



Town of Chebeague Island

To: Chair of the Select Board, Robert Earnest

From: Viktoria G. Wood, Town Administrator

Date: May 13, 2024

RE: Town Administrators Report

Town Vehicle – I would like to get rid of the 1999 Ford Expedition. It is the old cruiser. It has been sitting at Public Works for some time and needs more work than its worth. We are being offered \$200 for it and with the boards support, I'd like to get rid of it.

Sheriff Contract- Sheriffs first day of duty is May 22nd.

Budget Presentation-The school and select boards will be doing a joint budget presentation on Wednesday, May 22 at 6PM at the Hall.

CEO- Paul Demers has started as the towns permanent CEO. HE plans to be on the island every Wednesday. The town website will have the dates he is in the office.



Town of Chebeague Island

To: Chair of the Select Board, Robert Earnest

From: Viktoria G. Wood, Town Administrator

Date: May 13, 2024

RE: Bennett's Cove Rd Barging Memo

Since being authorized to proceed with the coordination and installation of the temporary planks, I wanted to update the board and public of where things currently stand. Attached are the following documents:

- Letter from Rob Wood, Bureau of Land Resources Director.
- Bennett's Cove Temporary Ramp Contract
- Town Attorneys Legal input
- Permit application to CEO. Materials were approved via email with ok to proceed.

We have worked diligently to make sure that all the rules and regulations are followed. I have confirmed with Rob Wood that concrete planks can be installed. I initiated, approved, and signed the contact with Lionell Plante for the temporary plank installation. We have been in ongoing contact with the town CEO, Paul Demers, and Town Attorney, Natalie Burns to make sure all the proper steps are being taken.

I want to be clear; this is not a permanent solution. This is a temporary band aid solution while the town works with local and state officials to determine what the long-term plan is, including looking at other areas for barging. This temporary solution must happen. I am aware that a lot of businesses are impacted by the limited barging to Bennetts Cove, and we have heard from many of them. Municipalities' top priority is to make sure that essential services are at a limited impact because of limited barging.

As of Monday, May 11 the transfer station is full of everything. We do not currently know when we will have the containers swapped. There is a very likely possibility that we may need to close the transfer station for several days. This would be as a direct result of limited access to Bennetts and limited time to Stone Wharf. This temporary solution must happen so these issues can be resolved ASAP. After which, we can focus on exploring long-term solutions.

The goal is to have the planks installed by the end of the week.



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

May 1, 2024

Viktoria Wood
Town Administrator
192 North Road
Chebeague Island, ME 04017

Sent VIA EMAIL ONLY to townadmin@townofchebeagueisland.org

RE: Applicability of the Natural Resources Protection Act to barge landing activity at Bennett's Cove

Dear Ms. Wood:

The Department of Environmental Protection (Department) has received complaints from residents of the Town of Chebeague Island pertaining to the regular Town-authorized barge landings that occur at Bennett's Cove and the associated activity of vehicles loading materials onto the barge and taking materials off the barge. Department staff visited the site on December 20, 2023, and April 9, 2024.

The Natural Resources Protection Act (NRPA) requires a person to obtain a permit from the Department before performing certain activities located in, on or over any protected natural resource or adjacent to certain protected natural resources including coastal wetlands. Among the activities requiring a permit are "...removing or displacing soil, sand, vegetation or other materials..." and "...construction, repair or alteration of any permanent structure." (38 M.R.S. §480-C(2)). Bennett's Cove contains three protected natural resources: a coastal wetland, a coastal sand dune system and a significant wildlife habitat (Tidal Waterfowl and Wading Bird Habitat).

During visits to the site, Department staff witnessed some modest displacement of sand within these resources that appeared to be caused by barge landings and associated vehicular activity. Following the site visit on December 20, 2023, Department staff reported in a memo to the Town that:

"...much of the evidence from barging was challenging to see, particularly in the intertidal area. What could be observed was the sand displayed a clear, widened depression from the road to the low water line. No intertidal disturbances could be seen; no scarring, impact to rocks, or aquatic vegetation removal from boat activity."

Subsequently, on my April 9, 2024, site visit, I witnessed some displacement of sand in the coastal sand dune system that appeared to be caused by trucks driving on the frontal dune. Town residents have also provided photographs to the Department showing rutting in the frontal dune from truck tires. Residents have further alleged that barging activity has disturbed or destroyed eelgrass in the subtidal area; however, Department staff have not been able to substantiate these claims.

The Town has requested guidance from the Department regarding whether the Town (or barge operator) must obtain a NRPA permit to continue barge landing activities at Bennett's Cove. Landing barges and driving vehicles on beaches are not activities that are explicitly listed in the Department rules. Therefore, the Department must use professional judgement to interpret and apply the rules to determine whether a

AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
106 HOGAN ROAD, SUITE 6
BANGOR, MAINE 04401
207-941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143

WEBSITE: www.maine.gov/dep

permit is required for the impacts of those activities present in this case, based on the language and intent of NRPA.

In this case,¹ the Department has determined that, while there is clear evidence that some displacement of sand has been occurring as a result of barge landing activities at Bennett's Cove, the scale and permanence of the displacement is not of a magnitude that will constitute a violation of the NRPA if the Town (or barge operator) does not obtain a permit to conduct the activity. Displacement of soil and sand occurs in, on, over and adjacent to protected natural resources from many activities performed by people throughout the state, and our interpretation is that it is not the intent of NRPA to require a permit for each small-scale, non-permanent displacement. Moreover, it would be administratively infeasible for the Department to process NRPA permit applications for each of these activities and pursue enforcement actions in cases where no permit was obtained. In this instance, the depression and rutting of sand is modest and, importantly, could be reversed with minor natural and human-initiated interventions. For example, the rutting caused by vehicles on the beach could be addressed by laying down temporary mats² to support the vehicles or by raking sand back into place after vehicles exit the beach. In addition, natural tidal cycles and storm events will move sand and rocks within the coastal wetland and sand dune system such that it is unlikely that the sand displacement that has occurred from barge landing activity at this site will persist over long periods of time or become permanent.

The Town has also requested guidance regarding permitting requirements for the possible construction of a permanent ramp or other structure to facilitate barge landings at Bennett's Cove. The Department is aware that the barge operator has suggested that the Town may file a Permit by Rule (PBR) application for approval of a public boat ramp under Ch. 305 §15 of the Department's rules. However, the Department has determined that it would not accept such a PBR application, for two reasons.

First, while the term "public boat ramp" is not defined in Ch. 305, the term is interpreted by the Department to be, and is commonly understood to be, a structure designed to support the launching of boats into the water by members of the public. This interpretation is supported by the regulation's Applicability subsection, A(2), where it states, "This section applies to the construction of up to 2 launch lanes at a facility..." and the Standards subsection, C(2), where it requires that, "A hard surface launch must be used where boats will be launched from trailers..." The Department does not consider a ramp designed to facilitate commercial barge landings, or to support vehicle activity associated with commercial barge landings, to be a public boat ramp as contemplated by Ch. 305 §15.

Second, even if Section 15 applied, the Department retains discretionary authority under Ch. 305 § 1(D) to require an individual permit application to be filed in any case where credible evidence indicates that the activity:

- (1) May violate the standards of Ch. 305 or NRPA (38 M.R.S. §480-D);
- (2) Could lead to significant environmental impacts, including cumulative impacts; or
- (3) Could adversely impact a resource of special concern.

The Department would have ample reason to rely on this authority to require a full NRPA permit application to be filed if it received a PBR application for a public boat ramp at Bennett's Cove. Any public boat ramp at this location that would support all-tide access for launching boats would need to be a

¹ The Department's determination is specific to the activities currently taking place at Bennett's Cove, as understood by Department staff based on evidence gathered on site and from town residents, and should not be generalized to other sites or activities.

² Construction of a temporary structure does not require a NRPA permit (38 M.R.S. §480-C(2)(D)). To be considered a temporary structure, the structure cannot remain in place for more than 7 months within any 12-month period (38 M.R.S. §480-B(7)).

long, substantial structure covering a large area of coastal sand dune system, coastal wetland and significant wildlife habitat. Alternatively, a shorter structure designed to facilitate launching boats and commercial barge landings around high tide in the frontal dune would be likely to result in significant scouring of sand as wave and tidal energy deflects off the ramp into the dune. In either case, the boat ramp could violate the standards of NRPA—such as 38 M.R.S. §480-D(7), which requires that if an “activity is on or adjacent to a sand dune, it will not unreasonably interfere with the natural supply or movement of sand or gravel within or to the sand dune system...”—and lead to significant environmental impacts. It is for this reason that the Department’s rules governing development in coastal sand dune systems, Ch. 355, significantly restrict new construction in frontal sand dunes.

Given that the Department will not accept a PBR application for a boat ramp at Bennett’s Cove, and since the Department’s Ch. 355 rules do not allow a new structure such as a boat ramp to be constructed on or seaward of a frontal dune (Ch. 355(6)(B)), a boat ramp could not be permitted at Bennett’s Cove at this time.

Please feel free to contact Department staff if you have questions about the possible use of temporary mats. If you have any other questions, please do not hesitate to contact me at robert.wood@maine.gov or (207) 855-8361.

Sincerely,



Rob Wood
Director, Bureau of Land Resources

BENNETT'S COVE RAMP • CHEBEAGUE ISLAND, MAINE

Proposal
#05062024

Submitted to: The Town of Chebeague
C/O Viktoria Wood
Project Address: Bennett's Cove Ramp, Chebeague Island, ME



Prepared By: Coleman Mulkern
Lionel Plante Associates, Inc.
98 Island Avenue, Peaks Island, ME 04108
207-766-2508

Date: May 6, 2024

SCOPE OF WORK

LPA proposes to supply, transport, and install approximately 8-10 concrete landing mats on Bennett's Cove beach for a 6-month period from the date of installation.

LPA agrees to waive our customary fee of \$5,000.00/per mat (approximately \$25,000) for this transport, rental, and installation.

We only seek to recover our out-of-pocket expenses of \$2,500.00 for the total installation.

At the end of the 6-month period, LPA will reverse the procedure and remove and return the concrete mats to our base on Peaks Island. The planks will be removed no later than 6 months and 30 days from the date of installation.

Again, we would charge \$2,500.00 for our recovery expenses at that time.

All necessary permits are the responsibility of the Town of Chebeague. All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of: **\$5,000.00 (five-thousand dollars)** with payments to be made as follows: **NO DEPOSIT REQUIRED. \$2,500.00 due after installation. \$2,500.00 due after removal.** A 2% late fee will be charged on all overdue invoices.

**** PROPOSAL VALID FOR 30 DAYS ****

Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the proposal. All agreements contingent upon strikes, accidents, or delays beyond our control. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Lionel Plante Associates. We reserve the right to cancel proposals with errors, including pricing errors.

Respectfully submitted: Lionel Plante Associates

Per: Coleman A. Mulkern

Signature:  Date: 5/6/24

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be outlined above.

Print Name: Victoria Wood Signature: 

Title: Town Administrator

Date: May 7, 2024

RE: Bennetts Cove

Natalie L. Burns <nburns@jensenbaird.com>

Fri 5/10/2024 2:11 PM

To: Town admin <townadmin@townofchebeagueisland.org>

Cc: Bob Earnest <bearnest@townofchebeagueisland.org>

Vika,

I have reviewed the various materials. It is my understanding that the proposal is for the temporary installation of concrete planks to allow the continued use of Bennetts Cove for the unloading of vehicles and equipment from barges. DEP's communications are very clear that the proposal is exempt from the requirements of NRPA as long as it is temporary (less than 7 months in any 12-month period). Under the terms of the contract, the contractor will both install the concrete planks and remove them. The contract price further reflects the temporary nature of the Town's use as the contractor is not charging for the planks, presumably because they will be used elsewhere at the end of the 7-month period.

This leaves the question of whether the proposal is allowed under the provisions of the Town's Shoreland Zoning Ordinance. It is my opinion that it is allowed, as a temporary structure and use extending over or below the normal high-water line, because it will be in place for less than 7 months out of a 12 month period, as required by the definitions section of the SZO (Sec. 108). This use is allowed in every listed shoreland zoning district. According to the use chart in Section 204.2 of the SZO, this type of temporary use requires a permit from the CEO, unless he determines pursuant to footnote 10 that it is a bridge or crossing not involving earthwork. If he makes that determination, then no permit is required. While it is my opinion that the proposal probably falls within footnote 10, the final determination on that will have to be made by the CEO. It is possible that this determination has already been made, but I didn't see anything in the provided materials on this issue.

I believe that the Town is clear on the position taken by DEP about the 7 month restriction, which is also required by the SZO, because, as noted above, the removal of the materials at the end of the temporary period is included in the contract. As such, it is my opinion that the proposed work is allowed, subject to the discussion above about the language of the SZO.

Thanks,

Natalie

Natalie L. Burns, Esq.

