

Town of Chebeague Island Job Description –
Code Enforcement Officer / Local Plumbing Inspector

Primary Job Title:	Code Enforcement Officer
Additional Titles:	Local Plumbing Inspector
Department:	Code Enforcement
Employment Type:	Part-Time
Supervision Received:	Town Administrator
Supervision Exercised:	N/A
Pay Type:	Hourly
Pay Range & Rate:	\$20 - \$30.00 hourly, DOQE
Expected Work Hours:	One day per week in office and other hours as needed.
Benefits:	N/A or as described in the Employee Handbook
Purchasing:	As directed by the Town Administrator

Nature of Work

This is responsible professional administrative and technical work in carrying out the building, plumbing and electrical inspection program of the Town and in securing compliance with Town Land Use and zoning ordinances.

The Code Enforcement Officer is responsible for issuing building, plumbing and electrical permits; conducting inspections to ensure compliance; enforcing the state and municipal zoning ordinances; maintaining liaison with appropriate state and local agencies; and maintaining departmental records and reports. Work is performed under the general supervision of the Town Administrator with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions, and results achieved.

Job Responsibilities

The Position is responsible for the following:

- Inspects buildings which are under construction, alteration or repair for compliance with building, electrical, plumbing, or zoning requirements.
- Inspects old and dangerous buildings for fire and other dangers; confers with other Town officials as appropriate.
- Attends Planning Board Meetings as needed.
- Attends and assists in the hearings of the Board of Adjustments and Appeals as needed.
- Provides code information as requested by banks, lawyers, realtors, developers, and individuals.
- Reviews building and plumbing plans for compliance before issuing permits; makes recommendations to ensure compliance with codes.

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- Investigates complaints of possible code violations, including building, electrical, plumbing, sanitation, and zoning, initiating appropriate actions to ensure compliance as necessary.
- Interviews applicants and reviews applications for building, demolition or plumbing permits; calculates fees and issues same.
- Prepares and maintains records and reports.
- Performs related work as required.

Requirements of Work

- Considerable knowledge of approved methods and materials used in building construction and plumbing repair and installations.
- Considerable knowledge of local, state, and federal enactments governing plumbing construction, use, and occupancy, and ability to interpret same.
- Considerable knowledge of state and town zoning ordinance provisions and ability to interpret same.
- Ability to analyze and interpret complex construction plans and specifications.
- Ability to deal with the public firmly and courteously under adverse or strained conditions.
- Ability to maintain records and prepare reports.
- Ability to recognize code violations and to take appropriate enforcement action.
- Ability to communicate well both orally and in writing.

Desirable Skills

- Considerable experience in the construction industry or as a journeyman electrician or plumber, graduation from high school supplemented with two-year vocational program in building construction, structural design, supplemented by a college degree in a related field; or any equivalent combination of training and experience.

Necessary Special Requirements

- Must possess a valid State of Maine driver's license
- Must possess or be able to obtain by time of hire certifications for shoreland zoning, land use, building inspection, plumbing inspection and electrical inspection and Rule 80k.

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Employee Acknowledgement

I have read this job description and understand the duties, responsibilities, and expectations of the position. I also understand that this job description may be used during any review of my employment.

Employee Name: _____

Employee Signature: _____

Date: _____

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Benefits: N/A or as described in the Employee Handbook
Purchasing: As directed by the Town Administrator

Nature of Work

This is responsible professional administrative and technical work in carrying out the building, plumbing and electrical inspection program of the Town and in securing compliance with Town Land Use and zoning ordinances.

The CEO is responsible for enforcing all enabling state laws and local ordinances in the following areas: shoreland zoning, land use regulation, internal plumbing, subsurface waste water disposal, and building standards. The Code Enforcement Officer is responsible for issuing building, plumbing and electrical permits; conducting inspections to ensure compliance; enforcing all requirements of the state and municipal zoning ordinances; maintaining liaison with appropriate state and local agencies; and maintaining departmental records and reports, which must be accessible to municipal officers and the general public (at the office, on request) at all times. Work is performed under the general supervision of the Town Administrator with considerable independent judgment and discretion in accordance with applicable laws and ordinances. Work is reviewed through reports, discussions, and results achieved.

Job Responsibilities

The Position is responsible for the following:

- Inspects buildings which are under construction, alteration or repair for compliance with building, electrical, and plumbing codes, ~~or~~ and Town zoning requirements.
- Inspects old and dangerous buildings for fire and other dangers; confers with other Town officials as appropriate.
- Attends Planning Board Meetings as needed or as requested to do so and works with Board to improve and revise existing ordinances.
- Attends and assists in the hearings of the Board of Adjustments and Appeals as needed or requested to do so.

Last Modified: November ~~2017~~ 2023 - Employee Initials: _____

Commented [CW1]: Not Stipend

Commented [RE2]: Last year's budget = 26,640; divide by 50, then 8 hrs/wk (current expectation = 8-10hrs/wk) = \$64/hr. Or, then divide by 10 = \$53/hr.

Commented [CW3]: I suggest To Be Determined

Commented [CW6]: May want to consider sharing with another town and provide benefits

Commented [RE4]: Clearly not the current level of hours, nor even the current expectation.

Commented [Ta5R4]: My recommendation is that the expected hours is 15 hours on the off season and 20 during the busier months.

Commented [CW7]: Suggest we consider Third Party Inspector

Commented [CW8R7]: TPI Certification

A third-party inspector (TPI) is a person certified by the Department of Economic and Community Development who can inspect buildings and issue a building inspection report indicating whether construction meets Maine's Uniform Building and Energy Code. TPIs may be hired by municipalities to perform inspections in lieu of the municipal building official. Alternately, TPIs may be hired directly by the building owner. In accordance with 25 MRSA section 2371, a third-party inspector may not be appointed as a building official. To be certified a TPI must take the basic training provided by the Department of Economic and Community Development and pass an examination in each code of the Maine Uniform Building and Energy Code (MUBEC) for which the TPI is hired to perform inspections: residential building code, commercial building code, residential energy code, commercial building code, indoor residential ventilation code, indoor commercial ventilation code, and residential radon code.

Commented [CW9]: Would leave independence in as this is a professional position

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- Provides code information as requested by banks, lawyers, realtors, developers, and individuals on a timely manner.
- Reviews land use, building plans, and plumbing plans for compliance before issuing permits; makes recommendations to ensure full compliance with the Town's ordinances and current Codes.
- Investigates complaints of possible code violations, including building, electrical, plumbing, sanitation, and zoning, initiating appropriate actions to ensure compliance as necessary requested; and providing written followup / resolution for each complaint.
- Interviews applicants and reviews applications for building, demolition or plumbing permits; calculates fees and issues same.
- Prepares and maintains records and reports in such fashion that current and past permit applications are available at all times at the Town Office.
- Performs related work as required.

Requirements of Work

- Considerable knowledge of approved methods and materials used in building construction and plumbing repair and installations.
- Considerable knowledge of local, state, and federal enactments governing plumbing construction, use, and occupancy, and ability to interpret same.
- Considerable knowledge of state and town zoning ordinance provisions and ability to interpret same.
- Ability to analyze and interpret complex construction plans and specifications.
- Ability to deal with the public firmly and courteously under adverse or strained conditions.
- Ability to maintain records and prepare reports.
- Ability to recognize code violations and to take appropriate and effective enforcement action.
- Ability to communicate well both orally and in writing.

Desirable Skills

- Considerable experience in the construction industry or as a journeyman electrician or plumber, graduation from high school supplemented with two-year vocational program in building construction, structural design, supplemented by a college degree in a related field; or any equivalent combination of training and experience.

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Necessary Special Requirements

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Employee Acknowledgement

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Employee Name: _____

Employee Signature: _____

Date: _____

POLE ATTACHMENT AGREEMENT

DATED: ~~June 14~~March 8, 2023

BETWEEN

CONSOLIDATED COMMUNICATIONS OF NORTHERN
NEW ENGLAND COMPANY, LLC (Consolidated)
(LICENSOR)

AND

The Inhabitants of the Town of Chebeague Island
(LICENSEE)

#2223

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POLE ATTACHMENT AGREEMENT

THIS AGREEMENT, made as of this 1st day of March, 2023, between CONSOLIDATED COMMUNICATIONS OF NORTHERN NEW ENGLAND COMPANY, LLC (“Consolidated”), a limited liability company organized and existing under the laws of the State of Delaware, with a place of business at 5 Davis Farm Road, Portland, Maine 04103 (hereinafter called “Licensor”), and the Inhabitants of the Town of Chebeague Island, organized and existing under the laws of the State of Maine, having its principal office at 192 North Road, Chebeague Island, ME 04017 (hereinafter called “Licensee”).

WITNESSETH

WHEREAS, Licensee for its own use desires to place and maintain cables, equipment, and facilities on poles of Licensor, specifically in the Town of Chebeague Island; and within the geographic area served by Central Maine Power;

WHEREAS, Licensor is willing to permit, to the extent it may lawfully do so, the placement of cables, equipment, and facilities by Licensee on Licensor’s poles subject to the terms of this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions herein contained, the parties agree as follows:

ARTICLE I - DEFINITIONS

- 1.1 Anchor. A facility consisting of an assembly of a rod secured to a fixed object or plate designed to resist the pull of guy strand, or strands.
- 1.2 Anchor Attachment. A guy strand attached to an anchor solely owned or jointly owned by Licensor or for which Licensor is responsible for authorizing attachments.
- 1.3 Attachment. Any of Licensee’s facilities in direct contact with or supported by a utility pole, and/or any article of equipment attached to a point on a pole not normally occupied by a strand attachment (e.g., power supplies, equipment, cabinets, terminals, etc.). Attachments, for purposes of this Agreement, shall not include any antenna or related equipment used for wireless telecommunication services. For billing purposes an Attachment is counted for each guy strand and cable supported by a through-bolt and for each article of equipment attached to a Utility Pole.
- 1.4 Attachment Fee. A specified amount revised periodically, billed semi-annually or annually to the Licensee, and calculated consistent with Chapter 880 of the rules of the Maine Public Utilities Commission.
- 1.5 Guy Strand. A metal cable of high tensile strength which is attached to a pole and anchor or another pole for the purpose of reducing pole stress.
- 1.6 Joint Owner. A person, corporation or other legal entity having an ownership interest in a pole and/or anchor.

Commented [DS(M1)]: Consolidated, is not required to and does not file ARMIS Reports. Therefore, it does not calculate the formula annually. We are using a rate that something akin to ARMIS report and is very low. I consider this “consistent” with the ARMIS report.

- 1.7 Joint User. A party to whom use of the pole or anchor has been extended by the owner of the facility. The term “Joint User” shall not include Licensees.
- 1.8 Licensee’s Facilities. The cable and all associated equipment and hardware owned by the Licensee.
- 1.9 Licensee’s Maintenance Work. Work performed by Licensee on its facilities and attachments for repair, replacement and daily servicing of its plant, not associated with any significant overlash or rebuild project.
- 1.10 Make-ready Work. All work, including, but not limited to rearrangement and/or transfer of existing facilities, replacement of a pole or any other changes required to accommodate the attachment of licensee’s facilities to a pole or anchor.
- 1.11 Overlash. The act of attaching any single strand, hardware, cable, wires and/or apparatus owned by Licensee to same Licensee’s existing strand, hardware, cable, wires and/or apparatus.
- 1.12 Periodic Inspection. Licensor’s inspection of Licensee’s facilities performed to determine that attachments are authorized and are maintained in conformance with the required specifications in Article VI of this Agreement.
- 1.13 Planning Manager’s Area. A geographic area assigned to a Consolidated Engineer representative. The Planning Manager’s Areas are set forth in APPENDIX III.
- 1.14 Pre-construction Survey. There are two elements of the Pre-construction Survey: 1.) field inspection of the existing pole and anchor facilities to determine any necessary Make-ready Work, and 2.) administrative effort required to process the application and to prepare the charges for Make-ready Work, if applicable.
- 1.15 Post-construction Inspection. Inspection performed to measure and/or to visually observe Licensee’s Facilities, during or shortly after completion of construction to ensure the attachment and the installation of the Licensee’s Facilities conform to the standards required by this Agreement.
- 1.16 Rebuild. Work other than Licensee’s Maintenance Work performed by Licensee to replace, add to or alter its existing attachments or facilities attached to Licensor’s poles.
- 1.17 Subsequent Inspections. Inspections performed to confirm the correction of non-conforming conditions, which were observed during Periodic or Post-construction Inspections.
- 1.18 Suspension Strand (Messenger). A metal cable of high tensile strength attached to a pole and used to support facilities.
- 1.19 Unit Cost. A dollar amount subject to periodic revision by Licensor, associated with Pre-construction Surveys, Make-ready Work and Inspections applicable to specific work operations and functions.

- 1.20 Utility Pole. A pole solely owned, jointly owned, or jointly used by the Licensor and used to support its facilities and/or the facilities of an authorized Licensee.

ARTICLE II – SCOPE OF AGREEMENT

- 2.1 Subject to the provisions of this Agreement, Licensor agrees to issue to Licensee for any lawful purpose, revocable, non-exclusive licenses authorizing the attachment of Licensee's Facilities to Licensor's poles. This Agreement governs the fees, charges, terms and conditions under which Licensor issues such licenses to Licensee. Licensee must obtain separate authorization from, and pay all applicable Fees and Charges to, each Licensor and any Joint Owner or Joint User of any Utility Pole. This Agreement is not in and of itself a license, and before making any attachment to any Utility Pole, Licensee must apply for and obtain a license.
- 2.2 This Agreement supersedes all previous aerial agreements between Licensor and Licensee with respect to the subject matter contained herein. This Agreement shall govern all existing licenses between Licensee and Licensor, if any, as well as all licenses issued subsequent to execution of this Agreement.
- 2.3 No use, however extended, of Licensor's poles or payment of any fees or charges required under this Agreement shall create or vest in Licensee any ownership or property rights in such poles. Licensee's rights herein shall be and remain a license.
- 2.4 Nothing contained in this Agreement shall be construed to require Licensor to construct, retain, extend, place, or maintain any pole or other facilities not needed for Licensor's own service requirements.
- 2.5 Nothing contained in this Agreement shall be construed as a limitation, restriction, or prohibition against Licensor entering into agreements with other parties regarding the poles covered by this Agreement. The rights of the Licensee shall at all times be subject to any existing agreement(s) or arrangement(s) between Licensor and any Joint Owner(s) or Joint User(s) of Licensor's poles.
- 2.6 Nothing contained in this Agreement shall be construed to require Licensor to grant a license where Licensor believes that placement of Licensee's Facilities would interfere with Licensor's existing service requirements, or the use of Licensor's facilities by other parties, or create a hazardous or unsafe condition.

