232.04	0.96	99.99
8104 FICA/Med	2,808.00	2,400.56	2,400.56	407.44	85.49
8107 Conf/Train	1,500.00	200.00	200.00	1,300.00	13.33
8110 Comm/Phone	2,200.00	2,699.14	2,699.14	-499.14	122.69

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
8000 Education CONT'D					
8111 Postage	750.00	121.55	121.55	628.45	16.21
8112 Advertising	350.00	299.00	299.00	51.00	85.43
8113 Printing	1,200.00	307.53	307.53	892.47	25.63
8114 Copier Sup	300.00	99.90	99.90	200.10	33.30
8115 Equip/Softwre	100.00	20.17	20.17	79.83	20.17
8116 Travel	100.00	0.00	0.00	100.00	0.00
8117 Stipends	1,200.00	1,200.00	1,200.00	0.00	100.00
8118 FICA	92.00	0.00	0.00	92.00	0.00
8119 Legal	2,000.00	3,879.00	3,879.00	-1,879.00	193.95
8120 Ins	2,600.00	2,785.00	2,785.00	-185.00	107.12
8121 Dues&Fees	500.00	532.38	532.38	-32.38	106.48
8122 Misc	300.00	477.06	477.06	-177.06	159.02
8124 Unem Comp	2,300.00	2,490.56	2,490.56	-190.56	108.29
8125 Work Comp	3,851.00	0.00	0.00	3,851.00	0.00
8201 Admin Sal	30,900.00	30,882.65	30,882.65	17.35	99.94
8202 Secr. Sal	13,269.00	12,644.89	12,644.89	624.11	95.30
8203 Health Ins	10,233.00	10,232.05	10,232.05	0.95	99.99
8204 FICA/Med	2,808.00	2,398.77	2,398.77	409.23	85.43
8207 Conferences	500.00	140.00	140.00	360.00	28.00
8208 Postage	100.00	52.25	52.25	47.75	52.25
8209 Printing	1,200.00	370.77	370.77	829.23	30.90
8210 Supplies	250.00	301.20	301.20	-51.20	120.48
8211 Copy Supp	200.00	0.00	0.00	200.00	0.00
8212 Eq. Repair	250.00	0.00	0.00	250.00	0.00
8213 Dues & Fees	900.00	372.00	372.00	528.00	41.33
8300 Pre-K Prog.	28,841.00	30,004.10	30,004.10	-1,163.10	104.03
8301 K-2 Tch Sal	62,455.00	34,428.64	34,428.64	28,026.36	55.13
8302 3-5 Tch Sal	34,614.00	64,512.98	64,512.98	-29,898.98	186.38
8303 Ed-TechSal	26,864.00	55,872.56	55,872.56	-29,008.56	207.98
8304 Temp Sal	2,500.00	0.00	0.00	2,500.00	0.00
8305 Healt Ins	30,699.00	40,928.16	40,928.16	-10,229.16	133.32
8306 FICA/Med	8,685.00	10,116.69	10,116.69	-1,431.69	116.48
8309 AssessmtTest	500.00	0.00	0.00	500.00	0.00
8310 GenSupplies	4,500.00	2,265.56	2,265.56	2,234.44	50.35
8311 Travel Reimb	500.00	417.91	417.91	82.09	83.58
8312 Books & Per	2,000.00	753.44	753.44	1,246.56	37.67
8313 AudioVisual	500.00	20.98	20.98	479.02	4.20
8314 Equip.	250.00	0.00	0.00	250.00	0.00
8316 Copy Lease	500.00	367.53	367.53	132.47	73.51
8318 MS Tuition	115,375.00	107,695.16	107,695.16	7,679.84	93.34
8319 Second Tuit	190,341.00	193,127.66	193,127.66	-2,786.66	101.46
8401 CourseReimb	2,500.00	35.00	35.00	2,465.00	1.40
8402 OtherProServ	2,000.00	70.00	70.00	1,930.00	3.50
8403 OthrProfSvcs	4,000.00	4,000.00	4,000.00	0.00	100.00
8404 Tech Equip	1,500.00	20.99	20.99	1,479.01	1.40
8405 OtherPurServ	1,000.00	2.99	2.99	997.01	0.30
8406 Software	500.00	97.89	97.89	402.11	19.58
8407 Repair	500.00	0.00	0.00	500.00	0.00
8408 Reg Stipnd	8,200.00	0.00	0.00	8,200.00	0.00
8409 FICA/Med	497.00	0.00	0.00	497.00	0.00
8413 Supplies	250.00	0.00	0.00	250.00	0.00
8414 Books & Per	100.00	0.00	0.00	100.00	0.00
8415 Reg Sal	500.00	0.00	0.00	500.00	0.00

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
8000 Education CONT'D					
8419 Supplies	100.00	8.79	8.79	91.21	8.79
8501 Teach Sal	30,000.00	25,444.90	25,444.90	4,555.10	84.82
8502 FICA/Med	3,778.00	3,228.11	3,228.11	549.89	85.44
8503 Ed Tech	26,864.00	0.00	0.00	26,864.00	0.00
8505 Test Score	0.00	6,480.08	6,480.08	-6,480.08	0.00
8506 OtherProServ	35,204.00	5,903.96	5,903.96	29,300.04	16.77
8507 ExtYr Prog	2,000.00	0.00	0.00	2,000.00	0.00
8508 Supplies	250.00	35.47	35.47	214.53	14.19
8509 TestSupplies	500.00	153.38	153.38	346.62	30.68
8510 Books & Per	100.00	91.48	91.48	8.52	91.48
8514 Temp Sal	1,000.00	0.00	0.00	1,000.00	0.00
8515 Healt Ins	20,466.00	1,620.02	1,620.02	18,845.98	7.92
8517 SPED Trans.	0.00	7,110.00	7,110.00	-7,110.00	0.00
8518 SpEd MSTuit	2,500.00	54,775.00	54,775.00	-52,275.00	2191.00
8519 SpEd SecTuit	6,500.00	8,633.76	8,633.76	-2,133.76	132.83
8601 Reg Sal	20,200.00	14,891.19	14,891.19	5,308.81	73.72
8602 Health Ins	0.00	5,115.98	5,115.98	-5,115.98	0.00
8603 FICA/Med	1,547.00	1,265.72	1,265.72	281.28	81.82
8606 Conferences	500.00	0.00	0.00	500.00	0.00
8607 OthrContract	5,000.00	9,404.80	9,404.80	-4,404.80	188.10
8608 Repair&Maint	5,000.00	1,476.74	1,476.74	3,523.26	29.53
8609 Rent CIRC Bl	8,000.00	8,000.00	8,000.00	0.00	100.00
8611 Insurance	3,500.00	2,433.00	2,433.00	1,067.00	69.51
8612 Supplies	500.00	1,947.20	1,947.20	-1,447.20	389.44
8613 Electricity	4,500.00	2,692.09	2,692.09	1,807.91	59.82
8614 Fuel Oil	4,200.00	2,575.25	2,575.25	1,624.75	61.32
8617 Cont Serv	5,000.00	2,200.00	2,200.00	2,800.00	44.00
8701 Salaries	22,774.00	23,335.96	23,335.96	-561.96	102.47
8702 Sub Salaries	500.00	0.00	0.00	500.00	0.00
8703 Health Ins	10,233.00	10,232.04	10,232.04	0.96	99.99
8704 FICA/Med	1,744.00	1,201.66	1,201.66	542.34	68.90
8707 PurProf.Serv	64,500.00	62,076.61	62,076.61	2,423.39	96.24
8708 Repairs	5,000.00	9,389.68	9,389.68	-4,389.68	187.79
8709 Auto Ins	2,500.00	2,159.00	2,159.00	341.00	86.36
8711 Fuel	3,000.00	4,282.24	4,282.24	-1,282.24	142.74
8801 Reg Sal	12,381.00	16,279.17	16,279.17	-3,898.17	131.49
8802 Health Ins	10,233.00	5,116.05	5,116.05	5,116.95	50.00
8803 FICA/Med	948.00	1,320.33	1,320.33	-372.33	139.28
8805 OthrContServ	250.00	1,817.13	1,817.13	-1,567.13	726.85
8806 Supplies	8,000.00	6,058.05	6,058.05	1,941.95	75.73
8807 Contingency	10,000.00	1,394.09	1,394.09	8,605.91	13.94
8900 Debt Service	134,035.00	133,477.49	133,477.49	557.51	99.58
Expense Total	1,141,141.00	1,117,936.14	1,117,936.14	23,204.86	97.97
Net Profit / (Loss)	(1,141,141.00)	(1,112,923.54)	(1,112,923.54)	28,217.46	