Attorney



10 Free Street
P.O. Box 4510
Portland, ME 04112
www.JensenBaird.com

T: [\(207\) 775-7271](tel:(207)775-7271)
F: [\(207\) 775-7935](tel:(207)775-7935)
Email: nburns@jensenbaird.com
Bio: [Natalie L. Burns | Jensen Baird](#)

From: Town admin <townadmin@townofchebeagueisland.org>

Sent: Thursday, May 9, 2024 9:57 AM

To: Natalie L. Burns <nburns@jensenbaird.com>

Cc: Bob Earnest <bearnest@townofchebeagueisland.org>

Subject: Bennetts Cove

TOWN OF CHEBEAGUE ISLAND

192 North Road
Chebeague Island, ME 04017



Shoreland Project Permit Application

FOR OFFICIAL USE ONLY

Date Received	
Zoning	
Property ID	
Building Code	
Estimated Cost	
Permit Fee	
Receipt Number	
Reviewed By	

Permit Number: _____

1. Please attach all required information detailed on the application check list.
2. If you have questions about what is required in order to obtain a permit, contact the Code Enforcement Office.
3. DEP Certification is required for projects in Shoreland Zoning.

Project Address:	shorefront end of Bennetts Cove Road
Parcel ID#:	N/A (abutters are I01-069 and I01-068)
Estimated Cost:	\$2500 to install, plus \$2500 to remove in 6 mo 30 days
Current Use:	barge ramp (also recreation, boat ramp, etc)
Proposed Use:	same
Please Describe Your Project:	A temporary barge ramp will be constructed by placing preformed concrete planks in the current ramp area

- Soil Disturbance
 Dock, Pier, Wharf
 Tree Cutting
 Other

Property Owner Information

Owner Name:	Town of Chebeague Island / State of Maine (see survey)
Mailing Address:	TOCI, 192 North Road, Chebeague Island, ME 04017
Phone Number:	207 846 3148
Email Address:	townadmin@townofchebeagueisland.org

Contractor or Applicant Information

Contractor Name:	Lionel Plante Inc.
Mailing Address:	98 Island Av, Peaks Island, ME 04108
Phone Number:	207 766 2508
Email Address:	coley@lpamarine.com
DEP Certification:	TBA

Please attach all of the information required on the permit checklist

I hereby certify that I am the Owner of Record of the named property, or that the owner of record authorizes the proposed work, and I have been authorized by the owner to make this application as his/her authorized agent. I agree to confirm to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Officials shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Applicant Signature:	Date:
_____	_____



Bennetts Cove Road

14' wide x ~50-60' long
temporary barge load/unload ramp
precast concrete slabs
to be removed in no more than 6mo. 30days from install



Town of Chebeague Island

MEMO

To: Selectboard Chair, Robert Earnest

From: Viktoria Wood, Treasurer

Date: May 10, 2024

RE: Treasurer's Report May 2024

Bank Account Reconciliations:

The reconciled Machias Savings Bank checking account balance at the end of April was \$,260,377.97. Bank reconciliation is current. As of April 30, 2024, the balance of the Machias Reserve accounts was \$ 1,737,874.97. I reached out to the bank about the interest rate and was able to increase it. Effective next month, the interest rate on the reserve accounts will be 3.99-4%. We have a new bank representative, I will be meeting her this week and will get some feedback from her about other investment options, town credit card and whether we are receiving all the benefits Machias Savings Bank has to offer.

Nearing the end of the Fiscal Year, the budget is where it is expected to be. As anticipated, I am keeping an eye on the admin budget. In the next few months, work will be done to make sure that all the expenses are allocated to the appropriate departments and the General Ledger accounts are accurate. This work will be done in preparation for the end of the Fiscal Year and start of a new one.

For the first time in several years, the town is caught up on their Audits. We just learned that the reference number for the fund balance is the current year, whereas in the past we relied on the previous year. Therefore, I am asking the boards guidance whether to stick to the \$250,000 which puts us below the 16% per town policy or stick with what is there.



Town of Chebeague Island
 For Period Ending: April 30, 2024
 Date Prepared: May 1, 2024

Project/Fund Name	Balance	Deposits	Withdrawals	Total	Interest	Ending Balance
9197 School Capital Reserve	\$ 66,288.33			\$ 66,288.33	\$ 95.49	\$ 66,383.82
9130 School Special Education Reserve	\$ 145,028.67	\$ 20,000.00		\$ 125,028.67	\$ 173.35	\$ 125,202.02
9131 School Transportation Reserve	\$ 51,187.25			\$ 51,187.25	\$ 86.35	\$ 51,273.60
9132 School Tuition Reserve	\$ 84,854.00			\$ 84,854.00	\$ 123.86	\$ 84,977.86
9133 School Playground	\$ 7,427.17			\$ 7,427.17	\$ 11.09	\$ 7,438.26
9012 Fire Pond	\$ 4,948.55			\$ 4,948.55	\$ 7.38	\$ 4,955.93
9025 Fire Department	\$ 134,464.07			\$ 134,464.07	\$ 200.70	\$ 134,664.77
9060 Harbor Master Vessel & Equip.	\$ 6,678.08			\$ 6,678.08	\$ 9.62	\$ 6,687.70
9192 Rescue Vehicles & Equipment	\$ 99.39			\$ 99.39	\$ 0.14	\$ 99.53
9010 Dredging	\$ 130,958.40			\$ 130,958.40	\$ 197.63	\$ 131,156.03
9015 Stone Wharf	\$ 364,671.66			\$ 364,671.66	\$ 525.31	\$ 365,196.97
9016 Barge Ramps	\$ 30,881.96			\$ 30,881.96	\$ 44.49	\$ 30,926.45
9020 Floats and Gangways	\$ 33,420.23			\$ 33,420.23	\$ 48.14	\$ 33,468.37
9035 Vehicles	\$ 13,562.58			\$ 13,562.58	\$ 19.54	\$ 13,582.12
9050 Paving	\$ 63,622.47			\$ 63,622.47	\$ 91.65	\$ 63,714.12
9055 Public Works Equipment	\$ 6,653.39			\$ 6,653.39	\$ 9.58	\$ 6,662.97
9198 Cousins Island Parking Reserve	\$ 24,501.23			\$ 24,501.23	\$ 35.29	\$ 24,536.52
9030 Building Facilities	\$ 45,179.07			\$ 45,179.07	\$ 65.08	\$ 45,244.15
9031 Town Office	\$ 16,326.01	\$ 1,029.00		\$ 15,297.01	\$ 12.04	\$ 15,309.05
9057 Recycling Compactor	\$ 37.70			\$ 37.70	\$ 0.05	\$ 37.75
9059 Cemetery Capital Reserve	\$ 6,916.67			\$ 6,916.67	\$ 9.96	\$ 6,926.63
Cemetery Perpetual Care	\$ 95,735.22			\$ 95,735.22	\$ 135.91	\$ 95,871.13
9034 Broadband Reserve	\$ 49,955.13			\$ 49,955.13	\$ 71.96	\$ 50,027.09
9033 Solar Array Purchase	\$ 79,455.48			\$ 79,455.48	\$ 101.46	\$ 79,556.94
9040 Revaluation	\$ 77,031.75			\$ 77,031.75	\$ 100.96	\$ 77,132.71
9040 Grant Matching Funds	\$ 48,757.36			\$ 48,757.36	\$ 70.24	\$ 48,827.60
9058 Easements & Drainage	\$ 83,966.37			\$ 83,966.37	\$ 120.18	\$ 84,086.55
9070 Coastal Access Fund	\$ 2,952.46			\$ 2,952.46	\$ 4.25	\$ 2,956.71
9195 Indian Point Retaining Wall	\$ 57,573.25			\$ 57,573.25	\$ 94.58	\$ 57,667.83
9032 Land Acquisition & Development	\$ 23,270.26			\$ 23,270.26	\$ 33.52	\$ 23,303.78
	\$ 1,756,404.16	\$ -	\$ 21,029.00	\$ 1,735,375.16	\$ 2,499.81	\$ 1,737,874.97

Interest Rate: 1.75%
 Interest Posted: \$2,499.81

Exp / Rev Summary Report
ALL Departments
April

Account	Budget	Current Month	Year To Date	Balance	Percent
1300 Admn/Select					
REVENUES					
302 AGENT FEE	5,000.00	374.00	3,509.00	1,491.00	70.18
303 EXCISE TAX	119,000.00	9,242.01	93,179.91	25,820.09	78.30
304 BOAT EXCISE	8,000.00	918.00	4,072.40	3,927.60	50.91
305 INT & PEN	4,500.00	351.50	10,880.75	-6,380.75	241.79
307 LIEN COST	0.00	0.00	322.26	-322.26	0.00
308 ABATEMENTS	0.00	0.00	-23,599.44	23,599.44	0.00
311 HUNT&FISH	0.00	0.00	12.00	-12.00	0.00
312 MARRIAGE LIC	0.00	0.00	36.00	-36.00	0.00
313 BIRTH CERT	0.00	0.00	18.60	-18.60	0.00
315 CLERK LIC	0.00	0.00	20.00	-20.00	0.00
316 SHELLFISH LIC	1,500.00	215.00	1,020.00	480.00	68.00
325 SUPP TAX	0.00	0.00	335.70	-335.70	0.00
326 TAX COMMIT	3,225,695.00	0.00	3,264,893.67	-39,198.67	101.22
327 HOMEST REIMB	0.00	0.00	32,694.00	-32,694.00	0.00
328 VETERAN EXEM	0.00	0.00	50.00	-50.00	0.00
330 TREE GROWTH	0.00	0.00	1,071.27	-1,071.27	0.00
331 REV SHARING	36,731.00	1,999.16	31,121.26	5,609.74	84.73
332 BETE REIMB	0.00	0.00	121.00	-121.00	0.00
351 POLICE FINES	0.00	140.00	2,459.00	-2,459.00	0.00
364 GROWTH PERM	0.00	0.00	200.00	-200.00	0.00
365 BD APPEALS	0.00	0.00	650.00	-650.00	0.00
366 BLDG PERMITS	15,000.00	2,180.00	14,997.30	2.70	99.98
367 ELEC PERMITS	1,500.00	0.00	2,831.89	-1,331.89	188.79
368 PLUMB PRMITS	2,500.00	225.00	2,520.00	-20.00	100.80
369 OTHER PERMIT	500.00	500.00	1,190.00	-690.00	238.00
378 EDUC-AID	73,343.00	0.00	92,293.57	-18,950.57	125.84
379 INT INCOME	0.00	0.00	24,950.58	-24,950.58	0.00
390 MISC REVENUE	0.00	0.00	46.85	-46.85	0.00
395 UF TRANSFER	200,000.00	0.00	0.00	200,000.00	0.00
401 DOG REVENUE	0.00	258.00	579.00	-579.00	0.00
403 MOORING FEES	7,200.00	950.00	5,910.00	1,290.00	82.08
411 DOT REV URIP	14,880.00	0.00	17,160.00	-2,280.00	115.32
418 CI S/WASTE	26,000.00	2,035.00	26,574.60	-574.60	102.21
500 RENT MOORING	500.00	0.00	1,100.00	-600.00	220.00
501 ST/WHF PMT	8,600.00	2,100.00	3,408.00	5,192.00	39.63
502 TRANS TIEFEE	2,000.00	0.00	3,175.58	-1,175.58	158.78
511 CTC ESC BLOT	0.00	0.00	2,000.00	-2,000.00	0.00
512 Copy Fee Rev	0.00	0.00	273.40	-273.40	0.00
Revenue Total	3,752,449.00	21,487.67	3,622,078.15	130,370.85	96.53
EXPENSES					
1000 Wages - F/T	167,523.00	8,894.32	167,082.28	440.72	99.74
1010 Wages - P/T	29,960.00	1,324.73	15,079.13	14,880.87	50.33
1110 Elected Off.	6,000.00	0.00	2,400.00	3,600.00	40.00
1300 Bank Fees	300.00	0.00	124.85	175.15	41.62
2010 Gasoline	1,000.00	0.00	475.00	525.00	47.50
2030 Telephone	3,200.00	254.24	2,761.28	438.72	86.29
2040 Internet	0.00	0.00	0.00	0.00	0.00
2041 Technology	31,236.00	92.50	31,517.83	-281.83	100.90
3010 Advertising	900.00	86.00	454.00	446.00	50.44
3140 Member Dues	3,700.00	0.00	3,707.64	-7.64	100.21
3160 Misc. Exp.	450.00	0.00	0.00	450.00	0.00
3202 Janitorial	250.00	0.00	640.46	-390.46	256.18
3210 Postage	2,000.00	0.00	1,480.95	519.05	74.05
3220 Printing	1,800.00	0.00	1,569.13	230.87	87.17

