

Selectboard Meeting Minutes July 16, 2025

The Selectboard held a meeting at the Chebeague Island Hall on Wednesday, July 16, 2025, at 6:00PM

Selectboard Members Present: Carol White, Richard Hackel, Eliza Jane Adams, David Hill, and Ehrhardt Groothoff

I. Call Public Meeting to Order at 6:02PM

II. Public Comments for items not on the agenda for discussion not action:

- Michael Makee stated that the public should have a chance to say if they feel someone on a particular Board has a conflict of interest and should recuse oneself.

III. Town Reports

Town Administrator: Please see the packet

- The retreat for the Selectboard is scheduled for October 03, 2025
- The Selectboard has a meeting with the Town Attorney on July 30, 2025.
- Heat Pump installation at the Town Office has begun.

IV. Regular Business

25-050 To make the following Annual Municipal Appointments

- Treasurer, Tax Collector, FOAA Administrator and Road Commissioner: Viktoria Wood
- Town Clerk, Register of Voters and Deputy Tax Collector: Krista Hayward
- General Assistance Administrator: Viktoria Wood
- Animal Control Officer: Steven Auffant
- Fire Chief: Ralph Munroe
- Harbor Master and Shellfish Warden: Genaro Balzano
- Tax Assessor: David Ledew and Kathy Malloy

- Code Enforcement Officer, Building Inspector, Electrical Inspector, Plumbing Inspector, and Addressing Officer: Paul Demers
- Local Health Officer:

Motion: Moved by David Hill to approve the above Annual Municipal Appointments as written, seconded by Ehrhardt Groothoff.

Vote: All in Favor; Motion Carried

25-051 To approve the following Municipal Appointments

- To approve the Treasurer's appointment of Krista Hayward as Deputy Treasurer, and the Town Clerk's appointment of Christine Auffant Deputy Clerk and Deputy Registrar of Voters.

Motion: Moved by Ehrhardt Groothoff to approve the Treasurer's appointment of Krista Hayward as Deputy Treasurer, and the Town Clerk's appointment of Christine Auffant as Deputy Clerk and Deputy Registrar of Voters, seconded by David Hill.

Vote: All in Favor; Motion Carried

25-052 To hear an update on the status of the permit application for the Bennett's Cove barge landing and to discuss GEI'S recommendation for the next steps

- Carol White gave an update on the status of the permit application for the Bennett's Cove barge landing.
- The Selectboard recommendation is that we submit this application for an advisory opinion on a specific design and get a yes or no before we submit the final design.

25-053 To review and approve design plans prepared by GEI for Town parking spaces at the top of Hook Road.

Motion: Moved by David Hill to approve the Hook Road Parking Improvement Project prepared by GEI Consultants, Inc. and authorize the Town Administrator to work with GEI in the application process for the Planning Board, seconded by Eliza Jane Adams.

Vote: All in Favor; Motion Carried

25-054 To review and approve design plans prepared by GEI for Town parking spaces on Jenks Rd.

Motion: Moved by David Hill to approve the Jenks Road Parking Improvement Project prepared by GEI Consultants, Inc and authorize the Town Administrator to work with GEI in the application process for the Planning Board, seconded by Richard Hackel.

Vote: 4 in Favor; 1 (Eliza Jane Adams) opposed; Motion Carried

25-055 To discuss whether the Town should initiate exploration of remote parking options on Chebeague Island that could help alleviate parking congestion.

- The Selectboard discussed whether the Town should initiate exploration of remote parking options on Chebeague Island.
- The consensus of the Selectboard was that they were open to the idea, it should be on Town property, and that this topic will be part of the August 9th Parking and Traffic workshop.

V. Other Business:

Motion: Moved by Eliza Jane Adams to authorize the Town Administrator to expend up to \$3000 from Reserve Account 9057 Recycling Compactor for repair or replacement of the compactor, seconded by David Hill.

Vote: All in Favor; Motion Carried

Motion: Moved by David Hill to authorize the Town Administrator to sign the professional service agreement between Chebeague Island and GRMI as dated July 14, 2025, seconded by Richard Hackel.

Vote: All in Favor; Motion Carried

- The Chebeague/GMRI agreement is 100% grant funded.
- Ehrhardt Groothoff reported a squeaky ramp on Cousins Island. The Town Administrator will let Public Works know about this.

VI. Communications:

- Jon Rogers of 17 Willow Street filed a Public Notice: Notice of Intent to file, informing the Town about repair to an existing pipe.
- An email from Gretchen Tonks regarding a noticeable improvement in the parking flow at the Stone Pier.

VII. To approve the minutes from July 01, 2025

Motion: Moved by David Hill and seconded by Ehrhardt Groothoff to approve the minutes of July 01, 2025.

Vote: All in Favor; Motion Carried

VIII. Items to be placed on a future agenda

Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148

www.townofchebeagueisland.org

Fax-207-846-6413

- Selectboard members are to email Carol with their agenda ideas.

Adjourn meeting at 8: 19PM

**Respectively Submitted,
Christine Auffant, Deputy Town Clerk**