

**TOWN OF CHEBEAGUE ISLAND, MAINE
MINUTES OF MANNUAL TOWN MEETING WARRANT**

**TO: Christine Auffant, a resident of the Town of Chebeague Island, in the
County of Cumberland and State of Maine,**

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Chebeague Island in the County of Cumberland, State of Maine, qualified by law to vote in town affairs, to assemble in the **Chebeague Island Hall Community Center** of said Town on **Tuesday, the 14th day of July, 2020 at eight (8:00) o'clock in the morning**, then and there to act on the articles listed below.

The polls will be open as soon as Article 1 has been acted upon and will remain open to vote on Articles 2 through 34 until **eight (8:00) o'clock in the evening**.

Article 1: To choose a moderator by written ballot to preside at said meeting.

Moderator: Karen Corson

Article 2: To choose, by ballot, the following Town Officials, namely, one Select Board member, for three years; and two School Board Committee members for three years.

Article 2 results: The following candidates were elected:

Selectmen:

School Board Committee:

Jean-Louis Beaupre

Carol White

Leah Guay

EDUCATION BUDGET ARTICLES

ARTICLE 3: THROUGH 0AUTHORIZE EXPENDITURES IN EDUCATION COST CENTER CATEGORIES

Article 3: Shall the Town Authorize the School Committee to expend \$633,864 for Regular Instruction?

Article 3: Passed **Yes: 187** **No: 20**

Article 4: Shall the Town Authorize the School Committee to expend \$96,462 for Special Education?

Article 4: Passed **Yes: 180** **No: 27**

Article 5: Shall the Town Authorize the School Committee to expend \$0 for Career and Technical Ed?

Article 5: Passed **Yes: 180** **No: 18**

Article 6: Shall the Town Authorize the School Committee to expend \$0 for Other Instruction?

Article 6: Passed **Yes: 181** **No: 16**

Article 7: Shall the Town Authorize the School Committee to expend \$26,736 for Student and Staff Support?

Article 7: Passed **Yes: 185** **No: 20**

Article 8: Shall the Town Authorize the School Committee to expend \$73,740 for System Administration?

Article 8: Passed **Yes: 178** **No: 24**

Article 9: Shall the Town Authorize the School Committee to expend \$59,148 for School Administration?

Article 9: Passed **Yes: 183** **No: 21**

Article 10: Shall the Town Authorize the School Committee to expend \$107,979 for Transportation and Buses?

Article 10: Passed **Yes: 185** **No: 20**

Article 11: Shall the Town Authorize the School Committee to expend **\$47,484** for Facilities Maintenance?

Article 11: Passed **Yes: 186** **No: 20**

Article 12: Shall the Town Authorize the School Committee to expend **\$138,102** for Debt Service and Other Commitments?

Article 12: Passed **Yes: 189** **No: 18**

Article 13: Shall the Town Authorize the School Committee to expend **\$46,635** for All Other Expenditures, Including School Lunch?

Article 13: Passed **Yes: 189** **No: 18**

0THROUGH 0RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

Article 14: Shall the Town appropriate **\$684,038.99** for the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and shall the Town raise **\$683,828.60** as the Town's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, section 15688?

Explanation: The Town's contribution to the total cost of funding public education from Pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Article 14: Passed **Yes: 186** **No: 18**

Article 15: Shall the Town raise and appropriate the sum of **\$542,611.01** in additional local funds, which exceeds the State's Essential Programs and Services funding model by **\$505,976.01** as required to fund the budget recommended by the School Committee?

The School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model: EPS does not fully support all the necessary costs of a Pre-kindergarten to grade 12 educational program such as:

(1) Special Education costs; (2) ferry transportation and bus costs; (3) staff benefits, including health insurance, FICA, Medicare, unemployment benefits, and workers compensation.

Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.

Article 15: Passed

Yes: 169

No: 27

OSUMMARIZES THE PROPOSED SCHOOL BUDGET

Article 16: Shall the Town authorize the School Committee to expend **\$1,230,150** for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Town's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools?