8100 Street Light

EXPENSES

2000 Electricity	8,400.00	8,548.99	8,548.99	-148.99	101.77
Expense Total	8,400.00	8,548.99	8,548.99	-148.99	101.77
Net Profit / (Loss)	(8,400.00)	(8,548.99)	(8,548.99)	(148.99)	

Exp / Rev Summary Report

ALL Departments
ALL Months

Account	Budget	Current Month	Year To Date	Balance	Percent
8300 Contingency CONT'D					
8300 Contingency					
E X P E N S E S					
3160 Misc. Exp.	16,000.00	13,353.77	13,353.77	2,646.23	83.46
Expense Total	16,000.00	13,353.77	13,353.77	2,646.23	83.46
Net Profit / (Loss)	(16,000.00)	(13,353.77)	(13,353.77)	2,646.23	
8800 Out Isl tax					
E X P E N S E S					
0001 Out Isl Tax	48,045.00	45,895.36	45,895.36	2,149.64	95.53
Expense Total	48,045.00	45,895.36	45,895.36	2,149.64	95.53
Net Profit / (Loss)	(48,045.00)	(45,895.36)	(45,895.36)	2,149.64	
8900 County Tax					
E X P E N S E S					
3050 County Tax	162,283.00	184,377.00	184,377.00	-22,094.00	113.61
Expense Total	162,283.00	184,377.00	184,377.00	-22,094.00	113.61
Net Profit / (Loss)	(162,283.00)	(184,377.00)	(184,377.00)	(22,094.00)	
9000 Capital Impr					
E X P E N S E S					
9025 Fire Dept	34,090.00	34,090.00	34,090.00	0.00	100.00
9031 Town Office	10,000.00	10,000.00	10,000.00	0.00	100.00
9033 Solar Array	17,500.00	17,500.00	17,500.00	0.00	100.00
9034 Broadband	40,000.00	40,000.00	40,000.00	0.00	100.00
9045 Reval Rese	20,200.00	20,200.00	20,200.00	0.00	100.00
9050 Paving	125,000.00	125,000.00	125,000.00	0.00	100.00
9055 PW Equip	10,000.00	10,000.00	10,000.00	0.00	100.00
9058 Drain & Ease	20,000.00	20,000.00	20,000.00	0.00	100.00
9070 Coastal Fund	1,500.00	1,500.00	1,500.00	0.00	100.00
9195 Indian Pt.	65,000.00	65,000.00	65,000.00	0.00	100.00
Expense Total	343,290.00	343,290.00	343,290.00	0.00	100.00
Net Profit / (Loss)	(343,290.00)	(343,290.00)	(343,290.00)	(0.00)	



Town of Chebeague Island
For Period Ending: June 30, 2022
Date Prepared: July 1, 2022

Project/Fund Name	Balance	Deposits	Withdrawals	Total	Interest	Ending Balance
Interest Rate:					0.30%	
Interest Posted:					<u>\$182.52</u>	
Dredging	\$ 18,705.31			\$ 18,705.31	\$ 2.46	\$ 18,707.77
Stone Wharf	\$ 202,759.53			\$ 202,759.53	\$ 26.66	\$ 202,786.19
Floats and Ramps	\$ 27,633.75			\$ 27,633.75	\$ 3.63	\$ 27,637.38
New Town Office	\$ 45,518.66			\$ 45,518.66	\$ 5.99	\$ 45,524.65
Barge Ramps	\$ 10,350.69			\$ 10,350.69	\$ 1.36	\$ 10,352.05
Fire Truck	\$ 54,761.58			\$ 54,761.58	\$ 7.20	\$ 54,768.78
Building Facilities	\$ 15,679.63			\$ 15,679.63	\$ 2.06	\$ 15,681.69
Vehicles	\$ 3,285.56			\$ 3,285.56	\$ 0.29	\$ 3,285.85
Grant Matching Funds	\$ 27,771.44			\$ 27,771.44	\$ 3.65	\$ 27,775.09
Revaluation	\$ 54,989.59			\$ 54,989.59	\$ 7.23	\$ 54,996.82
Paving	\$ 185,277.80			\$ 185,277.80	\$ 24.36	\$ 185,302.16
Public Works Equipment	\$ 20,413.32			\$ 20,413.32	\$ 2.68	\$ 20,416.00
Easements & Drainage	\$ 71,839.23			\$ 71,839.23	\$ 9.45	\$ 71,848.68
Rescue Vehicles & Equipment	\$ 96.85			\$ 96.85	\$ 0.01	\$ 96.86
Fire Pond	\$ 4,822.70			\$ 4,822.70	\$ 0.63	\$ 4,823.33
Harbor Master Vessel & Equip.	\$ 6,508.21			\$ 6,508.21	\$ 0.86	\$ 6,509.07
Recycling Compactor	\$ 5.12			\$ 5.12	\$ 0.00	\$ 5.12
Coastal Access Fund	\$ 10,834.18			\$ 10,834.18	\$ 1.42	\$ 10,835.60
School Capital Reserve	\$ 80,169.38			\$ 80,169.38	\$ 10.60	\$ 80,179.98
School special Education Reserve	\$ 141,339.89			\$ 141,339.89	\$ 18.59	\$ 141,358.48
School Tuition Reserve	\$ 82,695.76			\$ 82,695.76	\$ 10.87	\$ 82,706.63
School Transportation Reserve	\$ 25,027.12			\$ 25,027.12	\$ 3.29	\$ 25,030.41
Cemetery Perpetual Care	\$ 93,300.22			\$ 93,300.22	\$ 12.27	\$ 93,312.49
Cousins Island Parking Escrow Fund	\$ 21,886.84			\$ 21,886.84	\$ 2.88	\$ 21,889.72
Cemetery Capital Reserve	\$ 6,740.74			\$ 6,740.74	\$ 0.89	\$ 6,741.63
Land Acquisition & Development	\$ 2,814.06			\$ 2,814.06	\$ 0.37	\$ 2,814.43
School Playground	\$ 7,238.18			\$ 7,238.18	\$ 1.00	\$ 7,239.18
Indian Point Retaining Wall	\$ 70,353.02			\$ 70,353.02	\$ 9.30	\$ 70,362.32
Broadband Reserve	\$ 50,051.74			\$ 50,051.74	\$ 6.58	\$ 50,058.32
Solar Array Purchase	\$ 45,140.14			\$ 45,140.14	\$ 5.94	\$ 45,146.08
	\$ -			\$ -	\$ -	\$ -
	\$ 1,388,010.24	\$ -		\$ 1,388,010.24	\$ 182.52	\$ 1,388,192.76



