Board of Selectmen Teleconference Public Hearing and Meeting Notice,
June 03, 2020

The Board of Selectmen will hold a Public Hearing and a Meeting by Teleconference on Wednesday, June 03, 2020 at 6:00 PM

| On your computer: https://zoom.us/j/326962753 | Password Required: 175989 |
| On your land line phone: +1.929.205.6099 Meeting ID: 326962753 |
| On your cell phone: +1.929.205.6099 Meeting ID: 326962753# |

I. Public Hearing for Special Amusement Applications

II. Call Public Meeting to Order

III. Roll Call

   Roll call for the Board
   Introduce meeting members

IV. Public Comments for items not on the agenda

V. Town Reports

   COVID-19
   Town Administrator

VI. Public Hearing for Special Amusement Applications

VII. Regular Business

   21-047 To take any action from the Public Hearing for Special Amusement Applications.

   21-048 To form a committee pursuant to the ‘Tax Acquired Property Policy Statement’ to address property at Map I03-Lot 008

   21-049 To form a subcommittee of the Board to assist in COVID-19 logistical planning for the Annual Town Meeting
21-050 To authorize spending from Account 9000-9060 to replace the town’s skiff.

21-051 To review the first draft of the Annual Town Meeting Warrant

VIII. Communications

IX. To Approve Minutes

Virtual Meeting minutes from 05/20/2020

X. Other Business

XI. Adjourn Meeting
Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148    townofchebeague@chebeague.net    Fax-207-846-6413

MEMO

To:  Board of Selectmen
From:  Marjorie E. Stratton, Town Administrator
Date:  June 3, 2020
Re:  Town Administrator’s Report

Vehicle Registrations - The State has reinstated the need to register vehicles, so if your registration has already expired or about the expire, you are required to get them registered by June 12th.

Cumberland County – The County has delayed their fiscal year change. This was never going to affect the 2020-2021 budget, but it looks like it won’t affect the 2022 budget either.

Dredging Project – Genaro Balzano, Harbor Master, and I have been emailing back and forth with the new Project Manager from Army Corps. There seems to be some movement on our project.

We have been discussing the eelgrass mitigation requirements that we will need to identify during the feasibility stage. We can either pay into Maine’s In-Lieu Fee program Or mitigate the impact by replacing traditional moorings with chains with a new style of conservation mooring that uses something like a bungee. I sent some questions to Mr. Burnett asking if this is something that will come up during the permitting process with the State of Maine. What is the timing of this? If the Town takes on the project of replacing moorings, would we need to budget funds for this purpose? Could we require the mooring owner to make the necessary upgrades? I’m not clear on how this works.

Wm. Brad Mead, Rental for Deputy – I received a call from Brad Mead, the owner of the rental property for Deputy Mailman. He was upset about some bills he received from Jon Rich for plumbing expenses. I guess they went back three or four years. Beyond calling Jon to turn the water on and off, I really didn’t pay much attention. My assumption was that Jon was billing the owner all along. Mr. Mead says that he will have to increase the rent next summer. He didn’t have a figure for me, but I did tell him that we are close to voting on next year’s budget and I would appreciate a number soon. We pay $6,200 for Memorial Day to Labor Day. (telephone 908-285-1092)

Coastal Waters Commission – The CWC met May 21st. They suggested putting in a seasonal float at Cousins to help relieve some of the pressure from skiffs tied up to this dock. Genaro will talk to some folks that “berth” their boat at the Cousins float for long periods of time. I contacted Nat Tupper in Yarmouth and he said we would have to go through the Yarmouth Planning Board to add a seasonal float.

