

**Board of Selectmen Meeting Notice,  
January 08, 2020**

**The Board of Selectmen will hold a Meeting and Executive Session on Wednesday, January 08, 2020 at the Chebeague Island Hall at 6:00PM**

**I. Call Public Meeting to Order**

**II. Executive Session**

The Board of Selectmen will hold an Executive Session to discuss pursuant to 1 M.R.S.A § 405 (6) (A) a personnel matter- wages and benefits.

**III. Public Comments for items not on the agenda**

**IV. Town Reports**

Town Administrator  
Town Treasurer

**V. Regular Business**

**21-001 Executive Session**

To take any action following the Executive Session.

**21-002 Report of the Road Plan Committee**

To review and approve the 2019 Report of the Road Plan Committee.

**21-003 Budget- Selectmen's Goals and Priorities for FY2021**

To discuss Selectmen's Budget Goals and Priorities for FY2021

**21-004 Selectmen's Report on Transportation Infrastructure**

To review edits to the document submitted on 12-18-19.

**21-005 Solid Waste Facility Ordinance**

To review amendments for 2021 Town Meeting.

**21-006 Firehouse Road Drainage Agreements**

To review the Drainage Easement Agreements.

**21-007 Committee Appointment**

To appoint Jonathan Komlosy to the Road Committee.

**VI. Communications**

- Cumberland County Emergency Management Agency

**VII. Review and approve prior meeting minutes of December 18, 2019,**

**VIII. Approval of Expense Warrant(s)**

**IX. Other Business**

**X. Adjourn Meeting**

Town of Chebeague Island  
192 North Road  
Chebeague Island, ME 04017

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**Treasurer's Report – Month of December 2019**

Bank Account Reconciliations: We are reconciled through December 31, 2019. Machias Savings Bank checking account has a balance is \$808,746.83. We also have \$1,307,289.98 in our combined Reserve Funds account at Machias Savings Bank as of December 31, 2019.

Income and Expense – Month of December 2019

Receipts for December totaled \$47,396.21. Real Estate and tax lien payments were \$26,987.27. Motor Vehicle Excise was \$6,843.32. Net expenses for December totaled \$180,383.67.

Income and Expense – Year to Date:

The Year to Date is reported through December 2019. Departmental totals should be at about 50% of budget or less. I did not see any problems in the various departmental operating budgets. Some accounts, such as Debt Service, are over the 50% for obvious reasons. We have already made the principle payments on our Maine Bond Bank loans. I noticed that we haven't paid the Island Council anything to date. We should have paid \$3,500 in September so we will get that paid.

If you have any questions about individual accounts, please let me know.

Respectfully Submitted,

Marjorie E. Stratton, Treasurer  
Town of Chebeague Island

**Journal Summary List**  
All Journal Types  
December

Jrnl	Date	Type	Per	Expense	Revenue	G / L	Cash	Enc	Description
0105	12/06/19	CR	12	0.00	-4,766.71	-2,944.55	7,711.26	0.00	12/06/2019 C/R
0106	12/19/19	AP	12	34,400.31	0.00	2,877.68	-37,277.99	0.00	SCHOOL WARRANT
0107	12/13/19	CR	12	0.00	-401.53	-8,791.14	9,192.67	0.00	12/13/2019 C/R
0108	12/17/19	GJ	12	54.46	0.00	0.00	-54.46	0.00	To Record HRA Claim
0109	12/17/19	GJ	12	0.00	2,000.00	-2,000.00	0.00	0.00	To Reclassify CTC Escrow
0110	12/17/19	GJ	12	31,878.54	0.00	-1,820.96	-30,057.58	0.00	Payroll
0113	12/19/19	AP	12	22,283.36	0.00	2,375.28	-24,658.64	0.00	SELECTMENS WARRANT
0114	12/19/19	AP	12	-6,492.80	0.00	-2,870.20	9,363.00	0.00	Check Return - 50184
0115	12/20/19	AP	12	6,492.80	0.00	2,870.20	-9,363.00	0.00	Anthem October Bill
0116	12/19/19	GJ	12	59,290.06	0.00	-2,136.32	-57,153.74	0.00	To Record Payroll for Period
0117	12/20/19	GJ	12	142.05	349.20	0.00	-491.25	0.00	To Records HRA Claim
0118	12/20/19	CR	12	0.00	-8,646.69	-652.50	9,299.19	0.00	12/20/2019 C/R
0121	12/27/19	CR	12	0.00	-3,921.05	-10,524.14	14,445.19	0.00	12/27/2019 C/R
0122	12/31/19	GJ	12	31,598.77	0.00	-2,192.03	-29,406.74	0.00	To Record Payroll for Period
0124	01/06/20	GJ	12	0.00	0.00	0.00	0.00	0.00	To Record December
0125	01/07/20	GJ	12	33.00	-631.94	0.00	598.94	0.00	To Record Interest and Bank
0126	01/07/20	GJ	12	703.12	0.00	-40.00	-663.12	0.00	To Record Additional Payroll
<b>Totals</b>				<b>180,383.67</b>	<b>-16,018.72</b>	<b>-25,848.68</b>	<b>-138,516.27</b>	<b>0.00</b>	

\* - Incorrect control entry

17 Journals Listed  
 0 Out of Balance  
 0 Expense Control Errors  
 0 Revenue Control Errors  
 0 Encumbrance Control Errors

## Receipt Search Report

Actual Date Between 12/01/2019 and 12/31/2019

### Receipt Summary

Type	Count	Amount
2 Boat Registration	1	42.50
4 PERMITS	2	650.00
5 Plumbing & Septic	3	700.00
9 CEMETERY FEES	1	175.00
10 MOORING PERMIT	1	25.00
12 TRANSFER STATION	5	1,133.00
13 HUNTING/FISHING	14	194.00
16 Parking Tickets	4	220.00
18 misc	1	349.20
23 Copy/Fax Revenue	4	18.60
25 Revenue Sharing	1	1,576.01
32 Blanchard Lot	1	2,000.00
90 Real Estate Payment	22	26,987.27
99 Motor Vehicle	31	6,843.32
100 EDUC AID REIMBURSEM	1	6,033.06
101 School Lunch Money	1	241.25
800 Dog Registration	25	208.00
	118	47,396.21

# Expense Summary Report

ALL Departments  
December

Account	Budget	Curr Mnth	----- Y T D -----		Net
	Original	Net	Debits	Credits	
1300 - Admin & Board of Selectman	247,118.00	24,401.89	140,836.21	4,654.68	136,181.53
1400 - Assessor	13,450.00	1,005.00	6,134.00	0.00	6,134.00
1650 - Elections/Bd Regis.	2,500.00	338.00	782.00	0.00	782.00
1700 - Planning	6,000.00	0.00	0.00	0.00	0.00
1900 - Legal Services	7,000.00	665.00	1,859.80	0.00	1,859.80
2100 - Law Enforcement Services	42,756.00	780.00	5,977.18	0.00	5,977.18
2200 - Fire & Rescue Services	104,650.00	22,567.91	48,049.04	40.05	48,008.99
2400 - Code Enforcement	26,460.00	2,880.00	14,760.00	0.00	14,760.00
2500 - Harbormaster & Shellfish	29,755.00	2,225.83	14,604.76	0.00	14,604.76
2600 - Animal Control	5,250.00	946.91	2,115.73	0.00	2,115.73
3100 - Public Services	229,479.00	17,690.60	100,168.02	1,341.26	98,826.76
3200 - Solid Waste	165,315.00	6,244.30	82,683.58	0.00	82,683.58
4400 - Misc-Mainland	20,427.00	0.00	20,427.00	0.00	20,427.00
4600 - Contributions	144,500.00	0.00	69,500.00	0.00	69,500.00
5810 - Genl Assistance	500.00	0.00	0.00	0.00	0.00
5910 - Health Services	2,000.00	500.00	1,000.00	0.00	1,000.00
6200 - Cemetery	13,325.00	114.75	6,837.05	175.00	6,662.05
6900 - Debt Service	388,249.00	4,068.72	310,265.67	0.00	310,265.67
7500 - Benefits & Insurance	181,960.00	3,975.79	91,869.17	12,910.76	78,958.41
8000 - Education	1,316,065.00	91,067.62	665,932.42	0.00	665,932.42
8100 - Street Lights	20,191.00	911.35	15,652.08	0.00	15,652.08
8300 - Contingency	16,000.00	0.00	0.00	0.00	0.00
8800 - Tax paid to Cumberland	46,500.00	0.00	23,513.74	0.00	23,513.74
8900 - County Tax	149,526.00	0.00	149,526.00	0.00	149,526.00
9000 - Capital Improvements	249,000.00	0.00	249,000.00	0.00	249,000.00
<b>Final Totals</b>	<b>3,427,976.00</b>	<b>180,383.67</b>	<b>2,021,493.45</b>	<b>19,121.75</b>	<b>2,002,371.70</b>

# Exp / Rev Summary Report

ALL Departments

December

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>1300 Admn/Select</b>					
<b>REVENUES</b>					
302 AGENT FEE	3,000.00	131.00	1,877.00	1,123.00	62.57
303 EXCISE TAX	100,000.00	4,595.15	58,724.72	41,275.28	58.72
304 BOAT EXCISE	7,500.00	0.00	1,355.10	6,144.90	18.07
305 INT & PEN	5,000.00	212.21	761.45	4,238.55	15.23
307 LIEN COST	0.00	0.00	312.80	-312.80	0.00
308 ABATEMENTS	0.00	0.00	-1,592.91	1,592.91	0.00
311 HUNT&FISH	0.00	0.00	2.00	-2.00	0.00
312 MARRIAGE LIC	0.00	0.00	214.60	-214.60	0.00
313 BIRTH CERT	0.00	0.00	57.60	-57.60	0.00
315 CLERK LIC	0.00	9.00	52.00	-52.00	0.00
316 SHELLFSH LIC	2,500.00	0.00	860.00	1,640.00	34.40
325 SUPP TAX	0.00	0.00	854.40	-854.40	0.00
326 TAX COMMIT	2,924,534.00	0.00	2,961,418.18	-36,884.18	101.26
327 HOMEST REIMB	25,882.00	0.00	21,765.00	4,117.00	84.09
328 VETERAN EXEM	0.00	0.00	0.00	0.00	0.00
330 TREE GROWTH	0.00	0.00	1,528.90	-1,528.90	0.00
331 REV SHARING	33,095.00	1,576.01	11,767.91	21,327.09	35.56
351 POLICE FINES	2,500.00	200.00	1,010.00	1,490.00	40.40
366 BLDG PERMITS	2,800.00	600.00	3,832.00	-1,032.00	136.86
367 ELEC PERMITS	1,000.00	50.00	653.60	346.40	65.36
368 PLUMB PRMITS	1,500.00	502.50	1,507.50	-7.50	100.50
369 OTHER PERMIT	500.00	0.00	150.00	350.00	30.00
376 SCHOOL LUNCH	6,000.00	0.00	0.00	6,000.00	0.00
378 EDUC-AID	72,397.00	6,033.06	42,231.42	30,165.58	58.33
379 INT INCOME	3,500.00	631.94	4,028.77	-528.77	115.11
390 MISC REVENUE	0.00	0.00	2,662.00	-2,662.00	0.00
395 UF TRANSFER	190,000.00	0.00	0.00	190,000.00	0.00
401 DOG REVENUE	0.00	80.00	127.00	-127.00	0.00
403 MOORING FEES	3,500.00	0.00	525.00	2,975.00	15.00
411 DOT REV URIP	14,768.00	0.00	15,028.00	-260.00	101.76
418 CI S/WASTE	20,000.00	1,113.00	14,918.00	5,082.00	74.59
500 RENT MOORING	0.00	25.00	1,100.00	-1,100.00	0.00
501 ST/WHF PMT	5,500.00	0.00	2,345.00	3,155.00	42.64
502 TRANS TIEFEE	2,500.00	0.00	1,856.00	644.00	74.24
511 CTC ESC BLOT	0.00	0.00	0.00	0.00	0.00
512 Copy Fee Rev	0.00	18.60	246.90	-246.90	0.00
Revenue Total	3,427,976.00	15,777.47	3,152,179.94	275,796.06	91.95
<b>EXPENSES</b>					
1000 Wages - F/T	156,120.00	17,874.01	83,959.37	72,160.63	53.78
1010 Wages - P/T	17,836.00	1,953.01	9,216.41	8,619.59	51.67
1110 Elected Off.	6,000.00	0.00	3,000.00	3,000.00	50.00
1300 Bank Fees	560.00	30.00	158.45	401.55	28.29
2010 Gasoline	890.00	65.70	292.80	597.20	32.90
2030 Telephone	2,208.00	198.12	1,006.68	1,201.32	45.59
2041 Technology	20,040.00	72.50	21,372.93	-1,332.93	106.65
3010 Advertising	1,550.00	0.00	0.00	1,550.00	0.00
3040 Equip Maint	0.00	0.00	341.81	-341.81	0.00
3140 Member Dues	3,500.00	0.00	1,022.75	2,477.25	29.22
3160 Misc. Exp.	450.00	0.00	0.00	450.00	0.00
3202 Janitorial	500.00	0.00	0.00	500.00	0.00
3210 Postage	2,500.00	0.00	25.71	2,474.29	1.03
3220 Printing	2,500.00	0.00	1,047.00	1,453.00	41.88
3240 Publications	150.00	0.00	0.00	150.00	0.00
3250 Reg of Deeds	500.00	0.00	312.00	188.00	62.40