ARTICLE III – FEES AND CHARGES

3.1 General

- 3.1.1 Licensee agrees to pay to Licensor the applicable Attachment Fees and Charges as specified in and in accordance with the terms and conditions of subpart 3.2 of this Agreement and of APPENDIX I, attached hereto and made a part hereof.
- 3.1.2 The Licensor may change the amount of Attachment Fees and Charges specified in APPENDIX I by giving the Licensee not less than sixty (60) days written notice prior to the date the change is to become effective. Notwithstanding any other provision of this Agreement, Licensee may terminate this Agreement at the end of such sixty (60) day notice period if the change in Attachment Fees and Charges is not acceptable to Licensee. In order to terminate in this circumstance, the Licensee must give Licensor written notice of its election to terminate this Agreement at least thirty (30) days prior to the end of such sixty (60) day notice period or for such other period as the parties may agree in writing. Licensee shall thereafter remove its facilities and attachments in accordance with the process set forth in Article X, subpart 10.3 of this Agreement.
- 3.1.3 Changes in the amount of Attachment Fees and Charges specified in APPENDIX I shall become effective on the date specified by Licensor, subject to the sixty (60) day advance written notice. The changes shall be presumed acceptable unless at least thirty (30) days prior to the end of the sixty (60) day notice period Licensee advises Licensor in writing that the changes are unacceptable and, in addition, submits the issue to the regulatory body asserting jurisdiction over this Agreement for decision. Licensee shall pay the existing Attachment Fees and Charges during the time that the issue is being reviewed by said regulatory body, subject to true-up based on the final determination of rates by said regulatory body plus any interest prescribed by said regulatory body.
- 3.1.4 Licensor shall provide licensee with an updated APPENDIX I following the effective date of the new Attachment Fees and Charges.

3.2 Attachment Fees

- 3.2.1 Licensees shall pay an Attachment Fee for each Attachment made to Licensor's Utility Poles. For the purpose of computing the Attachment Fees due hereunder, the Fee shall be based upon the number of attachments for which licenses have been issued.
- 3.2.2 Attachment Fees are calculated from the first day of the month following the date a license is issued. Fees shall be payable semi-annually or annually in advance, unless otherwise provided. Payment is due within the later of thirty (30) days from the first day of January and the first day of July or thirty (30) days from the date the bill is issued.

3.3 Pre-construction Survey, Make-ready Work and Inspection Charges

- 3.3.1 Licensee shall calculate and pay to Licensor the applicable Pre-construction Survey Charge with its License Application. The License Application forms are set forth in APPENDIX IV, attached hereto and made a part hereof. The Pre-construction Survey Charge shall be calculated based on the rates and formulas set forth in APPENDIX I.
- 3.3.2 Except as provided in Appendix VI, Licensee shall make an advance payment of the applicable charge to Licensor prior to any performance by Licensor of any Pre-construction Survey, Make-ready Work, Post-construction Inspection or Subsequent Inspection. Where the work to be performed by Licensor is covered by a Unit Cost as described in subpart 3.3.4, the Licensor shall use the Unit Cost for the charge. Where the work to be performed by Licensor is not covered by a Unit Cost, in whole or in part, the charge will be based on an estimate of charges. For any charges based on an estimate, the Licensee shall be credited for any amount paid in excess of the Licensor's estimated charges, or shall be billed for any amount in addition to Licensor's estimated charges, as compared to the actual charges as finally computed.
- 3.3.3 Licensee shall make payment to the Licensor within thirty (30) days following the invoice date for Periodic Inspections according to subpart of this Agreement.
- 3.3.4 Pre-construction Survey, Make-ready Work, and Inspection (Post-construction Inspection, Periodic Inspection and Subsequent Inspection) Charges are based upon Unit Costs, where available. Unit Costs are set forth in APPENDIX I of this Agreement and are subject to change from time to time; provided however, the Unit Costs shall not change more frequently than once every twelve (12) months. Any changes in Unit Cost shall not vary by more than five percent (5%) per annum from the existing Unit Cost; provided that in the case of a significant and unforeseen change in circumstances affecting Licensor's costs, Licensor may adjust Unit Cost in excess of 5%. Sixty (60) days prior to any change in Unit Cost in excess of 5%, Licensor shall provide to Licensee a written explanation of the significant and unforeseen change in circumstance for the increase. A significant and unforeseen change in circumstances affecting Licensor's costs includes changes in tax laws, accounting changes, and regulatory, judicial or legislative changes that affect the Licensor's costs. A statement of current Unit Costs is set forth in APPENDIX I and changes thereto shall be published at the time of such change.
- 3.3.5 For work where Unit Costs are not available, such as cable splicing, such costs will be billed on an actual time and material basis plus an amount equal to ten percent (10%) of such costs.

3.4 Payment Requirements

- 3.4.1 For any bill rendered by Licensor to Licensee hereunder, except where advance payment is required, payment is due within thirty (30) days from the date of the

bill. Late payment of any bill is subject to a late fee of 1.5% per month applied to the outstanding balance from the due date of the bill. Licensor, at its sole discretion, may change this late fee from time to time during the term of this Agreement to reflect prevailing market conditions.

- 3.4.2 Non-payment of any amount due hereunder shall constitute a default of this Agreement, and subject this Agreement to termination under the provisions of Article X.
- 3.4.3 For any bill rendered by Licensor to Licensee for advance payment of Pre-construction Survey charges or Make-ready Work charges, hereunder, payment shall be made within thirty (30) days of the bill date. If such advance payment is not received within thirty (30) days, Licensor shall have the right to issue a letter of cancellation no sooner than fifteen (15) days thereafter, which will cancel the Licensee's application for the license. Thereafter, if Licensee wishes to proceed, Licensee shall submit a new application for a license, as if it had never submitted the initial application.

3.5 Billing Disputes

- 3.5.1 Where Licensee in good faith disputes a bill or invoice rendered by Licensor, Licensee shall make payment of all portions of said bill or invoice not in dispute as provided in Article III. Where the cumulative amount of all of Licensee's bills or portions(s) of bills in dispute is in excess of \$10,000.00, Licensee shall deposit said cumulative disputed amounts in an interest-bearing escrow account until such time as the disputes are resolved. The disputed amount deposited together with the proportional interest, shall be distributed immediately to Licensor and/or Licensee in accordance with and upon resolution of the dispute. Where the cumulative amount of all of Licensee's bills or portions of bills in dispute is less than or equal to \$10,000.00, Licensee shall make payment to Licensor and shall be rebated an appropriate amount (including interest computed at the prime rate at a bank mutually agreed to by the parties) based on the resolution of the dispute.
- 3.5.2 Where Licensee fails to pay an amount due and owing under this Agreement (including amounts in dispute that are less than or equal to \$10,000) or fails to establish an escrow account for disputed amounts more than \$10,000, or fails to invoke the dispute-resolution procedures set forth in subpart 15.10 of this Agreement within six (6) months of the establishment of amounts disputed in good faith, in addition to all other remedies available to Licensor including termination under provisions of Article X of this Agreement, Licensor may refuse to perform any survey, inspection or Make-ready Work for Licensee and may refuse to issue any license to Licensee until such time as the amount is paid or is deposited in an escrow account.

ARTICLE IV - APPLICATION FOR AND ISSUANCE OF LICENSES

- 4.1 Before Licensee makes an Attachment to any pole, Licensee shall make application for and have received a license therefor in the forms attached in APPENDIX IV. Licensor may update these forms from time to time during the term of the Agreement.
- 4.2 Licensee agrees to limit the filing of applications for pole attachment licenses to include not more than 200 poles on any one application. Licensor reserves the right to limit the filing for pole attachments to no more than 2,000 poles on all applications that are pending approval by Licensor at any one time within a single Planning Manager's Area. Licensee further agrees to designate a desired priority of completion of the Pre-construction Survey and Make-ready Work for each application relative to all other of its applications on file with Licensor at the same time.
- 4.3 Properly completed license applications received by Licensor on the same day from two or more licensees for attachment accommodations on the same pole(s), shall be processed together. All Pre-construction Survey or Make-ready Work required to accommodate the applicants will be completed simultaneously for the benefit of all applicants. All applicants will be rebated with the pro rata share of costs based on the number of applicants.

ARTICLE V – PRE-CONSTRUCTION SURVEY and MAKE-READY WORK

- 5.1 A Pre-construction Survey is required for each Utility Pole and Anchor for which an Attachment is requested to determine the adequacy of the Utility Pole and Anchor to accommodate Licensee's Attachments and facilities. The Pre-construction Survey will be performed jointly by representatives of Licensor, Joint Owner and/or Joint User, and Licensee unless otherwise agreed to by all parties.
- 5.2 Licensor will process all requests for access to Utility Poles on a non-discriminatory basis in the order such requests are received.
- 5.3 Within forty-five (45) days of receipt of written notification in the form of a complete license application and the correct Pre-construction Survey fee payment, Licensor shall perform or have performed a Pre-construction Survey and present the Pre-construction Survey results. The Pre-construction Survey results will contain one of the following statements:
 - (a) If no Make-ready Work is required, a license shall be issued for the Attachment.
 - (b) If Licensor determines that the Utility Pole or Anchor to which Licensee desires to make Attachments is inadequate or otherwise needs rearrangement of the existing facilities thereon to accommodate the Licensee's Facilities, in accordance with the specifications set forth in Article VI, Licensor will provide Licensee with an itemized invoice for such anticipated Make-ready Work. The Make-ready Work will be performed following receipt by Licensor of advance payment but not before a Pole Attachment Agreement has been fully executed by both the Licensee and Licensor. Upon receipt of the advance payment, Licensor

will provide the Licensee with the estimated start and estimated construction completion date of the Make-ready Work.

- (c) If Licenser determines that the Utility Pole may not reasonably be rearranged or replaced to accommodate Licensee's Facilities for reasons of capacity, safety, reliability or engineering, the Licenser may refuse to grant a license for the Attachment. Licenser shall provide the specific reason(s) for such denial. Licenser shall not unreasonably exercise the right reserved under this subpart 5.3(c).

- 5.4 Licenser shall comply with the applicable law or rule for Make-ready work, and shall make commercially reasonable effort to complete Make-ready Work within six (6) months of receipt of payment for Make-ready Work from Licensee, except for reasons beyond Licenser's control. For applications consisting of six (6) or fewer Utility Poles requiring Make-ready Work, and where Consolidated is the only party required to perform make-ready work, Consolidated will complete the make-ready work within 45 days.
- 5.5 To the extent practicable, Licenser shall provide Licensee, no less than sixty (60) days prior written notice of any modification of Utility Poles (such as pole replacement or relocation) other than routine maintenance, or modifications in response to emergencies, or to a request from a governmental authority.

ARTICLE VI - SPECIFICATIONS AND LEGAL REQUIREMENTS

- 6.1 Licensee's Facilities shall be placed and maintained in accordance with the requirements and specifications of the latest editions of the "Blue Book – Manual of Construction Procedures" (Blue Book), published by Telcordia Technologies Inc.; the "National Electrical Code" (NEC), published by the National Fire Protection Association, Inc.; the "National Electric Safety Code" (NESC), published by the Institute of Electrical and Electronics Engineers, Inc.; and rules and regulations of the U.S. Department of Labor issued pursuant to the "Federal Occupational Safety and Health Act of 1970", as amended, (OSHA) or any governing authority having jurisdiction over the subject matter. Where a difference in specifications may exist, the more stringent shall apply.
- 6.2 Licensee shall be responsible for obtaining from the appropriate public and/or private authority any required authorization to construct, operate and/or maintain Licensee's Facilities on public and private property at the location of Licenser's Utility Poles. Licensee shall be responsible for obtaining permission from any Joint Owner(s) or Joint User(s) of the Utility Pole before making any Attachment thereto. This permission shall be in the form of a license or other writing.
- 6.3 No license granted under this Agreement shall extend to any of the Licenser's Utility Poles where the placement of Licensee's Attachments would result in a forfeiture of the rights of Licenser, Joint Owner(s), or Joint User(s) to occupy the property on which such Utility Poles are located. The Licenser does not warrant the validity or apportionability of any rights it may hold to place facilities on public or private property. The Licenser will, upon written request by the Licensee, provide available information and copies of

any documents in its files pertinent to the nature of the rights the Licensor possesses over private property. The cost of providing such information and reproducing documents shall be borne by Licensee.

ARTICLE VII - CONSTRUCTION AND MAINTENANCE OF ATTACHMENTS

7.1 General Provisions

- 7.1.1 Licensee shall, at its own expense, construct and maintain its Attachments and facilities on Licensor's Utility Poles in a safe condition and in a manner acceptable to Licensor. Licensee shall construct and maintain its Attachments and facilities so as not to conflict with the use of Licensor's Utility Poles by Licensor or by other authorized users of Licensor's Utility Poles, nor electrically interfere with Licensor's facilities attached thereto.
- 7.1.2 Licensor shall specify the point of attachment on each of Licensor's Utility Poles to be occupied by Licensee's Attachment. Where multiple Licensees' Attachments are involved, Licensor shall attempt, to the extent practical, to designate the same relative position on each Utility Pole for each Licensee's Attachments.
- 7.1.3 Licensee shall provide written notice to the Licensor of the actual dates of attachment within thirty (30) days of the date of attachment so that Licensor may promptly schedule a Post-construction Inspection.
- 7.1.4 Licensee may attach its Guy Strand to Licensor's existing Anchor rod at no charge where Licensor determines that adequate capacity is available; provided that Licensee agrees to secure any necessary right-of-way therefor from the appropriate property owner. Should Licensor, Joint Owner(s) or Joint User(s), if any, for its own service requirements, need to increase its load on the Anchor rod to which Licensee's guy is attached, Licensee will either arrange its Guy Strand on the Anchor rod or transfer it to a replacement Anchor as determined by Licensor at Licensee's expense. Any new replacement anchor shall be provided by Licensee.
- 7.1.5 In the event that Licensor, Joint Owner(s), Joint User(s), or other Licensee needs to attach additional facilities to any of Licensor's poles, to which Licensee is attached, Licensee will either rearrange its attachments on the pole or transfer them to a replacement pole as determined by Licensor so that the additional facilities of Licensor, Joint Owner(s) Joint User(s) or other Licensee may be attached provided that, except to the extent such relocation is required to accommodate the needs of Licensor, Joint Owner(s) or Joint User(s), such rearrangement does not materially reduce, impair or otherwise diminish Licensee's operations from the property and subject to receipt of all necessary government permits and approvals for such rearrangement or transfer. Licensee shall not be required to bear any of the costs of rearranging its facilities if such rearrangement is required as a result of an additional occupancy by another

Licensee. Any rearrangement costs shall be borne by the entity or entities requesting rearrangement, except Licensee shall bear the cost to rearrange or transfer its own equipment when no space is available on the pole for additional Attachments by the Licensor. Licensee shall be solely responsible for collecting any rearrangement costs incurred pursuant to this paragraph.