Town of Chebeague Island Department of Public Works
49 Littlefield Road
Chebeague Island, ME 04017

Phone: 207-846-6419

ps1@chebeague.net

Fax-207-846-6413

MONTHLY REPORT

July 2022

This month we started by making 4 parking spots down to the hook at the top of the hill and brought 4 large truck loads of dark gravel to crown the road for water runoff and cleaned out ditch. I got a sweeper and swept all the roads on island to get ready for chip sealing. Did all chip sealing that needed to be done and swept the extra chips off the roads. Did some dust control using calcium on little field road and Bennett's cove road. Weed wacked around shop and fuel tanks. Mowed Chandlers beach turn around. Started mowing the roads but have a breakdown with tractor right now that I'm trying to fix. Loaded more lobster traps in extra dumpster but still have a lot to go. Gave Mailman 4 cones to help with traffic control at Stone wharf. Started getting ready too process paint and hazmat that is in the dump now. Brought both the new truck and truck 10 too town for yearly service and loaded two pallets of calcium in trucks too bring back to island for dust control.

Thanks

Public Works

Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148

www.townofchebeagueisland.org

Fax-207-846-6413

MEMO

To: Vika Wood, Town Administrator
From: Genaro Balzano
Date: August 4, 2022
Re: Monthly Report

STONE PIER

Congestion at the Stone Pier in all at its evolutions is maxed out. The town has issued 65 tie-up permits. Transit fees are steady and boaters are paying. The floats are getting a lot of use. As a reminder any float can be used as drop off or pick-up as long as the vessel has an operator on board. Vehicle parking is the same as it has been in the past. Some kind of permit system needs to be put in place. Mostly for contractors who park on the weekends. Tickets are not are not working.

Moorings

Out of 361 moorings in the system 282 have paid. Sending out invoices and emails for the rest.

Harbormaster Vessel

N/A

Shellfish

Licenses are selling well. No violations

Please let Viktoria know if you have any questions or concerns.

Regards,

Genaro Balzano

Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148

www.townofchebeagueisland.org

Fax-207-846-6413

MEMO

To: Vika Wood, Town Administrator
From: Jim Butler, Code Enforcement Officer
Date: 8/3/2022
Re: Monthly Report

July was a busy month for the Code Enforcement Office fielding many calls pertaining to fall or spring 2023 construction season. There is a new owner of Hope Island that has permits for remodeling of existing structures and has plans to do a lot more work. They are applying for all permits locally and at the State level. In June I made a trip to Hope Island and also another trip in July.

Weekly I have been checking in and inspecting permitted work on Great Chebeague. This month I did issue a Shoreland Zone Permit for the Daugherty at 57 South Shore Drive this is for driveway repair, grading, drainage and installation of a rain garden. This permitting required quite a few meetings, phone calls, etc. This also received a Permit by Rule (PBR) from the DEP.

July Permits Issued: *(The specifics can be found on Town Website under Code Enforcement)*

Building Permits:3

Electrical Permits:2

Shoreland Zone:1

Subsurface Wastewater:0

Internal Plumbing: 0

Growth Permits:0

The code office continues to get many inquires about how many growth permits are available. Below are the sections from the Growth Management Ordinance and how they are to be Accounted for and allocated.

Section 107.1 *Allows for 4 growth permits per year along with 2 additional for affordable housing constructed by a not-for-profit organization.*

107.1.2 *Allows for no more than 20 Permits over a 5-year period.*

Growth Permits issued to Date:

2018-1, 2019-2, 2020-1, 2021-4, 2022-3

Total=11

Remaining=9

I have been in communication with 2 more potential applicants who may be wanting growth permits in the next 30 days. I also have fielded many calls for 2023 construction season.

Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148

www.townofchebeagueisland.org

Fax-207-846-6413

MEMO

To: Vika Wood, Town Administrator
From: Ralph Munroe, Fire Chief
Date: August 2, 2022
Re: Monthly Report

To date the Fire rescue has responded to 57 -911 calls.

To date we have three people that have passed their national registry EMT end test.

The remaining three are awaiting times to take the test. It will most likely take two weeks for the state to process the paper work for their licenses.

We have one per diem working one day a week. We have been unable to find anyone to work the second day. We will continue to look for someone. The per diem has been helpful in doing truck checks and checking the ambulance and medications and all the equipment.

All the trucks have had their annual maintenance and Pump testing done. We are working on trying to get ladder testing done.