### Exp / Rev Summary Report

ALL Departments  
December

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>1300 Admn/Select CONT'D</b>					
3300 Office Supp.	4,000.00	39.64	633.31	3,366.69	15.83
3335 Travel	5,500.00	122.00	2,320.75	3,179.25	42.20
3405 Hall Rental	4,000.00	0.00	2,000.00	2,000.00	50.00
4000 Bldg Maint	500.00	0.00	55.00	445.00	11.00
4010 Equip Rental	2,214.00	141.91	1,147.56	1,066.44	51.83
5000 Contr. Svcs	4,500.00	630.00	2,419.00	2,081.00	53.76
5010 Auditing	10,000.00	3,275.00	5,850.00	4,150.00	58.50
5240 Training	1,100.00	0.00	0.00	1,100.00	0.00
Expense Total	247,118.00	24,401.89	136,181.53	110,936.47	55.11
<b>Net Profit / (Loss)</b>	<b>3,180,858.00</b>	<b>(8,624.42)</b>	<b>3,015,998.41</b>	<b>(164,859.59)</b>	
<b>1400 Assessor</b>					
EXPENSES					
3250 Reg of Deeds	250.00	5.00	134.00	116.00	53.60
3335 Travel	200.00	0.00	0.00	200.00	0.00
3390 Assess Maps	1,000.00	0.00	0.00	1,000.00	0.00
5000 Contr. Svcs	12,000.00	1,000.00	6,000.00	6,000.00	50.00
Expense Total	13,450.00	1,005.00	6,134.00	7,316.00	45.61
<b>Net Profit / (Loss)</b>	<b>(13,450.00)</b>	<b>(1,005.00)</b>	<b>(6,134.00)</b>	<b>7,316.00</b>	
<b>1650 Elect/Bd Reg</b>					
EXPENSES					
1010 Wages - P/T	2,000.00	338.00	782.00	1,218.00	39.10
5220 Pgm/Election	500.00	0.00	0.00	500.00	0.00
Expense Total	2,500.00	338.00	782.00	1,718.00	31.28
<b>Net Profit / (Loss)</b>	<b>(2,500.00)</b>	<b>(338.00)</b>	<b>(782.00)</b>	<b>1,718.00</b>	
<b>1700 Planning</b>					
EXPENSES					
3010 Advertising	200.00	0.00	0.00	200.00	0.00
3210 Postage	100.00	0.00	0.00	100.00	0.00
3240 Publications	50.00	0.00	0.00	50.00	0.00
5090 Cont. Serv.	5,650.00	0.00	0.00	5,650.00	0.00
Expense Total	6,000.00	0.00	0.00	6,000.00	0.00
<b>Net Profit / (Loss)</b>	<b>(6,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	
<b>1900 Legal Svcs</b>					
EXPENSES					
5540 Gen. Admin.	7,000.00	665.00	1,859.80	5,140.20	26.57
Expense Total	7,000.00	665.00	1,859.80	5,140.20	26.57
<b>Net Profit / (Loss)</b>	<b>(7,000.00)</b>	<b>(665.00)</b>	<b>(1,859.80)</b>	<b>5,140.20</b>	
<b>2100 Law Enf Svcs</b>					
EXPENSES					
1010 Wages - P/T	8,320.00	780.00	3,840.00	4,480.00	46.15
2010 Gasoline	1,270.00	0.00	840.93	429.07	66.21
3335 Travel	1,200.00	0.00	1,026.25	173.75	85.52
5000 Contr. Svcs	31,966.00	0.00	270.00	31,696.00	0.84

## Exp / Rev Summary Report

ALL Departments  
December

Account	Budget	Current Month	Year To Date	Balance	Percent
Expense Total	42,756.00	780.00	5,977.18	36,778.82	13.98
<b>Net Profit / (Loss)</b>	<b>(42,756.00)</b>	<b>(780.00)</b>	<b>(5,977.18)</b>	<b>36,778.82</b>	

2200 Fire Rescue

EXPENSES

1010 Wages - P/T	40,000.00	22,238.00	37,314.08	2,685.92	93.29
2000 Electricity	0.00	0.00	989.42	-989.42	0.00
2010 Gasoline	100.00	0.00	230.35	-130.35	230.35
2020 Heating Fuel	7,000.00	0.00	1,524.43	5,475.57	21.78
2030 Telephone	2,100.00	152.26	775.44	1,324.56	36.93
2080 Diesel	875.00	0.00	164.52	710.48	18.80
3040 Equip Maint	10,500.00	10.80	3,196.65	7,303.35	30.44
3140 Member Dues	1,300.00	0.00	724.00	576.00	55.69
3200 F/R Supplies	9,000.00	0.00	0.00	9,000.00	0.00
3202 Janitorial	125.00	0.00	0.00	125.00	0.00
3335 Travel	1,950.00	129.25	213.00	1,737.00	10.92
3350 Uniforms	300.00	0.00	0.00	300.00	0.00
4000 Bldg Maint	4,100.00	37.60	37.60	4,062.40	0.92
5000 Contr. Svcs	13,100.00	0.00	2,599.50	10,500.50	19.84
5240 Training	5,500.00	0.00	200.00	5,300.00	3.64
6110 Radio/Tele	6,600.00	0.00	40.00	6,560.00	0.61
6230 Apparel/Gear	2,100.00	0.00	0.00	2,100.00	0.00
Expense Total	104,650.00	22,567.91	48,008.99	56,641.01	45.88
<b>Net Profit / (Loss)</b>	<b>(104,650.00)</b>	<b>(22,567.91)</b>	<b>(48,008.99)</b>	<b>56,641.01</b>	

2400 Code Enf.

EXPENSES

1010 Wages - P/T	26,460.00	2,880.00	14,760.00	11,700.00	55.78
Expense Total	26,460.00	2,880.00	14,760.00	11,700.00	55.78
<b>Net Profit / (Loss)</b>	<b>(26,460.00)</b>	<b>(2,880.00)</b>	<b>(14,760.00)</b>	<b>11,700.00</b>	

2500 Harbor Shell

EXPENSES

1010 Wages - P/T	25,480.00	1,490.00	13,200.00	12,280.00	51.81
2010 Gasoline	625.00	0.00	424.97	200.03	68.00
2030 Telephone	300.00	25.00	150.00	150.00	50.00
3040 Equip Maint	1,500.00	710.83	710.83	789.17	47.39
3120 Marine Supp	500.00	0.00	0.00	500.00	0.00
3140 Member Dues	100.00	0.00	0.00	100.00	0.00
3350 Uniforms	250.00	0.00	118.96	131.04	47.58
5240 Training	1,000.00	0.00	0.00	1,000.00	0.00
Expense Total	29,755.00	2,225.83	14,604.76	15,150.24	49.08
<b>Net Profit / (Loss)</b>	<b>(29,755.00)</b>	<b>(2,225.83)</b>	<b>(14,604.76)</b>	<b>15,150.24</b>	

2600 Animal Cont.

EXPENSES

1010 Wages - P/T	3,200.00	800.00	1,600.00	1,600.00	50.00
2030 Telephone	300.00	25.00	150.00	150.00	50.00
3160 Misc. Exp.	500.00	0.00	0.00	500.00	0.00
3290 Shelter	500.00	121.91	365.73	134.27	73.15
3350 Uniforms	150.00	0.00	0.00	150.00	0.00

### Exp / Rev Summary Report

ALL Departments  
December

Account	Budget	Current Month	Year To Date	Balance	Percent
2600 Animal Cont. CONT'D					
5240 Training	600.00	0.00	0.00	600.00	0.00
Expense Total	5,250.00	946.91	2,115.73	3,134.27	40.30
<b>Net Profit / (Loss)</b>	<b>(5,250.00)</b>	<b>(946.91)</b>	<b>(2,115.73)</b>	<b>3,134.27</b>	

3100 Public Svcs

EXPENSES

1000 Wages - F/T	78,000.00	9,000.00	42,303.77	35,696.23	54.24
1010 Wages - P/T	5,500.00	952.00	1,089.00	4,411.00	19.80
1020 Overtime	6,000.00	2,163.76	3,146.26	2,853.74	52.44
2000 Electricity	0.00	15.33	656.81	-656.81	0.00
2001 Re Vision	8,429.00	0.00	0.00	8,429.00	0.00
2010 Gasoline	2,000.00	192.00	977.96	1,022.04	48.90
2020 Heating Fuel	5,000.00	612.84	1,327.94	3,672.06	26.56
2030 Telephone	1,100.00	68.42	366.71	733.29	33.34
2080 Diesel	9,500.00	-349.20	8,003.85	1,496.15	84.25
3040 Equip Maint	17,000.00	391.33	7,404.89	9,595.11	43.56
3120 Marine Supp	4,000.00	0.00	1,637.39	2,362.61	40.93
3160 Misc. Exp.	0.00	0.00	276.33	-276.33	0.00
3202 Janitorial	650.00	0.00	157.61	492.39	24.25
3300 Office Supp.	200.00	0.00	44.99	155.01	22.50
3335 Travel	2,700.00	157.25	1,595.75	1,104.25	59.10
3350 Uniforms	600.00	0.00	169.34	430.66	28.22
4000 Bldg Maint	2,500.00	70.00	1,351.03	1,148.97	54.04
4010 Equip Rental	8,200.00	0.00	7,100.95	1,099.05	86.60
4600 Cold Patch	9,500.00	0.00	0.00	9,500.00	0.00
4605 Culv/Drain	5,500.00	0.00	0.00	5,500.00	0.00
4630 Road Matls	15,000.00	0.00	8,496.00	6,504.00	56.64
4640 Sand & Salt	18,000.00	1,565.35	8,102.35	9,897.65	45.01
4645 Street Signs	1,000.00	0.00	0.00	1,000.00	0.00
4650 Welding	1,500.00	0.00	0.00	1,500.00	0.00
5000 Contr. Svcs	6,000.00	0.00	120.00	5,880.00	2.00
5020 Barging	18,000.00	2,851.52	3,525.02	14,474.98	19.58
5230 Pave Marking	500.00	0.00	0.00	500.00	0.00
5240 Training	500.00	0.00	0.00	500.00	0.00
6010 Tools	1,600.00	0.00	452.87	1,147.13	28.30
6120 Safety Equip	1,000.00	0.00	159.98	840.02	16.00
6140 Veh Parts	0.00	0.00	359.96	-359.96	0.00
Expense Total	229,479.00	17,690.60	98,826.76	130,652.24	43.07
<b>Net Profit / (Loss)</b>	<b>(229,479.00)</b>	<b>(17,690.60)</b>	<b>(98,826.76)</b>	<b>130,652.24</b>	

3200 Solid Waste

EXPENSES

1010 Wages - P/T	33,215.00	2,738.75	16,190.00	17,025.00	48.74
2000 Electricity	0.00	0.00	272.94	-272.94	0.00
2030 Telephone	500.00	43.42	216.71	283.29	43.34
3040 Equip Maint	1,100.00	0.00	55.00	1,045.00	5.00
3202 Janitorial	500.00	0.00	300.61	199.39	60.12
3350 Uniforms	250.00	0.00	0.00	250.00	0.00
4000 Bldg Maint	1,100.00	0.00	646.42	453.58	58.77
4655 Chipping Bru	16,000.00	0.00	0.00	16,000.00	0.00
5020 Barging	39,000.00	0.00	24,693.50	14,306.50	63.32

