

**Board of Selectmen Teleconference Meeting Minutes,  
July 01, 2020**

**The Board of Selectmen held a Meeting by Teleconference on  
Wednesday, July 01, 2020 at 6:00PM**

**I. Call Public Meeting to Order at 6:04PM**

**II. Roll Call Occurred before the start of the Public Hearing**

John "Jay" Corson: yes  
Donna Miller Damon: yes  
Mark Dyer: yes  
David Hill: yes  
Herb Maine: yes

**Also:**

Marjorie Stratton: yes  
Christine Auffant: yes

**III. Public Comments for items not on the agenda: None**

**IV. Town Reports**

**Town Administrator:**

- The Town Administrator updated the Board of Selectmen and informed them that we are very busy at the office helping customers with registrations, licensing, and providing absentee ballots for the upcoming election.
- Our bank accounts are reconciled through May.
- Selectmen Damon asked about the budget for the Fire Department and would like to have a further discussion about this at the next Board of Selectmen meeting.

**V. Regular Business**

**21-057 June 29, 2020 Executive Session**

To take any action resulting from the June 29, 2020 Executive Session which involved talking with Gloria Brown, Christine Auffant and Vika Wood about the search for a new Town Administrator.

- Selectmen Damon would like the Board of Selectmen to talk to all other Town employees to get their input as well.

- Selectmen Damon spoke with Greg Hanscom and Maine Municipal to get their assistance for drafting an advertisement for the Town Administrator position.
- Selectmen Damon would like to draft an advertisement with a return by date and submit it to various outlets. We would need to determine an email address and a person to receive the applications. Next, we would review the applications to determine a short list, and then conduct the first round of interviews via Zoom and eventually have one or two candidates come to the island for an interview. Selectmen Damon read aloud a sample job description for the advertisement.
- Selectmen Hill thinks the job listing should be in local publications such as the Portland Herald and the Bangor Daily news as well as on the MMA site.
- Selectmen Corson thinks we should reach out to The Muskie School of Public Service at the University of Southern Maine to advertise for the Town Administrator position and also consider promoting from within.
- Selectmen Maine would like the job description to be flexible in its requirements.
- Selectmen Dyer liked the job description Selectmen Damon read and thinks we should start to advertise as soon as possible.

**Motion:** Moved by Mark Dyer to use the initial job description read by Selectmen Damon as the bases for advertising locally in the papers, on the MMA website and regionally, seconded by Donna Damon.

**Vote: 3 in Favor (Damon, Dyer and Maine); 2 Against ( Hill and Corson); Motion Carried**

### **21-058 Indian Point Roadwork Proposal**

To review an estimate from Woodard & Curran regarding assessment design and funding research to repair the eroded roadway leading up to Indian Point.

- Carol White wants to make the Board of Selectmen is aware that the Maine Geological survey has included Indian Point in their Shoreline Monitoring Program for 2020. They are coming out next week to do some mapping and evaluating of how much shoreline change is occurring over a period of time to see how dynamic that system is and how susceptible the area is to erosion. Also, that particular area has been designated as a federal coastal barrier

resource system. The federal initiative is to maintain this type of system in its most natural state. The sea level rise study identified this area as the most vulnerable to sea level rise. About a foot in sea level rise would flood that entire roadway. She feels that no matter what we do to stabilize the shoreline in the next 25-50 years that area will experience significant flooding and possibly be under water.

- Selectmen Damon feels we have a responsibility to the public to keep the access to this area open to the public.
- Leila Bisharat agrees with Carol White's statement and feels that the Board of Selectmen should not jump to conclusions about the area, but rather do their homework looking at the long term plan for this area.

**Motion:** Moved by Donna Damon to ask the Town Administrator to follow up with Woodard & Curran to ask for a new estimate based on us providing the backhoe, seconded by David Hill.

**Vote: 3 in Favor ( Damon, Hill and Dyer); 2 Against (Maine and Corson); Motion Carried**

#### **21-059 Road Commission**

To hear a report regarding 2020 paving season work and to take any required action.

- Selectmen Maine feels this item should be on all future agendas as the Board of Selectmen are now the acting Road Commissioners. Also, he feels that the responsibility of supervision and direction of the road crew should remain with the Town Administrator.
- Selectmen Dyer gave a synopsis of the plan with Allstates Paving. Please see his email to the Selectmen in the Packet and attached to these minutes.
- Selectmen Dyer also shared his email from Greg Melkonian confirming he has been informed of, and has no objection to the proposed new culvert under South Road to the southwest side of Secret Road. (see his email in the Packet)

- The Town Administrator reminded the Board of Selectmen that if this is going to require a permanent drainage easement it will have to go to vote at a future Town Meeting.