Marjorie E. Stratton
Town Administrator
MEMO

To: Board of Selectmen
From: Marjorie E. Stratton, Town Administrator
Date: June 3, 2020
Re: Public Hearing Notes – Special Amusement Ordinance

From the Special Amusement Ordinance:

Purpose – The purpose of this Ordinance is to control the issuance of special permits as required by Section 702 of Title 28 of the Maine Revised Statutes, for music, dancing or entertainment in facilities licensed by the State of Maine to sell liquor. **Note: This section has been repealed by the legislature. This permitting now falls under section 1054 of Title 28-A. The requirement for a permit is now optional for a municipality.**

Hearing – 1. The Board of Selectmen shall, prior to granting a permit and after reasonable notice to the municipality and the applicant, hold a public hearing with in fifteen (15) days of receipt of a completed application, at which hearing the testimony of the applicant and that of any interested members of the public shall be taken. 2. The permit may be granted subject to such conditions and restrictions as the Board of Selectmen may deem necessary. 3. A permit shall be valid only for the license year of the applicant’s existing liquor license.

**Note:** The only two entity’s on Chebeague that normally have a liquor license are the Slow Bell Café and the Chebeague Island Inn. If I read our ordinance correctly, it is only relevant to these two establishments. The CIHCC and Chebeague Island Boatyard only have BYOB licenses occasionally throughout the year.

Chebeague Island Hall Community Center – I’m not sure why the Hall even needs this Special Amusement License if they don’t have a liquor license. Is it because they occasionally apply for a BYOB license? Ralph Munroe sent me an email stating that the Hall is all set, but I have no inspection form.

Chebeague Island Inn – We received notice that the Inn will not open this year. They did give us an Application for Special Amusement Permit for Music, Dancing and/or Entertainment. To my knowledge, no Fire Inspection & Code Enforcement Inspection has been done.

Chebeague Island Boatyard LLC – I’m also not sure why we process a Special Amusement License for the Boatyard if they don’t have a Liquor License. They do occasionally apply for BYOB licenses. To my knowledge, there has been no inspection. I am also waiting for a current Convenience Store license from the Dept. of Agriculture, Conservation & Forestry.

Slow Bell Café – We have an application, but the fee is not paid. As far as I know, May Hall does not have the proper licenses from the Dept. of Health and Human Services or the Bureau of Alcoholic Beverages and Lottery Operations. I received an email from Ralph Munroe stating that the Slow Bell is all set, but I do not have the completed Fire Inspection form. I believe the music is supposed to stop at 11:00 p.m. if they are allowed to open.

Marjorie E. Stratton
Town Administrator
Chapter 11: ADMINISTRATION

ARTICLE V: ADOPTION BY REFERENCE

SPECIAL AMUSEMENT ORDINANCE of the Town of Cumberland, Maine adopted by reference by the Town of Chebeague Island, Maine, pursuant to 30-A M.R.S. § 3003(2).

 Adopted by Town Meeting: July 1, 2007, effective July 1, 2007.

The Town of Cumberland [Chebeague Island] hereby ordains the following to be a Special Amusement Ordinance:

SECTION I  TITLE, PURPOSE & DEFINITIONS

A. Title

This Ordinance shall be known and may be cited as the Special Amusement Ordinance of the Town of Cumberland, Maine [Chebeague Island].

B. Purpose

The purpose of this Ordinance is to control the issuance of special permits as required by Section 702 of Title 28 of the Maine Revised Statutes, for music, dancing or entertainment in facilities licensed by the State of Maine to sell liquor.

C. Definitions

1. Entertainment: For the purposes of this Ordinance, “entertainment” shall include any amusement, performance, exhibition or diversion for patrons or customers of the licensed premises, whether provided by professional entertainers or by full-time or part-time employees of the licensed premises whose incidental duties include activities with an entertainment value.

2. Licenssee: Includes any person, individual, partnership, firm, association, corporation, or other legal entity which is the holder of a license for the sale of liquor to be consumed on premises owned by said licensee, or any agent or employee of any such licensee.
SECTION II  SPECIAL AMUSEMENT PERMIT

A. Application

1. No licensee for the sale of liquor to be consumed on his licensed premises, shall permit, on his licensed premises, any music, except radio or other mechanical device, any dancing or entertainment of any sort unless the licensee shall have first obtained from the municipality in which the licensed premises is situated a special amusement permit.