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input checked="" type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

254 Commercial St, Ste 118, Portland, ME 04101

6. Is the licensee/applicant(s) citizens of the United States? Yes No
7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address
Evo Kitchen and Bar	7739	443 Fore St, Portland, ME 04101

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Caitlyn Pyzdrowski	10/18/1995	Minnesota

Residence address on all the above for previous 5 years

Name Caitlyn Pyzdrowski	Address: 4 Miller Ave Biddeford, ME 04005
Name Caitlyn Pyzdrowski	Address: 52 Jacksonia Drive North Providence, RI
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

CII Inn, LLC, 254 Commercial Street, Portland Maine 04101

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 21.00

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

21 Room hotel and 75 seat restaurant including the immediate private grounds as covered by licenses since 2010

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Chebeague Island United Methodist Church

Distance: 2.00

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 06/07/2022

Carl Pylysi
Signature of Duly Authorized Person

Signature of Duly Authorized Person

Caitlyn Pyedrowski
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its [Retail Beverage Alcohol Dealers](https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers) permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

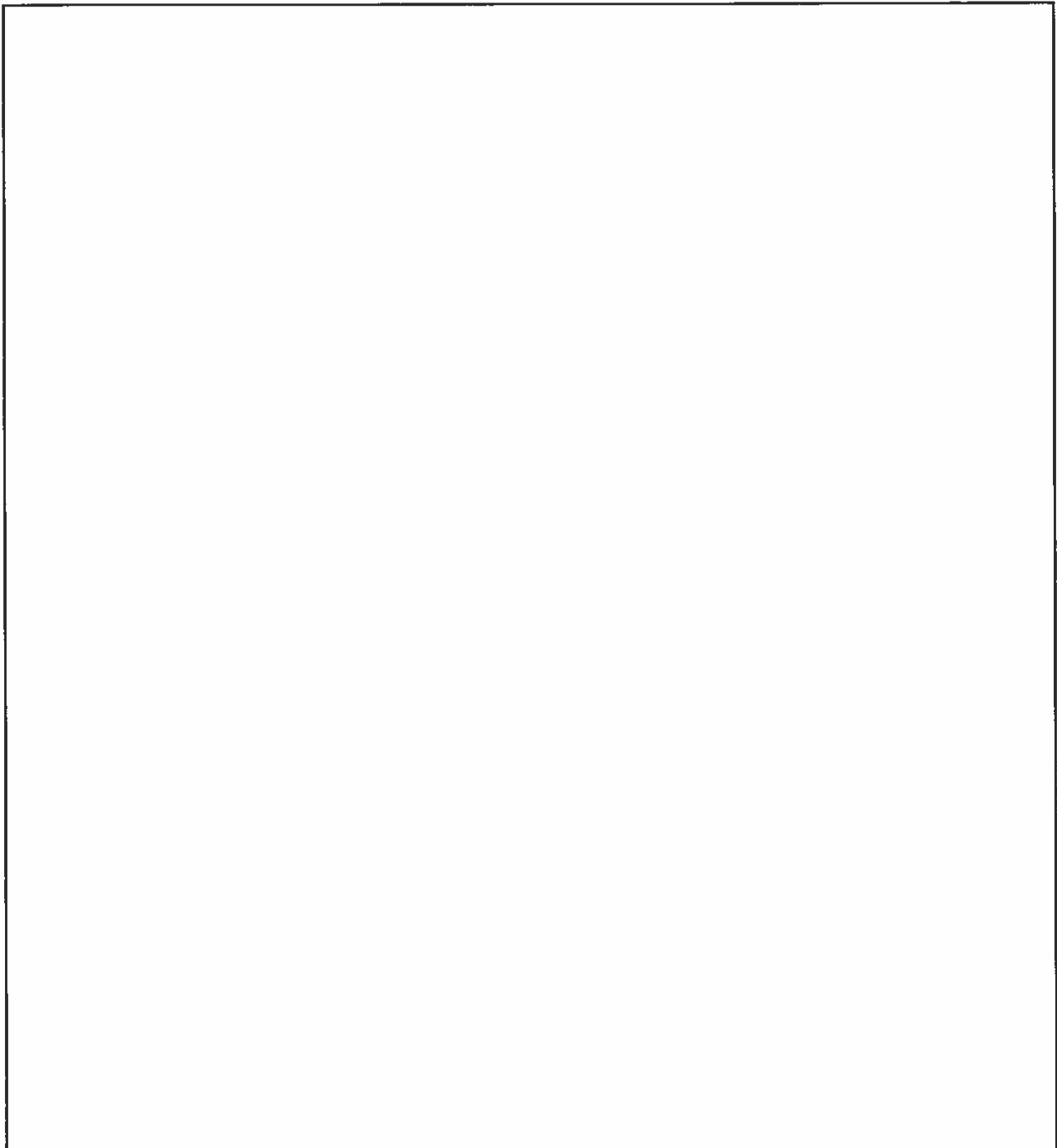
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Chebeague Island Inn, LLC
2. Doing Business As, if any: Chebeague Island Inn
3. Date of filing with Secretary of State: 01/01/2010 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Casey William Prentice	Portland, ME	01/11/1986	Member	50.0000
Richard Dwight Prentice	Yarmouth, Raymond, Falmouth	12/25/1954	Member	25.0000
Geraldine Santoro Prentice	Yarmouth, Raymond, Falmouth	08/24/1955	Memner	25.0000
Caitlyn Pyzdrowski	North Providence, Biddeford	10/18/1995	Manager	0.0000

(Ownership in non-publicly traded companies must add up to 100%.)

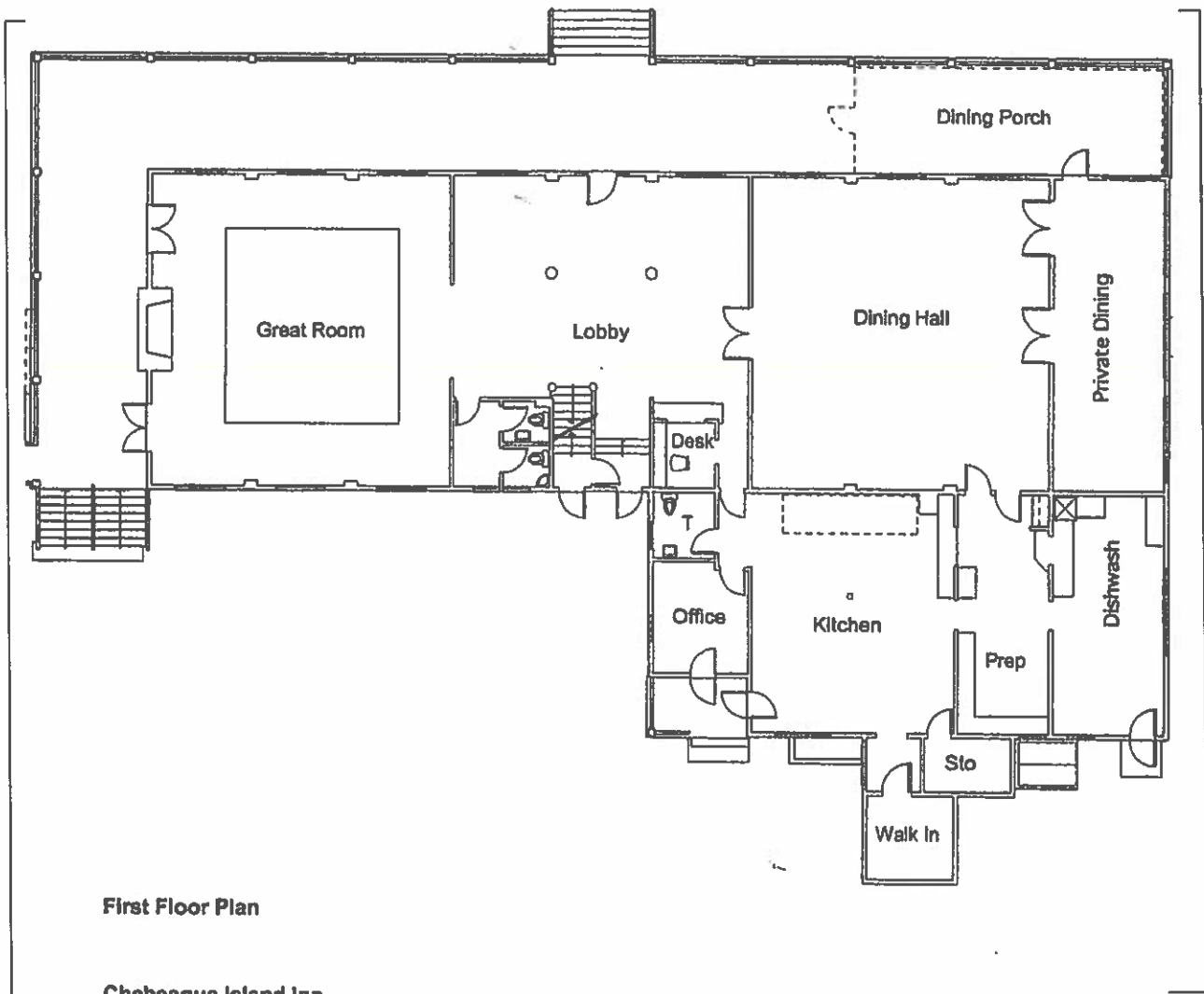
Bureau of Alcoholic Beverages and Lottery Operations
 Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
 10 Water Street, Hallowell, ME 04347
 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