## Exp / Rev Summary Report

ALL Departments  
December

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>3200 Solid Waste CONT'D</b>					
5110 Hauling	64,000.00	3,462.13	32,684.60	31,315.40	51.07
5120 Landfill Mon	1,500.00	0.00	300.00	1,200.00	20.00
5130 Haz Waste	6,500.00	0.00	6,323.80	176.20	97.29
5240 Training	650.00	0.00	100.00	550.00	15.38
5251 Sanitation	1,000.00	0.00	900.00	100.00	90.00
Expense Total	165,315.00	6,244.30	82,683.58	82,631.42	50.02
<b>Net Profit / (Loss)</b>	<b>(165,315.00)</b>	<b>(6,244.30)</b>	<b>(82,683.58)</b>	<b>82,631.42</b>	
<b>4400 Misc-MainInd</b>					
EXPENSES					
9110 Cousins Whar	20,427.00	0.00	20,427.00	0.00	100.00
Expense Total	20,427.00	0.00	20,427.00	0.00	100.00
<b>Net Profit / (Loss)</b>	<b>(20,427.00)</b>	<b>0.00</b>	<b>(20,427.00)</b>	<b>(0.00)</b>	
<b>4600 Contribution</b>					
EXPENSES					
3150 Library	25,000.00	0.00	12,500.00	12,500.00	50.00
3151 Comm Center	34,500.00	0.00	17,250.00	17,250.00	50.00
3160 Misc. Exp.	0.00	0.00	0.00	0.00	0.00
3166 Isl. Council	7,000.00	0.00	0.00	7,000.00	0.00
3167 Recreation	56,500.00	0.00	28,250.00	28,250.00	50.00
3168 CRC-Kids Pla	20,000.00	0.00	10,000.00	10,000.00	50.00
3169 Island Comm	1,500.00	0.00	1,500.00	0.00	100.00
Expense Total	144,500.00	0.00	69,500.00	75,000.00	48.10
<b>Net Profit / (Loss)</b>	<b>(144,500.00)</b>	<b>0.00</b>	<b>(69,500.00)</b>	<b>75,000.00</b>	
<b>5810 Genl Assista</b>					
EXPENSES					
3160 Misc. Exp.	500.00	0.00	0.00	500.00	0.00
Expense Total	500.00	0.00	0.00	500.00	0.00
<b>Net Profit / (Loss)</b>	<b>(500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	
<b>5910 Health Svcs</b>					
EXPENSES					
1010 Wages - P/T	2,000.00	500.00	1,000.00	1,000.00	50.00
Expense Total	2,000.00	500.00	1,000.00	1,000.00	50.00
<b>Net Profit / (Loss)</b>	<b>(2,000.00)</b>	<b>(500.00)</b>	<b>(1,000.00)</b>	<b>1,000.00</b>	
<b>6200 Cemetery</b>					
EXPENSES					
1010 Wages - P/T	6,700.00	114.75	2,639.25	4,060.75	39.39
2010 Gasoline	200.00	0.00	97.80	102.20	48.90
3040 Equip Maint	500.00	0.00	0.00	500.00	0.00
3140 Member Dues	50.00	0.00	-25.00	75.00	-50.00
3163 Cemetery Gen	800.00	0.00	0.00	800.00	0.00
5000 Contr. Svcs	5,000.00	0.00	3,800.00	1,200.00	76.00
5240 Training	75.00	0.00	150.00	-75.00	200.00
Expense Total	13,325.00	114.75	6,662.05	6,662.95	50.00

### Exp / Rev Summary Report

ALL Departments

December

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>Net Profit / (Loss)</b>	<b>(13,325.00)</b>	<b>(114.75)</b>	<b>(6,662.05)</b>	<b>6,662.95</b>	
<b>6900 Debt Service</b>					
<b>EXPENSES</b>					
6500 MBB Interest	72,025.00	0.00	34,118.45	37,906.55	47.37
6510 MBBPrincipal	148,729.00	0.00	148,729.00	0.00	100.00
6511 MMBSchInt	38,420.00	0.00	18,280.31	20,139.69	47.58
6512 MMBSchPrin	80,250.00	0.00	80,250.00	0.00	100.00
6521 FireTrkLoan	48,825.00	4,068.72	28,887.91	19,937.09	59.17
Expense Total	388,249.00	4,068.72	310,265.67	77,983.33	79.91
<b>Net Profit / (Loss)</b>	<b>(388,249.00)</b>	<b>(4,068.72)</b>	<b>(310,265.67)</b>	<b>77,983.33</b>	

**7500 Benef/Insur.**

<b>EXPENSES</b>					
1210 Health/Life	91,860.00	-1,822.83	36,569.27	55,290.73	39.81
1220 FICA / MED	33,000.00	4,722.44	17,069.23	15,930.77	51.72
1230 ICMA-Retire	15,300.00	1,076.18	5,638.71	9,661.29	36.85
1270 Unemployment	2,800.00	0.00	1,283.30	1,516.70	45.83
1280 Workers Comp	13,000.00	0.00	3,740.40	9,259.60	28.77
3060 Liabil. Ins	26,000.00	0.00	14,657.50	11,342.50	56.38
Expense Total	181,960.00	3,975.79	78,958.41	103,001.59	43.39
<b>Net Profit / (Loss)</b>	<b>(181,960.00)</b>	<b>(3,975.79)</b>	<b>(78,958.41)</b>	<b>103,001.59</b>	

**8000 Education**

<b>REVENUES</b>					
800 Ed Lunch Fee	0.00	241.25	1,711.75	-1,711.75	0.00
806 Bus Rental	0.00	0.00	508.75	-508.75	0.00
Revenue Total	0.00	241.25	2,220.50	-2,220.50	0.00
<b>EXPENSES</b>					
8101 Sup. Sal	30,000.00	3,461.55	16,046.55	13,953.45	53.49
8102 Sec. Sal	14,703.00	1,344.00	6,414.33	8,288.67	43.63
8103 Health Ins	10,212.00	1,217.40	5,275.40	4,936.60	51.66
8104 FICA/Med	2,510.00	121.16	571.35	1,938.65	22.76
8107 Conf/Train	500.00	0.00	219.00	281.00	43.80
8108 OtherProServ	0.00	0.00	100.00	-100.00	0.00
8110 Comm/Phone	1,200.00	183.65	900.89	299.11	75.07
8111 Postage	750.00	113.25	333.25	416.75	44.43
8112 Advertising	350.00	0.00	299.00	51.00	85.43
8113 Printing	800.00	0.00	0.00	800.00	0.00
8114 Copier Sup	300.00	0.00	24.34	275.66	8.11
8115 Equip/Softwre	100.00	0.00	0.00	100.00	0.00
8116 Travel	100.00	0.00	0.00	100.00	0.00
8117 Stipends	1,200.00	0.00	0.00	1,200.00	0.00
8118 FICA	92.00	0.00	0.00	92.00	0.00
8119 Legal	2,000.00	0.00	734.50	1,265.50	36.73
8120 Ins	2,500.00	0.00	2,579.12	-79.12	103.16
8121 Dues&Fees	500.00	0.00	247.00	253.00	49.40
8122 Misc	300.00	0.00	0.00	300.00	0.00
8123 MEPERS	0.00	1,783.19	6,325.62	-6,325.62	0.00
8124 Unem Comp	2,000.00	0.00	472.67	1,527.33	23.63
8125 Work Comp	3,500.00	0.00	0.00	3,500.00	0.00

### Exp / Rev Summary Report

ALL Departments

December

Account	Budget	Current Month	Year To Date	Balance	Percent
8000 Education CONT'D					
8201 Admin Sal	30,000.00	3,461.55	16,046.55	13,953.45	53.49
8202 Secr. Sal	14,703.00	1,344.00	6,414.33	8,288.67	43.63
8203 Health Ins	10,212.00	1,217.40	5,275.40	4,936.60	51.66
8204 FICA/Med	2,510.00	121.16	571.34	1,938.66	22.76
8207 Conferences	100.00	0.00	0.00	100.00	0.00
8208 Postage	100.00	0.00	0.00	100.00	0.00
8209 Printing	800.00	0.00	1,046.91	-246.91	130.86
8210 Supplies	250.00	75.35	208.30	41.70	83.32
8211 Copy Supp	150.00	0.00	45.68	104.32	30.45
8212 Eq. Repair	250.00	0.00	0.00	250.00	0.00
8213 Dues & Fees	600.00	0.00	0.00	600.00	0.00
8300 Pre-K Prog.	39,594.00	5,348.10	17,563.59	22,030.41	44.36
8301 K-2 Tch Sal	74,771.00	10,003.02	33,956.73	40,814.27	45.41
8302 3-5 Tch Sal	53,956.00	7,007.60	23,905.78	30,050.22	44.31
8303 Ed-TechSal	27,970.00	4,500.22	14,269.96	13,700.04	51.02
8304 Temp Sal	4,000.00	82.50	547.50	3,452.50	13.69
8305 Healt Ins	51,060.00	3,246.40	21,913.20	29,146.80	42.92
8306 FICA/Med	11,012.00	356.81	1,212.61	9,799.39	11.01
8309 AssessmtTest	0.00	0.00	202.50	-202.50	0.00
8310 GenSupplies	2,500.00	511.94	3,569.62	-1,069.62	142.78
8311 Travel Reimb	500.00	0.00	274.22	225.78	54.84
8312 Books & Per	1,500.00	0.00	260.74	1,239.26	17.38
8313 AudioVisual	0.00	179.95	179.95	-179.95	0.00
8314 Equip.	250.00	0.00	154.78	95.22	61.91
8316 Copy Lease	500.00	28.21	33.34	466.66	6.67
8318 MS Tuition	192,204.00	0.00	68,088.44	124,115.56	35.43
8319 Second Tuit	173,058.00	0.00	77,654.22	95,403.78	44.87
8401 CourseReimb	1,000.00	0.00	520.00	480.00	52.00
8402 OtherProServ	500.00	0.00	0.00	500.00	0.00
8403 OthrProfSvcs	3,500.00	0.00	3,500.00	0.00	100.00
8405 OtherPurServ	500.00	0.00	606.50	-106.50	121.30
8406 Software	200.00	0.00	1,096.10	-896.10	548.05
8407 Repair	750.00	0.00	0.00	750.00	0.00
8408 Reg Stipnd	10,621.00	2,320.21	9,377.50	1,243.50	88.29
8409 FICA/Med	596.00	33.65	121.51	474.49	20.39
8415 Reg Sal	1,000.00	0.00	0.00	1,000.00	0.00
8419 Supplies	100.00	0.00	15.57	84.43	15.57
8501 Teach Sal	22,825.00	0.00	8,940.63	13,884.37	39.17
8502 FICA/Med	2,500.00	114.80	408.79	2,091.21	16.35
8503 Ed Tech	20,513.00	2,672.74	9,301.28	11,211.72	45.34
8506 OtherProServ	27,003.00	2,365.63	10,308.18	16,694.82	38.17
8507 ExtYr Prog	1,800.00	3,574.53	3,574.53	-1,774.53	198.59
8508 Supplies	300.00	0.00	8.00	292.00	2.67
8510 Books & Per	100.00	0.00	0.00	100.00	0.00
8518 SpEd MSTuit	10,000.00	0.00	0.00	10,000.00	0.00
8519 SpEd SecTuit	4,000.00	0.00	0.00	4,000.00	0.00
8601 Reg Sal	12,318.00	1,724.75	7,134.72	5,183.28	57.92
8602 Health Ins	0.00	405.80	2,434.80	-2,434.80	0.00
8603 FICA/Med	1,083.00	131.94	505.64	577.36	46.69
8606 Conferences	100.00	0.00	0.00	100.00	0.00
8607 OthrContract	12,500.00	0.00	438.99	12,061.01	3.51
8608 Repair&Maint	5,000.00	0.00	1,269.30	3,730.70	25.39
8609 Rent CIRC Bl	8,000.00	0.00	0.00	8,000.00	0.00