2. Applications for all special amusement permits shall be made in writing to the Town Council [Board of Selectmen] and shall state the name of the applicant; his resident address; the name of the business to be conducted; his business address; the nature of his business; the location to be used; whether the applicant has ever had a license to conduct the business therein described either denied or revoked and, if so, the applicant shall describe those circumstances specifically; whether the applicant, including all partners or corporate officers, has ever been convicted of a felony and, if so, the applicant shall describe specifically those circumstances; and any additional information as may be required by the Town Council [Board of Selectmen] prior to the issuance of said permit, including but not limited to a copy of the applicant's current liquor license.

3. No permit shall be issued for any thing or act, or premises, if the premises and building to be used do not fully comply with all ordinances, codes and regulations of said Town.

4. The amount of said fee shall be set by the order of the Town Council [Board of Selectmen].

5. A licensed hotel, Class A restaurant, Class A tavern or restaurant malt liquor licensee as defined in the Maine Revised Statutes who has been issued a special amusement permit may charge admission in designated areas approved in said permit.

B. Hearing

1. The Town Council [Board of Selectmen] shall, prior to granting a permit and after reasonable notice to the municipality and the applicant, hold a public hearing within fifteen (15) days of receipt of a completed application, at which hearing the testimony of the applicant and that of any interested members of the public shall be taken.
2. The permit may be granted subject to such conditions and restrictions as the Council [Board of Selectmen] may deem necessary.

3. A permit shall be valid only for the license year of the applicant's existing liquor license.

C. Inspections

1. Whenever inspections of the premises used for or in connection with the operation of a licensed business which has obtained a special amusement permit are provided for or required by ordinance or state law, or are reasonably necessary to secure compliance with any municipal ordinance, code or regulation or state law, it shall be the duty of the licensee, or the person in charge of the premises to be inspected, to admit any officer, official, or employee of said Town authorized to make the inspection at any reasonable time that admission is requested.

2. In addition to any other penalty which may be provided, the Town Council [Board of Selectmen] may revoke the special amusement permit of any licensee in the municipality who refuses to permit any such officer, official, or employee to make an inspection, or who interferes with such officer, official, or employee while in the performance of his duty. Provided that no license or special amusement permit shall be revoked unless written demand for the inspection is made upon the licensee or person in charge of the premises at the time it is sought to make the inspection.

D. Suspension or revocation

The Town Council [Board of Selectmen] may, after a public hearing preceded by notice to interested parties, suspend or revoke any special amusement permit which has been issued under this Ordinance on the ground that the music, dancing, or entertainment so permitted constitutes a detriment to the public health, safety, or welfare or violates any municipal regulations.

E. Appeals

1. Any licensee requesting a special amusement permit from the Town Council [Board of Selectmen] shall be notified in writing of its decision no later than fifteen (15) days from the date his application was received. In the event that a licensee is denied a permit, the licensee shall be provided with the reasons for the denial in writing. The licensee may not reapply for a permit within thirty (30) days after an application for a permit has been denied.
2. Any licensee who has requested a permit and has been denied, or whose permit has been revoked or suspended, may, within thirty (30) days of the denial, suspension or revocation, appeal the decision to the Superior Court.

SECTION III RULES AND REGULATIONS

The Town Council [Board of Selectmen] is hereby authorized, after public notice and hearing, to establish written rules and regulations governing the issuance, suspension, and revocation of special amusement permits, the classes of permits, the music, dancing, or entertainment permitted under each class, and other limitations on these activities required to protect the public health, safety and welfare. These rules and regulations may specifically determine the location and size of permitted premises, the facilities that may be required for the permitted activities on those premises, and the hours during which the permitted activities are permitted.

Such rules and regulations shall be additional to and consistent with all sections of this Ordinance.

