

**Selectboard Meeting Minutes  
March 15, 2023**

**The Selectboard held a Meeting and Executive Session at the Chebeague Island Hall on Wednesday, March 15, 2023, at 6:00PM**

**I. Call Public Meeting to Order at 6:03PM**

**II. Public Comments for the items not on the agenda for discussion not action.**

- Michael Makee informed the Selectboard that he doesn't feel he's going to get a fair hearing on March 29, 2023, with the Board of Adjustments and Appeals if Sam Mclean is a member of this board.

**III. Town Reports**

Town Administrator

Please see the packet for this report.

**IV. Regular Business**

**23-017 To hear an update from the Planning Board.**

- Please see the memo in the packet written by Planning Board Chair, John Wilson for an update from the Planning Board.

**23-018 To hear an update on Indian Island and take any necessary action.**

- Selectboard member Robert Earnest gave an update. Please see the packet for this update.

**23-019 To begin the research and discussion of consulting with a grant writer and take any necessary action.**

- The Town Administrator shared the names of the grant writers she gathered.

- Selectboard member Carol White suggests the first step should be to look at our Capital Improvement Projects to determine what grants we should pursue.
- The Town Administrator will contact the potential grant writers to find out more information regarding cost and area of expertise.

**23-020 To discuss Harbormaster/Shellfish Warden position and take any necessary action.**

- Selectboard member Robert Earnest shared with the Board a marked-up version of the Harbormaster job description.
- It was suggested that the Coastal Waters Committee review this version and be prepared to discuss it at the next Selectboard meeting on April 05, 2023.

**23-021 To consider assigning 2 Selectboard members and the Town Administrator to discuss possible shared municipal job descriptions.**

- Selectboard member Carol White suggested that our Selectboard get together with the Selectboard from Long Island to discuss the possibility of job sharing of a Code Enforcement Officer and a Harbormaster.
- The Town Administrator will contact Long Island to set up a meeting via Zoom.

**23-022 To review Pole Attachment Agreement between Central Maine Power and Chebeague Island and take any necessary action.**

- At this point the Town Administrator does not recommend the Selectboard sign the Pole Attachment Agreement.
- The Pole Attachment Agreement needs to be consolidated and sent back to CMP.

**V. Communications:**

- Jean-Louis Beaupre received an email from Custom Floats regarding the Cousins Island Float. Custom Floats recommends the work be done by JW Hale Marine Contractor.

**Motion:** Moved by Robert Earnest to authorize the Town Administrator to sign the contract with JW Hale Marine

Contractor for the repairs of two sets of pilings on the land side of Cousins Island, seconded by Jen Belesca.

**Vote: All in Favor; Motion Carried**

- Jean-Louis Beaupre got approval from the rest of the Selectboard for the Town to move forward with the purchase of a New Holland Tractor for Public Works.
- Jen Belesca reported that the Selectboard received an email from Justin Doughty asking for an update on the Fowler property. Robert Earnest would like the Town Administrator, the Code Enforcement Officer, and the Town Attorney to meet to provide this information to Mr. Doughty.

**VI.**

**To approve minutes from February 15, 2023, February 25, 2023, and March 01, 2023.**

**Motion:** Moved by Mark Dyer and seconded by Carol White to approve the minutes of February 15, 2023, February 25, 2023 and March 01, 2023.

**Vote: All in Favor; Motion Carried**

**VII. Items to be placed on future agenda.**

- RFQ
- Capps Road project
- South Shore Drive and East Shore Drive
- Port City Drawings-electrical upgrade
- Final Pole Agreement
- Harbormaster Job Description
- Beauregard Quote
- Update on the Fowler situation.

**VIII. Executive Session pursuant to 1. M.R.S.A. § 405 (6)(A)- Personnel; and take any resulting action.**

**Motion:** Moved by Mark Dyer to enter Executive Session pursuant to 1.M.R.S. §405 (6)(A) Personnel, at 8:51PM, seconded by Jean-Louis Beaupre.

**Vote: All in Favor; Motion Carried**

**Motion:** Moved by Mark Dyer to exit Executive Session at 9:41PM, seconded by Robert Earnest.

**Vote: All in Favor; Motion Carried**

**Motion:** Moved by Mark Dyer to appoint Martha Hamilton-Doughty and Beth Putnam to the Facilities Committee.

**Vote: All in Favor; Motion Carried**

**IX. Adjourn Meeting at 9:42PM**

**Respectively Submitted,  
Christine Auffant, Town Clerk**