### Exp / Rev Summary Report

ALL Departments  
December

Account	Budget	Current Month	Year To Date	Balance	Percent
<b>8000 Education CONT'D</b>					
8611 Insurance	2,000.00	0.00	0.00	2,000.00	0.00
8612 Supplies	600.00	0.00	246.65	353.35	41.11
8613 Electricity	4,500.00	0.00	1,160.01	3,339.99	25.78
8614 Fuel Oil	5,250.00	0.00	1,230.41	4,019.59	23.44
8617 Cont Serv	1,000.00	0.00	1,171.67	-171.67	117.17
8701 Salaries	20,281.00	3,237.79	9,238.87	11,042.13	45.55
8702 Sub Salaries	0.00	0.00	335.00	-335.00	0.00
8703 Health Ins	10,212.00	811.60	4,869.60	5,342.40	47.69
8704 FICA/Med	1,551.00	172.17	483.47	1,067.53	31.17
8707 PurProf.Serv	64,500.00	24,402.40	25,768.30	38,731.70	39.95
8708 Repairs	3,500.00	0.00	3,001.24	498.76	85.75
8709 Auto Ins	2,500.00	0.00	0.00	2,500.00	0.00
8711 Fuel	3,000.00	421.35	1,323.19	1,676.81	44.11
8801 Reg Sal	16,046.00	1,931.30	7,561.39	8,484.61	47.12
8802 Health Ins	10,212.00	405.80	2,434.80	7,777.20	23.84
8803 FICA/Med	1,313.00	147.74	507.07	805.93	38.62
8805 OthrContServ	150.00	0.00	100.00	50.00	66.67
8806 Supplies	10,000.00	485.01	3,232.16	6,767.84	32.32
8807 Contingency	107,500.00	0.00	82,116.87	25,383.13	76.39
8900 Debt Service	138,974.00	0.00	127,650.97	11,323.03	91.85
Expense Total	1,316,065.00	91,067.62	665,932.42	650,132.58	50.60
<b>Net Profit / (Loss)</b>	<b>(1,316,065.00)</b>	<b>(90,826.37)</b>	<b>(663,711.92)</b>	<b>652,353.08</b>	
<b>8100 Street Light</b>					
E X P E N S E S					
2000 Electricity	9,921.00	911.35	4,752.08	5,168.92	47.90
5000 Contr. Svcs	10,270.00	0.00	10,900.00	-630.00	106.13
Expense Total	20,191.00	911.35	15,652.08	4,538.92	77.52
<b>Net Profit / (Loss)</b>	<b>(20,191.00)</b>	<b>(911.35)</b>	<b>(15,652.08)</b>	<b>4,538.92</b>	
<b>8300 Contingency</b>					
E X P E N S E S					
3160 Misc. Exp.	16,000.00	0.00	0.00	16,000.00	0.00
Expense Total	16,000.00	0.00	0.00	16,000.00	0.00
<b>Net Profit / (Loss)</b>	<b>(16,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>16,000.00</b>	
<b>8800 Out Isl tax</b>					
E X P E N S E S					
0001 Out Isl Tax	46,500.00	0.00	23,513.74	22,986.26	50.57
Expense Total	46,500.00	0.00	23,513.74	22,986.26	50.57
<b>Net Profit / (Loss)</b>	<b>(46,500.00)</b>	<b>0.00</b>	<b>(23,513.74)</b>	<b>22,986.26</b>	
<b>8900 County Tax</b>					
E X P E N S E S					
3050 County Tax	149,526.00	0.00	149,526.00	0.00	100.00
Expense Total	149,526.00	0.00	149,526.00	0.00	100.00
<b>Net Profit / (Loss)</b>	<b>(149,526.00)</b>	<b>0.00</b>	<b>(149,526.00)</b>	<b>(0.00)</b>	
<b>9000 Capital Impr</b>					

**Exp / Rev Summary Report**  
ALL Departments  
December

Account	Budget	Current Month	Year To Date	Balance	Percent
9000 Capital Impr CONT'D					
E X P E N S E S					
9010 Dredging	17,000.00	0.00	17,000.00	0.00	100.00
9031 Town Office	10,000.00	0.00	10,000.00	0.00	100.00
9032 Land Acquis	5,000.00	0.00	5,000.00	0.00	100.00
9033 Solar Array	10,000.00	0.00	10,000.00	0.00	100.00
9035 Vehicle Res	2,000.00	0.00	2,000.00	0.00	100.00
9045 Reval Rese	5,000.00	0.00	5,000.00	0.00	100.00
9050 Paving	150,000.00	0.00	150,000.00	0.00	100.00
9055 PW Equip	10,000.00	0.00	10,000.00	0.00	100.00
9057 Transfer Sta	5,000.00	0.00	5,000.00	0.00	100.00
9058 Drain & Ease	35,000.00	0.00	35,000.00	0.00	100.00
Expense Total	249,000.00	0.00	249,000.00	0.00	100.00
<b>Net Profit / (Loss)</b>	<b>(249,000.00)</b>	<b>0.00</b>	<b>(249,000.00)</b>	<b>(0.00)</b>	

**REPORT  
OF THE  
ROAD PLAN COMMITTEE  
2019**

CHEBEAGUE ISLAND  
MAINE

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## 1. Introduction

The Road Plan Committee (RPC) was formed in 2009 by the Board of Selectmen to review the roads system annually and make recommendations to the Board of Selectmen. The maintenance strategy is implemented as a *road plan* developed annually with the assistance and approval of the Road Commissioner.

The Road Plan is presented to Board of Selectmen by the committee each year before the capital planning process. Its primary purpose is to offer the Board of Selectmen a specific recommendation for the capital plan regarding the town's road network.

## 2. 2019 Road Survey

The RPC met on November 23, 2019 to do the road survey. Since the Committee only has two members (Doug Damon and Roman Folk), the Board asked Mark Dyer and Herb Maine to assist in the survey. It was decided that we would conduct an abbreviated survey. We did not use the State's RSMS software as we have in the past but rather concentrated on priorities that have been identified in previous years but have been deferred to keep costs in line with the original plan objectives.

The survey was conducted by driving the paved roads and verifying the status of each segment. We also discussed drainage topics and briefly covered gravel roads. The results are presented in Section 5 below.

## 3. Projects Currently underway

Budget estimates and schedule recommendations in this report do not take into consideration projects that are currently underway except to recommend that existing reserves in account 9050 be dedicated to these projects.

### a. Firehouse

Firehouse Road has been deferred while the Board investigated drainage options. The current plan is to secure drainage easements and improve drainage in two corridors between existing culverts on Firehouse Road and North Road. The current plans do not call for relocating or significantly altering the drainage on Firehouse Road so resurfacing of Firehouse Road can proceed as long as it doesn't interfere with work in the drainage easement areas.

### b. Stone Wharf Road

The RPC has discussed for several years the possibility of widening Stone Wharf Road to provide two lanes plus parking and The Board of Selectmen have also begun to discuss the idea. For the purpose of this report the RPC has assumed that Board of Selectmen will pursue this in the capital planning processing during the upcoming budget cycle.

## 4. Gravel Roads and Gravel Shoulders

The RPC has, once again, taken a 'light-hand' regarding gravel roads. The Town crew has cost-effectively maintained the three miles of public gravel roads in good condition.

The only recommendation that the RPC has regarding gravel roads is that the Town purchase good quality material to surface our current roads and dress the shoulder of paved roads.

The following estimates can be used to purchase road materials for maintenance of gravel roads.

**a. Yards of Gravel To Backfill A Mile Of Paved Road Shoulder**

The Committee estimates that typical paving projects would require approximately **120 cubic yards** of gravel to backfill a mile of road shoulder after paving (using approximately 2 inches x 24 inches on each side).

(NOTE: The committee discovered at this year's meeting that the cubic yards computation for item a above was erroneously published in the 2016 report as 400 cubic yards. It has been corrected here to 120 cubic yards.)

**b. Amount of Gravel Required to Maintain a Gravel Road**

A gravel road loses about 1" per year through normal use and erosion. The Committee estimates that it takes approximately **300 cubic yards** of gravel to add 1" of gravel to a 1 mile by 20' gravel road section.

(NOTE: The committee discovered at this year's meeting that the cubic yards computation for item b above was erroneously published in the 2016 report as 1,000 cubic yards. It has been corrected here to 300 cubic yards.)

**5. Analysis**

The goal of the original 10-year plan was to bring all ten miles of currently paved roads up to a status of “Routine Maintenance” or better as defined by MDOT. Perpetual maintenance of the road system at this level assures the most cost-effective means of providing an adequate road system for the Town. The RPC reviewed the status of each road segment and developed a strategy to complete the effort begun with School House road and Stone Wharf paving in 2010. Costs shown in thousands of dollars are for planning purposes only.

2020 Road Analysis

Paved (11/23/2019 Survey)	Status (year)	length	2020	2021 CMA	2022 CMA	2023
			chip seal	overlay	overlay	chip seal
			\$ 40	\$ 170	\$ 170	\$ 40
Bar Point Road	Cold Mix (19)	0.16				6
Capps Road (intersection)	Original	0.13		22		5
Casco Bay Landing Road	Original	0.05		9		2
Chandler Cove Road	Original	0.18		31		7
Cottage Road	Original	0.6			102	24
Division Point Road	Cold Mix (19)	0.36				14
Fenderson Road (head)	Original	0.03		5		
Firehouse Road	in progress note 1	0.37				
John Small Road (north end)	Cold mix (17)	0.18	7			
South end	Cold Mix (15), Sealed (16)	0.77				
Landfill Road	Hot Mix (16)	0.06				
Littlefield (intersection)	Cold Mix (12), seal (16)	0.06				
North Road						
South rd to Division Road	Cold Mix (12), seal (16)	0.87				
Division rd to school house	Cold Mix (12), seal (16)	0.99				
School House to Cottage Rd	Original	0.57			97	23
Old Cart Road	Original	0.2		34		8
Parking Lot Public Safety Bldg	Original-crack seal note 3	0.08		14		15
Parking Lot School	Hot Mix (19)	0.02				
Roy Hill (intersection)	Cold Mix (17)	0.03				
School House Road	Hot Mix (11)	0.42				17
South Road						
East End to Inn	Cold Mix (19)	0.35	14			
Chebeague Inn to Roy Hill Road	Crack Seal (17)	1.15	92			
Roy Hill to School House rd	Cold Mix (17) note 2	0.83	33			
School House to Bennet's Cove rd	Cold Mix (15), seal (16)	1	40			
Stone Wharf Road	Hot Mix (11) note	0.18				
Cost in thousands			\$ 186	\$ 115	\$ 199	\$ 121
Miles		9.64	3.51	0.67	1.17	2.75
1) projects underway		2) Double Chip Seal		3) HMA Overlay		

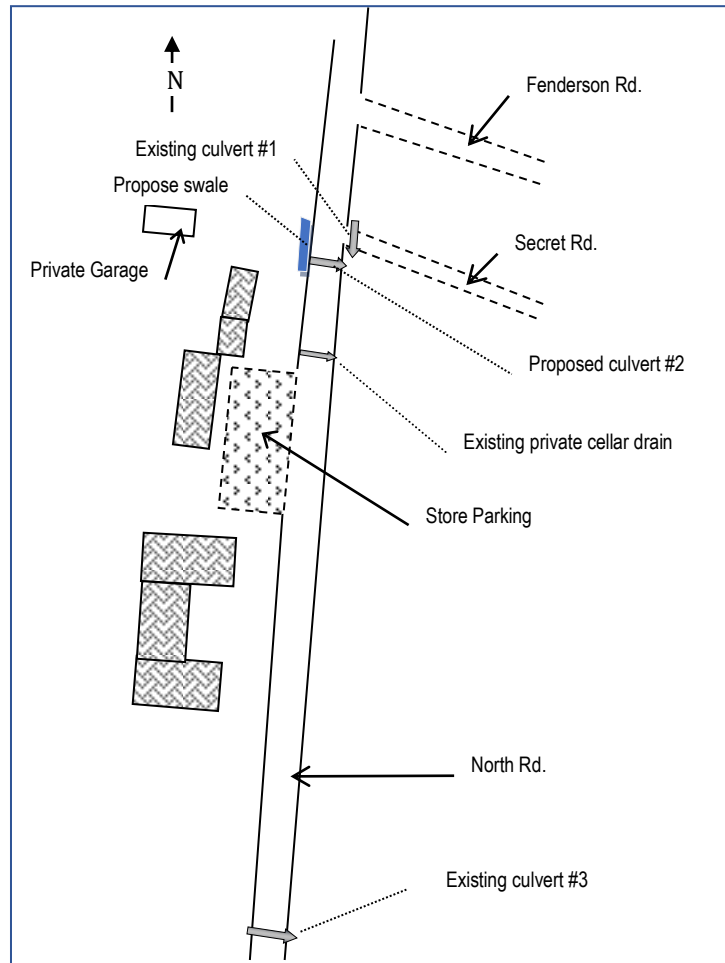
## 6. Preparation for 2020

The preparation for the proposed chip sealing effort includes the normal contractor requirements of sweeping, pushing up the stockpile and planning for traffic control.