- 7.1.6 If Licensee does not rearrange or transfer its Attachments within fifteen (15) days after receipt of written notice from Licensor requesting such rearrangement or transfer and indicating that such Utility Pole is ready for rearrangement or transfer by Licensee, Licensor, Joint Owner(s) or Joint User(s) may perform or have performed such rearrangement or transfer, and, notwithstanding the provisions of subpart 7.1.7, Licensee agrees to pay the cost thereof. The foregoing shall not preclude Licensee from thereafter seeking reimbursement of such rearrangements costs as if it had performed the work in accordance with this paragraph.
- 7.1.7 Licensee shall not be required to bear any of the costs of rearranging or replacing its Attachment if such rearrangement or replacement is necessitated solely as a result of an additional attachment or modification of an existing attachment sought by another party (except costs of rearranging or replacing its Attachment when no space is available on the pole for additional Attachments by the Licensor, Joint Owner(s) or Joint User(s)) and shall be paid for any work it performs to accommodate such request. Where multiple parties join in a modification, each party's proportionate share of the total cost will be based on a ratio of the amount of new space occupied by that party to the total amount of new space occupied by all parties joining in the modification. Licensor shall not be required to use revenue that may result from the use of any additional space resulting from such replacement or rearrangement to compensate parties that paid for the modification.
- 7.1.8 Unless otherwise governed by law, all tree trimming made necessary, in the opinion of the Licensor, by reason of the Licensee's proposed Attachments at the time of attachment (provided the owner(s) of such trees grant permission to the Licensor) shall be performed by contractors approved by and under the direction of Licensor, at the sole expense of the Licensee.
- 7.1.9 Any such tree trimming that may be required on Licensee's customer's premises, to clear Licensee's cable drop, shall be performed by the Licensee at its expense.
- 7.1.10 Tree trimming needed as a result of adverse weather conditions such as wind, snow or ice storms, shall be performed by Licensor or its approved contractors. Since such tree trimming benefits Licensor, Licensee and other parties that may be lawfully attached to Licensor's Utility Poles, Licensee agrees to negotiate in good faith with the Licensor, on a case-by-case basis, to establish an appropriate sharing of costs associated with the tree trimming projects.
- 7.1.11 For each new facility attached by Licensee to Licensor's Utility Poles, on or after the date of execution of this Agreement, Licensee shall place identification tags

on cables located on Utility Poles and identification apparatus tags on any associated items of Licensee's Facilities. Licensee shall also place these identification tags when engaged in an Overlash or Rebuild project. Overlashed bundles require one tag per bundle, per Licensee. The requirements for identification tags are set forth in the Blue Book.

7.1.12 When Licensor deems it an immediate threat to safety and/or an emergency exists, it may rearrange, transfer, or remove Licensee's Attachments to Licensor's Utility Poles at Licensee's expense. Licensor shall make reasonable efforts to contact Licensee as circumstances permit. If Licensee does not have a response team capable of transferring the equipment on site of the replacement within two hours of notification any equipment moves will be billed at double any actual costs incurred by Licensor including time and materials to transfer equipment.

7.1.13 Licensee shall complete all pole attachment work within one hundred and eighty days (180) of issuance of license by Licensor'(s). If for reasons beyond control of the Licensee its work cannot be completed within 180 days, the Licensee must notify Licensor's in writing and include an estimated time of completion. Any requisite extension must be approved by Licensor. If Licensee cannot complete its work within the additional time frame, or if Licensor denies the request for extension, then any outstanding work will be cancelled and the Licensee must apply for a new license from the Licensor(s). If Licensee's application is cancelled due to the expiration of the time allowed for completion of Licensee's work, then the subsequent application from the Licensee will be considered to be a new application, and will be handled in the same manner as any other new application(s). In the event of cancellation of Licensee's license due to Licensee's inability to complete its work in the allotted time frame, it will be the responsibility of the Licensee to submit the Notice of Discontinuance (Form 6 of the Pole Attachment Agreement) to the Licensor'(s). Failure of the Licensee to submit the Notice of Discontinuance (Form 6) to the Licensor's upon receipt of notification from the Licensor(s) that the pole attachment license will be cancelled, will result in continued billing for the affected pole attachments by the Licensor's to the Licensee. Licensee will be expected to remove its cable(s) and associated equipment from Licensor's poles and related equipment in accordance with the terms and conditions of Article X-Termination, of the pole attachment agreement, between the Licensor'(s) and the Licensee.

7.2 Licensee's Routine Maintenance, Overlash, Rebuild Work and Placement of Power Supplies

7.2.1 Licensee shall work cooperatively with the local Consolidated Reimbursable Construction Engineer when performing routine Maintenance Work on its facilities and/or Attachments. Cooperative practices shall include a system of notification by phone, facsimile, answering system, or otherwise for scheduling purposes. Any work, which involves six or fewer adjacent spans, shall be presumed to be routine Maintenance Work. Significant simultaneous maintenance activity within a geographic area may be deemed by Licensor to be

Rebuild activity.

- 7.2.2 Licensee shall follow the procedures set forth in APPENDICES V, VI and VII, hereof, in performing Rebuild or Overlash work and placing power supplies.

ARTICLE VIII - INSPECTION OF LICENSEE'S FACILITIES

- 8.1 The Licensor reserves the right to make Post-construction, Subsequent, and Periodic Inspections of any part or all of Licensee's facilities attached to Licensor's Utility Poles and/or Anchors. Licensor shall provide Licensee with a copy of any written report of such inspection within thirty (30) days following the inspection. Charges and billing for inspections as set forth in Article III shall apply, provided that Consolidated commences Post-construction and Subsequent Inspections within 90 days after notification from Licensee that the work is complete.
- 8.2 Except as provided in Appendix VI and VII, Post-construction Inspections shall consist of a 10 percent sample of the Utility Poles to which the Licensee has attached facilities after completion of work. If Consolidated determines that the Licensee is not in compliance at greater than 2 percent of the sampled locations, Consolidated may inspect and bill Licensee to inspect all Utility Poles involved in the project. Within ten (10) days of the completion of a Post-construction Inspection, the Licensor shall notify the Licensee in writing of the date of completion of Post-construction inspection and its findings.
- 8.3 Where Post-construction Inspection by the Licensor has been completed and non-complying conditions have been identified, Licensee shall correct any non-complying conditions within thirty (30) days of the date of the written notice from the Licensor. If after said 30-day period Licensee has not corrected all such non-complying conditions, Licensor may notify Licensee that if all such non-complying conditions are not corrected within an additional 30-day period, no further attachment authorizations shall be issued to Licensee until Licensee's Facilities are brought into compliance. If corrections are not made by Licensee within 30 days from the second notification by Licensor, the Licensor may perform or have performed such corrections and Licensee shall pay to the Licensor the cost of performing such work.
- 8.4 Licensor may undertake Subsequent Inspections to determine if appropriate corrective action has been taken by Licensee. If the Subsequent Inspection finds continued non-complying conditions, Licensor may perform or have performed corrective action at the sole expense of the Licensee or Licensor may terminate the license pursuant to Article X.
- 8.5 The making of Post-construction, Subsequent and/or Periodic Inspections or the failure to do so shall not operate to relieve Licensee of any responsibility, obligation, or liability specified in this Agreement.
- 8.6 Licensor reserves the right to make Periodic Inspections of all or any part of the Attachments or facilities of Licensee at the expense of Licensee, upon sixty (60) days prior written notice to the Licensee. Periodic Inspections of the entire plant of the Licensee will not be made more often than once every five years unless, in Licensor's

judgment, such inspections are required for reasons involving safety or because of an alleged violation by Licensee of the terms of this Agreement. Licensor shall make a reasonable effort to coordinate its Periodic Inspections with any Joint Owner and Licensee.

ARTICLE IX - UNAUTHORIZED ATTACHMENTS

- 9.1 If any of Licensee's Facilities are attached to Licensor's poles without being licensed, Licensor, may recover fees as specified in subpart 9.2, without prejudice to its other rights or remedies under this Agreement, including termination, or otherwise, and require Licensee to submit in writing, within thirty (30) days after receipt of written notification from Licensor of the unauthorized attachment, a pole attachment application. If such application is not received within the specified time period, Licensee shall remove its unauthorized attachments within thirty (30) days of the final date for submitting the required application, or Licensor may remove Licensee's Attachments or facilities without liability at the Licensee's expense.
- 9.2 Upon discovery of an unauthorized Attachment, Licensee agrees to pay an amount equal to five times the current applicable annual Attachment Fee specified in APPENDIX I times the number of unauthorized Attachments. The unauthorized attachment fee shall be in addition to all other amounts due and owing to Licensor under this Agreement.

ARTICLE X – TERMINATION

10.1 60-Day Termination

In addition to rights of termination provided to the Licensor under other provisions of this Agreement, the Licensor shall have the right to terminate Licensee's license, authorizations and/or rights granted under provisions of this Agreement or may refuse to perform any Survey, Inspection or Make-ready Work for Licensee and may refuse to issue any license to Licensee where:

- (a) the Licensee's Facilities are maintained or used in violation of any law or in aid of an unlawful act or undertaking;
- (b) the Licensee ceases to have authority to construct and operate its facilities on public or private property at the location of the particular Utility Pole or Anchor covered by the authorization;
- (c) the Licensee fails to comply with any of the terms and conditions of this Agreement or defaults in any of its obligations thereunder;
- (d) the Licensee attaches to a Utility Pole and/or Anchor without having first been issued authorization therefor;
- (e) the Licensee, subject to provisions specified in Article II, ceases to provide its services;

- (f) the Licensee sublets or apportions part of the licensed assigned space or otherwise permits its assigned space to be used by an entity or an affiliate not authorized pursuant to subpart 11.2.
- (g) except in circumstances in which Licensor has accepted evidence of self-insurance in accordance with Article XIV, the Licensee's insurance carrier shall at any time notify the Licensor that the policy or policies of insurance as required in Article XIV will be or have been cancelled or amended so that those requirements will no longer be satisfied;
- (h) the Licensee shall fail to pay any sum due or deposit any sum required under this Agreement, or shall fail to maintain satisfactory surety as required in Article XII;
- (i) any authorization that may be required by any governmental or private authority for the construction, operation and maintenance of the Licensee's facilities on a pole or anchor is denied, revoked or cancelled.

The Licensor will notify the Licensee in writing of any instances cited in this subpart. The Licensee shall take corrective action as necessary to eliminate the non-compliance and shall confirm in writing to the Licensor within sixty (60) days following such written notice that the non-compliance has ceased or been corrected. If Licensee fails to discontinue or correct non-compliance and fails to give the required written confirmation to the Licensor within the time stated above, the Licensor may terminate the license(s), authorization and/or rights granted hereunder for the poles and/or anchors at which such non-compliance has occurred.

10.2 General

- 10.2.1 In the event of termination of any of the Licensee's licenses, authorization and/or rights hereunder, the Licensee shall remove Licensee's Facilities from the Utility Poles and Anchors within sixty (60) days of the effective date of the termination; provided, however, that Licensee shall be liable for and pay all fees and charges pursuant to provisions of this Agreement to the Licensor until Licensee's Facilities are actually removed from the Utility Pole(s) and Anchor(s). If the Licensee fails to remove Licensee's Facilities within the specified period, the Licensor shall have the right to remove Licensee's Facilities at the Licensee's expense and without liability on the part of the Licensor for damage or injury to Licensee's Facilities or interruption of Licensee services.
- 10.2.2 When Licensee's Facilities are removed from a Utility Pole or Anchor, no Attachment to the same Utility Pole or Anchor shall be made until the Licensee has first complied with all of the provisions of this Agreement as though no such Utility Pole or Anchor Attachment had been made previously and all outstanding charges due to the Licensor for such Utility Pole or Anchor have been paid in full.
- 10.2.3 Any license issued under this Agreement shall automatically terminate when

Licensee ceases to have authority to construct, operate and/or maintain its attachments on the public or private property at the location of the particular Utility Pole covered by the license. Such automatic termination shall be stayed if the Licensee has sought judicial or regulatory review of the decision that: (1) has acted to terminate such authority or (2) has declared that the Licensee lacks such authority.

10.3 Licensee's Removal of Attachments

10.3.1 Licensee may at any time remove its Attachments from a Utility Pole or Anchor after first giving Licensor written notice of such removal. Licensee shall complete and provide to Licensor the Notification of Discontinuance of Use of Poles as contained in APPENDIX IV hereto. Licensor shall verify and execute such form within thirty (30) days of submission. Billing for the Attachment shall cease as of the last day of the month in which verification occurs. Licensor may update this form from time to time during the term of this Agreement.

10.3.2 Following such removal, no Attachment shall again be made to such Utility Pole until Licensee shall have complied first with all of the provisions of this Agreement as though no such Attachment had been made previously.

ARTICLE XI - ASSIGNMENT OF RIGHTS

11.1 Licensee shall not assign or transfer any license or any authorization granted under this Agreement, and such licenses and authorizations shall not inure to the benefit of Licensee's successors or assigns, without the prior written consent of Licensor, which shall be in the form of an assignment agreement satisfactory to the Licensor. Licensor shall not unreasonably withhold, condition, or delay such consent.

11.2 In the event such consent or consents are granted by Licensor, then the provisions of this Agreement shall apply to and bind the successors and assigns of Licensee. Licensee may, however, assign this Agreement without Licensor's consent to an entity controlling, controlled by, or under common control with Licensee or to an entity acquiring fifty-one percent (51%) or more of Licensee's stock or assets provided that any such assignment shall be subject to the assignee's being capable of assuming all of the obligations of Licensee hereunder. Any such assignment shall impose no obligations upon or be effective against Licensor, and Licensor shall have no liability to any assignee of such assignment, until Licensor has received prior written notice of any such assignment. Licensee may also assign this Agreement, without Licensor's consent and without prior notice to Consolidated, to an institutional mortgagee or lender providing financing to Licensee with respect to Licensee's Facilities in the event such institutional mortgagee or lender exercises its foreclosure right against Licensee and operates the Licensee Facilities on the Right of Way; provided such institutional mortgagee or lender is capable of assuming all of the obligations of the Licensee hereunder and further provided that such assignment shall not be effective against Licensor unless and until written notice of such assignment and exercise of rights is provided to Licensor. Anything herein to the contrary notwithstanding, Licensee shall not be relieved of any of its obligations hereunder without Licensor's prior written consent.

- 11.3 All notice of such assignments shall include any change to the notice address provided in subpart 15.3. Within thirty (30) days of the assignment, Licensor and assignee shall execute an assignment agreement.
- 11.4 Pole space licensed to Licensee hereunder is for the use of the Licensee named in this Agreement only, and Licensee shall not lease, sublicense, share with, convey or resell to any affiliates, subsidiaries, or any others any such space or rights granted hereunder.