### **21-060 Keep Maine Healthy Grant**

To take any action regarding a possible grant award.

**Motion:** Moved by Donna Damon to accept the state Keep Maine Healthy Grant and to authorize the Town Administrator to execute the contract when it arrives, seconded by David Hill.

**Motion Amended:** Moved by David Hill to say when the contract is available from the state it would be reviewed by the Selectmen and if no more than two Selectmen object the Town Administrator will sign and we will proceed, no second; **Motion Failed**

#### **1<sup>st</sup> Motion withdrawn by Donna Damon**

**Motion:** Moved by Donna Damon that we accept the states Keep Maine Healthy grant and authorize the Town Administrator to sign the contract once the contract has been circulated to all of the Board of Selectmen and agreed upon by majority vote, seconded by David Hill.

**Vote: 3 in Favor (Damon, Hill and Dyer); 2 Against (Maine and Corson); Motion Carried**

**Motion:** Moved by Donna Damon to authorize Selectmen Hill and herself to work with Leila Bisharat and Eliza-Jane Adams to draft and refine job descriptions for positions described in the Keep Maine Healthy grant and develop an advertisement that would be circulated for hire after being reviewed by the Town Administrator, seconded by David Hill.

**Vote: 3 in Favor (Damon, Hill and Dyer); 2 Against (Maine and Corson); Motion Carried**

### **21-061 Public Hearing**

To set the date as 7/8/20 at 6:00PM for a Public Hearing of the Town budget referendum questions.

**Motion:** Moved by David Hill to set the date for the Public Hearing for July 08, 2020 at 6:00PM for the purpose of discussing budget referendum questions and to invite any and all write-in candidates

to make a statement and answer questions from the public,  
seconded by David Hill.

**Vote: All in Favor; Motion Carried**

### **21-062 Committee Members**

To consider the re-appointment of the following members to their prospective committee.

- Charles Hall to the Board of Adjustments & Appeals
- Kevin Wentworth to the Coastal Waters Commission
- Beth Wiles to the Cemetery Committee
- Paul Belesca and Esther Danielson to the Planning Board
- Cecil Doughty and Jason Skillin to the Shellfish Committee

**Motion:** Moved by Jay Corson to approve the above committee members to their prospective committees, seconded by David Hill.

**Vote: All in Favor; Motion Carried**

### **VI. Communications**

- Selectmen Maine and the Town Administrator both talked with Ernie Burgess regarding his request to extend the no parking area at the Stone Wharf into July for the fisherman.

**Motion:** moved by Mark Dyer for the Board of Selectmen to authorize the Town Administrator and the Parking Enforcement Officer to extend the June & November parking area from the yellow striped zone and the five spaces going towards the Independence for a two week period, seconded by David Hill.

**Vote: All in Favor; Motion Carried**

- Selectmen Dyer would like to note that we are still missing one permanent no parking in June & November sign down in this area.
- Follow up letter from Brenda Lapointe – She would accept \$50,000 over a 3 year period for her land. Selectmen Damon would like this to be discussed on a future agenda.
- Selectmen Damon received two emails from the CTC. One regarding the need for dredging and one regarding the transfer of potential covid patients on the CTC. Chief Monroe responded to the transfer of potential covid patients and Selectmen Hill is going to resend and CC the letter he wrote to

the Congressional Delegation back in January to see if he can get more help on moving forward with the dredging at the Stone Wharf.

- Selectmen Damon shared an email she received from Bev Murray regarding COVID 19 testing.

**VII. To Approve Minutes from 06/17/2020**

**Motion:** Moved by Jay Corson to approve the minutes of 06/17/2020, seconded by Mark Dyer.

**Vote: All in Favor; Motion Carried**

**VIII. Other Business**

- The Town Administrator received 3 applications for fireworks and does not feel comfortable in signing these applications. A discussion was had and the Board of Selectmen agreed given the circumstances of our Town being in a state of emergency at this time.

**Motion:** Moved by Donna Damon to say it is with deep regret that we will not have any fireworks on Chebeague Island this year, seconded by David Hill.

**Vote: All in Favor; Motion Carried**

**IX. Adjourn Meeting**

**Motion:** Moved by Jay Corson to adjourn the meeting at 8:35PM, seconded by David Hill.

**Vote: All in Favor; Motion Carried**

**Respectfully submitted,**

Christine A. Auffant, Deputy Clerk