Exp / Rev Summary Report
ALL Departments
April

Account	Budget	Current Month	Year To Date	Balance	Percent
1300 Admn/Select CONT'D					
3250 Reg of Deeds	500.00	0.00	190.00	310.00	38.00
3300 Office Supp.	4,000.00	178.25	4,580.63	-580.63	114.52
3335 Travel	3,000.00	-21.00	3,338.16	-338.16	111.27
3405 Hall Rental	4,000.00	0.00	4,000.00	0.00	100.00
4000 Bldg Maint	500.00	0.00	1,312.07	-812.07	262.41
4010 Equip Rental	1,000.00	0.00	734.34	265.66	73.43
5000 Contr. Svcs	5,000.00	113.97	3,457.85	1,542.15	69.16
5010 Auditing	17,250.00	0.00	21,350.00	-4,100.00	123.77
5240 Training	1,500.00	49.50	929.89	570.11	61.99
Expense Total	285,069.00	10,972.51	267,185.49	17,883.51	93.73
Net Profit / (Loss)	3,467,380.00	10,515.16	3,354,892.66	(112,487.34)	
1400 Assessor					
EXPENSES					
3250 Reg of Deeds	250.00	5.00	104.00	146.00	41.60
3390 Assess Maps	1,800.00	0.00	0.00	1,800.00	0.00
5000 Contr. Svcs	12,600.00	0.00	6,200.00	6,400.00	49.21
Expense Total	14,650.00	5.00	6,304.00	8,346.00	43.03
Net Profit / (Loss)	(14,650.00)	(5.00)	(6,304.00)	8,346.00	
1650 Elect/Bd Reg					
EXPENSES					
1010 Wages - P/T	1,000.00	0.00	1,029.89	-29.89	102.99
Expense Total	1,000.00	0.00	1,029.89	-29.89	102.99
Net Profit / (Loss)	(1,000.00)	0.00	(1,029.89)	(29.89)	
1700 Planning					
EXPENSES					
1070 G.I.S.	0.00	0.00	550.00	-550.00	0.00
3010 Advertising	200.00	0.00	0.00	200.00	0.00
3210 Postage	100.00	0.00	0.00	100.00	0.00
3240 Publications	50.00	0.00	0.00	50.00	0.00
5090 Cont. Serv.	3,000.00	0.00	0.00	3,000.00	0.00
5240 Training	175.00	0.00	0.00	175.00	0.00
Expense Total	3,525.00	0.00	550.00	2,975.00	15.60
Net Profit / (Loss)	(3,525.00)	0.00	(550.00)	2,975.00	
1900 Legal Svcs					
EXPENSES					
5540 Gen. Admin.	23,000.00	0.00	9,287.75	13,712.25	40.38
Expense Total	23,000.00	0.00	9,287.75	13,712.25	40.38
Net Profit / (Loss)	(23,000.00)	0.00	(9,287.75)	13,712.25	
2100 Law Enf Svs					
EXPENSES					
1010 Wages - P/T	8,653.00	249.60	5,897.38	2,755.62	68.15
2010 Gasoline	1,400.00	0.00	787.72	612.28	56.27
3335 Travel	1,300.00	0.00	970.90	329.10	74.68

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ALL Departments

April

Account	Budget	Current Month	Year To Date	Balance	Percent
2100 Law Enf Svs CONT'D					
5000 Contr. Svcs	45,382.00	0.00	44,896.53	485.47	98.93
Expense Total	56,735.00	249.60	52,552.53	4,182.47	92.63
Net Profit / (Loss)	(56,735.00)	(249.60)	(52,552.53)	4,182.47	

2200 Fire Rescue

EXPENSES

1010 Wages - P/T	74,028.00	351.25	51,840.44	22,187.56	70.03
2000 Electricity	3,000.00	0.00	155.43	2,844.57	5.18
2010 Gasoline	750.00	0.00	179.75	570.25	23.97
2020 Heating Fuel	5,500.00	0.00	7,906.00	-2,406.00	143.75
2030 Telephone	2,100.00	192.18	1,780.53	319.47	84.79
2041 Technology	2,500.00	0.00	1,844.69	655.31	73.79
2080 Diesel	550.00	0.00	150.90	399.10	27.44
3040 Equip Maint	15,000.00	454.10	16,162.60	-1,162.60	107.75
3140 Member Dues	1,300.00	0.00	0.00	1,300.00	0.00
3200 F/R Supplies	5,500.00	0.00	7,113.72	-1,613.72	129.34
3202 Janitorial	65.00	0.00	161.42	-96.42	248.34
3300 Office Supp.	0.00	0.00	185.67	-185.67	0.00
3335 Travel	2,000.00	0.00	445.92	1,554.08	22.30
3350 Uniforms	250.00	0.00	-2,846.22	3,096.22	-1138.49
4000 Bldg Maint	4,000.00	125.00	2,518.04	1,481.96	62.95
5000 Contr. Svcs	13,200.00	5,040.01	13,625.16	-425.16	103.22
5240 Training	7,000.00	0.00	4,120.16	2,879.84	58.86
6110 Radio/Tele	7,500.00	0.00	6,800.57	699.43	90.67
6230 Apparel/Gear	1,500.00	0.00	3,296.22	-1,796.22	219.75
Expense Total	145,743.00	6,162.54	115,441.00	30,302.00	79.21
Net Profit / (Loss)	(145,743.00)	(6,162.54)	(115,441.00)	30,302.00	

2400 Code Enf.

EXPENSES

1010 Wages - P/T	40,000.00	1,750.00	30,580.00	9,420.00	76.45
5240 Training	255.00	0.00	0.00	255.00	0.00
Expense Total	40,255.00	1,750.00	30,580.00	9,675.00	75.97
Net Profit / (Loss)	(40,255.00)	(1,750.00)	(30,580.00)	9,675.00	

2500 Harbor Shell

EXPENSES

1010 Wages - P/T	27,592.00	680.57	21,201.35	6,390.65	76.84
2010 Gasoline	600.00	0.00	93.44	506.56	15.57
2030 Telephone	300.00	0.00	250.00	50.00	83.33
2040 Internet	0.00	0.00	313.00	-313.00	0.00
2041 Technology	1,085.00	0.00	1,850.00	-765.00	170.51
3120 Marine Supp	500.00	369.25	647.25	-147.25	129.45
3140 Member Dues	150.00	230.00	230.00	-80.00	153.33
3350 Uniforms	150.00	0.00	0.00	150.00	0.00
5240 Training	750.00	0.00	0.00	750.00	0.00
Expense Total	31,127.00	1,279.82	24,585.04	6,541.96	78.98
Net Profit / (Loss)	(31,127.00)	(1,279.82)	(24,585.04)	6,541.96	

2600 Animal Cont.

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ALL Departments
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Account	Budget	Current Month	Year To Date	Balance	Percent
2600 Animal Cont. CONT'D					
EXPENSES					
1010 Wages - P/T	3,200.00	0.00	2,400.00	800.00	75.00
2030 Telephone	300.00	0.00	250.00	50.00	83.33
3160 Misc. Exp.	100.00	0.00	35.00	65.00	35.00
3290 Shelter	500.00	0.00	566.28	-66.28	113.26
3350 Uniforms	150.00	0.00	0.00	150.00	0.00
5240 Training	600.00	68.33	68.33	531.67	11.39
Expense Total	4,850.00	68.33	3,319.61	1,530.39	68.45
Net Profit / (Loss)	(4,850.00)	(68.33)	(3,319.61)	1,530.39	

3100 Public Svcs

EXPENSES					
1000 Wages - F/T	96,388.00	3,729.28	78,665.59	17,722.41	81.61
1010 Wages - P/T	3,500.00	331.50	1,836.00	1,664.00	52.46
1020 Overtime	5,000.00	521.27	4,188.44	811.56	83.77
2000 Electricity	2,000.00	31.91	281.54	1,718.46	14.08
2010 Gasoline	3,000.00	0.00	1,753.27	1,246.73	58.44
2020 Heating Fuel	3,200.00	0.00	3,697.58	-497.58	115.55
2030 Telephone	1,000.00	64.49	997.19	2.81	99.72
2041 Technology	2,500.00	0.00	1,537.69	962.31	61.51
2080 Diesel	8,000.00	-241.08	8,419.82	-419.82	105.25
3040 Equip Maint	17,000.00	0.00	11,897.34	5,102.66	69.98
3120 Marine Supp	3,000.00	0.00	0.00	3,000.00	0.00
3202 Janitorial	100.00	0.00	0.00	100.00	0.00
3300 Office Supp.	200.00	0.00	466.19	-266.19	233.10
3335 Travel	2,800.00	180.60	3,078.20	-278.20	109.94
3350 Uniforms	800.00	0.00	786.59	13.41	98.32
4000 Bldg Maint	2,000.00	0.00	1,781.94	218.06	89.10
4600 Cold Patch	2,500.00	0.00	2,914.80	-414.80	116.59
4605 Culv/Drain	1,000.00	0.00	0.00	1,000.00	0.00
4630 Road Matls	15,000.00	0.00	1,572.00	13,428.00	10.48
4640 Sand & Salt	8,000.00	0.00	4,857.42	3,142.58	60.72
5000 Contr. Svcs	5,000.00	0.00	189.00	4,811.00	3.78
5020 Barging	16,000.00	0.00	9,364.50	6,635.50	58.53
5230 Pave Marking	100.00	0.00	0.00	100.00	0.00
5240 Training	500.00	80.00	80.00	420.00	16.00
6010 Tools	2,500.00	0.00	854.99	1,645.01	34.20
6120 Safety Equip	500.00	0.00	0.00	500.00	0.00
Expense Total	201,588.00	4,697.97	139,220.09	62,367.91	69.06
Net Profit / (Loss)	(201,588.00)	(4,697.97)	(139,220.09)	62,367.91	

3200 Solid Waste

EXPENSES					
1010 Wages - P/T	41,055.00	1,069.44	25,090.82	15,964.18	61.12
2000 Electricity	1,100.00	31.91	281.54	818.46	25.59
2030 Telephone	580.00	78.53	483.15	96.85	83.30
3040 Equip Maint	2,000.00	0.00	2,099.47	-99.47	104.97
3202 Janitorial	400.00	0.00	860.98	-460.98	215.25
3350 Uniforms	250.00	0.00	159.83	90.17	63.93
4000 Bldg Maint	750.00	0.00	0.00	750.00	0.00

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ALL Departments
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Account	Budget	Current Month	Year To Date	Balance	Percent
3200 Solid Waste CONT'D					
4655 Chipping Bru	22,582.00	0.00	22,760.00	-178.00	100.79
5020 Barging	47,000.00	1,900.00	39,310.00	7,690.00	83.64
5110 Hauling	85,000.00	751.72	52,768.40	32,231.60	62.08
5120 Landfill Mon	576.00	0.00	595.00	-19.00	103.30
5130 Haz Waste	6,000.00	0.00	207.93	5,792.07	3.47
5240 Training	650.00	0.00	455.90	194.10	70.14
5251 Sanitation	3,500.00	0.00	1,150.00	2,350.00	32.86
Expense Total	211,443.00	3,831.60	146,223.02	65,219.98	69.15
Net Profit / (Loss)	(211,443.00)	(3,831.60)	(146,223.02)	65,219.98	
4400 Misc-MainInd					
EXPENSES					
9110 ..	23,897.00	0.00	23,897.00	0.00	100.00
Expense Total	23,897.00	0.00	23,897.00	0.00	100.00
Net Profit / (Loss)	(23,897.00)	0.00	(23,897.00)	(0.00)	
4600 Contribution					
EXPENSES					
3150 Library	25,000.00	0.00	44,250.00	-19,250.00	177.00
3151 Comm Center	38,500.00	0.00	19,250.00	19,250.00	50.00
3164 VNA	1,000.00	0.00	1,000.00	0.00	100.00
3166 Isl. Council	7,000.00	0.00	7,000.00	0.00	100.00
3167 Recreation	59,500.00	0.00	59,500.00	0.00	100.00
3168 CRC-Kids Pla	20,000.00	0.00	20,000.00	0.00	100.00
3169 Island Comm	10,000.00	0.00	10,000.00	0.00	100.00
Expense Total	161,000.00	0.00	161,000.00	0.00	100.00
Net Profit / (Loss)	(161,000.00)	0.00	(161,000.00)	(0.00)	
5810 Genl Assista					
EXPENSES					
3160 Misc. Exp.	500.00	0.00	0.00	500.00	0.00
Expense Total	500.00	0.00	0.00	500.00	0.00
Net Profit / (Loss)	(500.00)	0.00	0.00	500.00	
5910 Health Svcs					
EXPENSES					
1010 Wages - P/T	2,000.00	0.00	1,500.00	500.00	75.00
Expense Total	2,000.00	0.00	1,500.00	500.00	75.00
Net Profit / (Loss)	(2,000.00)	0.00	(1,500.00)	500.00	
6200 Cemetery					
EXPENSES					
1010 Wages - P/T	6,350.00	0.00	3,734.65	2,615.35	58.81
2010 Gasoline	250.00	0.00	135.44	114.56	54.18
3040 Equip Maint	500.00	41.98	53.97	446.03	10.79
3140 Member Dues	50.00	0.00	0.00	50.00	0.00
3163 Cemetery Gen	600.00	0.00	150.18	449.82	25.03
5000 Contr. Svcs	6,000.00	0.00	1,750.00	4,250.00	29.17