*Explanation: This is a summary article and approves expenditures of the proposed budget of **\$1,230,150**. This article authorizes the School Committee to spend the money appropriated in the previous articles, plus other revenues. This article does not raise any additional money.*

Article 16: Passed

Yes: 172

No: 23

ARTICLE 17: AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS

Article 17: In addition to amounts approved in the preceding articles, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

Article 17: Passed

Yes: 186

No: 14

Article 18: Shall the Town vote to appropriate the following Revenues, Balances Carried and Fund Transfers, to cover the expenditures appropriated in the previous articles with the remaining funding required to be raised by taxation.

| | |
|----------------------------------|-----------|
| School Undesignated Fund Balance | \$ 0 |
| General Purpose Aid | \$ 60,210 |
| School Lunch Sales | \$ 3,500 |

Explanation: This article identifies and summarizes the various revenue sources to be appropriated for school purposes.

(1) The School Unassigned Fund Balance is \$36,357 at June 30, 2019.

(2) General Purpose Aid is received from the State of Maine to be used for school purposes.

(3) School Lunch Sales is just that, revenue from the sale of lunches.

Article 18: Passed

Yes: 177

No: 20

MUNICIPAL BUDGET ARTICLES

Article 19: To see if the Town will vote to raise and appropriate a total of \$485,728 for the Administrative Accounts listed below:

| | |
|--|----------------|
| Administration and Board of Selectmen Accounts (1300) | 247,824 |
| Assessor (1400) | 13,250 |
| Elections (1650) | 1,800 |
| Planning (1700) | 6,000 |
| Legal Services (1900) | 9,000 |
| Code Enforcement (2400) | 26,460 |
| Benefits and Insurance ((7500) | 181,394 |

Article 19: Passed

Yes: 179

No: 23

Article 20: To see if the Town will vote to raise and appropriate a total of \$200,152 for the Public Safety Accounts listed below:

| | |
|--|----------------|
| Law Enforcement Services (2100) | 45,872 |
| Fire and Rescue Department (2200) | 108,615 |
| Harbor Master and Shellfish Warden (2500) | 27,985 |
| Animal Control (2600) | 5,250 |
| Street Lights (8100) | 12,430 |

Article 20: Passed

Yes: 189

No: 18

Article 21: To see if the Town will vote to raise and appropriate a total of **\$397,940** for Public Services (3100) and Solid Waste (3200) as listed below:

Public Services (3100) 216,240
Solid Waste (3200) 181,700

Article 21: Passed Yes: 194 No: 13

Article 22: To see if the Town will vote to raise and appropriate a total of **\$625,888** for Debt Service and other Assessments as listed below:

Cousins Island Dock Reserve (4400) 21,244
Tax paid to Cumberland-50% of Outer Islands Tax (8800) 47,050
County Tax (8900) 158,213
Debt Service (6900) 383,381
Contingency (8300) 16,000

Article 22: Passed Yes: 188 No: 18

Article 23: To see if the Town will vote to raise and appropriate a total of **\$145,750** for Social Services as listed below and to authorize the Board of Selectmen to disburse the full amount to each non-profit organization as listed below:

| Contribution Disbursement | Proposed 20-21 To be Raised | Notes |
|----------------------------------|-----------------------------------|------------------------|
| 3150 Chebeague Island Library | 25,000 | Same as last year |
| 3151 Chebeague Community Ctr. | 34,500 | Same as last year |
| 3164 Visiting Nurse and Hospice | 1,250 | Zero raised since 2017 |
| 3166 Island Council | 7,000 | Same as last year |
| 3167 Chebeague Recreation Center | 56,500 | Same as last year |
| 3168 CRC – Kids Place | 20,000 | Same as last year |
| 3169 Island Commons Res. Center | 1,500 | Same as last year |
| TOTAL | 145,750 | |