ARTICLE XII - SURETY REQUIREMENTS

- 12.1 Upon request of Licensor, a new Licensee, or an existing Licensee that lacks a history of prompt payments shall furnish bond or other satisfactory evidence of financial security in the amount specified as follows to guarantee payment of any sums which may become due to the Licensor for Attachment Fees due hereunder and any other charges for work performed for Licensee by the Licensor, including the removal of Licensee's facility upon termination of any authorization issued hereunder. Licensee shall furnish a surety bond or irrevocable letter of credit satisfactory to the Licensor in the amount of \$20.00 for each pole attachment for which the town seeks a license. For every unauthorized attachment discovered in the future, the security shall be \$500 per pole. The total amount of security required shall not exceed \$500,000 or be less than \$1,000, unless otherwise agreed upon.
- 12.2 The maximum security limit required is \$500,000.
- 12.3 If the financial security is in the form of a bond, irrevocable letter of credit, such instrument shall be issued by a surety company or bank satisfactory to the Licensor. The instrument shall contain a provision that the surety company or bank will pay Licensor, within the dollar limits of the instrument, any sum demanded by the Licensor as due under the Agreement, unless the amount is disputed by the Licensee in accordance with the Agreement. If any amounts are paid by the surety company or bank, the Licensee shall restore the surety bond or Letter of Credit to the full amount required under this Article within thirty (30) days after notice of such payment is sent to the Licensee.
- 12.4 The amount of the bond or the financial security shall not operate as a limitation upon the obligations of the Licensee.

ARTICLE XIII - LIABILITY AND DAMAGES

- 13.1 Licensor reserves to itself, its successors and assigns, the right to locate and maintain its poles and to operate its facilities in conjunction therewith in such a manner as will best enable it to fulfill its own service requirements. Licensor shall not be liable to Licensee for any interruption of Licensee's service nor for interference with the operation of Licensee's communications services arising in any manner, except from Licensor's negligence, out of the use of Licensor's poles.
- 13.2 Licensor shall exercise reasonable care to avoid damaging Licensee's Facilities attached to Utility Poles under this Agreement, and shall make an immediate report to Licensee of

the occurrence of any such damage caused by Licensor's employees, agents or contractors. Licensor agrees to reimburse Licensee for all reasonable costs incurred by Licensee for the physical repair of damage to such Licensee's facilities proximately caused by the negligence of Licensor; however, Licensor shall not be liable to Licensee for any loss of Licensee's revenue or profits resulting from any interruption of Licensee's service caused by such damage or interference with the operation of Licensee's Facilities caused by such damage.

- 13.3 Licensee shall exercise reasonable care to avoid damaging the facilities of Licensor and of others attached to Licensor's poles, and shall make an immediate report of damage to the owner of facilities so damaged. Licensee assumes all responsibility for any and all direct loss from damage caused by Licensee's employees, agents or contractors.
- 13.4 Licensee shall indemnify, protect and save harmless Licensor from and against any and all claims, demands, causes of actions and costs, including attorneys' fees, for damages to property and injury or death to Licensee's employees or other persons, including but not limited to, payments under any Workers Compensation law or under any plan for employee's disability and death benefits, which may arise out of or be caused by the erection, maintenance, presence, use or removal of Licensee's Facilities or by their proximity to the facilities of all parties attached to Licensor's poles, or by any act or omission of the Licensee's employees, agents or contractors on or in the vicinity of Licensor's poles. The foregoing indemnity, hold harmless and defense provisions shall not apply in the case of claims, which solely arise from the gross negligence or willful misconduct of Licensor. It shall apply, however, if a claim is the result of the negligence of Licensee and gross negligence or willful misconduct of Licensor, resulting in joint misconduct or joint fault of Licensee and Licensor, but in such case the amount of the claim for which Licensor is entitled to indemnification shall be limited to that portion of such claim attributable to the negligence, misconduct or other fault of Licensee. Licensee specifically waives any immunity from the enforcement of this indemnification provision that might otherwise be provided by Maine Workers' Compensation law or by other state or federal law or judicial decision disallowing or limiting such indemnification, including without limitation, Diamond International Corp. v Sullivan & Merritt, Inc., 493 A2d. 1043 (Me. 1985).
- 13.5 The Licensee shall indemnify, protect and save harmless Licensor from any and all claims, demands, causes of action and costs, including attorneys' fees, which arise directly or indirectly from the construction, attachment or operation of Licensee's Facilities on Licensor's Utility Poles, including but not limited to damages, costs and expense of relocating poles due to the loss of right-of-way or property owner consents, taxes, special charges by others, claims and demands for damages or loss from infringement of copyright, for libel and slander, for unauthorized use of television or radio broadcast programs and other program material, and from and against all claims, demands and costs, including attorneys' fees, for infringement of patents with respect to the manufacture, use and operation of Licensee's Facilities in combination with Utility Poles or otherwise. The foregoing indemnity shall not apply in the case of claims, which solely arise from the negligence, misconduct or other fault of Licensor. It shall apply, however, if a claim is the result of the negligence of Licensee and gross negligence or willful misconduct of Licensor, resulting in joint misconduct, or joint fault of Licensee

and Licensor, but in such case the amount of the claim for which Licensor is entitled to indemnification shall be limited to that portion of such claim attributable to the negligence, misconduct or other fault of Licensee. Licensee specifically waives any immunity from the enforcement of this indemnification provision that might otherwise be provided by Maine Workers' Compensation law or by other state or federal law or judicial decision disallowing or limiting such indemnification, including without limitation, Diamond International Corp. v Sullivan & Merritt, Inc., 493 A2d. 1043 (Me. 1985).

- 13.6 Licensor and Licensee shall promptly advise each other of all claims relating to damage to property or injury to or death of persons, arising or alleged to have arisen in any manner by the erection, maintenance, repair, replacement, presence, use or removal of facilities governed by this License Agreement. Copies of all accident reports and statements made to a Licensor's or Licensee's insurer by the other Licensor or Licensee or affected entity shall be furnished promptly to the Licensor or Licensee.
- 13.7 Unless expressly provided for otherwise herein, neither Licensor nor Licensee shall be liable to the other for any special, consequential or other indirect damages arising under this Agreement.

13.8 The provisions of this Article shall survive the expiration or earlier termination of this Agreement or any license issued hereunder.

~~13.8~~13.9 The parties acknowledge that Licensee is a governmental entity of the State of Maine to which the Maine Tort Claims Act ("MTCA") applies. Nothing in this Agreement is intended, or shall be construed to constitute a waiver of any defense, immunity or limitation of liability that may be available to Licensee, its officers or employees under the MTCA, provided that consistent with the MTCA, including 14 MRS §8116, Licensee acknowledges and agrees that the limits and insurance coverages provided in the insurance policy required hereunder shall replace the limits and areas where the Licensee may be otherwise immune thereunder or damages may be otherwise limited thereunder. The parties further acknowledge and agree that nothing herein shall be construed to release Licensee's contractors from liability arising out of the negligence of Licensee's contractors, or Licensee's indemnity obligation under the Agreement.

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ARTICLE XIV - INSURANCE

- 14.1 Licensee shall secure and maintain (and ensure its subcontractors, if any, secure and maintain) all insurance and/or bonds required by law or this Agreement including without limitation:
- (a) Commercial General Liability insurance (including, but not limited to, premises-operations; explosion, collapse and underground hazard; broad form property damage; products/completed operations; contractual liability; independent contractors; personal injury) with limits of at least \$5,000,000 combined single limit for each occurrence.
 - (b) Commercial Automobile Liability insurance with limits of at least \$2,000,000 combined single limit for each occurrence. Notwithstanding,

if the Licensee does not own or operate any vehicles or automobiles associated with the Licensee's business or associated with the work related to this Agreement, then Licensee must only provide satisfactory evidence that its subcontractor(s) have purchased and maintained Commercial Automobile Liability insurance in such amount.

- (c) Workers' Compensation insurance as required by statute and Employer's Liability insurance with limits of not less than \$1,000,000 per occurrence.

- 14.2 The above limits may be satisfied by a combination of underlying/primary and excess/umbrella insurance. All policies provided by the Licensee shall be deemed primary and non-contributory to all other applicable coverages. The Licensee shall waive its right of subrogation for all insurance claims. The Commercial General Liability and Commercial Auto Liability policies must name Licensor, its subsidiaries and affiliates as additional insureds. The Licensee's insurance companies must be licensed to do business in the applicable state(s) and must meet or exceed an A.M. Best rating of A-X or its equivalent.
- 14.3 All insurance must be in effect before Licensor will authorize Licensee to make attachment to Licensor's Utility Poles and shall remain in force until such facilities have been removed from all such Utility Poles. For all insurance, the Licensee must deliver an industry-recognized certificate of insurance evidencing the amount and nature of the coverage, the expiration date of the policy and the waiver of subrogation and stating that the policy of insurance issued to Licensee will not be cancelled or changed without thirty (30) days written notice to Licensor. Also, where applicable, such certificate of insurance shall evidence the name of the Licensor as an additional insured. The Licensee shall submit such certificates of insurance annually to the Licensor as evidence that it has maintained all required insurance. Licensee will provide copies of the applicable insurance policies to Licensor upon request.
- 14.4 Licensee is responsible for determining whether the above minimum insurance coverages are adequate to protect its interests. The above minimum coverages shall not constitute limitations upon Licensee's liability.
- 14.5 The minimum insurance coverages are subject to review and revision by Licensor in the event Licensor determines that they are not adequate to protect Licensor's interests.

ARTICLE XV - GENERAL PROVISIONS

15.1 Authorization Not Exclusive

Nothing herein contained shall be construed as a grant of any exclusive authorization, right or privilege to Licensee. Licensor shall have the right to grant, renew and extend rights and privileges to others not parties to this Agreement, by contract or otherwise, to use any pole covered by this Agreement.

15.2 Failure to Enforce

Failure of Licensor or Licensee to enforce or insist upon compliance with any of the terms or conditions of this Agreement or to give notice or declare this Agreement or any authorization granted hereunder terminated shall not constitute a general waiver or relinquishment of any term or condition of this Agreement, but the same shall be and remain at all times in full force and effect.

15.3 Notices

APPENDIX II sets forth where written notices required under this Agreement shall be sent to Licensor and Licensee. Notice shall be acceptable in the following forms: first class mail, or if time-sensitive, facsimile followed by first class mail or overnight mail with receipt. Licensee shall complete APPENDIX II and submit it to Licensor with this Agreement.

15.4 Severability

If any of the provisions of this Agreement shall be invalid or unenforceable, such invalidity or unenforceability shall not invalidate or render unenforceable the entire Agreement, but rather the entire Agreement shall be construed as if not containing the particular invalid or unenforceable provision or provisions. If the invalid or unenforceable provision or provisions shall be considered an essential element of this Agreement, the parties shall promptly attempt to negotiate a substitute therefor.

15.5 Choice of Law

The construction, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State where the Licensor's poles are located, as set forth in this Agreement, without regard to the principles of conflicts of law. All actions under this Agreement shall be brought in a court of competent subject-matter jurisdiction of the county of the capital of such State or a regulatory agency with subject-matter jurisdiction, and both parties agree to accept and submit to the personal jurisdiction of such court or regulatory agency. Licensee also agrees to submit to the jurisdiction of any court in the United States wherein an action is commenced against Licensor based on a claim for which Licensee has indemnified Licensor hereunder.

15.6 Compliance with Laws

The parties hereto shall at all times observe and comply with, and the provisions of this Agreement are subject to, all laws, ordinances, and regulations which in any manner affect the rights and obligations of the parties hereto under this Agreement, so long as such laws, ordinances, or regulations remain in effect. Either Party may, upon written notice, require the other Party to engage in good-faith negotiations to amend the Agreement to comport with regulatory changes or obligations.

15.7 Survival

All rights and obligations hereunder granted or incurred prior to and which by their nature would continue beyond the cancellation, termination, or expiration of this Agreement shall survive such cancellation, termination, or expiration.

15.8 Use of Information

Licensee may provide to Licensor license applications and business plans of its future

needs for pole attachments. Such information will allow Licensor to better forecast personnel and equipment requirements. However, as to business plans, such information shall be deemed for use as advance planning purposes only, and no obligation shall be created that Licensor hire personnel or purchase equipment, or Licensee submit license applications for the pole attachments. Such information shall be used only by such employees or contractors of Licensor who have responsibilities relating to the administration of, or to work to be performed under, this Agreement and said employees shall treat such information as Licensor treats its own confidential information of similar type and value. Licensor's obligations hereunder shall not extend to any information that are now available to the public or become available by reason of acts or omissions not attributable to Licensor.

15.9 Access to Records

Licensor, upon receipt of written request, shall provide access to Licensor's pole records in accordance with "Job Aid for Requests to Records" attached hereto as APPENDIX VIII. Licensor may update this form from time to time during the term of this Agreement.

15.10 Dispute Resolution

In the case where Licensee claims that a term or condition is unjust or unreasonable or any dispute arises between the parties relating to this agreement, Licensee shall submit a complaint to the Manager-License Administration Group, specifying all information and its argument relied on to justify its claim. Licensor shall provide a written response to such complaint within 10 business days after receipt of the complaint. Such response shall specifically address all contentions made by Licensee. If Licensee continues to have issues, it may request a meeting with Manager-License Administration Group to discuss such issues. Such meeting shall be held within five (5) business days. If the Licensee is not satisfied with the results of such meeting, it may file a complaint with the regulatory body of competent jurisdiction in accordance with Chapter 880 of the Maine Public Utilities Commission's Rules.

15.11 Emergency Conditions

All parties shall work cooperatively in the case of an emergency to restore service to their respective customers.

Commented [DS(M2): I don't think it is a good idea to include this, any complaint is filed consistent with the rules of that agency, but there is discussions of the MCA taking over poles attachments.

ARTICLE XVI - TERM OF AGREEMENT

The initial term of this Agreement shall be for five (5) years commencing on the date stated in the first paragraph of this Agreement. Thereafter, the term of this Agreement shall be automatically renewed annually unless notice of termination is given by either Licensor or Licensee not fewer than 120 days prior to the end of the then expiring term. This Agreement may be terminated by Licensee by written notice of termination not fewer than 30 days prior to the effective date of such termination. Any termination by Licensee shall not become effective until the Licensee has discontinued all existing licenses and has removed any and all facilities. This Agreement may be terminated upon written notice by the Licensor if, within one year from the date of this Agreement, the Licensee has placed no Licensee's Facilities on the Licensor's Utility Poles in accordance with the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in multiple originals on the day and year first above written.