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ALL Departments
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Account	Budget	Current Month	Year To Date	Balance	Percent
6200 Cemetery CONT'D					
5240 Training	150.00	0.00	200.00	-50.00	133.33
Expense Total	13,900.00	41.98	6,024.24	7,875.76	43.34
Net Profit / (Loss)	(13,900.00)	(41.98)	(6,024.24)	7,875.76	

6900 Debt Service

EXPENSES

6500 MBB Interest	15,728.00	0.00	0.00	15,728.00	0.00
6510 MBBPrincipal	177,178.00	0.00	177,178.00	0.00	100.00
6511 MMBSchInt	35,027.00	0.00	35,026.72	0.28	100.00
6512 MMBSchPrin	80,250.00	0.00	80,250.00	0.00	100.00
6516 PlowTrkInter	902.00	0.00	902.10	-0.10	100.01
6517 PlowTrkPrinc	20,667.00	0.00	20,666.67	0.33	100.00
6520 MMBrdbdInt	46,261.00	0.00	31,181.52	15,079.48	67.40
6521 MMBrdbPrinc	12,500.00	0.00	12,500.00	0.00	100.00
6550 MMBDrdgeInt	8,408.00	0.00	8,408.33	-0.33	100.00
6551 MMBDrdgePrin	41,667.00	0.00	41,666.67	0.33	100.00
Expense Total	438,588.00	0.00	407,780.01	30,807.99	92.98
Net Profit / (Loss)	(438,588.00)	0.00	(407,780.01)	30,807.99	

7500 Benef/Insur.

EXPENSES

1210 Health/Life	103,703.00	-1,032.19	83,994.03	19,708.97	80.99
1220 FICA / MED	38,971.00	1,369.77	29,601.03	9,369.97	75.96
1230 ICMA-Retire	12,675.00	0.00	6,009.55	6,665.45	47.41
1270 Unemployment	2,500.00	0.00	2,257.50	242.50	90.30
1280 Workers Comp	14,000.00	0.00	16,521.90	-2,521.90	118.01
3060 Liabil. Ins	22,542.00	0.00	34,804.00	-12,262.00	154.40
Expense Total	194,391.00	337.58	173,188.01	21,202.99	89.09
Net Profit / (Loss)	(194,391.00)	(337.58)	(173,188.01)	21,202.99	

8000 School

REVENUES

800 Ed Lunch Fee	5,000.00	0.00	12,279.70	-7,279.70	245.59
805 Sch UF Trans	20,000.00	0.00	0.00	20,000.00	0.00
807 Misc Sch Rev	0.00	0.00	391.00	-391.00	0.00
Revenue Total	25,000.00	0.00	12,670.70	12,329.30	50.68

EXPENSES

8101 Sup. Sal	0.00	0.00	1,285.44	-1,285.44	0.00
8102 Sec. Sal	0.00	0.00	652.83	-652.83	0.00
8103 Health Ins	0.00	0.00	913.38	-913.38	0.00
8104 FICA/Med	0.00	0.00	107.37	-107.37	0.00
8107 Conf/Train	0.00	0.00	0.00	0.00	0.00
8110 Comm/Phone	0.00	0.00	0.00	0.00	0.00
8111 Postage	0.00	0.00	0.00	0.00	0.00
8112 Advertising	0.00	0.00	0.00	0.00	0.00
8113 Printing	0.00	0.00	0.00	0.00	0.00
8114 Copier Sup	0.00	0.00	0.00	0.00	0.00
8119 Legal	0.00	0.00	0.00	0.00	0.00
8121 Dues&Fees	0.00	0.00	0.00	0.00	0.00

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Account	Budget	Current Month	Year To Date	Balance	Percent
8000 School CONT'D					
8122 Misc	0.00	0.00	45.21	-45.21	0.00
8201 Admin Sal	0.00	0.00	0.00	0.00	0.00
8202 Secr. Sal	0.00	0.00	0.00	0.00	0.00
8203 Health Ins	0.00	0.00	913.38	-913.38	0.00
8204 FICA/Med	0.00	0.00	0.00	0.00	0.00
8210 Supplies	0.00	0.00	0.00	0.00	0.00
8213 Dues & Fees	0.00	0.00	0.00	0.00	0.00
8300 Pre-K Prog.	0.00	0.00	0.00	0.00	0.00
8301 K-2 Tch Sal	0.00	0.00	0.00	0.00	0.00
8302 3-5 Tch Sal	0.00	0.00	0.00	0.00	0.00
8303 Ed-TechSal	0.00	0.00	0.00	0.00	0.00
8305 Healt Ins	0.00	0.00	913.38	-913.38	0.00
8306 FICA/Med	0.00	0.00	0.00	0.00	0.00
8310 GenSupplies	0.00	0.00	0.00	0.00	0.00
8312 Books & Per	0.00	0.00	0.00	0.00	0.00
8318 MS Tuition	0.00	0.00	0.00	0.00	0.00
8319 Second Tuit	0.00	0.00	0.00	0.00	0.00
8402 OtherProServ	0.00	0.00	0.00	0.00	0.00
8404 Tech Equip	0.00	0.00	0.00	0.00	0.00
8406 Software	0.00	0.00	0.00	0.00	0.00
8408 Reg Stipnd	0.00	0.00	0.00	0.00	0.00
8501 Teach Sal	0.00	0.00	0.00	0.00	0.00
8502 FICA/Med	0.00	0.00	0.00	0.00	0.00
8503 Ed Tech	0.00	0.00	0.00	0.00	0.00
8505 Test Score	0.00	0.00	0.00	0.00	0.00
8506 OtherProServ	0.00	0.00	0.00	0.00	0.00
8507 ExtYr Prog	0.00	0.00	0.00	0.00	0.00
8509 TestSupplies	0.00	0.00	0.00	0.00	0.00
8515 Healt Ins	0.00	0.00	0.00	0.00	0.00
8601 Reg Sal	0.00	0.00	0.00	0.00	0.00
8602 Health Ins	0.00	0.00	456.69	-456.69	0.00
8603 FICA/Med	0.00	0.00	0.00	0.00	0.00
8607 OthrContract	0.00	0.00	-350.00	350.00	0.00
8608 Repair&Maint	0.00	0.00	0.00	0.00	0.00
8611 Insurance	0.00	0.00	0.00	0.00	0.00
8613 Electricity	0.00	0.00	62.41	-62.41	0.00
8617 Cont Serv	0.00	0.00	0.00	0.00	0.00
8701 Salaries	0.00	0.00	0.00	0.00	0.00
8703 Health Ins	0.00	0.00	913.38	-913.38	0.00
8704 FICA/Med	0.00	0.00	0.00	0.00	0.00
8707 PurProf.Serv	0.00	0.00	0.00	0.00	0.00
8708 Repairs	0.00	0.00	0.00	0.00	0.00
8711 Fuel	0.00	0.00	0.00	0.00	0.00
8801 Reg Sal	0.00	0.00	-1,826.76	1,826.76	0.00
8802 Health Ins	0.00	0.00	456.69	-456.69	0.00
8803 FICA/Med	0.00	0.00	0.00	0.00	0.00
8805 OthrContServ	0.00	0.00	0.00	0.00	0.00
8806 Supplies	0.00	0.00	0.00	0.00	0.00
8807 Contingency	10,000.00	0.00	0.00	10,000.00	0.00
8900 Debt Service	134,364.00	0.00	134,363.73	0.27	100.00
Expense Total	144,364.00	0.00	138,907.13	5,456.87	96.22
Net Profit / (Loss)	(119,364.00)	0.00	(126,236.43)	(6,872.43)	

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ALL Departments
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Account	Budget	Current Month	Year To Date	Balance	Percent
8001 System Admin					
EXPENSES					
8101 Sup. Sal	33,422.00	1,285.44	25,708.80	7,713.20	76.92
8102 Sec. Sal	13,759.00	593.87	10,240.27	3,518.73	74.43
8103 Health Ins	10,963.00	0.00	7,307.04	3,655.96	66.65
8104 FICA/Med	2,800.00	102.87	1,990.84	809.16	71.10
8106 Work Comp	3,000.00	0.00	0.00	3,000.00	0.00
8107 Conf/Train	1,500.00	0.00	245.00	1,255.00	16.33
8110 Comm/Phone	2,800.00	244.58	2,351.04	448.96	83.97
8111 Postage	500.00	0.00	602.39	-102.39	120.48
8112 Advertising	400.00	33.00	627.17	-227.17	156.79
8113 Printing	1,200.00	0.00	498.81	701.19	41.57
8114 Copier Sup	300.00	8.87	277.94	22.06	92.65
8115 Equip/Softwre	100.00	0.00	0.00	100.00	0.00
8116 Travel	100.00	0.00	0.00	100.00	0.00
8117 Stipends	1,200.00	0.00	0.00	1,200.00	0.00
8118 FICA	92.00	0.00	0.00	92.00	0.00
8119 Legal	5,000.00	483.60	1,596.92	3,403.08	31.94
8120 Ins	3,000.00	0.00	0.00	3,000.00	0.00
8121 Dues&Fees	500.00	0.00	524.37	-24.37	104.87
8122 Misc	500.00	0.00	0.00	500.00	0.00
8124 Unem Comp	800.00	328.52	985.56	-185.56	123.20
Expense Total	81,936.00	3,080.75	52,956.15	28,979.85	64.63
Net Profit / (Loss)	(81,936.00)	(3,080.75)	(52,956.15)	28,979.85	

8002 School Admin					
EXPENSES					
8201 Admin Sal	33,422.00	1,285.44	26,994.24	6,427.76	80.77
8202 Secr. Sal	13,759.00	593.86	10,893.36	2,865.64	79.17
8203 Health Ins	10,963.00	0.00	7,307.04	3,655.96	66.65
8204 FICA/Med	2,800.00	102.87	2,098.29	701.71	74.94
8207 Conferences	500.00	0.00	0.00	500.00	0.00
8208 Postage	100.00	0.00	0.00	100.00	0.00
8209 Printing	1,000.00	0.00	100.44	899.56	10.04
8210 Supplies	300.00	0.00	287.48	12.52	95.83
8211 Copy Supp	200.00	0.00	16.38	183.62	8.19
8212 Eq. Repair	250.00	0.00	0.00	250.00	0.00
8213 Dues & Fees	900.00	0.00	425.00	475.00	47.22
Expense Total	64,194.00	1,982.17	48,122.23	16,071.77	74.96
Net Profit / (Loss)	(64,194.00)	(1,982.17)	(48,122.23)	16,071.77	

8003 Elementary					
EXPENSES					
8300 Pre-K Prog.	35,663.00	2,895.88	49,229.88	-13,566.88	138.04
8301 K-2 Tch Sal	62,931.00	3,902.12	70,281.36	-7,350.36	111.68
8302 3-5 Tch Sal	77,311.00	367.34	9,751.49	67,559.51	12.61
8303 Ed-TechSal	28,407.00	1,202.25	20,426.50	7,980.50	71.91
8304 Temp Sal	2,000.00	0.00	0.00	2,000.00	0.00
8305 Healt Ins	43,847.00	0.00	14,614.08	29,232.92	33.33
8306 FICA/Med	11,000.00	459.29	9,539.21	1,460.79	86.72
8309 AssessmtTest	500.00	0.00	0.00	500.00	0.00

Exp / Rev Summary Report
ALL Departments
April

Account	Budget	Current Month	Year To Date	Balance	Percent
8003 Elementary CONT'D					
8310 GenSupplies	5,000.00	87.83	2,783.10	2,216.90	55.66
8311 Travel Reimb	750.00	0.00	0.00	750.00	0.00
8312 Books & Per	1,500.00	99.28	609.33	890.67	40.62
8313 AudioVisual	500.00	0.00	440.00	60.00	88.00
8314 Equip.	250.00	0.00	0.00	250.00	0.00
8316 Copy Lease	500.00	39.00	119.59	380.41	23.92
8318 MS Tuition	87,303.00	0.00	67,686.25	19,616.75	77.53
8319 Second Tuit	214,617.00	0.00	243,947.86	-29,330.86	113.67
Expense Total	572,079.00	9,052.99	489,428.65	82,650.35	85.55
Net Profit / (Loss)	(572,079.00)	(9,052.99)	(489,428.65)	82,650.35	