Article 23: Passed Yes: 179 No: 29

Article 24: To see if the Town will vote to raise and appropriate a total of **\$17,060** for the services as listed below and to authorize the Board of Selectmen to disburse the full amount to each non-profit organization as listed below:

General Assistance (5810) 500
Health Services (5910) 2,000
Cemetery (6200) 14,560

Article 24: Passed Yes: 197 No: 10

Article 25: To see if the Town will authorize the Board of Selectmen, upon a majority vote of the Board of Selectmen, to exceed by no more than 10% annually, the amount authorized for each account approved in 0through Article 24 above, so long as the overall amount spent for the sum total of those articles does not exceed the total appropriation approved for those articles.

Article 25: Passed Yes: 178 No: 20

Article 26: To see if the Town will raise and appropriate **\$274,000** for Capital Improvements (9000) and to create a new Capital Reserve named Broadband Reserve for *Town ownership of infrastructure of broadband internet service on the island.*

| Capital Account | Approximate Current Balance | Proposed FY21 to be Raised | Estimated Balance |
|-------------------------------------|-----------------------------|----------------------------|-------------------|
| 9010 Dredging | 101,028 | 0 | 101,028 |
| 9012 Fire Ponds | 4,798 | 0 | 4,798 |
| 9015 Stone Wharf Reserve | 302,971 | 0 | 302,971 |
| 9016 Barge Ramps | 10,298 | 0 | 10,298 |
| 9020 Floats & Gangways | 32,469 | 0 | 32,469 |
| 9025 Fire Truck Reserve | 54,557 | 0 | 54,557 |
| 9030 Facilities | 5,082 | 20,000 | 25,082 |
| 9031 New Town Office | 35,331 | 0 | 35,331 |
| 9032 Land Acquisition & Development | 4,979 | 0 | 4,979 |
| 9033 Solar Array Purchase | 10,028 | 17,500 | 27,528 |
| 9034 Broadband Reserve | | 10,000 | 10,000 |
| 9035 Vehicle Reserve | 3,269 | 0 | 3,269 |
| 9040 Grant Matching Funds | 27,629 | 0 | 27,629 |
| 9045 Revaluation Reserve | 14,446 | 20,200 | 34,646 |
| 9050 Paving | 197,615 | 186,000 | 383,615 |
| 9055 Public Works Equipment | 10,354 | 0 | 10,354 |
| 9057 Recycling Compactors | 2874 | 15,000 | 17,874 |
| 9058 Easements & Drainage | 56,222 | 0 | 56,222 |
| 9059 Cemetery Capital Reserve | 6,208 | 0 | 6,208 |
| 9060 Harbormaster Vessel | 10,346 | 0 | 10,346 |
| 9070 Coastal Access Fund | 10,064 | 0 | 10,064 |

| | | | |
|----------------------------------|------------------|----------------|------------------|
| 9192 Rescue Vehicles & Equipment | 122,414 | 0 | 122,414 |
| 9195 Indian Point Retaining Wall | 0 | 5,300 | 5,300 |
| TOTAL | 1,022,982 | 274,000 | 1,296,982 |

Article 26: Passed

Yes: 155

No: 42

MUNICIPAL REVENUE BUDGET

Article 27: To see if the Town will authorize the Board of Selectmen to appropriate all funds raised for the overlay to fund any tax abatements and interest for fiscal year 2020-2021.

Explanation: This article allows the use of funds from the overlay (calculated by the Assessor when the mil rate is set) to be used for any abatements (including any interest).

Article 27: Passed

Yes: 188

No: 11

Article 28: To see if the Town will authorize the Board of Selectmen to appropriate **\$150,000** from the undesignated fund balance to reduce the tax burden for fiscal year 2020-2021.

Explanation: A transfer from Undesignated Fund Balance is made to manage the fund balance and help lower the tax rate. According to the audited Financial Report at June 30, 2019, our undesignated fund balance was \$742,040. This is approximately 26.8% of the current FY20 operating budget and is higher than the allowable limits (16%-25%) based on the Board of Selectmen Undesignated Fund Balance Policy. In accordance with the policy, we are using \$150,000 toward the FY21 budget in an effort to reduce taxation.

