

## Sunset Committee Meeting Minutes

**Location:** CI Historical Society  
**Date:** 12/19/2013  
**Present:** Beth Howe, John Wilson, Donna Damon, Will Lund, Ken Hamilton, Paul Belesca, Susan Stranahan  
**Absent:** Tom Calder, Mary Holt, Sam McLean, Thor Peterson  
**Public:** Carol Sabasteanski

The meeting began at 5:40 PM.

### Election of Chair and Secretary

Mary Holt was unanimously elected Chair of the Sunset Committee. (Nominated by Lund, seconded by Howe).

Carol Sabasteanski was unanimously elected Secretary of the Sunset Committee. (Nominated by Damon, seconded by Lund). Beth Howe will serve as alternate secretary in Carol's absence.

### Meeting Schedule

The committee will meet on the first and third Monday of every month at 5:30PM at the Historical Society. The next meeting will be January 6, 2014.

### Committee Priorities

#### Budget Items

The committee needs to present to the Board of Selectmen (BOS) a preliminary budget for fiscal year 2014-2015 (7/1/2014-6/30/2015) at the 2/14/2014 BOS meeting. To do this, we need to determine what tasks we want to accomplish over the next year, and what resources we need to complete those tasks. It was agreed that cost estimates would be sufficient since the Town's budget will not be finalized until later in the spring.

A preliminary list included:

Land survey- we discussed the best way to approach this. It was agreed that we should make a list of the items we want included in the survey at the next meeting. Donna noted that she and Paul may be able to provide some documentation (deeds, etc.) to the surveyor that they have gathered in their research. Paul agreed to locate the survey completed on the Boatyard to determine the cost – which could be used as a basis for a cost estimate. Once the list is completed, the committee will identify three qualified surveyors and contact them for a proposal.

Marine survey

Wetland expert

Title search

Legal advice

Survey of Island residents

Focus group meetings

Meetings with Island organizations

Aerial photos of the property

Approach to Project

The Committee agreed that the first question to be answered is “What do we have?” Thus, we need the professional work (surveys, etc.) completed to determine the possible (and practical) uses for Sunset. It makes sense to set the parameters of what is possible before engaging the community.

During the process, we also need to consider “What do we need – now and in the future”. While it is impossible to know what the community will resemble in 25 years, consideration should be given to the different possibilities.

Other comments/suggestions

Donna mentioned that we may be able to use some of the work being done on the “paper streets” project.

We need to determine how Sunset is zoned.

The possible future uses of the Stone Pier will be part of the evaluation/discussion.

The meeting adjourned at 6:25 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Carol Sabatelli". The signature is written in a cursive style with a small flourish at the end.