8004 Support

EXPENSES

8401 CourseReimb	6,200.00	0.00	0.00	6,200.00	0.00
8402 OtherProServ	2,000.00	0.00	-200.00	2,200.00	-10.00
8403 OthrProfSvcs	4,000.00	0.00	4,000.00	0.00	100.00
8404 Tech Equip	500.00	0.00	198.56	301.44	39.71
8405 OtherPurServ	1,000.00	0.00	744.96	255.04	74.50
8406 Software	250.00	0.00	28.97	221.03	11.59
8407 Repair	500.00	0.00	0.00	500.00	0.00
8408 Reg Stipnd	12,000.00	1,200.00	6,900.00	5,100.00	57.50
8409 FICA/Med	550.00	0.00	0.00	550.00	0.00
8413 Supplies	500.00	0.00	144.83	355.17	28.97
8414 Books & Per	100.00	0.00	0.00	100.00	0.00
8415 Reg Sal	500.00	0.00	0.00	500.00	0.00
8419 Supplies	100.00	0.00	76.55	23.45	76.55
Expense Total	28,200.00	1,200.00	11,893.87	16,306.13	42.18
Net Profit / (Loss)	(28,200.00)	(1,200.00)	(11,893.87)	16,306.13	

8005 SPED

EXPENSES

8501 Teach Sal	31,963.00	4,218.75	6,728.57	25,234.43	21.05
8502 FICA/Med	4,200.00	61.17	732.12	3,467.88	17.43
8503 Ed Tech	0.00	0.00	7,064.96	-7,064.96	0.00
8504 Worker Comp	500.00	0.00	0.00	500.00	0.00
8505 Test Score	0.00	0.00	867.68	-867.68	0.00
8506 OtherProServ	45,550.00	1,740.00	82,008.54	-36,458.54	180.04
8507 ExtYr Prog	7,530.00	0.00	1,721.25	5,808.75	22.86
8508 Supplies	250.00	0.00	179.95	70.05	71.98
8509 TestSupplies	250.00	0.00	1,502.00	-1,252.00	600.80
8510 Books & Per	100.00	0.00	0.00	100.00	0.00
8515 Healt Ins	10,963.00	0.00	867.68	10,095.32	7.91
8517 SPED Trans.	0.00	0.00	29,978.74	-29,978.74	0.00
8518 SpEd MSTuit	58,275.00	0.00	0.00	58,275.00	0.00
8519 SpEd SecTuit	2,500.00	0.00	0.00	2,500.00	0.00
Expense Total	162,081.00	6,019.92	131,651.49	30,429.51	81.23
Net Profit / (Loss)	(162,081.00)	(6,019.92)	(131,651.49)	30,429.51	

8006 Maintenance

EXPENSES

Exp / Rev Summary Report
ALL Departments
April

Account	Budget	Current Month	Year To Date	Balance	Percent
8006 Maintenance CONT'D					
8601 Reg Sal	16,603.00	497.60	11,443.89	5,159.11	68.93
8602 Health Ins	5,482.00	0.00	3,653.52	1,828.48	66.65
8603 FICA/Med	1,050.00	38.06	1,264.13	-214.13	120.39
8606 Conferences	500.00	0.00	199.48	300.52	39.90
8607 OthrContract	10,000.00	832.00	10,494.37	-494.37	104.94
8608 Repair&Maint	7,500.00	0.00	5,439.91	2,060.09	72.53
8609 Rent CIRC Bl	8,000.00	0.00	8,000.00	0.00	100.00
8611 Insurance	2,500.00	0.00	2,785.00	-285.00	111.40
8612 Supplies	2,500.00	140.49	344.96	2,155.04	13.80
8613 Electricity	4,500.00	211.34	616.64	3,883.36	13.70
8614 Fuel Oil	4,200.00	0.00	4,410.05	-210.05	105.00
8617 Cont Serv	7,500.00	0.00	550.00	6,950.00	7.33
Expense Total	70,335.00	1,719.49	49,201.95	21,133.05	69.95
Net Profit / (Loss)	(70,335.00)	(1,719.49)	(49,201.95)	21,133.05	

8007 Transport

EXPENSES

8701 Salaries	25,155.00	1,113.33	21,979.73	3,175.27	87.38
8702 Sub Salaries	500.00	0.00	0.00	500.00	0.00
8703 Health Ins	10,963.00	0.00	7,307.04	3,655.96	66.65
8704 FICA/Med	1,900.00	56.84	1,229.25	670.75	64.70
8707 PurProf.Serv	64,500.00	260.40	51,852.82	12,647.18	80.39
8708 Repairs	12,000.00	0.00	7,119.66	4,880.34	59.33
8709 Auto Ins	3,000.00	0.00	0.00	3,000.00	0.00
8711 Fuel	5,000.00	319.19	2,917.69	2,082.31	58.35
Expense Total	123,018.00	1,749.76	92,406.19	30,611.81	75.12
Net Profit / (Loss)	(123,018.00)	(1,749.76)	(92,406.19)	30,611.81	

8008 Food Service

EXPENSES

8612 Supplies	0.00	0.00	31.83	-31.83	0.00
8801 Reg Sal	21,155.00	853.02	13,444.28	7,710.72	63.55
8802 Health Ins	5,482.00	0.00	5,480.28	1.72	99.97
8803 FICA/Med	1,600.00	65.26	1,018.17	581.83	63.64
8805 OthrContServ	1,500.00	0.00	1,807.56	-307.56	120.50
8806 Supplies	7,000.00	528.90	6,834.98	165.02	97.64
Expense Total	36,737.00	1,447.18	28,617.10	8,119.90	77.90
Net Profit / (Loss)	(36,737.00)	(1,447.18)	(28,617.10)	8,119.90	

8100 Street Light

EXPENSES

2000 Electricity	8,400.00	95.73	7,264.75	1,135.25	86.49
Expense Total	8,400.00	95.73	7,264.75	1,135.25	86.49
Net Profit / (Loss)	(8,400.00)	(95.73)	(7,264.75)	1,135.25	

8300 Contingency

EXPENSES

3160 Misc. Exp.	14,000.00	0.00	0.00	14,000.00	0.00
Expense Total	14,000.00	0.00	0.00	14,000.00	0.00

Exp / Rev Summary Report
ALL Departments
April

Account	Budget	Current Month	Year To Date	Balance	Percent
Net Profit / (Loss)	(14,000.00)	0.00	0.00	14,000.00	
<hr/>					
8800 Out Isl tax					
EXPENSES					
0001 Out Isl Tax	48,048.00	0.00	45,895.36	2,152.64	95.52
Expense Total	48,048.00	0.00	45,895.36	2,152.64	95.52
Net Profit / (Loss)	(48,048.00)	0.00	(45,895.36)	2,152.64	
<hr/>					
8900 County Tax					
EXPENSES					
3050 County Tax	216,527.00	0.00	216,527.00	0.00	100.00
Expense Total	216,527.00	0.00	216,527.00	0.00	100.00
Net Profit / (Loss)	(216,527.00)	0.00	(216,527.00)	(0.00)	
<hr/>					
9000 Capital Impr					
EXPENSES					
9010 Dredging	80,000.00	0.00	0.00	80,000.00	0.00
9015 Stone Wharf	100,000.00	0.00	0.00	100,000.00	0.00
9016 Barge Ramps	20,000.00	0.00	0.00	20,000.00	0.00
9020 Floats/Ramps	5,000.00	0.00	0.00	5,000.00	0.00
9025 Fire Dept	70,000.00	0.00	0.00	70,000.00	0.00
9030 Bldg Facilit	20,000.00	0.00	0.00	20,000.00	0.00
9031 Town Office	10,000.00	0.00	0.00	10,000.00	0.00
9032 Land Acquis	10,000.00	0.00	0.00	10,000.00	0.00
9033 Solar Array	15,000.00	0.00	0.00	15,000.00	0.00
9035 Vehicle Res	5,000.00	0.00	0.00	5,000.00	0.00
9040 Grant Match	20,000.00	0.00	0.00	20,000.00	0.00
9050 Paving	25,000.00	0.00	0.00	25,000.00	0.00
9055 PW Equip	25,000.00	0.00	0.00	25,000.00	0.00
9057 Transfer Sta	1,000.00	0.00	0.00	1,000.00	0.00
9070 Coastal Fund	10,000.00	0.00	0.00	10,000.00	0.00
Expense Total	416,000.00	0.00	0.00	416,000.00	0.00
Net Profit / (Loss)	(416,000.00)	0.00	0.00	416,000.00	



Town of Chebeague Island Department of Public Works
49 Littlefield Road
Chebeague Island, ME 04017

Phone: 207-846-6419

ps1@chebeague.net

Fax-207-846-6413

April 2024

Monthly Report

This month we went to East Shore Drive to inspect a clogged culvert that was called in to TA. We cleaned out truck ten and removed plows from truck ten and gray truck. We washed out the back and put tailgate back on. We cut some branches down at the swamp at the East End. Delt with a snow storm in the beginning of the month. We filled potholes on North Road and at Stone Pier. We also fill some gravel potholes too. We removed the snow plow markers at Stone Wharf. We picked up CTC salt bin at Stone Pier. We flipped cutting edge on road drag. I dragged Roy Hill and Little Field and will be dragging the rest very soon. Put the engine on town punt and put it in the water for float work. Picked up black tub that came out from one of the floats. Started working on floats. Put a float in and took one out that got damaged from winter storms. We fixed the piling at Chandlers dock that was catching the edge of the float. We put in all but one float and it will be in at the beginning of the week. Had Custom Floats come and look at damage ramp and bracing at Stone Pier.

Thanks

Public Works

May 5, 2024

Chebeague Island Select Board
Chebeague Island Planning Board
Town Administrator

Having turned 74 this year, I find that at this point in my life, primarily for a number of personal reasons, I must finally, fully retire, and therefore hereby submit to the Select Board my resignation from the Planning Board. This is not a decision taken lightly, but I have been aware of a significant need to do so for some months now. I delayed my departure as I felt obligated to serve out my term and also recognized the pressing needs and importance of the various Planning Board projects in which I have been involved. This resignation takes effect in June of this year.

It has been an honor to serve on our Planning Board, and I'm grateful for having been given the opportunity to do so. My fellow Planning Board members have been exceptional to work with... thoughtful, engaged, and diligent. I have also deeply appreciated the guidance, support, and hard work of both the Town's Administration and the Select Board.

The Planning Board has substantial, good work well underway both to modify and improve the Zoning Ordinance(s) and also to address the issue of short term rentals, especially important given the state development density mandates of LD2003 that take effect in July.

The Board's land use ordinance efforts will help promote the vision for Chebeague Island that the island community collectively shares. Thanks for allowing me to have been part of the process!

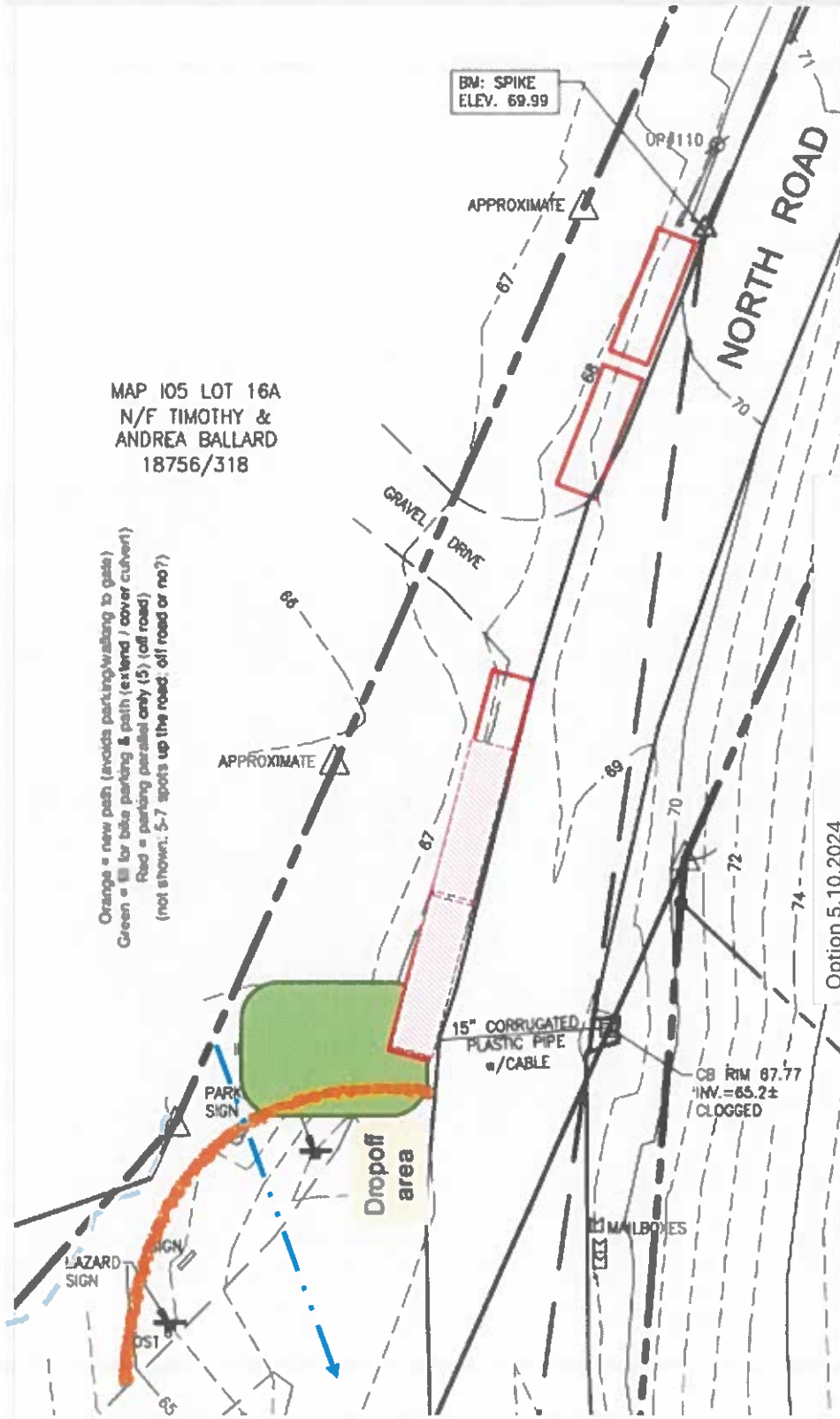
Sincerely,



John Wilson

MAP 105 LOT 16A
 N/F TIMOTHY &
 ANDREA BALLARD
 18756/318

Orange = new path (avoids parking/walking to gate)
 Green = fill for bike parking & path (extend / cover culvert)
 Red = parking parallel only (5) (off road)
 (not shown: 5-7 spots up the road, off road or no?)