Article 28: Passed

Yes: 184

No: 15

Article 29: To see what sum the Town will vote to take from receipts, sources and designations, to apply against fiscal year 2020-2021 appropriations, and to accept any such funds from the State of Maine and the US Government as provided by the State Legislature or Federal Government for the fiscal year 2020-2021.

Board of Selectmen recommend: **\$ 373,810.**

Explanation: The total revenues from receipts, sources and designations includes: \$63,710 (from Article 18) plus \$150,000 (from Article 27) and \$160,100 from the following table:

| Revenue Account | Proposed Budget |
|------------------------------|------------------|
| 302 AGENT FEE | 3,000 |
| 303 EXCISE TAX | 87,000 |
| 304 BOAT EXCISE TAX | 7,500 |
| 305 INTEREST & PENALTIES | 2,500 |
| 316 SHELLFISH LICENSES | 2,400 |
| 351 POLICE ISSUED FINES | 2,400 |
| 366 BUILDING PERMITS | 3,000 |
| 367 ELECTRICAL PERMITS | 800 |
| 368 PLUMBING PERMITS | 1,500 |
| 379 INTEREST INCOME | 3,500 |
| 403 MOORING FEES | 3,500 |
| 411 URBAN RURAL INIT PROGRAM | 15,000 |
| 418 CHEB. ISLAND SOLID WASTE | 20,000 |
| 501 STONE WHARF PERMITS | 5,500 |
| 502 TRANSIENT TIE-UP FEES | 2,500 |
| TOTAL | \$160,100 |

Article 29: Passed

Yes: 195

No: 10

OTHER MUNICIPAL ARTICLES

Article 30: To see if the Town will authorize the Board of Selectmen to accept and expend gifts provided that such gifts do not require expenditure of local funds not previously appropriated.

Article 30: Passed

Yes: 190

No: 16

Article 31: To see if the Town will authorize the Board of Selectmen to submit grant proposals to other governmental entities or private, non-profit foundations for

funding of general administration or project-specific expenditures, to accept such grants, and to expend them for their required purpose.

Article 31: Passed **Yes: 196** **No: 12**

Article 32: To see if the Town will vote to set the date(s) that fiscal year 2020-2021 Real Estate Taxes are due as September 30, 2020 and March 31, 2021 and to charge interest at the rate of 4.0% per annum for fiscal year 2020-2021 Real Estate and Personal Property taxes paid after those dates.

Article 32: Passed **Yes: 195** **No: 10**

Article 33: To see if the Town will vote to set the interest rates to be paid by the town on abated and overpaid taxes pursuant to 36 M.R.S.A. § 506-A at 2.0%.

Explanation: This rate must be equal to or no more than 4 percentage points lower than the rate set in the previous article.

Article 33: Passed **Yes: 191** **No: 12**

Article 34: To see if the Town will vote to authorize the tax collector or treasurer to accept, without interest, prepayments of taxes not yet committed pursuant to 36 M.R.S.A § 506.

Explanation: This article is necessary to ensure that the bonds covering the treasurer and tax collector will apply to any property tax accepted by them which has not yet been legally committed by the assessor to the collector.

Article 34: Passed **Yes: 194** **No: 10**

Article 35: To see if the town will vote to authorize the Board of Selectmen to dispose of town-owned assets (excluding land) with a value of \$10,000 or less, under such terms and conditions as they deem advisable.

Explanation: This article avoids the necessity of calling a special town meeting every time the town has personal property of little value that the Board of Selectmen wish to sell or otherwise dispose of.

Article 35: Passed **Yes: 188** **No: 18**

These minutes respectively submitted by Christine Auffant, Deputy Town Clerk

Deputy Town Clerk, Chebeague Island, ME

Date