Additionally, the RPC recommends addressing drainage issues on the South Road in the area just to the North of store where Secret Road intersects South Road and South of the Library (See Figure 1).

1. Add swale or shallow ditch on the west side of South Road where water currently ponds. Maintain private access to garage,
2. Culvert #2: new proposed to drain swale.
3. Culvert #1: reset to improve function.
4. Accommodate or coordinate with home owner to address any changes to existing cellar drain.
5. Culvert #3: Reset the culvert near the library to mitigate frost movement and improve function.

The RPC does believe outside engineering consulting is required for this work given the previous input and technical guidance from former Selectman Jean-Louis Beaupre and others.



**Figure 1 - Proposed Drainage on North Road**

## 7. Financing

Funding sources for implementing the plan are limited to:

- Raise funds through tax at the annual town meeting to build the paving reserve account (9050).
- Request the annual town meeting to transfer funds from the Undesignated fund balance to the paving reserve account (9050).
- Borrow money through a municipal bond or private lending institution.

The Committee continues to recommend raising all funds required to implement this plan annually through taxes either directly or by transfer from other funds such as the undesignated fund.

1. Plan to allocate approximately \$175,000 each year for the paving capital account (9050) to implement this plan. Specific annual recommendations may vary.
2. Continue to raise funds in the operating budget to perform the pre-paving work of replacing culverts and the post-paving work of dressing the road shoulder of all newly paved roadways.
3. Supplement revenue raised through taxes each year with a transfer from the undesignated fund balance to the extent it can be done under the current fund balance policy.

## **8. Recommendations**

### **a. Chip Seal and overlay schedule**

The RPC recommends concentrating on a chip seal effort in the late summer or fall of 2020. The table in Section 5 (Analysis ) suggests:

In 2020; chip sealing all road segments that are ready for sealing,  
in 2021-2022; then finish the remaining road segments requiring overlay and  
in 2023; finally, chip sealing the remaining sections to complete road plan.

### **b. Ongoing Projects and the Current Reserve - account 9050**

The RPC recommends that the approximately \$197,000 balance currently in account 9050 be reserved for the two ongoing projects; Firehouse Road and Stone Wharf Road.

### **c. New Maintenance - account 9050 & 4605**

The RPC recommends raising \$186,000 in new funds at the 2020 Annual Town Meeting as part of the Capital Plan for account 9050.

Proposed culvert and drainage costs should be estimated by the Road Commissioner and Road Crew under account 4605 (Culverts & Drainage).

### **d. Gravel Roads and other Road material - account 4630**

The RPC recommends that the Road Commissioner and Road Crew should propose costs of gravel for the 2020 budget under account 4630 (Road Materials) for gravel road overlays and shoulder dressing to support proposed work.

## Chebeague Island Capital Plan

### Selectmen's Goals and Priorities for FY2020

At the January 9, 2019 Selectmen's meeting the Board discussed and came to a consensus on the following goals for the municipal budget for fiscal year 2020:

- Minimize the impact to the taxpayer for FY2020 but also guard against future impacts by responsibly managing the Town's indebtedness,
- Utilize the recently adopted Capital Plan to prioritize capital projects,
- Use the Capital Planning process to determine a direction regarding improvements to Chebeague's primary marine transportation facility,
- Minimize the use of the undesignated fund to decrease the tax burden to avoid inadvertently masking a tax increase,
- Review the systems in place to collect fees in certain revenue streams to assure that the cost fee-based services are offset in an equitable way.

### Purpose of the Annual Capital Plan

#### Purpose

The overarching purpose of a Capital Plan is to:

1. Invest in projects that benefit the public good,
2. keep the budget stable from year to year,
3. manage the town's debt responsibly and
4. protect the town's capital investments.

#### Scope

The plan looks back in time at tax rates, capital spending and borrowing to assist in developing a plan that is consistent with past practices and to encourage a sensitivity to long-term trends. The plan looks ahead about 5 years with respect to regular replacement and maintenance of capital items to minimize surprises and assure funds are available.

#### Comprehensive Plan

The Town's Comprehensive Plan (adopted 6/4/2011) includes Table 1. This table lists many recommendations. The Board of Selectmen (6/27/2018) selected from this table those goals that seemed most relevant to capital planning. Capital projects in this plan should be generally consistent with these goals.

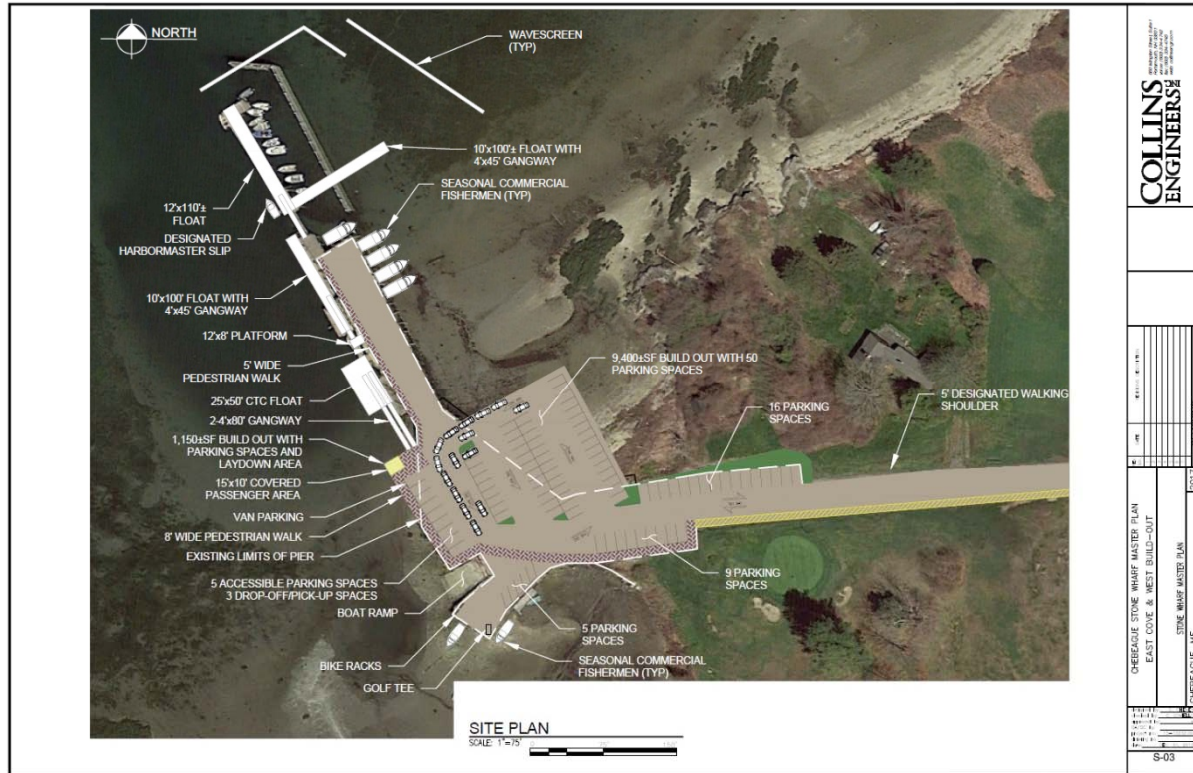


Figure 1- Stone Wharf - S-03 East Cove and West Build out

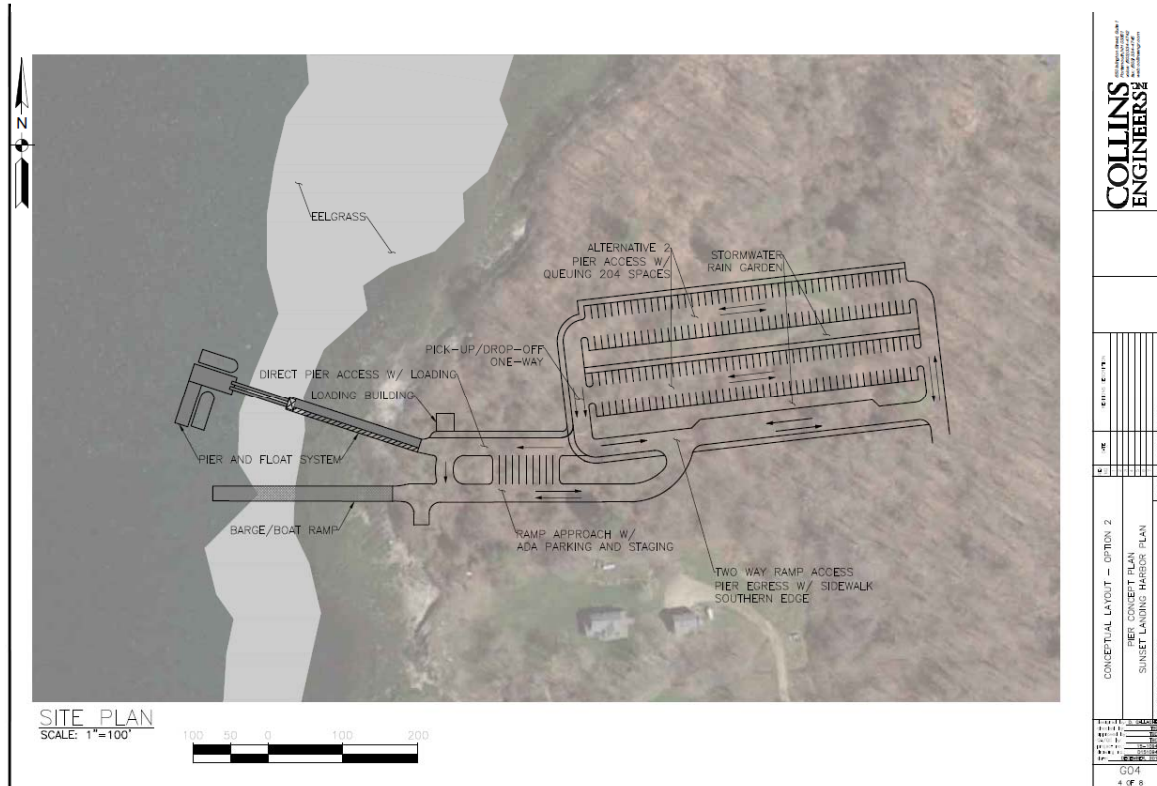


Figure 2 Sunset Landing - G04 Conceptual Layout – Option 2

~~Questions and opinions raised included:~~

- ~~• Distance too long between boat and the parking area.~~
- ~~• ambulance access?~~
- ~~• do we need double ramps?~~
- ~~• Is there a covered walkway?~~
- ~~• Wheel chair access is addressed by 80-foot ramps.~~
- ~~• More information on freight handling.~~

~~7. Parking~~

- ~~• Should parking spots be rearranged because of archeological sites?~~
- ~~• There was general agreement that the amount of parking provided in the plan would meet our needs.~~

~~8. Other comments~~

- ~~• A question regarding maintenance and operational costs revealed that the topic hasn't been addressed in the current plans.~~
- ~~• have projections been made for future use including parking requirements~~
- ~~• tax impact: An 8 million dollar project would be an approximate increase of \$900 yearly for a house valued at \$250,000 for the life of the bond. It appeared that a majority of the room was concerned about financial burden.~~
- ~~• Stormwater runoff~~

## Preparing for the 2020 Annual Town Meeting

Once the two concept plans had been reviewed by the Board and the public several ideas for summarizing and comparing the essential details of the plans were discussed. This resulted in the compilation of the two tables presented in this section. The Board also decided to hold a non-binding referendum vote March to help develop a warrant article for the annual Town Meeting in June, 2020.