Park
 Only
 Between
 signs
 ↓
 2 spaces

Option 5.10.2024
 Lavender = 2+2 spaces, the 2 left 2 spaces @ 25'
 (accommodate bigger vehicles, provide more
 space at driveway for sightlines)
 Blue = Set the ROW boundary to connect to
 Cottage Rd (with North Rd as 3 rods)

Park
 Only
 Between
 signs
 ↑
 2 spaces

Park
 Only
 Between
 signs
 2 spaces

**TOWN OF CHEBEAGUE ISLAND, MAINE
ANNUAL TOWN MEETING WARRANT**

TO: Christine Auffant a resident of the Town of Chebeague Island, in the County of Cumberland and State of Maine,

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Chebeague Island in the County of Cumberland, State of Maine, qualified by law to vote in town affairs, to meet at Chebeague Island Hall Community Center, 247 South Road, Chebeague Island, Maine on **Saturday, the 8th day of June, 2024 at 9 o'clock in the morning, then and there to act upon Articles 1 and 3 through 65;**

And, to notify and warn said inhabitants to meet at the Chebeague Island Hall Community Center in said town on Tuesday, the 11th of June 2024 at 8 o'clock in the morning, then and there to act on Article 2 as set out below, with the polling hours from 8:00 o'clock in the morning until 8 o'clock in the evening.

OPEN TOWN MEETING – JUNE 8, 2024 – 9:00 a.m.

Article 1: To choose a moderator by written ballot to preside at said meeting.

ELECTION VOTING ARTICLE: 2

VOTING – JUNE 11, 2024 - 8:00 a.m. to 8:00 p.m.

Article 2: To elect by secret ballot:

- A. Two (2) Select Board members for a three (3)-year term.
- B. One (1) Select Board member for a two (2)- year term.
- C. Two (2) School Board members for a three (3)-year term.

Article 3: To see if the Town will approve opening the floor of this Town Meeting to all non-registered persons for the purpose of discussion only on each of the following articles of this Fiscal Year 2024-2025 Warrant.

Explanation: This article must be passed by a 2/3 majority of those present.

MUNICIPAL ORDINANCE ARTICLES

Article 4: Shall an ordinance entitled “2024 Amendments to Planning Board Ordinance of the Town of Chebeague Island, Maine” be enacted? (A copy of the proposed amendments is available for review and inspection at the Town Office; it will also be available at the Town Meeting).

Article 5: Shall an ordinance entitled “2024 Amendments to Floodplain Management Ordinances of the Town of Chebeague Island, Maine” be enacted? (A copy of the proposed amendments is available for review and inspection at the Town Office; it will also be available at the Town Meeting).

Article 6: Shall an Ordinance entitled “2024 Amendments to the Zoning Ordinance of the Town of Chebeague Island, Maine” be enacted? (A copy of the proposed amendments is available for review and inspection at the Town Office; it will also be available at the Town Meeting).

Article 7: Shall the Town’s Comprehensive Plan be amended by adding “Chebeague Island Comprehensive Plan Update 2024”? (A copy of the proposed amendments is available for review and inspection at the Town Office; it will also be available at the Town Meeting).

Article 8: Shall an Ordinance entitled “Town of Chebeague Island Moratorium Ordinance for Shoreline Stabilization Activities in the Coastal Barrier Resource System” be enacted? (A copy of the proposed Ordinance is available for review and inspection at the Town Office; it will also be available at the Town Meeting).

Article 9: To see if the Town will vote to approve the Termination of Public Access Easement and Road Maintenance Agreement concerning Indian Point Road. (A copy of the proposed change is available for review and inspection at the Town Office; it will also be available at the Town Meeting)

EDUCATION BUDGET ARTICLES

AUTHORIZE EXPENDITURES IN EDUCATION COST CENTER CATEGORIES

Article 10: Shall the Town authorize the School Committee to expend **\$526,243** for Regular Instruction?

Explanation: Included in this cost center is the salary and benefits for the 2 full-time teachers, the specialists and half of the educational technician. These funds pay the tuition for all the middle and high school students to Yarmouth which is over \$11,000 for each student. Enrollment projections for FY25 are CIS 12, ML 3, HS 15. This cost center is \$45,836 less than last year, a decrease of 8.01%.

Article 11: Shall the Town authorize the School Committee to expend **\$224,890** for Special Education?

*Explanation: Included in this cost center is the salary and benefits of a full-time teacher at CIS and half of the educational technician. These funds pay for the cost of special education services for CI middle and high school students at Yarmouth Schools. The increase to this cost center is adding back the part time educational technician and moving the teaching position to full time. This cost center is **\$62,809 more than it was last year, an increase of 38.75%**.*

Article 12: To see if the Town will vote to authorize the School Committee to expend **\$0** for Career and Technical Education.

Article 13: To see if the Town will vote to authorize the School Committee to expend **\$0** for Other Instruction.

Article 14: To see if the Town will vote to authorize the School Committee to expend **\$35,451** for Student and Staff Support.

*Explanation: Included in this cost center is professional development for the teachers and educational staff. The school pays to have library classes at the CI Library. The SC has voted to hire a social worker for the school for 1 day a week, it is listed under guidance. This cost center is **\$7,251 more than last year, an increase of 25.71%**.*

Article 15: To see if the Town will vote to authorize the School Committee to expend **\$129,083** for System Administration.

*Explanation: This cost center includes the full salary and benefits for the Superintendent and half of the administrative assistant. It includes the costs of the administrative side of running the school (district); insurance, phone, postage, printing, and advertising for open positions. This cost center is **\$47,147 more than last year, an increase of 57.54%**.*

Article 16: To see if the Town will vote to authorize the School Committee to expend **\$30,497** for School Administration.

*Explanation: The SC voted to have a superintendent and the daily running of the school will be the responsibility of the teacher leader. The other half of the salary and benefits of the administrative assistant are included here. The other expenses in this cost center are for the copier, conferences, and supplies for running the school office. This cost center is **\$33,697 less than last year; a decrease of 52.49%**.*

Article 17: To see if the Town will vote to authorize the School Committee to expend **\$122,319** for Transportation and Buses.

*Explanation: Included in this cost center is the salary and benefits for the bus driver. The big-ticket item is the contract with CTC for student and staff transportation. Other costs are for barging, insurance, repairs and fuel for the bus and van. This cost center is **\$699 less than last year, a decrease of 0.57%**.*

Article 18: To see if the Town will vote to authorize the School Committee to expend **\$64,060** for Facilities Maintenance.

Explanation: Included in this cost center is the salary and benefits for the custodian. This position is split with the cook position to make a full-time position. Included are the expenses to maintain and clean the building inside and out including mowing the property, electricity, heating fuel, insurance, and water testing. There is also money for repairs to the building and its systems. The school will no longer pay the Recreation Department \$8,000 for the use of the gym for PE classes and indoor recess. This cost center is \$6,275 less than last year; a decrease of 8.92%.

Article 19: To see if the Town will vote to authorize the School Committee to expend **\$107,923** for Debt Service and Other Commitments.

Explanation: CIS still owes MSAD #51- Cumberland for the expense that was incurred before CI decided to become its own town. This amount owed is established by the bond that was secured at that time. The fluctuation in cost is based on the State of Maine's valuation of the towns; North Yarmouth, Cumberland, and Chebeague Island. This cost center is \$26,441 less than last year; a decrease of 19.68%.

Article 20: To see if the Town will vote to authorize the School Committee to expend **\$45,704** for All Other Expenditures.

Explanation: This cost center is the food service and contingency. In this cost center is the other half of the salary and benefits of the cook/custodian. Other expenses paid from these lines are contracted services for the kitchen; drain cleaning, refrigerator and freezer maintenance, kitchen license, and fire suppression system inspections (the hood). This cost center is \$1,033 less than last year; a decrease of 2.21%.

RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

Article 21: To see if the Town will vote to appropriate **\$679,208.89** for the total cost of funding public education from Pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and shall the Town raise **\$611,601.35** as the Town's contribution to the total cost of funding public education from Pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688?

Explanation: The Town's contribution to the total cost of funding public education from Pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the

minimum amount that the Town must raise and assess in order to receive the full amount of state dollars.

Article 22: **(Written ballot required.)** Shall the Town raise and appropriate the sum of **\$587,141.11** in additional local funds, which exceeds the State's Essential Programs and Services allocation model by **\$551,437.11** as required to fund the budget recommended by the School Committee?

The School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model: EPS does not fully support all the necessary costs of a Pre-Kindergarten to grade 12 education programs, such as (1) special education costs; (2) ferry transportation and bus costs; (3) staff benefits, including health insurance, FICA, Medicare, unemployment benefits, and workers compensation.

Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from Pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.

SUMMARY THE PROPOSED SCHOOL BUDGET

Article 23: To see if the Town will vote to authorize the School Committee to expend **\$1,286, 170** for the fiscal year beginning July 1, 2024 and ending June 30, 2025 from the Town's contribution to the total cost of funding public education from Pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

EXPENDITURES OF GRANTS AND OTHER RECEIPTS

Article 24: In addition to amounts approved in the preceding articles, shall the Town authorize the School Committee to expend such other sums as may be received from federal or state or programs or other sources during the fiscal year for school and other program purposes, providing that such grants, programs, or other sources do not require the expenditures of other funds not previously appropriated?

Explanation: CIS receives money for special education. It is about \$10,000. The grant is written to be spent on positions. After the money is spent, paperwork is submitted to show the expenditure aligns with the grant. At that point the money is reimbursed. CIS receives money for Rural Education (REAP). This money is used to assure that the CIS students have similar opportunities to mainland students. These experiences and receipts are paid for and reimbursed after evidence the expenditure is submitted. There may be other grants that become available during the year. This article gives the school permission to apply for additional funding as it becomes available and spend it appropriately.

TRANSFERS AMONG COST CENTERS

Article 25: Shall the School Board be authorized to transfer amounts exceeding 5% of the total appropriation for any cost center to another cost center or among other cost centers for the 2024-2025 fiscal year, provided that transfers shall not be permitted to increase the authorized total school budget?

Explanation: Although the School Committee uses all the information available to them in preparing a budget for future spending, there are times when a cost center is overspent. At the end of the fiscal year no cost center can be overspent. If a cost center is overspent this Article is a means to correct the negative balance. The School Committee must vote at their meeting to move money from a cost center to zero out the overspent cost center.

MUNICIPAL BUDGET ARTICLES

Article 26: To see what sum the Town will vote to raise and appropriate for Administration and Select Board Accounts (1300).

The Board recommends: \$ 337,046.

Explanation: 18.23% (\$51,977) increase from FY24 budget. The increase is due to our switching to TRIO Web, replacement of the broken AC unit and added cost to contracted services.

Article 27: To see what sum the Town will vote to raise and appropriate for the Assessor (1400).

The Board recommends: \$ 14,650.

Explanation: No change from FY24 budget.

Article 28: To see what sum the Town will vote to raise and appropriate for Elections (1650).

The Board recommends: \$ 1,000.

Explanation: No change from FY24 budget.

Article 29: To see what sum the Town will vote to raise and appropriate for Planning (1700).

The Board recommends: \$ 4,075.

Explanation: 15.60% (550). The increase is due to the annual cost for GIS mapping.

Article 30: To see what sum the Town will vote to raise and appropriate for Legal Services (1900).

The Board recommends: **\$ 23,000.**

Explanation: No changes from FY24 budget.

Article 31: To see what sum the Town will vote to raise and appropriate for Law Enforcement Services (2100).

The Board recommends: **\$ 53,410.**

Explanation: -5.86% (\$-3,325) decrease from FY24 budget. This decrease is due to costs associated with the Cumberland County Sheriff's Department Contract.

Article 32: To see what sum the Town will vote to raise and appropriate for the Fire and Rescue Department (2200).