First Floor Plan

Chebeague Island Inn

1/16" = 1'-0"

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: maineliquor@maine.gov

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - The check must be made payable to “Treasurer, State of Maine”; both the license and filing fees can be submitted on one check.
 - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State’s office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:
 - Bureau of Alcoholic Beverages and Lottery Operations
 - Division of Liquor Licensing and Enforcement
 - 8 State House Station
 - Augusta, ME 04333-0008
2. Courier/overnight address:
 - Bureau of Alcoholic Beverages and Lottery Operations
 - Division of Liquor Licensing and Enforcement
 - 19 Union Street, Suite 301-B
 - Augusta, ME 04330



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

COMMUNITY SERVICES DIVISION
1-800-498-9133
<http://www.maine.gov/mdot/csd/lrap/>

June 24, 2022

LOCAL ROAD ASSISTANCE PROGRAM (LRAP)

The LRAP allocation for the new Fiscal Year 23 is down slightly this year and remains 9% of the Highway Budget.

Please remember that:

- LRAP payments are now made ONCE a year and the full year's allocation will be sent to your municipality/county by December 1 of each year, **if we receive an accurate, completed certification form.**
- ALL Maine towns/cities are uniformly receiving the statutory lane-mile rates.

As in previous years, all LRAP recipients must provide information on how LRAP funds were expended from the previous fiscal year. ***If this information is not provided when we receive the certification form, we will return it to you for completion.***

Please submit the completed Certification Form for Fiscal Year 2023 (July 1, 2022 to June 30, 2023) either by US mail or by scanning and emailing it to us. **We no longer accept faxes.** The law says it must be received by **November 1 or earlier** (not August 1 anymore).

Once we receive your completed form, your funds will be ready for the November payment.

If your town has not done so already, we are also encouraging municipalities to sign up for electronic transfer (Direct Deposit) of LRAP funds from the State to their financial institution to reduce costs, and provide a speedy and secure service. If you are interested in Electronic Fund Transfer, see this: <https://www.maine.gov/osc/accounting/vendor-information/direct-deposit-efit/>. There is no cost for this option and it's quicker.

If you have any questions, please feel free to contact me.

Sincerely,

Peter M. Coughlan, Director
207/ 624-3266 or peter.coughlan@maine.gov

MAINE DEPARTMENT OF TRANSPORTATION
LOCAL ROAD ASSISTANCE PROGRAM (LRAP)
CERTIFICATION 2022-2023 (FY23)
MUNICIPALITY of Chebeague Island 05055

To be eligible to receive FY-23 LRAP funds, each Municipality must **certify that the funds will be used in a manner consistent with Chapter 19 of Title 23**. Effective July 1, 2013, as defined by Title 23, §1803-B.1.A, ***“funds must be used for capital improvements ... or for capital improvements to state aid minor collector highways and state aid major collector highways as described in section 1803-C.”*** Effective July 1, 2008 municipalities must provide information on what capital improvements were done with the FY-22 (July 1, 2021 to June 30, 2022) LRAP funds received by the municipality. ****Please report this at the bottom on the back side of this form.**

It is estimated that the municipality of **Chebeague Island** will receive by December 1, 2022, **one payment of \$ 14,880** for the fiscal year beginning July 1, 2022. Notification will be made in the event of any change.

As of 2014, the total statewide LRAP allocation is 9% of MaineDOT’s portion of the Highway Fund. This means that the disbursements to municipalities rise and fall with MaineDOT’s budget.

We, the undersigned municipal officers or designee (i.e. Town Manager) of the municipality of **Chebeague Island** do hereby certify that funds received from the Local Roads Assistance Program for the fiscal year 2022-2023 will be used only for uses as stated above. ***We also certify that the previous year’s funds were spent on the projects listed on the back of this form.***

Signed _____ Date ___/___/___ Signed _____ Date ___/___/___
Signed _____ Date ___/___/___ Signed _____ Date ___/___/___

Please print below the name, title, and phone of the person to contact for the information on this form and the email for the town/city official responsible.

Name: _____ Title: _____ Tel: _____

Municipality E-mail Address _____

If your address **has changed in the last year** (and you have NOT signed up for electronic fund transfer (EFT), we **must** have the new address for you to receive your funds.

Address: _____

Town: _____ State: _____ Zip Code: _____

Prior to November 1, 2022, (see cover letter), please return this completed form (BOTH SIDES) by US mail or email, to: (FAXES ARE NO LONGER ACCEPTED)

Carrie Castonguay
MaineDOT- Community Services Division
16 State House Station
Augusta, Maine 04333-0016
Tel. (207) 624-3265, or carrie.castonguay@maine.gov

NO LRAP payment can be made until a completed form (BOTH SIDES) is received by MaineDOT- Community Services Division.

Over please

We are at a FORK in the road! – Three paths . . .

i. Fulfill and continue current road maintenance agreement terms & conditions

- A. Town reinstates/maintains the current road configuration, vehicle access and parking
 - a. Best technical approach for repairs to be decided
 - b. Town commitment to invest in the repair solution
 - c. With erosion continuing at its current pace, a plan needs to be in place in the coming months
- B. IIC and CCLT support public access with signage, education, and stewardship efforts
- C. IIC maintains property and vehicle access from public/private line to the boathouse consistent with CCLT easement requirements

ii. Close out the 2002 Road Maintenance Agreement – A model like Deer Point . . .

