

## Selectboard Meeting Minutes October 18, 2023

**The Selectboard held a meeting at 7:00PM at the Chebeague Island Hall on Wednesday, October 18, 2023**

**Selectboard Members Present: Robert Earnest, Mark Dyer, Carol White and Josh Doughty**

### **I. Call Public Meeting to Order at 7:00PM**

**II. Public Comments for items not on the agenda for discussion not action.** None

### **III. Town Reports**

Town Administrator- Please see packet for report.

Public Works- Please see packet for report.

Coastal Waters Committee- Herb Maine updated the Selectboard on several applications for experimental aquaculture leases that have been filed.

Planning Board- John Wilson gave an update on behalf of the Planning Board-Please see his memo in the packet.

### **IV. Regular Business**

**23-090 To discuss the Town Administrator position and take any necessary action.**

- The hiring committee has received several applications for the position of Town Administrator.
- The interviewing process has begun and once the committee has two potential candidates, they will be presented to the Selectboard.

**23-091 To elect a Selectboard Chair and a Selectboard Vice Chair for the balance of the fiscal year.**

**Motion:** Moved by Mark Dyer to elect Robert Earnest as Selectboard Chair, seconded by Josh Doughty.

**Vote: 3 in Favor; 1 (Earnest) abstained;  
Motion Carried**

**Motion:** Moved by Carol White to nominate Mark Dyer as Selectboard Vice-Chair, seconded by Josh Doughty.

**Vote: All in Favor; Motion Carried**

**23-092 To discuss a new Selectboard meeting time and format and take any necessary action.**

- Meetings will start at 7:00PM for the remainder of the fiscal year.
- Meetings will end at 9:00PM.
- Public comments will be limited to 3 minutes for each person.

**Motion:** Moved by Mark Dyer to have the start time of the Selectboard meetings be 7:00PM for the remainder of the fiscal year, seconded by Carol White.

**All in Favor; Motion Carried**

**23-093 To review the suggested 2024-2025 Budget Schedule and take any necessary action.**

- The budget schedule was reviewed, and it was determined that it needs to be tweaked before it is approved. Carol White will talk to the School Committee to see if they want one or two meetings in the schedule.

**23-094 To discuss and take any necessary action regarding the establishment of a Finance Ad Hoc Task Force.**

- The Selectboard feels this will help streamline the budget process.

- The Finance Ad Hoc Task Force will consist of 3 people.
- Mark and Carol will come back to the next meeting with more information on what the committee will look like and what their tasks will be.
- The Finance Ad Hoc Task Force will then be advertised to look for members.

**V. Other Business:**

- Beth Wiles gave an update on behalf of the Facilities Committee. Currently the Facilities Committee is requesting a proposal from Port City Architects to perform architectural and engineering services for a Town Office Site Planning project. The project is to incorporate the needs of 3 separate stakeholders that have an interest in using the site for various projects. Those projects being 1) The Chebeague Island Broadband Central Plant, 2) the Towns of Cumberland, Yarmouth and Chebeague Island Radio Upgrade, and 3) the Town of Chebeague Island Town Office and Public Safety project which Port City Architects has already been involved with.
- The Town now has an interim Code Enforcement Officer, Tammy Munson.

**VI. Communication:**

- A text message regarding a dead tree in a public right of way. This tree was later removed by the homeowner.
- An email from CMP regarding an invitation for a presentation and discussion with CMP and their Southern Maine customers.
- Invitation to GPCOG Reception - Connecting Local and State Leaders

**VII. To approve the minutes from September 20, 2023, September 27, 2023, and October 04, 2023**

**Motion:** Moved by Carol White to approve the minutes of September 20, 2023 and September 27, 2023, seconded by Mark Dyer.

**Vote: All in Favor; Motion Carried**

**Motion:** Moved by Carol White to approve the minutes of October 4, 2023, seconded by Mark Dyer.

**Vote: 3 (Dyer, White and Earnest) in Favor; 1 (Doughty) Abstained; Motion Carried**

**VIII. Items to be placed on a future agenda**

- Budget Schedule update
- Report from Mark & Carol regarding Finance Committee
- Treasurers report
- Parking and Traffic Ordinance

**IX. Adjourn Meeting at 8:54PM**

**Respectively Submitted,  
Christine Auffant, Town Clerk**