The Board recommends: **\$ 153,045.**

Explanation: 5.01% (\$7,302) increase from FY24 budget. The increase is due to the purchase of a Fire Chief laptop, added costs to travel and equipment maintenance.

Article 33: To see what sum the Town will vote to raise and appropriate for Code Enforcement (2400).

The Board recommends: **\$ 57,750.**

Explanation: 43.46% (\$17,495) increase from FY24 budget. The increase is due to the overall improvement in the CEO department. Increased hours and wages of the CEO, iWorQ's software and training.

Article 34: To see what sum the Town will vote to raise and appropriate for the Harbormaster and Shellfish Warden account (2500).

The Board recommends: **\$31,951.**

Explanation: 2.65% (\$824) increase from FY24 budget. The increase is for the 3% COLA increase.

Article 35: To see what sum the Town will vote to raise and appropriate for Animal Control (2600).

The Board recommends: **\$ 4,850.**

Explanation: No change from the FY 24 budget.

Article 36: To see what sum the Town will vote to raise and appropriate for Public Services (3100).

The Board recommends: **\$ 195,280.**

Explanation: -3.13% (-6,308) decrease from FY 24 budget. Decrease is due to one-time computer purchase in FY 24 as well as decrease in road materials and contracted services.

Article 37: To see what sum the Town will vote to raise and appropriate for Solid Waste (3200).

The Board recommends: **\$ 241,802.**

Explanation: 14.36% (30,359) increase from FY 24 budget. The increase is due to biannual landfill monitoring, increased barging, hauling, training and salary costs.

Article 38: To see what sum the Town will vote to raise and appropriate for Cousins Island Dock Reserve Fund (4400).

The Board recommends: **\$24,853.**

Explanation: 4% (\$956) increase from FY24 budget per agreement with the Town of Yarmouth. This reserve fund is for the sole purpose of providing for the maintenance, capital repairs and eventual replacement of the Cousins Island Dock and/or the improvements to Wharf Road as described in the Agreement with Yarmouth.

Article 39: To see what sum the Town will raise and appropriate for Contributions (4600) and to authorize the Select Board to disburse the full amount.

Select Board recommends raising **\$170,346** and authorizing the Select Board to disburse the full amount according to this table:

Contribution Disbursement	Proposed 24-25 to be Raised	Notes
3150 Chebeague Island Library	\$25,000	Same as last year
3151 Chebeague Community Ctr.	\$37,200	\$1,300 decrease from last year
3164 Visiting Nurse and Hospice	\$1,250	\$250 increase from last year
3164 LifeFlight	\$396	\$396 increase from last year
3166 Island Council	\$7,000	Same as last year
3167 Chebeague Recreation Center	\$59,500	Same as last year
3168 CRC – Kids Place	\$30,000	\$10,000 increase from last year
3169 Island Commons Res. Center	\$10,000	Same as last year
TOTAL	\$170,346	

Explanation: 5.80% (\$9,346) increase from FY43 budget. If approved, the Select Board will disburse the appropriated funds to the appropriate entities.

Article 40: To see whether the Town will authorize the additional donation of municipal employee time and materials for the occasional snow plowing and/or sanding of the parking lots of the Chebeague Recreation Center, Chandler’s Wharf and Island Commons during significant winter weather events.

Explanation: These properties are not owned by the Town, so it is unlawful to use public monies to support their operations without the express consent of the Town.

Article 41: To see what sum the Town will vote to raise and appropriate for General Assistance (5810).

The Board recommends: **\$500.**

Explanation: No change from FY4 budget.

Article 42: To see what sum the Town will vote to raise and appropriate for Health Services (5910).

The Board recommends: **\$ 2,000.**

Explanation: No change from FY24 budget. This is to pay the duly appointed Health Officer.

Article 43: To see what sum the Town will vote to raise and appropriate for the Cemetery (6200).

The Board recommends: **\$ 13,900.**

Explanation: No change from FY 24 budget.

Article 44: To see what sum the Town will vote to raise and appropriate for Debt Service (6900).

The Board recommends: **\$ 459,205.**

Explanation: 4.70% (\$20,617) increase from FY24 budget. \$196,477 for the Maine Municipal Bond Bank (MMBB) debt from the secession payout to Town of Cumberland; \$114,495 for the MMBB debt from the School Construction Project; \$21,500 for the MMBB debt from the Plow Truck; \$48,596 for the MMBB debt for Dredging and \$78,137 for MMBB debt for Broadband.

Article 45: To see what sum the Town will vote to raise and appropriate for Benefits & Insurance (7500).

The Board recommends: **\$ 204,391.**

Explanation: 5.14% (\$10,000) increase from FY24 budget due adding back annual employee bonuses.

Article 46: To see what sum the Town will vote to raise and appropriate for Street Lights (8100).

The Board recommends: **\$ 8,400.**

Explanation: No change from FY24 budget.

Article 47: To see what sum the Town will vote to raise, appropriate, and authorize the Select Board to spend for unexpected expenses as they deem necessary from Contingency (8300).

The Board recommends: **\$ 30,000.**

Explanation: 114.29% (16,000) increase from FY 24. The increase is to be better prepared for unexpected costs.

Article 48: To see what sum the Town will vote to raise and appropriate for the payment to the Town of Cumberland for 50% of Outer Islands Tax (8800).

The Board recommends: **\$ 56,935 (estimate)**

Explanation: As required in the law allowing Chebeague to secede from the Town of Cumberland, this article appropriates 50% of the property taxes committed by the Town of Chebeague Island from the Outer Islands.

Article 49: To see what sum the Town will vote to raise and appropriate for County Tax (8900).

The Board recommends: \$ 214,624.

Explanation: -.88% (\$-1,903) decrease from FY24 budget. Assessed to the municipality by Cumberland County.

Article 50: To see if the Town will vote to authorize the Select Board, upon a majority vote of the Select Board, to exceed by no more than 10% annually, the amount authorized for each account approved in Article 26: through Article 49: above, so long as the overall amount spent for the sum total of those articles does not exceed the total appropriation approved for those articles.

Article 51: To see if the Town will vote to authorize the change of *Indian Island Reserve* account # 9195 to *Storm Damage Repair and Restoration*. Please see description of account in the table below.

Explanation: With an increase and intensity of severe weather storms and the damages that follow, the Selectboard supports a reserve account to Storm Damage. The cost of ongoing discussion of relocation of the parking spaces from the Hook to North Rd. would come from this account.

Article 52: To see what sum the Town will vote to raise and appropriate for Capital Improvements (9000).

The Board recommends raising \$552,500.

Explanation: 7.88% (\$136,500) increase from FY 24. The table below shows the sum recommended by the Select Board for each capital account. The purpose of the capital account appropriations is to set aside funds for future infrastructure investment as well as vehicle and equipment expenditures. This reduces and avoids a large, one time, appropriation for major expenses in the future.

Account Numbers	Capital Reserve Account Type and Description	Approximate Current Balance	Proposed FY25 to be Raised	Estimated Balance
Education				
9197	School Capital - Used for the overall improvement of the school.	\$ 66,288.00	.00	\$ 66,288.00
9130	School Special Education - Extra services needed to complete a student's Individual Education Plan and other expenses the School Committee deems necessary.	\$ 145,029.00	.00	\$ 145,029.00
9131	School Transportation -Staff vehicles, purchase of school bus, barging or boat transportation and repairs.	\$ 51,187.00	.00	\$ 51,187.00
9132	School Tuition -Additional money to Yarmouth Middle and High School.	\$ 84,727.00	.00	\$ 84,727.00
9133	School Playground - Improvements and Repair to the playground area and equipment	\$ 7,427.00	.00	\$ 7,427.00
Public Safety (Fire Department and Rescue)				
9012	Fire Ponds -Capital maintenance and construction of fire ponds.	\$ 4,949.00	.00	\$ 4,949.00
9025	Fire Department -Capital maintenance and replacement of fire trucks, associated firefighting/rescue equipment, and communication equipment and structures.	\$ 134,464.00	\$ 57,500.00	\$ 191,964.00
9060	Harbormaster Vessel - Capital repairs or replacement of the Harbormaster vessels, trailers, and/or motor.	\$ 6,678.00	.00	\$ 6,678.00

Account Numbers	Capital Reserve Account Type and Description	Approximate Current Balance	Proposed FY25 to be Raised	Estimated Balance
9192	Rescue Vehicles & Equipment -Capital maintenance and replacement of the ambulance and its associated rescue equipment.	\$ 99.39	.00	\$ 99.39
	Transportation			
9010	Dredging -Engineering, and maintenance/long-term dredging of the channel and turning basin at the Stone Wharf.	\$ 130,958.00	.00	\$ 130,958.00
9015	Stone Wharf -Engineering, capital maintenance, and construction/re- construction of the Stone Wharf, wharf parking, <i>Stone Wharf Road</i> and wave break structures.	\$ 364,671.00	\$ 270,000.00	\$ 634,671.00
9016	Barge Ramps -Engineering, capital maintenance, and construction/reconstruction of barge ramps.	\$ 30,882.00	\$ 20,000.00	\$ 50,882.00
9020	Floats and Gangways -Construction and replacement of floats and gangways at Cousins Island, Stone Wharf, and Chandler's Cove. Not used for repair or maintenance.	\$ 33,420.00	\$ 15,000.00	\$ 48,420.00
9035	Vehicles -Capital maintenance and replacement of town vehicles.	\$ 13,562.00	\$ 5,000.00	\$ 18,562.00
9050	Roads -Engineering, capital maintenance, roadbed preparation, and resurfacing of public roads and parking areas.	\$ 63,622.00	\$ 25,000.00	\$ 88,622.00
9055	Public Works Equipment - Capital maintenance and replacement of public works equipment such as tractors, vehicles, plows.	\$ 6,653.00	\$ 10,000.00	\$ 16,653.00
9198	Cousins Island Parking Reserve - MDOT approved capital maintenance of the parking lot and access road on Cousins Island. Funded at \$2,000 annually per 1999 sublease agreement.	\$ 24,501.00	.00	\$ 24,501.00
	Town Owned Facilities			
9030	Building Facilities - Renovation and improvements to Town owned buildings to include Town Garage, Sand Shed, Transfer Station, and Public Safety Building.	\$ 45,179.00	\$ 50,000.00	\$ 95,179.00
9031	Town Office -A reserve fund to build a new town office and/or renovate the existing one.	\$ 16,326.00	\$ 10,000.00	\$ 26,326.00
9057	Recycling Compactor -Capital maintenance and replacement of town owned compactors.	\$ 37.70	\$ 20,000.00	\$ 20,037.00
9059	Cemetery - Capital maintenance and upgrades of the cemetery grounds and structures. This is separate from the perpetual fund.	\$ 6,916.00	.00	\$ 6,918.00
	Cemetery Perpetual Care	\$ 95,735.00	.00	\$ 95,735.00
9034	Broadband - Town ownership of infrastructure of broadband internet service on the island	\$ 49,955.00	.00	\$ 49,955.00
9033	Solar Array Purchase - Purchase of the solar array	\$ 79,455	\$ 10,000.00	\$ 89,455.00
	Tax Stabilization			
9040	Reevaluation -Periodic property revaluation work by the Town Assessor or outside contracted services.	\$ 77,031.00	.00	\$ 77,031.00
9040	Grant Matching -Prospective contingency fund used for Town matching share of public or private grant opportunities.	\$ 48,757.00	\$ 20,000.00	\$ 68,757.00
	Environmental Stewardship			
9058	Easement & Drainage - Purchase of rights to permit drainage and maintenance access of drainage systems onto and/or across private property.	\$ 83,966.00	.00	\$ 83,966.00
9070	Coastal Access Fund -Easement purchases and capital structure/road/path construction and repairs facilitating public access to coastal waters and beaches.	\$ 2,952.00	\$ 10,000.00	\$ 12,952.00
9195	<i>Storm Damage Repair and Restoration Planning, repair, and mitigation to severe weather-related damages. This includes but not limited to engineering studies, emergency repair, and material needed.</i>	\$ 57,573.00	\$ 20,000.00	\$ 77,573.00
9032	Land Acquisition & Development - Land acquisition, land-use planning, and site development.	\$ 23,270.00	\$ 10,000.00	\$ 33,270.00
	Total	\$ 1,756,404.00	\$ 552,500.00	\$ 2,308,904.00

This balance above reflects the current balances on March 30, 2024. Italicized languages are recommended changes.

MUNICIPAL REVENUE BUDGET

Article 53: To see if the Town will vote to authorize the Select Board to appropriate all funds raised for the overlay to fund any tax abatements and interest for fiscal year 2024-2025.

Explanation: This article allows the use of funds from the overlay (calculated by the Assessor when the mil rate is set) to be used for any abatements (including any interest).

Select Board recommends: **\$ 250,000**

Explanation: A transfer from Unassigned Fund Balance is made to manage the fund balance and help lower the tax rate. The allowable limits (16%-25%) are based on the Select Board Unassigned Fund Balance Policy. In accordance with the policy, the recommendation is to use \$250,000 toward the FY25 budget to reduce taxation.