**CONSOLIDATED COMMUNICATIONS OF
NORTHERN NEW ENGLAND COMPANY,
LLC (Licensor)**

By: _____

(Print Name) Diane Provencher

(Title) License Administration Specialist

(Date) _____

Town of Chebeague Island (Licensee)

By: _____

(Print Name) _____

(Title) _____

(Date) _____

APPENDICES

I. ATTACHMENT FEES and CHARGES

II. NOTICE ADDRESSES

III. PLANNING MANAGER'S AREA

IV. LICENSE APPLICATIONS FORMS

Application and Pole Attachment License	Form 1
Authorization for Field Survey Work	Form 2
Itemized Pole Make-ready Work and Charges	Form 3
Authorization for Pole Make-ready Work	Form 4
Licensee Itemized Self Survey	Form 5
Notification of Discontinuance of Use of Poles	Form 6
Project Management Request	Form 7
Licensee to RCE Notification	Form 8
Power Supply Schematic	Form 10

V. REBUILD

VI. OVERLASH BY LICENSEE TO THEIR OWN FACILITIES

VII. POWER SUPPLIES

VIII. JOB AID FOR REQUESTS TO RECORDS

APPENDIX I

**ATTACHMENT FEES and CHARGES
CONSOLIDATED COMMUNICATIONS OF NORTHERN NEW
ENGLAND COMPANY, LLC (Consolidated)**

1. Attachment Fees

Annual Attachment Fees are as follow:

State	JO/JU	Sole Owned
ME	\$1.78	\$3.56

Attachment Fees are calculated from the first day of the month following the date the license is issued.

Fees shall be payable semi-annually in advance, unless otherwise provided. Payment is due within the later of thirty (30) days from the first day of January and the first day of July or thirty (30) days from the date the bill is issued.

UNIT PRICES FOR MAKE READY WORK - CCI - MAINE			
TASK #	TASK DESCRIPTION	ACCT CODE	TOTAL COST
1A	PLACE 40 FT POLE - 100% FRP OWNED	1C	\$ 893.20
1B	PLACE 40 FT POLE - 50% FRP OWNED	1C	\$ 446.60
2A	PLACE 45 FT POLE - 100% FRP OWNED	1C	\$ 976.80
2B	PLACE 45 FT POLE - 50% FRP OWNED	1C	\$ 488.40
3A	PLACE OTHER SIZE POLE _____for_____100% FRP OWNED	1C	
3B	PLACE OTHER SIZE POLE _____for_____50% FRP OWNED	1C	
4	REMOVE POLE - ALL SIZES - INCLUDING DISPOSAL	1X	\$ 656.70
5	DEPRECIATION CREDIT	1C	
6	PLACE ANCHOR - ALL TYPES/SIZES	1C	\$ 530.20
7A	PLACE PA OR PP GUY	1C	\$ 227.70
7B	PLACE ADDITIONAL PA OR PP GUY (same pole)	1C	\$ 110.00
8A	PLACE NEW DROP WIRE	42C	\$ 181.50
8B	PLACE NEW 50 PR TERMINAL	22C	\$ 392.70
9A	TRANSFER GUY ATTACHMENT	1M	\$ 218.90
9B	TRANSFER ADDITIONAL GUY ATTACHMENTS (same pole)	1M	\$ 102.30
10A	MOVE/RAISE/LOWER GUY ATTACHMENT	1M	\$ 218.90
10B	MOVE/RAISE/LOWER ADD'L GUY ATTACHMENT (same pole)	1M	\$ 102.30
11A	TRANSFER/MOVE/RAISE/LOWER CABLE (one strand)	2M	\$ 258.50
11B	TRANSFER/MOVE/RAISE/LOWER ADDITIONAL CABLES (per strand)	2M	\$ 85.80
12	TRANSFER POLE DIP	2M	\$ 577.50
13	TRANSFER CROSS-CONNECT CABINET	2M	\$ 606.10
14A	TRANSFER/MOVE DISTRIBUTION TERMINAL	2M	\$ 253.00
14B	TRANSFER/MOVE ADDITIONAL DISTRIBUTION TERMINALS (same pole)	2M	\$ 80.30
15	TRANSFER APPARATUS CASE OR SLACK BOX	2M	\$ 371.80
16A	TRANSFER LICENSEE CABLE ATTACHMENT	1M	\$ 200.20
16B	TRANSFER EACH ADD'L LICENSEE CABLE ATT (strands) (same pole)	1M	\$ 83.60
17A	TRANSFER DROP WIRE	42M	\$ 157.30
17B	TRANSFER EACH ADDITIONAL DROP WIRE (same pole)	42M	\$ 35.20
18A	TRANSFER C RURAL WIRE	3M	\$ 156.20
18B	TRANSFER EACH ADDITIONAL C RURAL WIRE (same pole)	3M	\$ 35.20
19A	MOVE/RAISE/LOWER DROP WIRE	42M	\$ 157.30
19B	MOVE/RAISE/LOWER EACH ADDITIONAL DROP WIRE (same pole)	42M	\$ 35.20
20A	MOVE/RAISE/LOWER C RURAL WIRE	3M	\$ 156.20
20B	MOVE/RAISE/LOWER EACH ADDITIONAL C RURAL WIRE (same pole)	3M	\$ 35.20
21A	TRANSFER WIRE TERMINAL	2M	\$ 152.90
21B	TRANSFER EACH ADDITIONAL WIRE TERMINAL (same pole)	2M	\$ 33.00
22A	REPLACE ONE DROP WIRE	42M	\$ 215.60
22B	REPLACE ADDITIONAL DROP WIRES (same pole)	42M	\$ 95.70
23A	TRANSFER LICENSEE DROP WIRE	42M	\$ 157.30
23B	TRANSFER EACH ADDITIONAL LICENSEE DROP WIRE (same pole)	42M	\$ 35.20
24A	REMOVE ANCHOR - ALL SIZES	1X	\$ 166.10
24B	REMOVE EACH ADDITIONAL ANCHOR (same pole)	1X	\$ 49.50
25A	REMOVE PA OR PP GUY	1X	\$ 210.10
25B	REMOVE EACH ADDITIONAL PA OR PP GUY (same pole)	1X	\$ 93.50
26	SITE PROTECTION (POLICE/TRAFFIC CONTROL)		\$ -
27	ROOM & BOARD		\$ -
28	TREE TRIMMING		\$ -
29	CUT AND KICK POLE - ALL SIZES	1C	\$ 292.60
30	OTHER MAKE READY WORK REQUIRED (LIST)		\$ -
	TOTAL MAKE READY WORK CHARGES		

UNIT PRICES FOR SURVEYS AND INSPECTIONS - CCI - ME

TASK #	TASK DESCRIPTION	ACCT CODE	TOTAL COST
1	PRECONSTRUCTION SURVEYS (PER APPLICATION)		
	1-10 POLES (including travel time for first day)	2M	\$275.00
	11-200 POLES	2M	\$9.90/pole
	TRAVEL TIME (FOR SECOND AND SUBSEQUENT DAYS)(SAME APP) (Based on 75 poles surveyed per day)	2M	\$200/DAY
2	POST-CONSTRUCTION INSPECTION (PER APPLICATION)		
	1-10 POLES (including travel time for first day)	2M	\$275.00
	11-200 POLES	2M	\$8.25/pole
	TRAVEL TIME (FOR SECOND AND SUBSEQUENT DAYS)(SAME APP) (Based on 100 poles surveyed per day)	2M	\$200/DAY
3	SUBSEQUENT INSPECTION (PER APPLICATION)		
	1-10 POLES (including travel time for first day)	2M	\$275.00
	11-200 POLES	2M	\$4.95/pole
	TRAVEL TIME (FOR SECOND AND SUBSEQUENT DAYS)(SAME APP) (Based on 150 poles surveyed per day)	2M	\$200/DAY
4	PERIODIC POLE SURVEYS		
	BASED ON GEOGRAPHIC AREA AND NEGOTIATED UNIT PRICE PER POLE	1M	PER POLE

APPENDIX II

NOTICE ADDRESSES

All written notices required under this agreement are to be sent to:

LICENSOR:

Consolidated Communications
ATTN: License Admin Group
5 Davis Farm Rd
Portland, Maine 04103

Licensee:

Town of Chebeague Island
ATTN: Viktoria Wood
192 North Road
Chebeague Island, ME 04017

All Notices will be sent to the contacts as listed in the attached Customer Profile form.

A blank form may also be utilized to provide Consolidated with updated notice addresses as necessary. Please send updated information to:

Consolidated Communications
ATTN: License Admin Group
5 Davis Farm Rd
Portland, Maine 04103

APPENDIX III

State and Municipalities Covered by this Agreement
broken down by
Planning Manager's Area

Maine

The following list includes all municipalities served by Consolidated from the State of Maine with the exception of those served over the boundary from New Hampshire. See New Hampshire for municipalities served from New Hampshire. Other municipalities are served by independent Telephone Companies.

ABBOT	BOWDOIN	CHESTERVILLE	DYER PLT
ACAD GRANT	BOWDOINHAM	CHINA	EAST DIXFIELD
ACTON *	BOWERBANK	CLIFTON	EAST FRANKLIN
ADAMSTOWN TWP	BRADFORD	CLINTON	EAST MACHIAS
ADDISON	BRADLEY	CODYVILLE PLT	EAST MILLINOCKET
ALEXANDER	BREWER	COLUMBIA	EAST MOXIE TWP
ALFRED	BRIDGEWATER	COLUMBIA FALLS	EAST NEWPORT
ALNA	BRIDGTON	CONCORD	EASTBROOK
ALTON	BROOKLIN	CONNOR TWP	EASTON
AMITY	BROOKS	COOPER	EASTPORT
ANDOVER	BROOKSVILLE	COREA	EDDINGTON
ANSON	BROOKTON	CORINA	EDGEComb
ARGYLE	BROWNVILLE	CORINNA	EDGEComE
ARROWSIC	BROWNVILLE JUCTION	CORINTH	EDINBURG
ARUNDEL	BRUNSWICK	CORNISH	EDMUNDS TWP
ASHLAND	BUCKS HARBOR	CORNVILLE	EFFINGHAM
ATKINSON	BUCKSPORT	COSTIGAN	ELIOT *
ATTEAN TWP	BURLINGTON	COUSINS	ELLIOTSVILLE TWP
AUBURN	BURNHAM	CRANBERRY ISLES	ELLSWORTH
AUGUSTA	BUXTON	CRAWFORD	ENFIELD
AVON	BYRON	CROUSVILLE	ETNA
BAILEYVILLE	CALAIS	CUMBERLAND	EXETER
BALD MTN	CAMDEN	CUSHING	FAIRFIELD
BALDWIN	CANAAN	CUTLER	FALMOUTH
BANCROFT	CANTON	CYR PLT	FARMINGDALE
BANGOR	CAPE ELIZABETH	DALLAS	FARMINGTON
BAR HARBOR	CAPE PORPOISE	DAMARISCOTTA	FAYETTE
BARING PLT	CARATUNK	DANFORTH	FOREST CITY TWP
BATH	CARDVILLE	DARK HARBOR	FOREST TWP
BEALS	CARIBOU	DAVIS PLT	FORKSTOWN
BEARNARD PLT	CARMEL	DAYTON	FORT FAIRFIELD
BEAVER COVE PLT	CARTHAGE	DEDHAM	FOWLER TWP
BELFAST	CARY PLT	DEER ISLE	FOXCROFT
BELGRADE	CASTINE	DENMARK	FRANKFORT
BENTON	CASTLE HILL	DENNISTOWN PLT	FRANKLIN
BERNARD	CASWELL	DENNYVILLE	FREEPORT
BERWICK *	CASWELL PLT	DERBY	FRENCHTOWN TWP
BIDDEFORD	CENTERVILLE	DETROIT	FRENCHVILLE
BIG SQUAW TWP	CHAPMAN	DEXTER	FRIENDSHIP
BINGHAM	CHARLESTON	DIXFIELD	FRIENDSHIP EAST
BLAINE	CHARLOTTE	DOVER-FOXCROFT	GARDINER
BLANCHARD PLT	CHELSEA	DRESDEN	GARFIELD
BLUE HILL	CHERRYFIELD	DREW PLT	GARLAND
BOOTHBAY	CHESTER	DURHAM	GEORGETOWN
BOW COLL GRANT			

Maine Continued.

GLENBURN	JACKSONVILLE	LUBEC	NASHVILLE PLT
GLENWOOD PLT	JAY	LUDLOW	NEW GLOUCESTER
GOODWINS MILLS	JEFFERSON	LYMAN	NEW LIMERICK
GORHAM	JOHNSON MOUNTAIN	MACHIAS	NEW SHARON
GOULDSBORO	JONESBORO	MACHIASPORT	NEW SWEDEN
GRAND ISLE	JONESPORT	MACWAHOC PLT	NEW VINEYARD
GRAND LAKE STREAM	KATAHDIN IRON W	MADAWASKA	NEWBURGH
GRAY	KEEGAN	MADISON	NEWCASTLE
GREAT CHEABEAG	KENDUSKEAG	MADRID	NEWFIELD
GREAT WASS	KENNEBUNK	MANCHESTER	NEWPORT
GREENBUSH	KENNEBUNKPORT	MANSET	NEWRY
GREENE	KINEO TWP	MAPLETON	NOBLEBORO
GREENFIELD	KINGSBURY PLT	MARION	NORCROSS
GREENING	KITTERY *	MARION TWP	NORRIDGEWOCK
GREENVILLE	KOKADJO	MARS HILL	NORTH BERWICK
GRINDSTONE TWP	KOSSUTH	MARSHFIELD	NORTH BROOKSVILLE
GUILFORD	LAGRANG	MASARDIS	NORTH DEER ISLE
HALLOWELL	LAKE VIEW PLT	MATTAWANKEAG	NORTH DEERING
HAMDEN	LAKEVIEW PLT	MATTISCONTIS TWP	NORTH EAST HARBOR
HAMLIN	LAMBERT LAKE	MECHANIC FALLS	NORTH HAVEN
HAMMOND	LAMOINE	MEDDYBEMPS	NORTH PERRY
HANCOCK	LANG TWP	MEDFORD	NORTH SANFORD
HANOVER	LARRABEE	MEDWAY	NORTH WHITEFIELD
HARFORDS PT TWP	LEBANON	MEDWAY TWP	NORTH YARMOUTH
HARPSWELL	LEVANT	MEXICO	NORTH YARMOUTH
HARRINGTON	LEWISTON	MILBRIDGE	NORTHFIELD
HARRISON	LILY BAY TWP	MILFORD	NORTHPORT
HARTLAND	LIMERICK	MILLINOCKET	NORWAY
HAYNESVILLE	LIMESTONE	MILLTOWN	OAKLAND
HEBRON	LIMINGTON	MILO	OGUNQUIT
HERMON	LINCOLN *	MILTON	OLD ORCHARD
HERSEY	LINCOLNVILLE	MINOT	OLD TOWN
HERSHEYTOWN TWP	LINNEUS	MISERY GORE	ORANEVILLE
HIRAM	LISBON	MISERY TWP	ORIENT
HODGDON	LISBON FALLS	MOLUNKUS	ORLAND
HOLDEN	LISTONE	MONHEGAN	ORNEVILLE
HOPE	LITCHFIELD	MONROE	ORONO
HOPKINS ACAD GRANT	LITTLE DEER ISLE	MONSON	ORRINGTON
HOULTON	LITTLE JOHNS	MONTICELLO	OTIS
HOWLAND	LITTLE SQUAW TWP	MOOSE RIVER	OTISFIELD
HUDSON	LITTLETON	MORO PLT	OWLS HEAD
INDIAN ISLAND	LIVERMORE	MOSCOW	OXBOW PLT
INDIAN PURCHASE	LIVERMORE FALLS	MOUNT DESERT	OXFORD
INDIAN TWP	LONG A TWP	MOXIE GORE	PALMYRA
INDUSTRY	LONG POND	MT DESERT	PARIS
ISLEBORO	LOVELL	MT VERNON	PARKMAN
JACKMAN	LOWER CUPSUPTIC TWP	NAPLES	PARLIN POND

Maine Continued.