- A. Road is closed to public vehicles and remains so, access to authorized vehicles only
- B. Pedestrian access remains in place to the sandbar and Little Chebeague
- C. Parking moves to the top of the road and further refined for safety
 - permanent parking configuration must be worked out with property owners
- D. Indian Island performs independent property management and stewardship
- E. Company's resiliency plan is developed per terms of the easement and in compliance with state and local regulatory rules

We are at a FORK in the road! – *Or . . .*

III. Close the current Agreement, as above – Then more brainstorming of options and vision for a possible future agreement

1. Many ideas are theoretically possible to consider
2. Benefits of each idea are different, as well as feasibility, costs, sustainability
3. Like the existing agreement, any new Vision should:
 - a. Honor the special place that Indian Point holds for all of us
 - b. Respect the property rights of Indian Island owners and adjoining property owners
 - c. Support and promote the goals of the Conservation Easement to CCLT
4. Any future agreement would need the assent and support of the Town of Chebeague Island, Indian Island Company, and CCLT



All States Construction, Inc.

699 Main Street, Richmond, ME 04357 · 207.295.7590

PROPOSAL-CONTRACT

Buyer	Company	Town of Chebeague Island			Contact	Viktoria Wood, TA		
	Address	192 North Road			Telephone	207/846-3148	Ext	
	City	Chebeague Island	State	ME	Zip	04017	Email	
						townadmin@townofchebeagueisland.org		

Project	Description	2022 Cold Mix Asphalt Quote			Proposal No	Contract No		
	Location	Various			Date	6/10/2022	May be withdrawn after	30 Days

We are pleased to propose the following:

Description/Materials	Estimated Quantity	Unit	Price	Estimated Total
Old Cart Rd: 930'x19' w/a 60'x55' turn around (2,332 SY) Place a variable 2.5" thickness of Cold Mix Asphalt full road width.	334	Tons	\$186.00	\$62,124.00
Capps Rd: to end of pavement 655'x16' (1,165 SY) Place a variable 2.5" thickness of Cold Mix Asphalt full road width.	174	Tons	\$186.00	\$32,364.00
Fendersen Rd: to end of pavement 200' x 16' (356 SY) plus additional 40'x16' (72sy) Place a variable 2.5" thickness of Cold Mix Asphalt full road width.	69	Tons	\$186.00	\$12,834.00
Chandlers Cove Rd: to Casco Bay Landing 1,075' x 18' (2,150 SY) Place a variable 2.5" thickness of Cold Mix Asphalt full road width.	309	Tons	\$186.00	\$57,474.00
Total Estimated Project Cost (total cost is based on all four roads listed being the project)				\$164,796.00
*All States Construction to bill actual tons delivered.				

Note - Prices are based upon current liquid asphalt costs, which are not guaranteed by suppliers and, therefore, subject to sudden adjustment during the term of this agreement. The base cost (index) of asphalt for this quote is \$775.00 per ton.

MOBILIZATIONS: Prices are based on 1 Mobilization. Additional mobilizations which become necessary will be subject to a charge of \$1,500.00 each.

BUYER-PROVIDED SERVICES: The services marked below are to be provided by Buyer:

Dig Safe Permit	Remove Excess Material	Trucking	Covers/Masking	Addition of Material	Sweeping	Dust Control	Traffic Control	Fine Grading	Engineering	Grades/Layouts	Adjust Structures	Sawcutting	Roll/Compact
					X		X						

STANDARD CONDITIONS:

- All fees, permits, and engineering will be the responsibility of the Buyer unless otherwise noted above. No bonds will be supplied.
- Above quantities are estimates only and are subject to adjustment determined by field Measure unless otherwise noted above.
- Contractor will commence and complete its work within a mutually agreed schedule, and will not be responsible for delays caused by weather, or by force majeure, work strikes or stoppages, or other causes beyond its direct control. Buyer will pay for work completed based upon Field Measure at the above prices.
- Buyer agrees to indemnify and hold harmless Contractor from and against any claims, demands, actions or suits arising out of Buyer's handling, use, or misuse of goods purchased under this Contract, or any third party claims arising from this sale of goods. Buyer shall not be entitled to recover incidental, special, punitive, or consequential damages arising out of Contractor's performance under this Contract.



All States Construction, Inc.

699 Main Street, Richmond, ME 04357 · 207.295.7590

PROPOSAL-CONTRACT

- Waiver of, or failure to enforce, any rights under this Contract by Contractor or Buyer shall not be considered a continuing waiver or a waiver of other rights. If any portion of this Contract is determined to be unenforceable, the remainder of the Contract shall remain in full force and effect.
- Payment terms are net 30 days, without retainage permitted, unless otherwise stated above, and subject to Contractor's credit approval. Contractor may set off past due balances against any amount due or which becomes due to the Buyer by Contractor or any of its affiliates or subsidiaries. Balances not paid within terms are subject to default interest at 1.5% monthly percentage rate. In the event the account is overdue or Buyer is otherwise in breach, placed for collection. Buyer agrees to reimburse Contractor all collection costs including reasonable attorney's fees, disbursements, default interest and court costs. Contractor reserves all rights to file lawfully permitted liens and other remedies.
- To the extent allowed by law, title to goods sold and all risks pass to the Buyer when goods are tendered to it. Contractor warrants good title prior to the sale and that its goods and services conform to industry standards, but **expressly disclaims all implied warranties of merchantability or fitness for a particular use.**

This Contract constitutes the entire agreement between the Contractor and Buyer and may only be modified by a written amendment executed by both parties. This Proposal may be becomes a binding Contract only upon signing by both parties, and Contractor's credit approval of Buyer. **ALL PARTIES WAIVE TRIAL BY JURY.** Massachusetts laws shall apply and Massachusetts courts shall have exclusive jurisdiction over any disputes.

BUYER

Signature _____
 Name _____
 Title _____
 Date _____

CONTRACTOR

Signature _____
 Name **Doug Fowler**
 Title **Sales**
 Date _____

Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148

www.townofchebeagueisland.org

Fax-207-846-6413

MEMO

To: Board of Selectmen
From: Vika Wood, Town Administrator
Date: August 3, 2022
Re: Coastal Access Update

Chandlers Beach: Last meeting you asked me to contact Maine Geological Survey to see if they can help with a sketch for the path at Chandlers Beach leading to the water. I did and they do not help with that. After talking to James Butler and Chuck Elder, there appears to be an appropriate plan of action. Public Works will put in a hand railing which according to Jim Butler requiring no additional permits. Chuck has also met with a contractor for guidance on the best way to build this.

