

Selectboard Meeting Minutes November 05, 2025

The Selectboard held a meeting at the Chebeague Island Hall on Wednesday, November 05, 2025, at 6:00PM

Selectboard Members Present: Carol White, Richard Hackel, David Hill, Ehrhardt Groothoff and Eliza Jane Adams

I. Call Public Meeting to Order at 6:01PM

II. Public Comments for items not on the agenda for discussion not action:

- Will Hopkins and Beth Dyer from the Library Board provided updates on the library addition project. Construction is expected to begin by the end of the month. There was discussion regarding zoning setbacks and parking impacts.

III. Town Reports

Town Administrator: Please see the packet for the Town Administrators report.

Treasurer's Report: Please see the packet for the Treasurer's report. Eliza-Jane Adams requests that at the next meeting we have an Axiom Account balance.

Motion: Moved by Eliza-Jane Adams to release up to \$5000.00 from Account 8300-Selectboard Contingency, for services provided by Blue Star Accounting, seconded by David Hill.

All in Favor; Motion Carried

IV. Regular Business

25-085 To review and authorize the Town Administrator to sign the proposals from Port City Architectural for Phase 1 Concept Option "C" for Chebeague Island Fire and EMS services and

expend up to \$17,000 from Reserve Account 9030-Building Facilities.

Motion: Moved by Ehrhardt Groothoff to authorize the Town Administrator to sign the proposals from Port City Architectural for Phase 1 Concept Option "C" for Chebeague Island Fire and EMS Services and expend up to \$17,000 from Reserve Account 9030-Building Facilities, seconded by Eliza-Jane Adams.

All in Favor; Motion Carried

25-086 Receive an update on municipal infrastructure projects, including current status of next steps.

- Municipal Infrastructure Projects Update: Memo reviewed outlining current and upcoming infrastructure projects. Discussion on prioritization, funding sources, and grant opportunities. Stone Wharf project highlighted as a community priority.
- Carol White will put this memo into a table format.

25-087 Discuss the municipal priorities and policy for coastal resilience.

- Presentation by Lorren Ruscetta on nature-based shoreline stabilization strategies. Please see the packet at the office for the presentation in its entirety.
- Selectboard discussed adopting a resolution to guide future projects.
- Draft resolution to be reviewed and finalized at next meeting.

25-088 Consider options for engineering/financial consulting services and determine appropriate funding allocations.

- Recommendation by the Town Administrator to have a Special Town Meeting in January to allocate funds for engineering and financial services.
- Selectboard supported the proposal pending final undesignated fund balance.

25-089 Review recommended design modifications to the municipal parking near the Hook.

- GEI recommends reducing parking spaces from four to three due to safety concerns.
- By consensus the Selectboard agrees to go forward with GEI recommendation of three spaces.

cc

25-090 Review proposed amendments to the parking and traffic ordinance for potential approval.

- Proposed changes to overnight parking and handicap parking enforcement reviewed.

Motion: Moved by David Hill and seconded by Richard Hackel to accept the parking and traffic ordinance as currently drafted.

All in Favor; Motion Carried

25-091 Review the draft Request for Proposals (RFP) for revaluation services and consider authorizing the Town Administrator to proceed with soliciting bids.

- Draft RFP reviewed for town-wide property evaluation.

Motion: Moved by Eliza-Jane Addams to accept this RFP for the Town Administrator to continue soliciting bids for re-evaluation services, seconded by David Hill.

All in Favor; Motion Carried

25-092 Discuss the status of town-wide communication policy.

- This agenda item was postponed until the next meeting.

V. Other Business:

- Discussion on recognizing long-serving fire department members with letters of appreciation.

VI. Communications:

- DOT confirmed Chandler's Cove project funding unaffected by federal shutdown.
- Upcoming Bennett's Cove community meeting was announced.
- Discussion on general assistance and food pantry needs.

VII. To approve the minutes from October 15, 2025

Motion: Moved by David Hill and seconded by Richard Hackel to approve the minutes of October 15 2025.

Vote: All in Favor; Motion Carried

VIII. Items to be placed on a future agenda

- Finalization of shoreline stabilization resolution
- Special town meeting planning
- Budget priorities and capital planning
- Communication policy review

Adjourn meeting at 8:30PM

**Respectively Submitted,
Christine Auffant, Deputy Town Clerk**