### Pros and Cons Workshop September 11, 2019

For the Board to assess where to place future development efforts regarding a marine facility the established criteria were used to list the pros and cons at both sites relative to each criterion. The first eight items in the table were taken directly from a memo from The Board to Collins Engineering dated October 18, 2017. The last four items have been added in workshop discussions.

Table 1 was compiled by the Deputy Clerk based on the Board's discussion and represents a synthesis of the discussion. It is intended to represent the consensus of the Board.

Table 1 Concept Plan Pros and Cons

	Stone Wharf		Sunset Landing	
	Pros	Cons	Pros	Cons
<p><b>1. Cost</b> Considering the Town’s current and expected debt service the Board recommends local funding of the proposed project be capped at approximately \$4,500,000, Short Term (tax rate).</p>	Reasonable cost Built in Phases to distribute cost. Grant possibilities.	Hidden costs, Debt Burden, No lighting plan, limited space, estimate not practical, capital maintenance expenses.	20/30 year bond, phased approach, clean slate, could solve parking issues.	Too expensive, higher front end expenses, still requires maintenance at Stone Wharf, couldn’t do it for under 10M
<p><b>2. Safety</b> Public safety considerations include pedestrian and automobile interactions, emergency vehicle access, lighting, dunnage handling and pick-up/drop-off solutions</p>	Improve traffic flow, ADA gangways, easy access, separate pedestrians vs. vehicles, safety will be improved, all plans improve traffic flow.	Still a congested area, barging would need to be moved, no room to expand, proposed height difference from parking to neck may not work.	Plans separate pedestrians and vehicle traffic well, lots of room to develop appropriate vehicle safety lanes, plans call for ADA gangway.	How to deal with dunnage, distance/slops could be a burden in winter to keep pedestrians safe.
<p><b>3. Parking Capacity</b> Current parking capacity is 98 cars, including 5 accessible spaces and 7 spaces seasonally restricted for commercial fishing access, should be maintained or possibly increased based on projections. Long Term, large vehicle parking options should be addressed</p>	Option still available to use golf course parcel, other options to increase footprints, proximity to parking is good, more handicap spaces.	Still finite space, if the 50 year requirement is underestimated we will need a satellite parking lot, public transport or other options will be required.	Plenty of room and potential to expand even beyond current 50 year projections, potential for long term parking and large vehicle parking.	Long distance from stern to car, a lot more area to maintain, plowing could be tricky, might need a shuttle, dunnage transportation.
<p><b>4. Traffic Flow</b> traffic flows should reduce congestion and confusion. Queuing for barge and boat ramp should be addressed</p>	Several options presented to improve flow with circular one-way direction.	Facility could be stressed beyond its limitations, bottle necking not resolved, large vehicles for barging will have difficulty turning around, does not separate barging traffic from boat traffic.	Barge traffic solved, plenty of space to route traffic in a safe manner.	Distance difficult to get close to gangway head, freight handling system will be required to carry dunnage.
<p><b>5. Commercial Fishing</b> gear load outs access to vehicles by land-based services such as mechanics, welders, divers, electrical (110 Volt) power access and tender (punt) tie-up services</p>	Plans don’t include it but we could add some amenities as part of the project, logical place to continue, existing services work, fisherman would have end of wharf to themselves, historical site.	Change in access could negatively impact commercial fishing, gear has to go through parking area.	N/A Commercial fisherman would stay at Stone Wharf.	No interest from fisherman.

<p><b>6. Ferry and Water Taxi</b> facilities should be enhanced to the extent possible to facilitate passenger embarking and disembarking and dunnage handling. Other considerations are secure foul weather tie-up and electrical (110 Volt) power access</p>	<p>Continuation of the same service for the community, gangways longer and safer, closer for handicapped and elderly, medical transportation.</p>	<p>Doesn't solve dredging issue, no new amenities, vehicle waiting area could be hectic at times.</p>	<p>Adequate room, new facility, 80ft ramps, waiting shelter, most areas of concern have been included.</p>	<p>Dunnage to cars, walking distance, longer drive to sunset for most residents, some new dredging required, not clear how foul weather might impact berths.</p>
<p><b>7. Small Boat Usage</b> number of boats currently supported as transient and seasonal tie-ups should be maintained. Alternatives should be sought for the existing wave-break</p>	<p>Established area, could add another float, convenient for most people.</p>	<p>Need to upgrade wave break.</p>	<p>N/A</p>	<p>Likely to remain at Stone Wharf.</p>
<p><b>8. Sea-Level Rise mitigation</b> Sea-level mitigation should be addressed</p>	<p>The Stone Wharf will likely require some significant upgrades in the 50 year window to mitigate Sea-Level Rise, can be done in increments.</p>	<p>Raising the height of the wharf is eventually a requirement and may impact fisherman, would add height that could make it hard to load and unload, expensive part of the plan.</p>	<p>Should not be an issue, plenty of land elevation and the design takes it into consideration from the start.</p>	<p>None</p>
<p><b>9. Operational/Maintenance burden</b> snow/ice removal, general maintenance costs</p>	<p>Concept design would be favorable to maintain, circular traffic may assist in snow removal.</p>	<p>Plan doesn't address how to remove snow, gangway would be 2 times as long, larger parking area to maintain.</p>	<p>Room to stockpile snow in parking area, new facility.</p>	<p>Would have to maintain both facilities, more remote facility, long access road to keep clean.</p>
<p><b>10. User Experience</b> convenient, Freight and Dunnage, elderly, handicap and infirm</p>	<p>Familiarity, user friendly design, less walking required, ramps will have less slope, more natural traffic flow for visitors.</p>	<p>Character of the wharf is likely to change, still might have bottlenecking and congestion.</p>	<p>Less traffic and competing uses, fisherman and recreational boaters gone.</p>	<p>Expensive and probably impossible to match the current access to the boat, handicap spaces are a greater distance to the ferry, dunnage movement, long steep access to wharf and parking.</p>
<p><b>11. Environmental Impact</b> eel grass, open space</p>	<p>Minimal Oceanside impact, minimal impact on environment.</p>	<p>More dredging for deeper access, impact to Holmbom family.</p>	<p>New site with adequate space provides options to mitigate impacts, preserves an archaeological site, and goes over eel grass.</p>	<p>Reduces overall open space, eel grass is a big unknown and may impact costs, both the barge ramp and wharf have been designed around existing eel grass.</p>
<p><b>12. Barging</b> staging larger vehicles, turn around for larger vehicles near wharf head</p>	<p>Maintain existing access to Cousins by CTC, keep barging away from Sunset Landing.</p>	<p>No staging area, part-tide access, no real improvement to staging area.</p>	<p>Full tide access, room for dedicated staging area with turnaround, could solve all barging problems.</p>	<p>Longer distance for some barging operators, length of barge ramp is very long, expensive, rougher weather.</p>

### Comparison of the Stone Wharf and the Sunset Landing concept plans

Based on suggestions from the public a draft table objectively comparing key details of the concept plans was presented at the November 13, 2019 Board meeting. Selectmen Donna Damon and Carol Sabastanski (General Manager of the Chebeague Transportation Company) offered to draft a similar document with a somewhat more subjective approach to improve usefulness of the table in preparing the public for a vote. A second draft table was presented and discussed at the 12/18/2019 Board meeting and adopted for use in this report.

Table 2 Comparison of the Concept Plans

<b>Goals of Studies set by the Board of Selectmen</b>	Explore options for upgrades to the facility that would improve safety, continue to support current uses, within a given target cost (\$4.5 million) and looking out 50 years. (Report of the Selectmen - August 28, 2019 draft, p. 2)	Explore the development of the site to afford similar capabilities to one benchmark option of the Stone Wharf study (East Cove and West Build out) (Report of the Selectmen - August 28, 2019 draft, p2)
Comparison of Concept Plans	Stone Wharf Plan. East Coast and West Build out	Sunset Plan Option 2/Parking Alternative 1 (18 foot wide pier)
<b>Overview of Facility</b>	<b>Stone Wharf</b>	<b>Sunset</b>
What services will the facility provide?	The plan will provide all existing services: ferry, water taxi, recreational boating, fisherman staging, barging, and parking.	The plan would provide a facility for ferry, water taxi, parking, and barging.
Is safety improved?	Yes. The overall safety is improved by defining use areas and circulation patterns and relocating some operations (pg. 33)	Yes, parking area is separated from the barge area and the wharf.
Are barging operations improved?	No significant change to barging operations	Significant improvement: separate staging area, barge ramp is separate from wharf, all tide ramp.
How many parking spaces are included in the plan?	Expands from current 69 (pg. 19) to 89 (pg. 36). <sup>*</sup> Does not provide for anticipated 50 year growth needs (pg. 38). Estimates 35 spaces along Wharf Road but recommends that these not be available when the golf club is open due to safety concerns (pg.39)	136 parking spaces (pg. 19)
Can the parking area be expanded in the future?	Yes, possible use of Golf Course land. Could add 25-30 parking spaces. Not recommended by Collins (pg. 42)	Yes, parking area could be expanded to over 200 spaces
What is the distance from passenger drop off to stern of ferry?	Approximately 150 feet	Approximately 200 - 250 depending on if drop off is in parking area or at head of pier
Is there a waiting shed for ferry passengers and freight?	Yes	Yes
Is there safer access to the ferry float?	Includes 2 80' ramps (ADA requirement for 80 foot ramp, pg. 37) (Adding height for sea level rise would impact accessibility and may require longer ramps)	Includes 2 80' ramps
Will maintenance costs increase?	Collins report did not quantify maintenance costs.	Collins report did not quantify maintenance costs.
What is the distance from parking lot to the stern of ferry?	Approximately 175 feet to 700 feet (does not include distance to parking on Stone Wharf Road)	Approximately 300 feet to 1230 feet (farthest point depending on how the parking lot is configured)
Does the plan address long term sea level rise concerns?	No	Yes
Does the plan improve queuing time for drop off?	Queuing time improvement not specified in Plan (pg. 36)	Queuing time would be improved over the Stone Wharf plan (per Collins, p. 20)

*\*The number of existing spaces at Stone Wharf are confusingly represented. Collins sometimes includes parking along Wharf Road. There are 69 spaces on the Wharf with an estimated 35 along Wharf Road - total of 104 today see p 20. However, Collins says only 98 of these are practical. pg. 20. Collins does not specify why the "practical" number is 6 less. Also on page 32 Collins says there are currently only 58 practical parking spaces (plus 35 along Wharf Road).*

Outstanding Issues/Concerns	Stone Wharf	Sunset
Access Road to facility	Any needed improvement to the Stone Wharf Road is not included	Types of uses of the right of way to the property outstanding.
Potential repairs to existing facility	The condition of the Stone Wharf was not fully assessed. Potential repairs would need to be studied, budgeted, and completed prior to construction of improvements. (pg. 29)	New construction
Sea level rise	The Study recommends raising the wharf for 3' in anticipation of projected sea level rise. (pg. 18) Costs are not in plan (pg. 37) but estimate from Collins is \$6,000,000 to \$6,500,000 (verbal estimate from Collins to a selectman 12/18/19)	Sunset facility is significantly above sea level.
Future expansion of parking facilities	Golf course property could add 25-30 spots. Cost has been estimated at \$100,000 (from previous study that does not include addressing sea level rise costs for that property) Not recommended by Collins (pg. 42)	Ability to increase parking lot area to more than those projected needed for the next 50 years. Cost to expand to 204 spots is an additional \$800,000. (pg. 1)
Suitability of barging staging and ramp	The concept plan exacerbates the problems already present. (Report of Selectmen draft 8/28/2019, p. 5). Any increased height in wharf (to address sea level rise) requires modifications to ramp.	Significant improvement: separate staging area, barge ramp is separate from wharf, all tide ramp.