PARSONFIELD	ROXBURY	STARKS	WASHINGTON TWP
PASSADUMKEAG	RUMFORD	STETSONTOWN TWP	WATERBORO
PATTEN	SABATTUS	STEBEN	WATERFORD
PEAKS ISLAND	SACO	STILLWATER	WATERVILLE
PEMBROKE	SANDBAR TRACT	STOCKHOLM	WAYNE
PENOBSCOT	SANDY BAY	STOCKTON	WELD
PERHAM	SANDY RIVER PLT	STONEHAM	WELLS
PERKINS TWP SI	SANFORD	STONINGTON	WESLEY
PERRY	SANGERVILLE	STRONG	WEST BATH
PERU	SAPLING TWP	SULLIVAN	WEST BROOKSVILLE
PHILLIPS	SARGENTVILLE	SUNSET	WEST ENFIELD
PHIPPSBURG	SCARBOROUGH	SUNSHINE	WEST FORKS PLT
PITTSFIELD	SEAL HARBOR	SURRY	WEST GARDINER
PITTSTON	SEARSPORT	SUTTON	WEST GOULDSBORO
PLEASANT POINT	SEBAGO	SWANVILLE	WEST HARRINGTON
PLEASANT RIDGE PLT	SEBEC	SWEDEN	WEST JONESPORT
PLYMOUTH	SEDGWICK	SYMRNA	WEST NEWFIELD
POLAND	SHAPLEIGH	TALMADGE	WEST PARIS
PORT SLYDE	SHAPLEIGHT	TAUNTON & RAYNHAM	WESTBROOK
PORTAGE LAKE	SHIRLEY	TEMPLE	WESTFIELD
PORTER	SIDNEY	TENANTS HARBOR	WESTMANLAND PLT
PORTLAND	SKOWHEGAN	THE FORKS	WESTON
POWNAI	SOLDIERTOWN TWP	THOMASTON	WESTPORT
PRENTISS PLT	SOLO	TOMHEGAN TWP	WHITEFIELD
PRESQUE ISLE	SOMERVILLE	TOPSFIELD	WHITING
PRINCETON	SONESVILLE	TOPSHAM	WHITNEYVILLE
PROSPECT	SORRENTO	TREMONT	WILLIAMSBURG PLT
PROSPECT HARBOR	SOUTH ADDISON	TRENTON	WILLIMANTIC
QUODDY	SOUTH BERWICK	TRESCOTT TWP	WILTON
RANDOLPH	SOUTH BROOKSVILLE	TURNER	WINDHAM
RANGELEY	SOUTH LAGRANGE	UPPER ENCHANTED	WINDSOR
RANGELEY PLT	KATAHDIN	VAN BUREN	WINN
RAYMOND	SOUTH THOMASTON	VANCEBORO	WINSLOW
READFIELD	SOUTH WEST HARBOR	VASSALBORO	WINTER HARBOR
REED	SOUTHPORT	VEAZIE	WINTERPORT
RICHMOND	SPRINGVALE	VERONA	WINTHROP
RIPLEY	SQUAPAN	VINAL HAVEN	WISCASSET
ROBBINSON	SQUAPAN TWP	WADE	WOODLAND
ROBINSONS	SRV FR MCDAM N B	WAITE	WOODSTOCK
ROCKLAND	ST AGATHA	WALDO	WOODVILLE
ROCKPORT	ST ALBANS	WALDOBORO	WOOLWICH
ROCKWOOD	ST DAVID	WALES	YARMOUTH
ROCKWOOD STRIP	ST GEORGE	WALTHAM	YORK
ROME	STACVILLE	WARREN	YORK BEACH
ROQUE BLUFFS	STANDISH	WASHBURN	

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APPLICATION AND POLE ATTACHMENT LICENSE

Licensee: _____
Street Address: _____
City, State and Zip: _____
Date: _____

In accordance with the terms and conditions of the Pole Attachment Agreement, application is hereby made for a license to make _____ attachments to poles and _____ Power Supply(ies) and _____ other attachments located in the municipality of _____ in the State of _____.

This request will be designated **Pole Attachment License Application Number** _____. **Attached are my power supply specifications if applicable. The cable's strand size is _____ and weight per foot of cable is _____.**

Power Company Licensee's Name (Print): _____
Signature: _____
Title: _____

AGREEMENT ID # 2223 Tel. No. _____
Fax No. _____
E-mail: _____

*******For licensor use, do not write below this line*******

Pole Attachment License Application Number _____ is hereby granted to make the attachments described in this application to _____ attachments to JO¹ poles, _____ attachments to FO² poles, _____ attachments to JU³ poles, _____ Power Supplies and _____ other attachments located in the municipality _____, in the State of _____ as indicated on the attached Form 3.

Licensor's Name (Print): _____
Signature: _____
Title: _____
Date: _____
Email: _____

FORM 1 INSTRUCTIONS

Individual applications to be numbered in sequential ascending order by Licensee for each Pole Attachment License. Licensor will process applications in sequential ascending order according to the application numbers assigned by the Licensee.

- ◆ Provide a separate application for each municipality
Note: (For municipalities served by more than one Power Company a separate application for each Power Company area must be provided.)
- ◆ Limit the number of poles to 200 per each application
- ◆ Attach power supply specifications
- ◆ Provide the size of your cable strand
- ◆ Provide the Weight per foot of cable
- ◆ Provide existing Agreement ID #
- ◆ Other Attachments (Include Riser Information here)

- (1) JO = Jointly Owned - a pole in which Consolidated has an ownership interest.
- (2) FO = Fully Owned/Solely Owned - a pole that is solely owned by Consolidated or the Power Company.
- (3) JU = Joint Use - A party to whom use of the pole or anchor has been extended by the owner of the facility. The term "Joint User" shall not include Licensees.

AUTHORIZATION FOR FIELD SURVEY WORK

Licensee: _____

In accordance with Article III and Appendix I of the Pole Attachment Agreement, following is a summary of the charges which will apply to complete a field survey covering Pole Attachment License Application Number _____ in the municipality of _____ in the State of _____.

FIELD SURVEY CHARGES

<u>Field Survey</u>	<u>#Poles</u>	<u>Unit Rate</u>	<u>Total</u>
Field Survey 1-10 Poles	_____	\$275.00	\$_____
Field Survey 11-200 Poles	_____	\$9.90 per Pole	\$_____
Additional Travel Time*	_____	\$_____ per Day	\$_____
		\$_____	
TOTAL Charges			\$_____

* Based on average of 75 poles surveyed per day, add \$200.00 travel time for each additional day required to complete survey.

Please note, if you calculated the cost incorrectly, your check will be returned and a new check for the correct amount must be received by this office in order to schedule the survey. If you need assistance, please email LAG.mailbox@consolidated.com.

The required field survey covering Pole Attachment License Application # _____ is authorized. I am enclosing an advance payment in the amount of \$ _____.

Licensee's Name (Print: _____)

Signature: _____

Title: _____

Address: _____

Tel. No. _____

Date: _____

FORM 3 Definitions

- SURVEYORS:** Name of Representative attending Survey from Consolidated, Power Company and Licensee
- Date of Survey:** Date Survey is performed
- CWO#:** Consolidated's Custom Work Order Number
- Munic:** Municipality where pole is located
- State:** State in which pole is located
- Licensee Name:** Name of Company or Entity applying for Pole Attachments
- Exch Code:** **Consolidated's Exchange Code** = the Exchange in which the Municipality is located.
- Munic Code:** **Consolidated's Municipality Code** = the code for the Municipality in which the pole is located (tax purposes).
- Application#:** The number of the Licensee's Application = sequentially numbered by municipality.
- ELCONAME:** The name of the Electric (power) Company in whose service area the pole is located.
- Location:** **List each individual pole (ONE POLE PER LINE) you wish to attach to (multiple sheets may be used) and provide the following:**
- Street, Route, Circuit # and other information which indicates location of poles.**
Indicate location by providing name of street, highway, route, etc., e.g., South Street, north of (N/O) Jones Road. Private Property Poles should be identified as such e.g., P.P. (Lead off pole 1234 South).
- Pole #:** Tel = Telephone Company pole # El= Electric Company pole#
- ATT:** **Type of Attachment:** F= Fiber C= Copper or Coaxial P.S. = Power Supply Riser = Riser Pole
- Ownership:** **JO** = Joint Owned 50%-50% Tel-Elco, **JU** = Joint Use - 100% Tel or 100% Elco, **FO** = 100% Fully owned by Tel or Elco (Other company not on pole)
- Charge:** **Y or N = Y** = Yes, there are make ready charges, **N** = No, there are no make ready charges to the Applicant.
- Work Description:** Short description of work operations required.
- Task # should also be included and is defined as the number of the task or tasks required for make ready work. The Task # is associated with a Unit Price from the "Make Ready Unit Price Schedule" located in Appendix 1 of the new Pole Attachment Agreement.**

FORM3-CONSOLIDATED ITEMIZED Pole Make-Ready Work Charges PAGE ____ OF ____

RCE to Complete: Total Poles Surveyed _____ Total Poles Requiring Consolidated Make-Ready ____

Appendix IV Form 3

FIELD SURVEY / MAKE READY WORK FORM															
SURVEYORS:				DATE OF SURVEY:				CwO #:							
Consolidated				<i>MUNIC:</i> <i>STATE:</i>				Exch Code:		Munic Code:					
<i>Licensee</i>				<i>LICENSEE NAME:</i>				<i>LICENSEE APPLICATION #:</i>							
ELCO				<i>ELCO NAME:</i>				CONSOLIDATED APPLICATION #:							
1st pole GPS				<i>Last pole GPS:</i>											
<i>LOCATION</i>		<i>POLE #</i>		<i>ATT</i>		<i>OWNERSHIP</i>				<i>CHARGE</i>		<i>WORK DESCRIPTION</i>			
<i>TEL RTE / STREET NAME</i>		<i>Tel</i>	<i>El</i>	<i>F/C</i>		<i>J.O.</i>		<i>J.U.</i>		<i>F.O.</i>		<i>YES</i>	<i>NO</i>	<i>TASK #S /</i>	<i>* Height</i>
<i>List one pole per line</i>				<i>P.S.</i>	<i>Riser</i>	<i>Tel</i>	<i>El</i>	<i>Te</i>	<i>El</i>	<i>Tel</i>	<i>El</i>			<i>REMARKS</i>	<i>of Att.</i>
															*
															*
															*
															*
															*
TOTALS:															

- **Height of Attachment = Height of Licensee Attachment shall be 40" below ELCO MGN unless otherwise noted here by Consolidated and ELCO surveyor.**
- *Licensee to complete bold italicized areas only. (Provide ownership information if known)*

AUTHORIZATION FOR POLE MAKE-READY WORK

Licensee: _____

Field survey work associated with your License Application No. _____ dated _____, for attachment to poles, in the municipality of _____, State of _____ has been completed.

Following is a summary of the make-ready charges which will apply:

TASK #	QUANTITY	UNIT COST	TOTAL COST
Custom Work Order Preparation			
Miscellaneous			

Attached, as requested, is an itemized unit cost (Form 3) of required make-ready work and associated charges. If you wish us to complete the required make-ready work, please sign this copy below and return with an advance payment in the amount of \$_____.

Licensor's Name (Print): _____

Signature: _____

Title: _____

Address: _____

Tel. No. _____

Date: _____

The replacements and rearrangements included in Pole Attachment License Application No. _____ are authorized and the costs therefore will be paid to Licensor in accordance with Appendix I to Pole Attachment License Agreement. My check is attached.

Licensee's Name (Print): _____

Signature: _____ Tel. No: _____

Title: _____ Date: _____

Appendix IV Form 5 LICENSEE SELF-SURVEY FORM

To be used for Overlash/Rebuild/Power Supplies

PAGE ___ OF ___

Summary = Total Poles Surveyed _____ Total Poles Requiring Consolidated Make-Ready _____

FIELD SURVEY / MAKE READY WORK FORM															
SURVEYORS:				DATE OF SURVEY:						CwO #:					
Consolidated				MUNIC:			STATE:			Exch Code:		Munic Code:			
Licensee				LICENSEE NAME:						LICENSEE APPLICATION #:					
ELCO				ELCO NAME:						CONSOLIDATED APPLICATION #:					
1 st pole GPS				LAST POLE GPS:											
LOCATION		POLE #		ATT		OWNERSHIP						CHARGE		WORK DESCRIPTION	
TEL RTE / STREET NAME		Tel	El	F/C	J.O.		J.U.		F.O.		YES	NO	TASK #S / REMARKS		* Height of Att.
<i>List one pole per line</i>				P.S. Riser	Tel	El	Tel	El	Tel	El					*
															*
															*
															*
															*
TOTALS:															

- Height of Attachment = Height of Licensee Attachment shall be 40" below ELCO MGN unless otherwise noted here by Consolidated and ELCO surveyor.
- Licensee to complete bold italicized areas only. (Provide ownership information if known)

NOTIFICATION OF DISCONTINUANCE OF USE OF POLES

This form is to be completed and **mailed to Consolidated Communications (Consolidated)** at the address listed below **and the appropriate Power Company:**

**Consolidated Communications
License Administration Group
5 Davis Farm Rd
Portland, ME 04103**

Licensee _____

Street Address _____

City and State _____

Date _____

In accordance with the terms of Pole Attachment License Agreement dated _____, this serves as written notification from Licensee that attachment(s) to the following pole(s) in the municipality of _____, State of _____, are being discontinued (removed) on _____. These attachments are covered by Pole Attachment License Application number _____.

