

Selectboard Meeting Minutes January 03, 2024

The Selectboard held a meeting at 6:00PM at the Chebeague Island Hall on Wednesday, January 03, 2024

Selectboard Members Present: Mark Dyer, Carol White, Robert Earnest, and Josh Doughty; Absent: David Hill

- I. Call Public Meeting to Order at 5:02PM**
- II. Executive Session pursuant to M.R.S.A. §(6)(A)-Personnel Matters**

Motion: Moved by Josh Doughty to enter the Executive Session at 5:03PM, seconded by Mark Dyer.

Vote: All in Favor; Motion Carried

Motion: Moved by Josh Doughty to exit Executive Session at 5:54, seconded by Mark Dyer.

Vote: All in Favor; Motion Carried

Motion: Moved by Carol White to have the chair of the Selectboard finalize the contract with the Town Administrator, seconded by Josh Doughty.

Vote: All in Favor; Motion Carried

- III. Public Comments for items not on the agenda for discussion not action.**

- Pam Curran asked about the PFAS testing on the island.

- IV. Town Reports: None**

V. Regular Business

24-001 To appoint Viktoria Wood as Town Administrator, FOAA Administrator, General Assistance Administrator, Tax Collector, Treasurer and Road Commissioner for the Town of Chebeague Island

Motion: Moved by Carol White to appoint Viktoria Wood as the Town Administrator, FOAA Administrator, General Assistance Administrator, Tax Collector, Treasurer and Road Commissioner for the Town of Chebeague Island contingent on the signing of her contract, seconded by Josh Doughty.

Vote: All in Favor; Motion Carried

24-002 To appoint Krista Hayward as the Town Clerk and the Registrar of Voters

Motion: Moved by Carol White and seconded by Joshua Doughty to appoint Krista Hayward as the Town Clerk and the Registrar of Voters.

Vote: All in Favor; Motion Carried

24-003 To appoint Christine Auffant as the Deputy Town Clerk and the Deputy Registrar of Voters

Motion: Moved by Carol White and seconded by Joshua Doughty to appoint Christine Auffant as the Deputy Town Clerk and Deputy Registrar of Voters.

Vote: All in Favor; Motion Carried

24-004 To reply to John Whitaker's communication regarding the prior land swap and take any necessary action.

- Mark Dyer will get together with Bo Beaupre and Jay Corson who were on the Selectboard when this land swap originally happened to better understand this situation.

24-005 To have the first reading of the Draft Code of Conduct and take any necessary action.

- Carol White will work on this document and send it to Mitch Berkowitz.
- Carol White feels this document should apply to all Boards and Committees.
- This document should include a section on harassment.

24-006 To see if updates are needed to the Communication Policy and take any necessary action.

- This agenda item will be discussed at a later meeting.

24-007 To discuss Selectboard conversations with Mr. Berkowitz: discussions versus requests/direction to him.

Motion: Moved by Mark Dyer to authorize Mitch Berkowitz to have conversations with two former Selectboard members, the former Town Clerk, and the Chair of the Planning Board, seconded by Josh Doughty.

Vote: All in Favor; Motion Carried

24-008 To review the MOU between TOCI and CRC and take any necessary action.

- The purpose of this agenda item is as a reminder that financial documents from the non-profits are due by February 01, 2024.

24-009 To discuss a request from the School Committee for Selectboard members to participate in a meeting with CTC regarding the budget and take any necessary action.

- It was decided that the School and CTC should come to meet with the Selectboard. We should have a workshop with the school regarding the budget.

VI. Other Business: None

VII. Communication:

- The Climate Action Team has received extensions for grants.
- The fellow for the Climate Action Team will start in the next couple of weeks.
- Next week renovations at the Town Office will begin.
- Broadband fiber cable has arrived on the Island.

VIII. To approve the minutes from December 14, 2023

Motion: Moved by Mark Dyer and seconded by Joshua Doughty to approve the minutes from December 14, 2023.

Vote: All in Favor; Motion Carried

IX. Items to be placed on a future agenda

- PFAS and the Town
- 45 minutes for a budget discussion
- Update on DOT Grant

X. Adjourn Meeting at 7:16

**Respectively Submitted,
Christine Auffant, Town Clerk**