<b>Costs</b>	<b>Stone Wharf (Page 43)</b>		<b>Sunset (Option 2, page 1)</b>	
Wharf and parking area construction	Build out on east and west side to accommodate more parking and access to ferry. Upgrade and add, recreational boating ramps/floats, relocate fishermen to pier head, new wavescreens, additional parking, designated pedestrian walking zone	\$6,150,000	Develop approximately 4.5 acres for wharf, parking, and interior access roads (half the land on the parcel).	\$ 2,850,000
Barge ramp construction	Not included		All tide barge ramp separate from the wharf with separate access.	\$ 2,400,000
Parking Lot	Parking spaces are included in wharf costs above		Options 1 is 124 vehicles. To increase to 204 vehicles, additional cost would be \$800,000	\$ 900,000
Design, permitting, consulting		\$350,000		\$ 350,000
Dredging	Approximately 17,000 square feet at pier head for relocation of fishing fleet. This is in addition to the dredging plan already approved by the Town of Chebeague	\$160,000	2,700 square feet (24'x60' and 18'x70')	\$ 50,000
Access Road	Plan does not include any improvements to the Wharf Road		1,300 Linear Feet, 24 feet wide	\$ 180,000
<b>Concept Plan Estimated Total</b>	<b>Stone Wharf</b>	<b>\$6,660,000</b>	<b>Sunset</b>	<b>\$ 6,730,000</b>

<b>Identified potential additional costs</b>	<b>Stone Wharf</b>		<b>Sunset</b>	
Sea Level Rise	Plan recommends increasing height of wharf by 3 feet. (p 18)	\$6.0-6.5 million	No additional cost	None
Evaluate and repair existing wharf	Plan lists several areas needing attention (pp 8-12 , 29)	unknown	New Construction	None
Easement issues	Unknown	unknown	Clarify types of uses in existing right of way	unknown

### March 3, 2020 non-binding referendum

The goal stated in the introduction to this report is to bring a warrant item regarding marine infrastructure improvements to the 2020 Annual Town Meeting with “a clear path forward for voter approval “. The essential question being ‘do we put our time, effort and resources into the Stone Wharf or Sunset Landing.

The next major task in the infrastructure improvement is to undertake an engineering design. The Board has determined that, due to the costs associated with engineering designs, our efforts need to be focused on one of the two sites that are the subject of this report. To help the Board in developing a warrant article that voters will support a non-binding referendum will be included on Chebeague in association with the Statewide Presidential Primary/Special Referendum Election on March 3, 2020.

#### Pre-vote materials for voters (about one-week prior to vote)

Send to all winter residents an executive summary of this document and a cover letter that includes the maps on page 4, the table on page      and how to obtain the whole report (an interim version) and any other material.

#### Referendum Article Text

- 1) *Should the Board of Selectmen bring a proposal to the Town Meeting on June 13th, 2020 to engage an engineering firm to create an engineering design for improvements at Sunset Landing?*

#### Referendum Article Explanation

*The Town has paid for two concept studies for improvements to our marine infrastructure. The first study explored options for upgrades to the Stone Wharf and the second explored options for supporting the same services at Sunset Landing. The next logical step after a concept plan is an engineering design. The engineering design may require subsurface explorations and other explorations to determine piling and foundation design and can be expensive.*

*The Board of Selectmen doesn't envision undertaking engineering designs for both sites because of costs. Therefore, the time has come to determine if our community intends to develop Sunset Landing as its primary ferry, water taxi and barging facility.*

*Developing and supporting our marine infrastructure will probably*

#### Board of Selectmen Interpretation of the Referendum Vote

A 'yes' vote means...

A 'no' vote means...

### Capital Plan

The projects contemplated in this document will easily meet the criteria for a capital project given in The Chebeague Island Capital Plan. The results of the non-binding referendum vote will help the Board determine how to define the request for funding to the Town for marine infrastructure improvements as a capital project. During the capital planning process the project will be considered in the context of the Town's financial capacity and prioritized with all the other capital projects.

The purpose of this section is to provide information and recommendations for including the project, as it is currently conceived, in the Capital Plan.

- 1) Project: Marine Facility (already exists in the capital plan)
- 2) Description: Engineering Design for Improvements to \_\_\_\_\_.
- 3) Existing reserve accounts that may apply:
  - a. Grant Matching (9040)
  - b. Land Acquisition (9032)
  - c. Dredging (9010)
  - d. Stone Wharf Reserve (9015)
  - e. Floats and Gangways (9020)
- 4) Annual Target: Obtain an estimate for an engineering design at the selected site(s).

### Engineering Design

As part of the capital planning process an estimate should be obtained to engage an engineering firm to develop an engineering design for the selected site. This can be accomplished by selecting a firm and working with them to develop an estimate or through a request for proposals (RFP) process.

Decision Points (some may be refinements of concept plan):

- 1) RFP vs. Single Source
- 2) Phased vs. All-at-once
- 3) Cost range
- 4) Capacity Targets: (parking, tie-ups, barging)
- 5) User Experience: ADA, Freight handling, shelter other amenities
- 6) Sea-Level Rise mitigation

### Research and Pursue Funding Options

With demonstrated public support in the form of an engineering design in hand a serious effort can begin to pursue funding assistance.

### Town Meeting Warrant Article

The Goal for action at Town Meeting is to ask the voters if we should put our efforts in the Stone Wharf or Sunset Landing. This will be accomplished asking voters to fund and engineering design for the selected site.

YES VOTE: Means funding is raised and the Board will contract with consultant for a design.

NO VOTE: Depending on the vote and debate associated with the vote, the Board of Selectmen will consider changes

#### Proposed Warrant Article Text

*To see what additional sum the Town will raise and appropriate for the Capital Improvements (Stone Wharf Reserve 9015) reserve account to fund an engineering design for improvements to the \_\_\_\_\_ site.*

#### Warrant Article Recommendation

*The Board of Selectmen recommends \$\_\_\_\_\_ be raised and appropriated for reserve account 9015*

#### Warrant Article Explanation

### Meetings Agenda

Town of Chebeague Island Code of Ordinances  
Chapter 13 – Public Works  
Article I – Solid Waste Facility

# **SOLID WASTE FACILITY ORDINANCE**

**of the Town of Chebeague Island  
MAINE**

Adopted by the Town Meeting:  
Effective: June 4, 2011

Attest:

\_\_\_\_\_  
Town Clerk

Seal:

SECTION 101. TITLE

This Ordinance shall be known as and may be cited as the “SOLID WASTE FACILITY ORDINANCE in the Town of Chebeague Island, Maine,” and shall be referred to herein as “this Ordinance” or “this chapter”.

SECTION 102. PURPOSE AND AUTHORITY

The purpose of this Ordinance is to protect public health and safety while complying with 38 M.R.S.A. § 1305 which requires a municipality to accept locally generated waste. This Ordinance is adopted pursuant to 30-A M.R.S.A. § 3001 and 38 M.R.S.A. § 1310-U.

SECTION 103. DEFINITIONS

- a) **Solid Waste Facility.** The term ‘Solid Waste Facility’ or ‘the Facility’ shall refer to the waste transfer station centrally located on the Parcel identified on Tax Map I6 as Lot 6. For the purpose of this ordinance the Facility includes the closed landfill, the brush pile and wood chip area and the fenced in area on this Parcel. It does not include the wooded area beyond. It does not include the Public Works Garage and Yard on the Northerly portion of the Parcel.
- b) **Commercial Use.** For the purpose of this ordinance commercial use of the facility occurs whenever waste items brought to the facility are generated as a result of commercial activity including but not limited to: food preparation, building contractors, service providers, fisherman and retail establishments.
- c) **Waste Items.** Any item intended to be discarded including items considered as waste, refuse and debris within 38 M.R.S.A. § 1303C.
- d) Definitions in 38 M.R.S.A. § 1303C shall apply to this chapter. Any words not otherwise defined therein shall be given their common and ordinary meaning.

SECTION 104. WASTE AREAS

- a) The Facility may have the following designated areas to accept specific waste streams: Compactable, Recyclable, Construction and Demolition, Metal Goods, White Goods, Universal Waste and Brush Pile.
- b) The Board of Selectmen may adopt rules by majority vote of the Board of Selectmen in order to specify acceptable and not acceptable waste items for each of the waste areas identified in Section 104(a), 0, Section 107, Section 108 and Section 109 in compliance with 38 M.R.S.A. § 1305.
- c) The attendant may temporarily refuse any of the waste items identified in Section 104(a), 0, Section 107, Section 108 and Section 109 if areas or containers are full. The attendant may also temporarily provide alternate methods of handling these waste items as long as public safety is protected and these practices do not conflict with State rules and regulations. It is a violation of this ordinance to place waste items in areas that have been closed by the attendant under this section.

Town of Chebeague Island Code of Ordinances  
 Chapter 13 – Public Works  
 Article I – Solid Waste Facility

- d) It is a violation of this ordinance to dispose of waste items in any area within the municipality (land or sea) not specifically designated for that item under this chapter. Each waste item may be considered a separate violation under this chapter.

SECTION 105. FEES

The Board of Selectmen may, in accordance with Ch 11 Art. II, Board of Selectmen Ordinance, Section 109(s) of the Town Code of Ordinances, establish a fee schedule for waste items consistent with this section:

Waste Type	Can have a fee?
Compactable	Fees may apply to commercial use only
Recycle	No fees may apply
Construction and Demolition	Fees may apply to all use
Metal Goods	Fees may apply to all use
White Goods	Fees may apply to all use
Universal Waste	Fees may apply to all use
Brush Pile	Fees may apply
<del>Bulky Waste</del>	<del>No fees may apply</del>
Hazardous Waste	<del>No F</del> ees may apply
Waste Oil	<del>No F</del> ees may apply

Nonprofit civic, social or charitable organizations with a principal place of business in the Town of Chebeague Island that are eligible for federal income tax exemption by being described in Section 501(c) of the U.S. Internal Revenue Code are exempt from all fees at the Facility.

SECTION 106. OTHER AREAS

The Board of Selectmen may define other areas of the Facility for the purposes listed in this section and create rules for their operation including agreements with island organizations (e.g. Chedemption) or businesses to operate these services for the benefit of the public as long as they do not interfere with the uses defined in other sections of this chapter.

- a) Returnable bottle Area.
- b) Swap Area.

SECTION 107. BULKY WASTE

The Town shall designate at least one weekend between June 1<sup>st</sup> and September 1<sup>st</sup> each year as “Bulky Waste Weekend” and advertise it to the community in advance. Items too large to be considered ‘compactable’ may be brought to the Facility during ~~regular~~ designated operating hours where Public Works employees will accept them and place them in waste containers for transport off-island. Except for commercial use no disposal

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fees are imposed for bulky waste during this period. ~~The Board of Selectmen may suspend this service for a year.~~

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~~At other times, these items may be brought to the facility but they will be subject to any fees set for construction and demolition debris or as noted on the Solid Waste Fee schedule. Fees may apply for commercial use bulky waste items.~~

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~~The Board of Selectmen may suspend this service for a year if it finds insufficient demand for the service.~~

#### ~~Section 109.~~ SECTION 108. HAZARDOUS WASTE

The Town shall designate at least one weekend between June 1<sup>st</sup> and September 1<sup>st</sup> every other year as “Hazardous Waste Weekend” and advertise it to the community in advance. The Town will contract with a licensed hazardous waste hauler to collect specific waste items designated as hazardous at the Facility, Public Works Garage or any other designated site and transport it off-island to a suitable facility.

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The Board of Selectmen may suspend this service for a year if it finds insufficient demand for the service.

#### ~~Section 110.~~ SECTION 109. MOTOR VEHICLE WASTE OIL

Motor vehicle waste oil may not be accepted or stored at the Facility but may be collected at the Public Works Garage for the purpose of burning in the building heating plant. Public works employees may refuse to accept waste oil if there is inadequate storage or it cannot be reused in the heating plant for any reason. Waste oil will be safely and securely stored at the Public Works Garage prior to reuse.

#### ~~Section 111.~~ SECTION 110. HOURS OF OPERATION

The Board of Selectmen may adopt rules setting the regular hours of operation for the Facility except that the Facility must open for at least two days per week during the winter season and at least three days per week in the summer season excepting holidays. The regular hours of operation must be clearly posted at the Facility entrance. The Board of Selectmen may temporarily close the Facility for Town Meeting, cemetery services, weather or any reason that might reasonably endanger or inconvenience public health, safety and wellbeing. An attendant must be at the facility during all hours of operation.

#### ~~Section 112.~~ SECTION 111. ADMINISTRATION AND ENFORCEMENT

This Ordinance shall be administered by the Town Administrator and may be enforced by the Board of Selectmen, Code Enforcement Officer or Law Enforcement Officer with jurisdiction in the Town of Chebeague Island.