As asked, I have ordered 2 signs that say "No vehicular access beyond this point" Once these signs arrive, PW will install them. With all of the discussion about dune protection, it may be worth considering placing some "dune restoration signs" in the dune area.

Jenks Rd- Virginia and Mike Castine had reached out to me in July and informed me that they were the new owners of 44 Jenks Rd. Virginia and I have met several about the current parking that is available at Sandy Point and it being located on their property. The path through the dunes is as well. The owners are willing to allow for 4 parking spots at the location but want to restore the dunes that are getting damaged by vehicles that are parking on the grass. They attempted to mark out parking space with logs before leaving but people rudely threw them all in the dunes. The owners have come to the town to work with the town to allow for 4 spaces to remain available on their private land but also are looking for guidance and help to preserve the dunes. This dune area is another area that is a Federally Designated Dune System. The owners have decided not to proceed with any action this year but this discussion will come to surface again come spring. I have spoken to our attorney and as long as the Town and property owners are on board, a permission of public use can be drafted by our attorney and signed by both parties. This will allow the town to maintain the 4 spots on their property and mark of a limited parking area. This agreement can be signed annually and terminated with notice. I will stay in communication with property owners and keep you updated on anything additional information.

**TOWN OF CHEBEAGUE ISLAND
ORDERS OF THE SELECT BOARD
AUTHORIZING ISSUE OF UP TO \$1,225,000 PRINCIPAL AMOUNT
OF BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS**

WHEREAS, the voters of the Town of Chebeague Island, Maine (the "Town") approved the expenditure of funds and issuance of Bonds or Notes in a principal amount of up to \$1,225,000 aggregate principal amount for the purpose of financing: 1.) up to \$975,000 of costs develop and construct a town-owned fiber optic broadband network; and 2.) up to \$250,000 of costs to dredge the channel leading to Stone Wharf, as more particularly described in said Town Meeting referendum approvals dated June 15, 2021 and December 4, 2021 respectively (the "Projects"); and

WHEREAS, the Select Board desires to authorize the issuance of up to \$1,225,000 principal amount of the Town's General Obligation Bonds and the issuance of temporary notes in anticipation of and to be refunded by such Bonds, and the sale of such Bonds to the Maine Municipal Bond Bank for inclusion in its Fall 2022 pool issue;

NOW, THEREFORE, be it voted, ordered and ordained by the Select Board of the Town as follows:

1. Pursuant to the Town Meeting referenda held on June 15, 2021 and December 4, 2021, Maine law and all other authority thereto enabling, and to provide funds to finance up to \$1,225,000 of costs of the Projects, and to refund any temporary notes issued pursuant thereto, the Town Treasurer is hereby authorized and empowered in the name and on behalf of the Town to issue up to \$1,225,000 in bond anticipation notes as may be necessary, upon terms to be determined by the Town Treasurer in the best interest of the Town, and to borrow up to \$1,225,000 from the Maine Municipal Bond Bank (the "Bank") pursuant to a Loan Agreement between the Town and the Bank providing for a loan from the Bank in the principal amount not in excess of \$1,225,000, and the Treasurer of the Town be and hereby is authorized and empowered, in the name and on behalf of the Town, to execute and deliver, under the seal of the Town, attested by its Clerk, a Loan Agreement to be in the usual and ordinary form utilized by the Bank, which is hereby approved, and to contain such other terms and provisions, not contrary to the general tenor hereof, as the Treasurer may approve, with his approval to be conclusively evidenced by his execution thereof.

2. Pursuant to the Town Meeting referenda held on June 15, 2021 and December 4, 2021, the provisions of Maine law, and all other authority thereto enabling, and in order to provide funds for the Projects, the Select Board of the Town hereby approves and authorizes the issue, sale and delivery to the Bank as evidence of the aforesaid loan of up to \$1,225,000 and against payment therefor, the Bonds of the Town in a principal amount not to exceed \$1,225,000, such Bonds to mature and be payable on such dates and in such amounts as approved by the Treasurer; to bear interest at the rates specified by the Bank for its Fall 2022 issue, which rates shall be subject to approval by the Town Treasurer of the Town, such approval to be conclusively evidenced by the execution and delivery of such Bonds, payable semi-annually; to be issued as one or more fully registered bonds in an aggregate amount not to exceed \$1,225,000 maturing and payable in installments as aforesaid; issued on a tax-exempt or taxable basis as may be permitted by the Internal Revenue Code; to be signed by the Town Treasurer and countersigned by the Chair of the Select Board of the Town and to be sealed with the seal of the Town and attested by its Clerk; and to be in such form and contain such terms and provisions as the officers executing the same may approve their approval to be conclusively evidenced by their execution thereof.

3. The Treasurer of the Town and other proper officials of the Town be, and hereby are, authorized and empowered in its name and on its behalf, to do or cause to be done all such acts and things as may be deemed necessary or desirable in order to effect the borrowing from said Bank of up to \$1,225,000 and the issue and delivery to said Bank as evidence thereof of a corresponding principal amount of the Bonds of the Town as hereinabove authorized.

4. If any of the officers or officials of the Town who have signed or sealed the Bonds or Notes shall cease to be such officers or officials before the Bonds or Notes so signed and sealed shall have been actually authenticated or delivered by the Town, such Bonds or Notes nevertheless may be authenticated, issued, and delivered with the same force and effect as though the person or persons who signed or sealed such Bonds or Notes had not ceased to be such officer or official; and also any such Bonds or Notes may be signed and sealed on behalf of the Town by those persons who, at the actual date of the execution of such Bonds or Notes, shall be the proper officers and officials of the Town, although at the nominal date of such Bonds or Notes any such person shall not have been such officer or official.

5. If the Treasurer of the Town, the Chair of the Select Board or Town Clerk are for any reason unavailable to approve and execute the Bonds or Notes, or any other documents necessary or convenient to the issuance, execution and delivery of the Bonds or Notes, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had performed such act.

6. The Town is authorized to issue General Obligation Bond Anticipation Notes, in anticipation of such Bonds, such Notes to be signed by the Town Treasurer and countersigned by the Chair of the Select Board of the Town and to be sealed with the seal of the Town and attested by its Clerk; and to be in such form and contain such terms and provisions as the officers executing the same may approve, their approval to be conclusively evidenced by their execution thereof.

7. The Bonds and Notes authorized by the foregoing are hereby designated as qualified tax exempt obligations for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

8. The Town covenants and certifies that, as to the Bonds and Notes that are issued with the intent that interest thereon be exempt from federal income taxation, no part of the proceeds of the issue and sale of such Bonds and Notes authorized to be issued by the foregoing (including any notes and bonds in renewal thereof) shall be used, directly or indirectly, in such manner which would cause such Bonds or Notes of the Town to be "private activity bonds" or "arbitrage bonds" within the meaning of Sections 141 and 148, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"). The officers or officials executing the Bonds or Notes be and hereby are individually authorized to covenant and agree, on behalf of the Town, for the benefit of the holders of such Bonds or Notes, that the Town will file any required reports and take any other action that may be necessary to insure that interest on the Bonds or Notes will remain exempt from federal income taxation, and that the Town will refrain from any action that would cause interest on the Bonds or Notes to be subject to federal income taxation.

