

**Selectboard Meeting Minutes  
July 12, 2023**

**The Selectboard held a Meeting at 6:00PM at the Chebeague Island Hall on Wednesday, July 12, 2023.**

**I. Call Public Meeting to Order at 6:01PM**

**II. Public Comments for items not on the agenda for discussion not action. None**

**III. Town Reports**

Town Administrator: Please see packet online for full report.

- **Transfer Station**-Carol White suggests a workshop to solve some of the ongoing problems at the Transfer Station. Suggest we have Gail Jenkins and Annie Thaxter attend as well as contractors and haul out companies.  
Robert Earnest agrees and thinks we need professional resources to help problem solve and possibly re-design the Transfer Station. Josh Doughty suggests more signage at the Transfer Station would be helpful. A workshop will be scheduled for September.
- The Town Administrator heard from Mary Cushman who has concerns regarding speeding near her home. It was decided that Public Works would put out the "check your speed" machine in this area.

**IV. Regular Business**

**23-063 To discuss the Code Enforcement Officer Job Description and take any necessary action.**

**Motion:** Moved by Robert Earnest that we approve the Code Enforcement Officer Job Description as written and

that we move forward with our search for a person to fill this position, seconded by Carol White.

**Vote: All in favor; Motion Carried**

**Motion:** Moved by Carol White that pursuant to Title 38 MSR Section 441, CEO Jim Butler continue to serve in this office until a successor has been appointed and sworn into office, seconded by Robert Earnest.

**Vote: All in favor; Motion Carried**

**23-064 To hear an update on the Dredging Project.**

- See the Town Administrator report in the packet.

**23-065 To authorize the Town Administrator to pay the Bernstein Shur invoice in the amount of \$1066.50 from Selectmen's Contingency Fund 8300-3160 in fiscal year 2023.**

**Motion:** Moved by Mark Dyer and seconded by Carol White to authorize the Town Administrator to pay the Bernstein Shur invoice in the amount of \$1066.50 from Selectmen's Contingency Fund 8300-3160 in fiscal year 2023.

**Vote: All in favor; Motion Carried**

**23-066 To authorize the Town Administrator to pay Jensen Baird invoice in the amount of \$1377.28 from Selectmen's Contingency Fund 8300-3160 in fiscal year 2023.**

**Motion:** Moved by Mark Dyer to pay Jensen Baird invoice in the amount of \$1377.28 from Selectmen's Contingency Fund 8300-3160 in fiscal year 2023, seconded by Josh Doughty.

**Vote: All in favor; Motion Carried**

**V. Other Business:**

- Mark Dyer went with the CTC Manager and the Public Works Director for Yarmouth to look at the area where the wharf meets the pavement. It

was decided that for the time being they will put in a temporary repair to this area.

- The Town Administrator reported that John Layng contacted her regarding the right of way to shore steps near his house. Mr. Layng is getting a quote for these steps to be repaired and inquired about the Town's responsibility to this repair.
- Matt Ridgway from CTC has asked the Town Administrator if they could put up a protective awning at the top of the ramp to provide coverage for his employees. The Select Board would like to see pictures of this awning prior to agreeing to its use.
- Steve Auffant from the CRC inquired about the ballfield being mowed by Public Works.

**VI. Communication:**

**Motion:** Moved by Robert Earnest to instruct the Town Administrator to send a letter saying yes, we would like to be a consulting party in response to the email from the Gulf of Maine Section 106 dated June 27, 2023, seconded by Josh Doughty.

**Vote: All in favor; Motion Carried**

**VII. To approve minutes from June 21, 2023.**

**Motion:** Moved by Carol White and seconded by Josh Doughty to approve the minutes of June 21, 2023.

**Vote: All in favor; Motion Carried**

**VIII. Items to be placed on a future agenda.**

- Bennet's Cove survey update
- Road Commissioner process and procedure
- September 16<sup>th</sup> retreat
- Audit update

**IX. Executive Session pursuant to 1.M.R.S.A §405(6)(C)- Acquisition of Real Property- To discuss Jenks Road.**

**Motion:** Moved to enter Executive Session pursuant to 1.M.R.S.A §405(6)(C)- Acquisition of Real Property- To discuss Jenks Road at 8:07PM by Mark Dyer and seconded by Robert Earnest.

**Vote: All in favor; Motion Carried**

**Motion:** Moved to Exit the Executive Session at 8:33PM by Mark Dyer and seconded by Robert Earnest.

No Action was taken.

**X. Adjourn Meeting at 8:34PM**

**Respectively Submitted,  
Christine Auffant, Town Clerk**