Article 54: To see what sum the Town will vote to take from receipts, sources, and designations, to apply against fiscal year 2024-2025 appropriations, and to accept and appropriate any such funds from the State of Maine and the US Government as provided by the State Legislature or Federal Government for the fiscal year 2024-2025.

Select Board recommends: **\$ 264,935.**

Explanation: The total revenues from receipts, sources and designations include \$264,935.

Revenue Account	Proposed Budget
302 AGENT FEE	5,000
303 EXCISE TAX	122,000
304 BOAT EXCISE TAX	8,000
305 INTEREST & PENALTIES	4,500
316 SHELLFISH LICENSES	1,500
331 REVENUE SHARING	41,255
366 BUILDING PERMITS	15,000
367 ELECTRICAL PERMITS	1,500
368 PLUMBING PERMITS	2,500
369 OTHER PERMITS	500
403 MOORING FEES	7,200
411 URBAN RURAL INIT PROGRAM	14,880
418 CHEB. ISLAND SOLID WASTE	30,000
500 RENTAL MOORING FEES	500
501 STONE WHARF PERMITS	8,600
502 TRANSIENT TIE-UP FEES	2,000
TOTAL	\$264,935

Article 55: (Written ballot required by statute): To see if the Town will vote to increase the property tax levy limit established for the Town of Chebeague Island by 30-A M.R.S.A. § 5721-A if the municipal budget approved under the preceding articles will result in a tax commitment that is greater than the property tax levy limit.

OTHER MUNICIPAL ARTICLES

Article 56: To see if the Town will vote to authorize the Select Board to negotiate and enter leases for vehicles for Town use, and to appropriate funds from the Vehicle Reserve Capital Account to pay the annual costs of such leases.

Article 57: To see if the Town will vote to authorize the Select Board to submit grant proposals to other governmental entities or private, non-profit foundations for funding of general administration or project-specific expenditures, on behalf of the Town for municipal purposes, including when necessary, the authority to sign grant contracts, documents and/or other paperwork and accept the conditions that accompany grant funds, and to appropriate and expend grant funds for their authorized purposes, as the Select Board deems in the best interests of the Town during the upcoming fiscal year.

Article 58: To see if the Town will vote to authorize the municipal officers, after notice and hearing, to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A § 2953.

Article 59: To see if the Town will vote to set the date(s) that fiscal year 2024-2025 Real Estate Taxes are due as September 30, 2024, and March 31, 2025, and to charge interest at the rate of 4.0% per annum for fiscal year 2024-2025 Real Estate Property taxes paid after those dates.

Article 60: To see if the Town will vote to set the interest rates to be paid by the Town on abated and overpaid taxes pursuant to 36 M.R.S.A. § 506-A at 1.0% and to authorize such interest paid or abatements granted to be appropriated from the unassigned fund balance if the overlay is insufficient..

Explanation: This rate must be equal to or no more than 4 percentage points lower than the rate set in the previous article.

Article 61: To see if the Town will vote to authorize the tax collector or treasurer to accept prepayments of taxes not yet committed, with no interest to be paid on same, pursuant to 36 M.R.S.A § 506.

Explanation: This article is necessary to ensure that the bonds covering the treasurer and tax collector will apply to any property tax accepted by them which has not yet been legally committed by the assessor to the collector.

Article 62: To see if the Town will vote to authorize the Treasurer to waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure at the Registry of Deeds in which the tax lien certificate is recorded prior to expiration of the right of

redemption pursuant to 36 M.R.S. § 944 upon a finding by the Select Board that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests.

Explanation: The waiver of foreclosure is used if the Town knows that there are issues with a property, such as environmental problems, that make it undesirable for the Town to foreclose on the property.

Article 63: To see if the Town will vote to authorize the Select Board to dispose of Town-owned assets (excluding land) with a value of \$10,000 or less, under such terms and conditions as they deem advisable.

Explanation: This article avoids the necessity of calling a special town meeting every time the town has personal property of little value that the Select Board wishes to sell or otherwise dispose of.

Article 64: To see if the Town will vote to conduct a candidates' forum here and now to allow the voters to hear statements from candidates (if they wish to make a statement) for the office of selectmen and school committee (candidates whose names appear on the ballot as well as those interested in being write-in candidates). Each statement is limited to 3 minutes.

Explanation: The Town adopted the secret ballot election and voting method on November 19, 2011. This means that the election of both selectmen and school committee members shall be conducted by secret ballot at the voting polls on June 13, 2023, rather than during the open town meeting. Although any party interested in being elected may speak, no nominations are accepted as part of this forum. For a candidate's name to appear on the ballot he or she must have filed nomination papers in accordance with 30-A M.R.S.A. § 2528.

Article 65: To adjourn the Annual Town Meeting until June 11, 2024, 8:00 AM so that secret ballot votes for local elections (Article 2) may be held at the Chebeague Island Hall Community Center, 247 South Road, and then after the closing of the poll at 8:00 PM and the announcement of the results by the moderator, to adjourn the Town Meeting.

Given unto our hands this ___ day of May 2024, at Chebeague Island, Maine

Robert Earnest, Chair

Mark Dyer- Vice-Chair

David Hill

Carol White

Chebeague Island Select Board

A True Copy, ATTEST

Krista Hayward, Town Clerk
Town of Chebeague Island, Maine

JULIET T. BROWNE
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One Portland Square
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May 7, 2024

VIA EMAIL

Chebeague Island Selectboard
Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Re: Construction of Concrete Structure at Bennett's Cove

Dear Members of the Selectboard:

I am writing on behalf of a number of concerned citizens of Bennett's Cove regarding the Chebeague Island Selectboard's decision to construct a concrete ramp at Bennett's Cove to facilitate barge landings. On May 1, 2024, the Selectboard voted to "remediate" the sand in Bennett's Cove and install prefabricated concrete blocks to create a ramp in the Cove. According to correspondence included in the Board's May 1, 2024, meeting packet, each concrete block is 14 feet long, 5 feet wide, and 6 inches deep. Based on the estimated number of blocks that would be required to construct the ramp (six to seven blocks according to the Board's discussion) the concrete structure will cover in excess of 500 square feet. It will be placed on the beach within the coastal sand dune system and within a regulated coastal wetland. The process of installing the new structure will require the use of heavy equipment.

Although the Board stated that the blocks creating the ramp will be "temporary" and remain in place for less than seven months, removal of the concrete ramp was expressly stated to be "beyond the scope" of the Board's May 1, 2024, discussion despite public concern regarding removal of the structure. Moreover, construction of this concrete ramp is most certainly not temporary. The process of removing it would require heavy equipment. There will be additional cost associated with its removal and my understanding is that the Town has not appropriate funds for that required work. Simply put, the mere assertion that the ramp will be in place for less than seven months does not change the fact that for all practical purposes it is a permanent structure.

We do not believe that this new structure is consistent with the recent correspondence from the Maine DEP describing what activities are allowed within the regulated coastal sand dune system and coastal wetland at Bennett's Cove. While the DEP noted that temporary structures such as a mat that could be removed after each use would not require a permit under the Natural Resources Protection Act (NRPA), a more permanent structure such as that

authorized by the Board requires approval under NRPA. Even if, for the sake of argument, the structure was temporary and in fact were removed after seven months, the nature of the impacts associated with its installation and placement within the coastal sand dune trigger permitting under NRPA.

Importantly, and as discussed below, there is no dispute that installation of the proposed concrete ramp at Bennett's Cove requires both site plan review and a shoreland zoning permit from the Chebeague Island Planning Board *before* construction and installation commences. We are concerned that the Board stated that no local permits are required. The law is to the contrary.

Site Plan Review

The Town of Chebeague Island Planning Board is "authorized to review and act on site plans for both minor and major developments."¹ Specifically, Planning Board site plan review and approval is required "*prior to commencing* any of the following activities on the parcel, or undertaking any alteration or improvements of the site including grubbing or grading:

A. The construction or placement of any new building or structure for a use identified in Sec. 204 District Regulations . . .

F. The construction or expansion of paved areas or other impervious surfaces"²

Because ramps and barge landings are "structures" within the meaning of the ordinance (the term "structure" includes "[a]nything built for the support" of "property of any kind, together with **anything constructed or erected on or in the ground**"³), the installation of concrete blocks to create a ramp at Bennett's Cove triggers Planning Board site plan review under paragraphs (A) and (F) of the above-cited section. Even assuming the Town removes the concrete ramp in less than seven months, site plan review is required for *all* structures whether temporary or permanent, if the development is of the type that triggers site plan review.⁴

In addition to meeting the technical requirements for a permit to construct either of the above structures, the Town must include in its application a discussion of its right, title, and interest in the area of Bennett's Cove where it intends to install the concrete ramp.⁵ We are not aware of any legal rights the Town holds to build a structure on the beach.

Shoreland Zoning Application

In addition to site plan review, the Town must also obtain shoreland zoning approval before installing the concrete ramp at Bennett's Cove. The Town's right-of-way is located in the Commercial Fisheries/Maritimes Activities Zoning District (CFMA) and abutting property

¹ Town of Chebeague Island, Me., Zoning Ordinance § 206.3 ("ZO").

² *Id.* § 206.2(A), (B), (F) (emphasis added).

³ *Id.* § 110. The definition of "structure" excludes fences, poles, wiring, and other aerial equipment but provides no exception for boat ramps or barge landing equipment. *Id.*

⁴ *Id.*

⁵ ZO § 206.2 ("A person who has right, title, or interest in a parcel of land must obtain site plan approval prior to commencing any [activity requiring site plan approval]").

owners on either side are located in the Limited Residential District. As such, the entire area is regulated as part of the shoreland zone. Shoreland zoning approval is therefore required before commencing construction of commercial, industrial, and governmental structures⁶ and uses; roads; and both temporary and permanent “piers, docks, wharfs, bridges and other structures and uses extending over or below the normal high-water line or within a wetland.”⁷ Any type of ramp, concrete or otherwise, installed in Bennett’s Cove to facilitate barging is located within the regulated shoreland zone and unequivocally requires submission and approval of a shoreland zoning application.

In addition to submitting a shoreland zoning application, which will require the Town to demonstrate its right, title, and interest in the area of Bennett’s Cove where it intends to install the concrete structure,⁸ all shoreland zoning applications also require review by the Coastal Waters Commission, which will provide a written advisory recommendation to the Planning Board for consideration.⁹ Furthermore, as part of the shoreland zoning application the Town must notify all property owners within 1,500 feet of the proposed structure to provide them with an opportunity to comment on the development.¹⁰ All such processes, procedures, applications and approvals must take place *before* any installation occurs.

The purpose of both site plan review and the shoreland zoning application is, among other things to: (1) protect the general welfare of the community; (2) make certain that non-residential construction is designed and developed in a safe and accessible manner that protects the environment and minimizes adverse impacts to wildlife habitat, fisheries, and unique natural areas; (3) ensure that any adverse impacts to adjacent properties are minimized while making sure the development “fits harmoniously into the fabric of the community”; and (4) anticipate and respond to any impacts from development in shoreland areas.¹¹ In sum, the purpose and goal of both ordinances is to create a comprehensive and structured process for *all* development, including projects initiated and paid for by the Town. The Town is not only legally obligated to follow its own ordinances, but as a matter of public policy, it is in the Town’s best interest to ensure that it complies with and follows procedures intended to protect the environment and balance the perspectives of abutters and other interested persons.

⁶ Although the definition of “structure” as set forth in the Chebeague Island Shoreland Zoning Ordinance is not identical to the Chebeague Island Zoning Ordinance, the term also refers to “anything temporarily or permanently located, built, constructed or erected for the support, shelter or enclosure of persons, animals, goods, or property of any kind, **or anything constructed or erected on or in the ground.**” SZO § 108 (emphasis added).

⁷ Town of Chebeague, Me., Shoreland Zoning Ordinance § 204.2, Table 1, Lines 15.B-D, 17, 26 (“SZO”)

⁸ *Id.* §503(B) (“All applications shall be signed by an owner or individual who can show evidence of right, title or interest in the property . . .”).

⁹ *Id.* § 308.3.

¹⁰ *Id.* § 308.4(M).

¹¹ ZO § 206.1; SZO §102.

May 7, 2024
Page 4

Thank you for your consideration of these comments and the request for compliance with the Town of Chebeague's Zoning and Shoreland Zoning Ordinances.

Very truly yours,

A handwritten signature in black ink, appearing to read "Juliet B", with a stylized flourish at the end.

Juliet T. Browne

cc: Rob Wood, Maine DEP Director, Bureau of Land Resources (via email)
Town of Chebeague Planning Board (via email)
Town Administrator (via email)
Natalie Burns, Esq. (via email)
Town of Chebeague Coastal Waters Commission (via email)
Lionel Plant Associates (via email)
Concerned Citizens of Bennett's Cove (via email)