#### ~~Section 113.~~ SECTION 112. WASTE REMOVAL

The Board of Selectmen is authorized to enter into contracts or agreements with entities to properly dispose of all items collected at the facility.

Town of Chebeague Island Code of Ordinances  
Chapter 13 – Public Works  
Article I – Solid Waste Facility

~~Section 114.~~ **SECTION 113.**      PENALTIES

Any violation of this Ordinance shall be a civil infraction subject to a fine of \$100. Each violation shall be deemed a separate offense. In addition to any fine, the municipality may seek restitution for the cost of prosecution and reasonable attorney fees and costs.

~~Section 115.~~ **SECTION 114.**      AMENDMENTS

This Ordinance may be amended by Town Meeting at any properly noticed meeting.

~~Section 116.~~ **SECTION 115.**      SEVERABILITY

In the event any portion of this Ordinance is declared invalid by a court of competent jurisdiction, the remaining portions shall continue in full force and effect.

**EASEMENT AGREEMENT**  
**(Drainage Easement)**

This EASEMENT AGREEMENT is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2020, by and between **LEROY S. JACKSON and SUZANNE B. JACKSON**, individuals with a mailing address of 18 Firehouse Road, Chebeague Island, Maine 04017 (collectively “Grantor”) and the **INHABITANTS OF THE TOWN OF CHEBEAGUE ISLAND**, a Maine municipal corporation, with a mailing address of 192 North Road, Chebeague Island, Maine 04017 (“Grantee”).

Reference is made to the following facts which constitute the background to this instrument:

A. Grantor is the owner of two (2) certain parcels of land located off of Firehouse Road in the Town of Chebeague Island, Cumberland County, Maine shown as Map I03, Lot 15 and Lot 17 on the Town of Chebeague Island tax map, and also being the same land conveyed to Grantor by a Quitclaim Deed With Covenant dated November 6, 1985, and recorded in Cumberland County Registry of Deeds in Book 9227, Page 286, and by a Warranty Deed dated January 4, 1991, and recorded in the Cumberland County Registry of Deeds in Book 9447, Page 46 (the “Firehouse Road Property”);

B. Grantor desires to grant to Grantee as hereinafter set forth certain stormwater drainage easement rights over a portion of Grantor’s Firehouse Road Property as shown on the Plan attached hereto as Exhibit A.

NOW, THEREFORE, for One Dollars (\$1.00) and other good and valuable consideration in hand this day paid, the receipt and sufficiency of which are hereby acknowledged, Grantor does hereby GRANT to Grantee the perpetual right and easement, at its sole cost, expense, and risk, to access, utilize, maintain, inspect, improve and/or replace the existing above ground and subterranean water drainage system, and/or to construct a new water drainage system, including pipes, culverts, manholes, ditches, conduits, swales, and other necessary and customary drainage equipment to collect surface and groundwater drainage from adjoining property, and to discharge the same over, on, in and through that portion of the Firehouse Road Property as shown on the Plan attached hereto as Exhibit A and made a part hereof (the “Easement Area”). Grantee shall have the right, at its own cost, expense, and risk, to access the Easement Area for the construction, maintenance, repair, inspection, improvement and/or replacement of said water drainage system, for the duration of the installation, inspection, improvement, replacement and/or necessary maintenance of the water drainage system. This right shall include the right to access the Easement Area with men, machinery and equipment required to construct, maintain, inspect, improve and/or replace the water drainage system. Grantee shall, subject to the limitations below, have the right to remove vegetation, as needed, in the course of installation, maintenance, inspection, improvement, or replacement.

Grantee agrees to (i) comply with any and all laws regarding stormwater discharge; (ii) be responsible for any charges (including any fines or penalties), payments or improvements or mitigations associated with or required as a result of the stormwater discharge and any adverse impact on water quality or lands of third parties; (iii) take responsibility for obtaining any and all requisite permits in connection therewith; and (iv) promptly and fully remediate any unlawful discharges from or onto the Easement Area.

Grantee agrees to indemnify and hold harmless Grantor and all those claiming by, under or through Grantor from all loss, claim, cost, damage and expense for damage to persons or property arising out of the use by Grantee, and all parties claiming by, through or under Grantee, of the rights and easements granted herein, except as and to the extent that any such loss, claim, cost, damage or expense is the result of the negligence of Grantor, or any party acting by, through or under Grantor.

Whenever any work is to be performed by Grantee on the Easement Area pursuant to the provisions of a right or easement granted hereunder, such work shall be performed in a safe, diligent and workmanlike manner and in compliance with all applicable laws, ordinances, orders, rules, regulations and requirements of all governmental authorities having jurisdiction thereover and with all necessary permits and approvals having been issued therefore.

Except in cases of emergency, whenever Grantee shall intend to enter upon the Firehouse Road Property to perform any work pursuant to the provisions hereof, Grantee shall give Grantor reasonable advance notice, either by telephone or in writing, of its intent to enter upon such property, the manner and extent of such entry, and the reasons therefore.

The rights and easements created hereby shall run with the land and shall be binding upon and inure to the benefit of Grantor and Grantee, and their respective successors and assigns, as owners of the respective parcels benefiting from and burdened by the respective rights and easements created herein.

This Easement Agreement shall be governed by the laws of the State of Maine, as the same may now exist or as may be hereafter enacted.

Executed as an instrument under seal in any number of counterpart copies, each of which shall be deemed an original for all purposes as of the day and year first above written.

*[Signature of Grantor on Next Page]*

GRANTOR:

SIGNED, SEALED and DELIVERED  
in presence of:

\_\_\_\_\_

\_\_\_\_\_  
LEROY S. JACKSON

\_\_\_\_\_

\_\_\_\_\_  
SUZANNE B. JACKSON

STATE OF MAINE  
Cumberland, ss.

\_\_\_\_\_, 2020

Then personally appeared the above-named Leroy S. Jackson and Suzanne B. Jackson and acknowledged the foregoing instrument to be their free act and deed.

Before me,

\_\_\_\_\_  
Notary Public

Print Name \_\_\_\_\_

Commission Expires \_\_\_\_\_

*[Signature of Grantee on Next Page]*

GRANTEE:

SIGNED, SEALED and DELIVERED  
in presence of:

THE INHABITANTS OF THE TOWN OF  
CHEBEAGUE ISLAND

\_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF MAINE  
COUNTY OF CUMBERLAND, SS.

On \_\_\_\_\_, 2020, personally appeared the above-named  
\_\_\_\_\_, \_\_\_\_\_ of the Town of Chebeague Island, a Maine municipal  
corporation, and acknowledged the foregoing to be his/her free act and deed in his/her said  
capacity and the free act and deed of said Town.

Before me,

\_\_\_\_\_  
Maine Attorney at Law/Notary Public  
Printed Name:  
My Commission Expires:

## **Exhibit A**

**EASEMENT AGREEMENT**  
**(Drainage Easement)**

This EASEMENT AGREEMENT is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2020, by and between **JONATHAN W. RILEY**, individuals with a mailing address of 20 Firehouse Road, Chebeague Island, Maine 04017 (“Grantor”) and the **INHABITANTS OF THE TOWN OF CHEBEAGUE ISLAND**, a Maine municipal corporation, with a mailing address of 192 North Road, Chebeague Island, Maine 04017 (“Grantee”).

Reference is made to the following facts which constitute the background to this instrument:

A. Grantor is the owner of a certain parcel of land located off of Firehouse Road in the Town of Chebeague Island, Cumberland County, Maine shown as Map I03, Lot 20 on the Town of Chebeague Island tax map, and also being the same land conveyed to Grantor by a Warranty Deed dated November 3, 2017, and recorded in the Cumberland County Registry of Deeds in Book 34442, Page 182 (the “Firehouse Road Property”);

B. Grantor desires to grant to Grantee as hereinafter set forth certain stormwater drainage easement rights over a portion of Grantor’s Firehouse Road Property as shown on the Plan attached hereto as Exhibit A.

NOW, THEREFORE, for One Dollars (\$1.00) and other good and valuable consideration in hand this day paid, the receipt and sufficiency of which are hereby acknowledged, Grantor does hereby GRANT to Grantee the perpetual right and easement, at its sole cost, expense, and risk, to access, utilize, maintain, inspect, improve and/or replace the existing above ground and subterranean water drainage system, and/or to construct a new water drainage system, including pipes, culverts, manholes, ditches, conduits, swales, and other necessary and customary drainage equipment to collect surface and groundwater drainage from adjoining property, and to discharge the same over, on, in and through that portion of the Firehouse Road Property as shown on the Plan attached hereto as Exhibit A and made a part hereof (the “Easement Area”). Grantee shall have the right, at its own cost, expense, and risk, to access the Easement Area for the construction, maintenance, repair, inspection, improvement and/or replacement of said water drainage system, for the duration of the installation, inspection, improvement, replacement and/or necessary maintenance of the water drainage system. This right shall include the right to access the Easement Area with men, machinery and equipment required to construct, maintain, inspect, improve and/or replace the water drainage system. Grantee shall, subject to the limitations below, have the right to remove vegetation, as needed, in the course of installation, maintenance, inspection, improvement, or replacement.

Grantee agrees to (i) comply with any and all laws regarding stormwater discharge; (ii) be responsible for any charges (including any fines or penalties), payments or improvements or mitigations associated with or required as a result of the stormwater discharge and any adverse impact on water quality or lands of third parties; (iii) take responsibility for obtaining any and all

requisite permits in connection therewith; and (iv) promptly and fully remediate any unlawful discharges from or onto the Easement Area.

Grantee agrees to indemnify and hold harmless Grantor and all those claiming by, under or through Grantor from all loss, claim, cost, damage and expense for damage to persons or property arising out of the use by Grantee, and all parties claiming by, through or under Grantee, of the rights and easements granted herein, except as and to the extent that any such loss, claim, cost, damage or expense is the result of the negligence of Grantor, or any party acting by, through or under Grantor.

Whenever any work is to be performed by Grantee on the Easement Area pursuant to the provisions of a right or easement granted hereunder, such work shall be performed in a safe, diligent and workmanlike manner and in compliance with all applicable laws, ordinances, orders, rules, regulations and requirements of all governmental authorities having jurisdiction thereover and with all necessary permits and approvals having been issued therefore.

Except in cases of emergency, whenever Grantee shall intend to enter upon the Firehouse Road Property to perform any work pursuant to the provisions hereof, Grantee shall give Grantor reasonable advance notice, either by telephone or in writing, of its intent to enter upon such property, the manner and extent of such entry, and the reasons therefore.

The rights and easements created hereby shall run with the land and shall be binding upon and inure to the benefit of Grantor and Grantee, and their respective successors and assigns, as owners of the respective parcels benefiting from and burdened by the respective rights and easements created herein.

This Easement Agreement shall be governed by the laws of the State of Maine, as the same may now exist or as may be hereafter enacted.

Executed as an instrument under seal in any number of counterpart copies, each of which shall be deemed an original for all purposes as of the day and year first above written.

*[Signature of Grantor on Next Page]*

GRANTOR:

SIGNED, SEALED and DELIVERED  
in presence of:

\_\_\_\_\_

\_\_\_\_\_  
JONATHAN W. RILEY

STATE OF MAINE  
Cumberland, ss.

\_\_\_\_\_, 2020

Then personally appeared the above-named Jonathan W. Riley and acknowledged the foregoing instrument to be his free act and deed.

Before me,

\_\_\_\_\_  
Notary Public

Print Name \_\_\_\_\_

Commission Expires \_\_\_\_\_

*[Signature of Grantee on Next Page]*

GRANTEE:

SIGNED, SEALED and DELIVERED  
in presence of:

THE INHABITANTS OF THE TOWN OF  
CHEBEAGUE ISLAND

\_\_\_\_\_

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF MAINE  
COUNTY OF CUMBERLAND, SS.

On \_\_\_\_\_, 2020, personally appeared the above-named  
\_\_\_\_\_, \_\_\_\_\_ of the Town of Chebeague Island, a Maine municipal  
corporation, and acknowledged the foregoing to be his/her free act and deed in his/her said  
capacity and the free act and deed of said Town.

Before me,

\_\_\_\_\_  
Maine Attorney at Law/Notary Public  
Printed Name:  
My Commission Expires:

## Exhibit A