<u>Pole Number</u>	<u>Location</u>	<u>Attachment</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total number of attachments to JO¹ poles to be discontinued .
Total number of attachments to FO² poles to be discontinued .
Total number of attachments to JU³ poles to be discontinued .
Total number of Power Supplies/Other Equipment to be discontinued

Said license is to be canceled **in its entirety / partially** as above.
(Circle one)

Licensee _____ Print Name _____

Signature _____ Tel. No. _____ Fax No. _____

Title _____ Date _____

APPLICATION# _____

LICENSEE NAME _____

MUNICIPALITY STATE _____

To be completed by Licensor:

It has been verified by Licensor that the number of attachments to be discontinued have been removed from Licensor's poles and the number of attachments have been adjusted as appropriate on the preceding page.

Consolidated

Consolidated Representative (Print Name) _____

Signature _____ Title _____

Tel. No. _____ Date: _____

- (1) JO = Jointly Owned - a pole in which Consolidated has an ownership interest.
- (2) FO = Fully Owned/Sole Owned - a pole that is solely owned by Consolidated.
- (3) JU = Joint Use - A party to whom use of the pole or anchor has been extended by the owner of the facility. The term "Joint User" shall not include Licensees.

Licensee to RCE Notification Form

Licensee Name: _____

Municipality: _____

State: _____ CCI Application # _____

This is to notify you that the facilities (cables, power supplies) have been placed in association with License Application # _____ on _____ 202_.

This is to notify you that an overlash project has been ΔStarted Completed (**choose one**) in association with License Application # _____ on _____ 202_.

This is to notify you that a rebuild project has been completed in association with License Application # _____ on _____ 202_.

This is to notify you that a pre-construction survey is necessary for the poles listed on the attached Form 5 requiring Consolidated Make-Ready work.

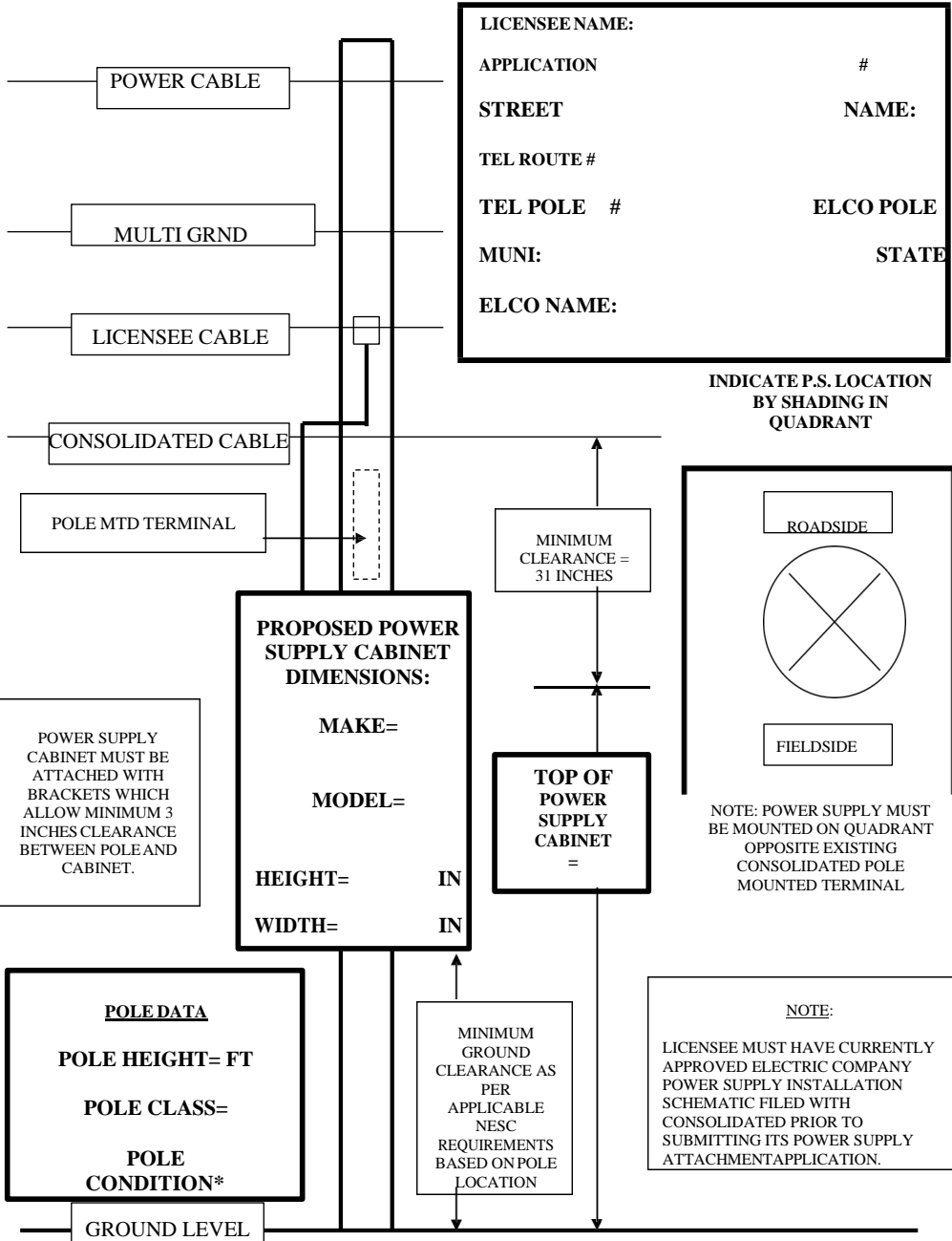
FAX to RCE:

Call the LAG Hotline at 866-774-5228 for appropriate RCE name and fax number.

LICENSEE POWERSUPPLY SCHEMATIC

FORM 10

(LICENSEE MUST SUBMIT ONE FORM 10 FOR EACH POWER SUPPLY LOCATION)



APPENDIX V
Procedure for Rebuilding of Existing Licensee's Aerial Attachments
(Commonly known as Rebuild)

1 - SCOPE

In the process of replacing its existing facilities, it may be necessary for the Licensee to conduct a Rebuild project that may involve placing new facilities while keeping existing facilities in operation. Consolidated Communications(Consolidated).

2 - DEFINITIONS

- a) **Rebuild** - the act of a Licensee replacing existing facilities, for other than maintenance purposes, accomplished in the following manner:
 - 1) The lowering or raising of facilities by a Licensee to a temporary location thereby clearing previously licensed space for a new installation.
 - 2) The placement and activation of new facilities by a Licensee that replace existing Licensee facilities.
 - 3) The transfer of a Licensee's existing customer facilities to Licensee's new facilities being placed.
 - 4) The de-activation and removal of Licensee's replaced facilities.
- b) **Post-construction Inspection** - A Consolidated inspection consisting of a ten (10) percent sample of the poles after completion of Licensee's Rebuild project. Licensee shall pre-pay for the Post-construction Inspection based on the Unit Pricing Schedule.
- c) **Post-construction Subsequent Inspection** - An inspection, subsequent to the Post-construction Inspection, required as the result of finding greater than 2% non-compliance after the Post-construction Inspection of the 10% sample performed by Consolidated. Licensee shall prepay for the Post-construction Subsequent Inspection based on the Unit Pricing Schedule.
- d) **Self Pre-survey**- The performance of a field review by a Licensee to survey the routing of a proposed path where the Rebuild project is planned, to determine if any Make-ready Work is required. The Licensee shall adhere to all requirements of the most recent edition of the National Electrical Safety Code (NESC) and the "Manual of Construction Procedures" (Blue Book), published by Telcordia Technologies Inc. This survey is performed without the presence of a Consolidated representative and the results of the Self Pre-survey shall be provided to the Consolidated Reimbursable Construction Engineer (RCE) with documentation of any Subsequent Make-ready Work required before Licensee begins construction of the Rebuild project.
- e) **Subsequent Make-ready Work** - Rearrangement of Consolidated's facilities by Consolidated as determined by the Licensee's Self Pre-survey to provide for clearance and separation requirements for all pole attachments relative to the latest edition of the Blue Book published by Telcordia and the latest edition of the NESC.

- f) **Charges** - Consolidated's costs in the Unit Pricing Schedule, based on current Consolidated unit pricing methodology, for any Post-construction Inspections, Post-construction Subsequent Inspections and Subsequent Make-ready Work performed by Consolidated and paid for in advance to Consolidated by the Licensee.

3 - SPECIFICATIONS

Licensee shall conform to the terms and conditions contained within the Specifications Section of the most current Pole Attachment Agreement, including:

The National Electrical Safety Code (NESC)

"Manual of Construction Procedures" (Blue Book), published by Telcordia Technologies Inc.

4 - NOTIFICATION

Licensee shall provide ten (10) days advance notice in writing (Form 8) to the Consolidated RCE and coordinate its Rebuild work with the local Consolidated RCE and construction coordinator to avoid any scheduling conflicts with any Consolidated construction or maintenance work. Licensee shall submit written notification (Form 8) within thirty (30) days to the Consolidated RCE after the Rebuild work has been completed. The Consolidated RCE will facilitate the Post-construction Inspection.

5 - PROCEDURES

- a) Upon receipt of notification from Licensee of a planned rebuild, The Consolidated RCE will initiate and Licensee shall attend a local meeting with Consolidated engineers to discuss construction schedules, Self Pre-survey, Pre-construction Survey, and Post-construction Inspections.
- b) Licensee shall provide the Consolidated RCE with the following information relative to the Rebuild project:
 - 1) Copies of strand maps indicating those poles where Licensee intends to Rebuild their existing pole attachments.
 - 2) Tension measurements and weight per foot of total facilities that will be attached upon completion of the Rebuild project. (per span average)
- c) Licensee shall perform a Self Pre-survey of all routes included in the Rebuild project and shall provide written results (Form 5) to the Consolidated RCE.
- d) Licensee shall submit a written request (Form 8) to the Consolidated RCE to arrange for a Pre-construction Survey of all locations where Licensee has determined Subsequent Make-ready Work is necessary by Consolidated to accommodate Licensee's proposed work. Licensee will submit (Form 12) and an advance payment to Consolidated to cover the applicable charges for the Pre-construction Survey.
- e) Licensee shall also notify any other attach, Joint Owner or Joint User on the pole that may be affected by the Rebuild project.
- f) The Consolidated RCE shall notify the Licensee of the applicable charges for any type of Make-ready Work (RCETEMP6 and Form 13). Prior to the Consolidated RCE initiating Make-ready Work, Licensee will forward a check along with a signed (Form 13), to the Consolidated RCE covering Subsequent Make-ready Work charges.

- g) The Consolidated RCE will provide the Licensee with an associated work schedule and estimated construction completion date for the Make-ready Work via (RCETEMP7).
- h) Licensee may proceed to conduct the Rebuild project in sections of aerial facilities requiring no Make-ready Work. Licensee shall not perform any Rebuild work until the necessary Make-ready Work has been completed by Consolidated.
- i) Licensee shall notify Consolidated, in writing (Form 8), that the Rebuild project has been completed.
- j) Within ninety (90) days of receipt of (Form 8) notifying Consolidated of completion of Rebuild Project, Consolidated may perform a Post-construction Inspection consisting of a ten (10) percent sample of the poles included in the Licensee's Rebuild project. Upon receipt of (Form 9 PCI and RCETEMP4), Licensee, shall pre-pay Consolidated for the Post-construction Inspection.
 - 1) If Consolidated performs a Post-construction Inspection and all work is in compliance with the requirements and specifications, no further inspection will be required. Consolidated will provide the Licensee with the results of the inspection (Form 5 and Form 9 PCI) within thirty (30) days.
 - 2) If Consolidated performs the Post-construction and all work is not in compliance on two (2) percent or more of the ten (10) percent sample inspected, Consolidated may perform and bill Licensee for a complete Post-construction Subsequent Inspection of all poles involved in the Rebuild project. Consolidated will provide Licensee with the results of the inspection via (Form 11 and Form 9 SI) within thirty (30) days in order that the Licensee may bring its facilities into compliance.
 - 3) Consolidated may revoke Licensee's right to conduct Self Pre-surveys for future Rebuild projects if more than 2% of the 10% pole sample is found to be in non-compliance.
- k) If the results of the Post-construction Subsequent Inspections show results that are in non-compliance with the aforementioned requirements and specifications, Licensee shall correct such non-conforming condition within thirty (30) days of written notification (Form 9 SI) from the Consolidated RCE.
- l) Where Licensee fails to correct the stated non-conforming condition within thirty (30) days, Consolidated may revoke Licensee's right to perform Rebuild Self Pre-survey and Licensee shall be responsible for any costs associated with correcting such non-conforming conditions.

APPENDIX VI

Procedure for Placing an Additional Licensee's Cable on Same Licensee's Previously Licensed Aerial Pole Attachments (Commonly Known as Overlash)

1 - SCOPE

In the process of upgrading cable plant capacity, it may be necessary for the Licensee to augment the number of its cables and equipment lashed or attached to its existing strand. Consolidated Communications (Consolidated).

2 - DEFINITIONS

- a) **Overlash** - The act of attaching any single strand, hardware, cable, wires and/or apparatus owned by Licensee to same Licensee's existing strand, hardware, cable, wires and/or apparatus.
- b) **Post-construction Inspection** - A Consolidated inspection of the poles after completion of Licensee's Overlash project at its own cost except that Licensee shall pay Consolidated for the inspection of those poles found not in compliance as a result of the Inspection.
- c) **Post-construction Subsequent Inspection** - An inspection, subsequent to the Post-construction Inspection, required as the result of finding poles in non-compliance after the Post-construction Inspection performed by Consolidated. Licensee shall prepay Consolidated for the Post-construction Subsequent Inspection based on the Unit Pricing Schedule.
- d) **Self Pre-survey** - The performance of a field review by a Licensee to survey the routing of a proposed path where additional overlashed cable facilities are planned, to determine if any Make-ready Work is required. The Licensee shall adhere to all requirements of the most recent edition of the National Electrical Safety Code (NESC) and the "Manual of Construction Procedures" (Blue Book), published by Telcordia Technologies Inc. This survey is performed without the presence of a Consolidated representative and the results of the Self Pre-survey shall be provided to the Consolidated Reimbursable Construction Engineer (RCE) with documentation of any Subsequent Make-ready Work required before Licensee begins construction of the Overlash project.
- e) **Subsequent Make-ready Work** - Rearrangement of Consolidated facilities by Consolidated as determined by the Licensee's Self Pre-survey to provide for clearance and separation requirements for all pole attachments relative to the latest edition of the Telcordia Blue Book and the latest edition of the NESC.

- f) **Charges** - Consolidated's costs in the Unit Pricing Schedule, based on current Consolidated unit pricing methodology.

3 - SPECIFICATIONS

Licensee shall conform to the terms and conditions contained within the Specifications Section of the most current Pole Attachment Agreement, including:

The National Electrical Safety Code (NESC)

Part 2 Section 26-261K2 Strength Requirements.