This Order shall take effect immediately upon adoption. Adopted this 10th day of August, 2022 by the Municipal Officers of Chebeague Island, Maine:

Jean-Louis Beaupre, Chair

Jen Belesca, Vice Chair

Robert Earnest

Mark Dyer

Carol White

townadmin@townofchebeagueisland.org

From: Doug Fowler <dfowler@asmg.com>
Sent: Tuesday, August 2, 2022 1:24 PM
To: townadmin@townofchebeagueisland.org
Subject: Re: 2022 Chebeague CMA Proposal

Yes. \$166,036.40

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From: townadmin@townofchebeagueisland.org <townadmin@townofchebeagueisland.org>
Sent: Tuesday, August 2, 2022 1:10:19 PM
To: Doug Fowler <dfowler@asmg.com>
Subject: RE: 2022 Chebeague CMA Proposal

Bringing the total to \$166,036.40 for project correct?



Viktoria G. Wood | Town Administrator
Town of Chebeague Island
192 North Road
Chebeague Island | Maine | 04017
P: 207-846-3148
E: townadmin@townofchebeagueisland.org
www.townofchebeagueisland.org

From: Doug Fowler <dfowler@asmg.com>
Sent: Tuesday, August 2, 2022 12:32 PM
To: townadmin@townofchebeagueisland.org
Subject: Re: 2022 Chebeague CMA Proposal

Presently escalation would add \$1.40/ton, so \$1,240.40 total

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From: townadmin@townofchebeagueisland.org <townadmin@townofchebeagueisland.org>
Sent: Tuesday, August 2, 2022 9:42:09 AM
To: Doug Fowler <dfowler@asmg.com>
Subject: RE: 2022 Chebeague CMA Proposal

Doug,
Have the prices changed much that I should get an updated quote from you for the selectmen to sign or do you think this is relatively close ?



DEPARTMENT OF THE ARMY
US ARMY CORPS OF ENGINEERS
NEW ENGLAND DISTRICT
696 VIRGINIA ROAD
CONCORD MA 01742-2751



COPY

13 July 2022

Planning Division

Viktoria G. Wood, Town Administrator
Town of Chebeague Island
192 North Road
Chebeague Island, Maine 04017

Dear Ms. Wood

I am writing regarding completion of construction for the Great Chebeague Island Federal Navigation Project. Our Contract, Burnham Associates, was unable to complete dredging of the shoreward end of the 10-foot channel and the 8-foot turning basin before the closure of the extended environmental work window on April 15, 2022. About 11 percent of the total dredge volume remains. The 10-foot channel and maneuvering area into and along the Stone Wharf was completed, except for the upper approximately 90 feet. About 4,100 cubic yards of material remains to be dredged. Copies of the afterdredge hydrographic survey were previously provided and show the areas completed and those with dredging remaining to complete the project.

After reviewing information from the Contractor and data from ocean monitoring buoys we have concluded that the Contractor's mobilization to the project site from Boston was significantly delayed by adverse seas and weather that prevented towing of their equipment. Even with the extended work window granted by the state there were insufficient days available to complete all the work. The Contractor also encountered some consolidated clays at depth which slowed the dredging and may require a different type of dredge bucket to remove.

We are now preparing a contract modification to issue to the Contractor as a basis for negotiating the cost remobilizing and completing the work. The estimated cost of this modification is about \$800,000. The Town's ten percent up-front share of that is estimated at \$80,000. We have received a commitment from our North Atlantic Division office in New York that the 90% Federal share, currently estimated at \$720,000 is available, contingent on negotiations yielding a reasonable price from the Contractor. Those funds, together with remaining available funds in hand, cover the amount estimated to complete the project as designed.

An email from the town stating that the additional town funds are available and that a check will be processed will be sufficient for us to release the mod to the contractor to begin negotiations. It will take us about two weeks to get that package together and then time for the contractor to respond. If negotiations are successful, we expect to

award the modification in August. We are concurrently coordinating with state agencies to extend the work window to allow dredging to begin in October.

We will be specifying that Burnham remove the remaining material from the original contract, estimated at about 4,100 cubic yards, most of which is in the 8-foot turning basin accessing the boat ramp. After conferring with Mr. Barney Baker of GEI the only change we made in the dredging project design was to steepen the dredging side slope adjacent to the ramp to 1:1 instead of 1:3 to prevent impacts to the ramp. If negotiations are successful, we would be doing a new hydrographic survey of the project before any dredging starts.

A table giving the status of Town project funds is attached along with a computation of the funds necessary to complete the project and the estimate of Town's final post-construction additional ten percent payment.

Detailed information on this project can be obtained by contacting the Project Manager, Mr. Mark Habel at (978) 318-8871 or mark.l.habel@usace.army.mil.

KENNELLY.JOH
N.R.122853293
9

Digitally signed by
KENNELLY JOHN R.122853
2939
Date: 2022.07.13 12:41:07
-04'00'

John R. Kennelly
Chief of Planning

Encs

Town of Chebeague Island Cost Sharing Contributions	
Payment Date	Check or Transfer Amount
Carryover from Feasibility	\$1,436.45
22 July 2021	\$204,100.00
28 December 2021	\$28,825.00
Total Sponsor Funds	\$234,361.45
Status of Sponsor Funds	
Expended - Through 5 July 2022	\$160,937.50
Undelivered Orders as of 5 July 2022	\$20,312.50
Remaining Unobligated	\$53,111.45

Total Project Cost and Cost Sharing Estimates					
	Report Estimate June 2021	Burnham Bid Dec 2021	After Dredge Pay Volume FY22	Remaining for FY23 Dredging Season	Total Both Dredging Seasons
Cubic Yards	33,600	34,350	30,243	4,107	34,350
Total Costs	\$2,041,000	\$2,329,250	\$2,140,894	\$979,838	\$3,120,733
Federal 90%	\$1,836,900	\$2,096,325	\$1,926,805	\$881,854	\$2,808,659
Town - 10%	\$204,100	\$232,925	\$214,089	\$97,984	\$312,073
Town 2 nd 10% Payment	<u>\$204,100</u>	<u>\$232,925</u>	<u>\$214,089</u>	<u>\$97,984</u>	<u>\$312,073</u>
Total Town	\$408,200	\$465,850	\$428,179	\$195,968	\$624,147
Additional Up-Front Town Funds Provided Pre-Bid		\$28,825			
Transfer of Remaining Town Feasibility Funds		\$1,436			
Total Sponsor Funds to Date					\$234,361
Remaining Sponsor Funds Requirements					\$77,712
				SAY	\$80,000
				Second 10%	\$312,000