Part 2 Section 25-250 Loading Requirements

"Manual of Construction Procedures" (Blue Book), published by Telcordia Technologies Inc.

Section 4.2 Table 4 - 1 and Note 2

Section 3 Clearances

4 - NOTIFICATION

- a) Licensee shall provide 5 days advance notice, in writing (Form 8), to the Consolidated RCE prior to the Overlash work being started. Licensee will coordinate its Overlash work with the local Consolidated RCE and construction coordinator to avoid any scheduling conflicts with any Consolidated construction or maintenance work.
- b) Licensee shall submit written notification (Form 8) within thirty (30) days to the Consolidated RCE after Licensee's Overlash work has been completed to enable the Consolidated RCE to facilitate the post-construction inspection.

5 - PROCEDURES

- a) Licensee shall perform a Self Pre-survey of all routes where it proposes to Overlash cable to its existing licensed facility and provide written results (Form 5) to the Consolidated RCE.
- b) Licensee will submit a written request (Form 2) to the Consolidated RCE to arrange for a Pre-construction Survey of all locations where Licensee has determined Subsequent Make-ready Work is necessary by Consolidated to accommodate Licensee's proposed work. Licensee will submit Form 3 and an advance payment to Consolidated to cover the applicable charges for the Pre- construction Survey.
- c) The Consolidated RCE will notify the Licensee of the applicable charges for any type of Make-ready Work via (Form4).
- d) Licensee will submit a signed (Form 4) and a check covering Make-ready work charges.
- e) The Consolidated RCE will provide the Licensee with an associated work schedule and estimated construction completion date for the Make-ready Work.
- f) Licensee may proceed to place the overlashed cable in sections of aerial facilities requiring no Make-ready Work. Licensee may proceed to place the overlashed cable in sections of aerial facilities requiring Make-ready Work when all parties affected concur that a non-compliance will either be corrected by the Licensee concurrently with the Overlash project, or by any other

attacher, Joint Owner or Joint User after the Overlash project has been completed.

- g) Licensee shall notify Consolidated in writing (Form 8) that the Overlash project has been completed. Consolidated may perform a Post-construction Inspection of the poles included in the Licensee's Overlash project within ninety (90) days of receipt of (Form 8).
 - 1) If Consolidated performs a Post-construction Inspection of the poles involved in the Licensee's Overlash project and all work is in compliance with the requirements and specifications, the cost of the inspection will be borne by Consolidated, and no further Post-construction Inspection will be required. Consolidated will provide the Licensee with the written results of the inspection within thirty (30)days.
- h) If Consolidated performs the Post-construction Inspection of the poles involved in the Licensee's Overlash project and determines that Licensee's work is not in compliance, Licensee will pay Consolidated for the inspection of those poles found in noncompliance. Consolidated will provide the Licensee with the charges for the inspection. In addition, Consolidated may perform and Licensee will prepay for the Post-construction Subsequent Inspection of those poles found to be in noncompliance in order to ensure that the Licensee has brought its facilities into compliance. Consolidated will provide Licensee with the results of the inspection, within thirty (30) days of the inspection in order that the Licensee may bring its facilities into compliance.
- i) Consolidated will continue to conduct Post-construction Subsequent Inspections until all of Licensee's facilities as a result of the Overlash project have been made compliant. If the results of the Post-construction Subsequent Inspections show results that are in non-compliance with the aforementioned requirements and specifications, Licensee shall correct such non-conforming condition within thirty (30) days of written notification from the Consolidated RCE. Where Licensee fails to correct the stated non-compliant condition within thirty (30) days, Consolidated may revoke Licensee's right to perform Overlash Self Pre-survey and Licensee shall be responsible for any costs associated with correcting such non-compliant conditions.

APPENDIX VII

Procedure for Obtaining an Attachment License for the Installation of Power Supplies

1. - SCOPE

In the process of providing or upgrading service, it may be necessary for a Licensee to place power supplies requiring a Pole Attachment License. Consolidated Communications (Consolidated).

2. - DEFINITIONS

- a) **Power Supply** - Any of Licensee's facilities in direct contact with or supported by a utility pole including a piece of equipment, cabinet, or associated apparatus for the purpose of providing power for Licensee's facilities, with the exception of any cable attachments.
- b) **Self Pre-survey** - The performance of a field review by a Licensee to survey the pole locations where proposed Power supplies are planned to determine if any Make-ready Work is required. The Licensee shall adhere to all requirements of the most recent edition of the National Electrical Safety Code (NESC) and the "Manual of Construction Procedures" (Blue Book), published by Telcordia Technologies Inc. This survey is performed without the presence of a Consolidated representative and the results of the Self Pre-survey shall be provided to the Consolidated License Administration Group (LAG) with documentation of any Make-ready Work required before Licensee begins any work relative to placement of the Power Supply.

3. - SPECIFICATIONS

Licensee shall conform to the terms and conditions contained within the Specifications Section of the most current Pole Attachment Agreement, including:

**The National Electrical Safety Code (NESC)
"Manual of Construction Procedures" (Blue Book)
published by Telcordia Technologies Inc. - Section 13**

4. - APPLICATION

Licensee shall provide Consolidated with a completed Pole Attachment License Application for all pole locations where it proposes to make its Power Supply attachments. Licensee shall also include a completed Licensee Power Supply Schematic - Form 10 for each pole location on its License Application. In addition, the Licensee shall provide the following information:

- a) An approved Power Company Power Supply installation diagram and associated specifications must be included if not already on file with Consolidated's Reimbursable Construction Engineer (RCE). Consolidated's RCEs will retain this master copy for each individual power company. Licensee is responsible for updating this information as installation diagrams and specifications change.

- b) If pole Make-ready Work is required, Licensee shall submit a separate application listing those locations in need of Make-ready Work, along with a check to Consolidated to cover the cost of a field survey using the unit cost pricing schedule.
- c) Licensee shall not place any Power Supply until Licensee has received a Pole Attachment License for the pole location identified in the Application for the Pole Attachment License.

5. - PROCEDURE

The following procedure shall be followed when Licensees perform Self Pre-surveys for Power Supplies:

- a) Licensee shall perform a Self Pre-survey of all poles where it proposes to place Power Supplies.
- b) Licensee shall submit a Pole Attachment License Application consisting of Form 1, Form 5, and Form 10 for those poles where no Make-ready Work is required to place a Power Supply as a result of the Self Pre-survey. Consolidated LAG will then issue the Pole Attachment License for the Licensee's Power Supply.
- c) Licensee shall submit a Pole Attachment License Application consisting of Form 1, Form 2, Form 4, Form 5 and Form 10 to Consolidated's LAG to arrange for a Pre-construction Survey of all locations where Licensee has determined Make-ready Work is required by Consolidated as a result of the Self Pre-survey to accommodate Licensee's proposed work.
 - 1) Licensee will issue an advance check to the Consolidated LAG to cover the applicable charges for the Pre-construction Survey.
 - 2) Upon receipt of the check for the Pre-construction Survey the Consolidated RCE will contact the power company and the Licensee to arrange a date for a field survey. The survey will be performed to determine the scope of Make-ready Work necessary to provide the required clearances for the Licensee's Power Supply.
 - 3) Upon completion of the field survey, Consolidated LAG shall notify the Licensee via Form 4 of any Make-ready Work charges. The Licensee shall submit to the LAG an advance check and a signed Form 4 prior to Consolidated commencing any Make- ready Work.
 - 4) Upon receipt of the check for the Make-ready Work the Consolidated LAG will provide the Licensee with an associated work schedule and estimated construction completion date for the Make-ready Work.
 - 5) Once all required Make-ready Work has been completed, Consolidated LAG will then issue the Pole Attachment License for the Licensee's Power Supply.
- d) Licensee shall submit written notification (Form 8) within 30 (thirty) days to the Consolidated RCE after their Power Supply attachments have been completed.

- e) Consolidated may perform a Post-construction Inspection of the poles included in the Licensee's Power Supply project within 90 (ninety) days of receipt of Form 8. Upon Receipt of Form 9 PCI and RCETEMP4, Licensee shall pre-pay Consolidated for the Post-construction Inspection.
- 1) If Consolidated performs a Post-construction Inspection and all work is in compliance with the requirements and specifications, no further inspection will be required. Verizon will provide the Licensee with the results of the inspection (Form 5 and Form 9 PCI) within 30 (thirty) days.
 - 2) If Consolidated performs the Post-construction Inspection and determines that any of Licensee's Power Supply work is not in compliance with Section 3 Specifications, Consolidated will provide Licensee with the results of the inspection via Form 11 and Form 9 SI within 30 (thirty) days in order that the Licensee may bring its facilities into compliance.
 - 3) Consolidated will continue to conduct Post Construction Subsequent Inspections until all of Licensee's facilities as a result of the Power Supply project have been made compliant. Licensee shall prepay Consolidated for the cost of performing all Subsequent Inspections. If the results of the Post Construction Subsequent Inspections show results that are in non-compliance with the requirements and specifications, Licensee shall correct such non-conforming condition within 30 (thirty) days of written notification from the Consolidated RCE. The Consolidated RCE will provide Licensee with the results of the Subsequent Inspections via Form 11 and Form 9 SI to allow the Licensee to bring its facilities into compliance.
- f) Licensee shall correct any non-conforming condition within thirty (30) days of written notification from Consolidated. Where Licensee fails to correct stated non-conforming condition within thirty (30) days, Consolidated may revoke Licensee's future right to perform Self Pre-survey of Power Supplies. Licensee shall be responsible for any costs associated with correcting such non-conforming conditions.
- g) If at any time in the future, following the attachment of a Power Supply, Consolidated requests the Licensee to either reconfigure its equipment, or locate to a new pole, the Licensee agrees to perform this work within thirty (30) days of any such request at the Licensee's expense.
- h) No Power Supply construction shall take place on any pole requiring Make-ready Work until any such work has been paid for in advance, completed by Consolidated, and the Licensee has been notified of its completion by Consolidated.
- i) If a Power supply is placed before a license is issued, its presence shall be considered as unauthorized and charges shall be as specified for unauthorized attachments in ARTICLE IX - UNAUTHORIZED ATTACHMENTS in the POLE ATTACHMENT AGREEMENT.

APPENDIX VIII

Job Aid for Requests To Records

This job aid has been prepared in an effort to maintain consistency associated with requests from outside Consolidated Communications (Consolidated) for the viewing or securing of Conduit Plats.

REQUESTS

The process begins with the request from the customer to the RCE (Reimbursable Construction Engineer), which may be directed to the Design Administrator Group for the specific area where the request is made.

The request must be submitted in writing, indicating what the customer requires (usually a map which has been highlighted or a listing of streets, etc. is supplied by the customer) along with a reason for the request.

Consolidated will make the conduit records available within a reasonable time frame (normally five-day turn around) upon receipt of the **written request**, for the specific areas mentioned in the letter. As Consolidated does not maintain all plats it may be necessary to secure the specific drawings from our vendors and the customer should be informed of any delay this may cause.

CHARGES & BILLING

The Design Administrator, if involved, will secure a Keep Cost Number from the area Reimbursable Construction Engineer for each new customer request or for each municipality which is submitted for conduit plats when it is determined the requestor is to be charged. When a job number is secured the job can remain open for six months (January through June, July through December) and should be used for subsequent requests from the same customer or municipality.

CONSOLIDATED does plan swaps with the Electric Companies when the information required is for electrical purposes. These types of requests however must still follow the written request procedures.

Based on analysis of time and material it has been determined a charge of \$7.50 per plat with a minimum charge of \$25.00 is to be used in determining costs.

Up-front payment is required before distribution of any plats.

All checks should be made out to CONSOLIDATED COMMUNICATIONS

The Design Administrator or RCE will forward any checks to the Consolidated License Administration Group in Bangor, Maine with the advance payment transmittal form. These forms can be secured from the area Reimbursable Construction Engineer.

NON-DISCLOSURE AGREEMENTS

For each request a signed non-disclosure form is required from someone with authority in the organization making the request. A disclaimer at the end of the non-disclosure agreement is to advise the customer that the information they are getting is for preliminary design purposes only - they still need to do field surveys and measurements.

On the second page of the non-disclosure there is a space to enter the price being charged.

There are three Non-Disclosure Agreements as follows:

Non-Disclosure 1 is for use with large controlling entities such as the gas company and electric company, etc. Use the term plan swap in place of the monetary issue.

Non-Disclosure 2 is for anyone other than those mentioned in 1 and 3 such as licensees, surveyors, engineering firms, etc.

Non-Disclosure 3 is for municipalities.

If there is more than one recipient for the request, please add more RECIPIENTS to the bottom of the nondisclosure so that all involved can sign.

No signature - No records

PROPRIETARY INFORMATION

Normally conduit plats do not contain information that is considered proprietary therefore scrubbing (removal) is not required.

STAMPING OF PLATS

Plats should be stamped indicating "This record is for preliminary design purposes only and does not preclude the need for field survey and measurement." These stamps have been provided to the various Design Administrator and RCE groups.

RELEASE OF INFORMATION

When payment has been received and the non-disclosure agreement signed, the customer may pick-up the requested plats or they can be mailed, based on the customer's preference. The customer also has the option of viewing the plats at our location, following all the steps mentioned previously (written request, up-front payment, signed non-disclosure), which has been the case chosen by some customers.

INTERNAL REQUIREMENT

The Reimbursable Construction Engineer should also be provided copy of all non-disclosure agreements and copies of the advance payment transmittal to retain with the job. These details are required for job closing.

The Reimbursable Construction Engineer remains available to assist the Design Administrator in following this procedure.

Utilization of the CONDUIT PLAT REQUEST LOG is mandatory for tracking the details associated with these requests for records and must be maintained for Regulatory purposes.

Pole Record Requests

Access to pole records are not normally received from customers as these structures can be accessed visually however, in the event requests, in writing, for access to pole records is received the RCE will direct the customer to the Design Administrator for the specific area.

A printout of the Pole Record System (PRS) for the specific location would be retrieved; removal of any proprietary information may be required.

The customer would be required to submit payment for the time required accessing and producing the documents (time and material costs). Upon receipt of the check the documents would be given to the customer. No non-disclosure document would be required, as these structures are visible to the public at large.

Right of Way Requests

Right of Way documents are a matter of public record and can be obtained from the various State and Municipal Offices such as City / Town Halls, Registry of Deeds, etc.

However, in the event requests are received, in writing, for Right of Way documents by customers the RCE would direct the requesting party to the appropriate Right of Way Engineer for the area in question.

The customer would be required to submit payment for the time required by the Right of Way Engineer to locate and produce the documents being requested (time and material costs). Upon receipt of the check the documents would be given to the customer. No non-disclosure sign-off would be necessary, as these documents are available to the public.