SECTION IV PENALTY, SEPARABILITY AND EFFECTIVE DATE

A. Penalty

Anyone found guilty of violating any provisions of this chapter shall be subject to a fine of not less than Fifty Dollars ($50.00) nor more than Two Hundred Dollars ($200.00). Each day such violation continues shall be deemed to be a new offense.

B. Separability

If any section or provision, or part thereof of this Ordinance shall be adjudged invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity of the Ordinance as a whole or of any other section or provision or part thereof.

C. Effective Date

The effective date of this Ordinance shall be July 26, 1978. Adopted by reference by the Town of Chebeague Island, Town Meeting July 1, 2007, effective July 1, 2007
TOWN OF CHEBEAGUE ISLAND, MAINE
ANNUAL TOWN MEETING WARRANT

TO: Christine Auffant, a resident of the Town of Chebeague Island, in the County of Cumberland and State of Maine,

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Chebeague Island in the County of Cumberland, State of Maine, qualified by law to vote in town affairs, to meet at the Chebeague Island Hall Community Center, 247 South Road, Chebeague Island, Maine on Saturday, the 11th day of July, 2020 at 9 o’clock in the morning, then and there to act upon Articles __ and __ through ___;

And, to notify and warn said inhabitants to meet at the Chebeague Island Hall Community Center in said town on Tuesday, the 14th of July, 2020 at 8 o’clock in the morning, then and there to act on Article 2 as set out below, the polling hours are from 8:00 o’clock in the morning until 8 o’clock in the evening.

OPEN TOWN MEETING – JULY 11, 2020 – 9:00 a.m.

Article 1: To choose a moderator by written ballot to preside at said meeting.

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ELECTION VOTING ARTICLE: 2

VOTING – JUNE 14, 2020 - 8:00 a.m. to 8:00 p.m.

Article 2: To elect one Selectmen for a three-year term and two School Board Committee members for three-year terms.

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Article 3: To see if the Town will approve opening the floor of this Town Meeting to all non-registered persons for the purpose of discussion only on each of the following articles of this Fiscal Year 2020-2021 Warrant.

Explanation: This article must be passed by a 2/3 majority of those present in the hall
ARTICLE 4: THROUGH ARTICLE 14: AUTHORIZE EXPENDITURES IN EDUCATION COST CENTER CATEGORIES

Article 4: Shall the Town Authorize the School Committee to expend $633,864 for Regular Instruction?

Article 5: Shall the Town Authorize the School Committee to expend $96,462 for Special Education?

Article 6: Shall the Town Authorize the School Committee to expend $0 for Career and Technical Ed?

Article 7: Shall the Town Authorize the School Committee to expend $0 for Other Instruction?

Article 8: Shall the Town Authorize the School Committee to expend $26,736 for Student and Staff Support?

Article 9: Shall the Town Authorize the School Committee to expend $73,740 for System Administration?

Article 10: Shall the Town Authorize the School Committee to expend $59,148 for School Administration?

Article 11: Shall the Town Authorize the School Committee to expend $107,979 for Transportation and Buses?

Article 12: Shall the Town Authorize the School Committee to expend $47,484 for Facilities Maintenance?

Article 13: Shall the Town Authorize the School Committee to expend $138,102 for Debt Service and Other Commitments?

Article 14: Shall the Town Authorize the School Committee to expend $46,635 for All Other Expenditures, Including School Lunch?
ARTICLE 15: THROUGH ARTICLE 16: RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

Article 15: Shall the Town appropriate $684,038.99 for the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and shall the Town raise $683,828.60 as the Town’s contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, section 15688?

Explanation: The Town’s contribution to the total cost of funding public education from Pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Article 16: (Written ballot required) Shall the Town raise and appropriate the sum of $542,611.01 in additional local funds, which exceeds the State’s Essential Programs and Services funding model by $505,976.01 as required to fund the budget recommended by the School Committee?

The School Committee gives the following reasons for exceeding the State’s Essential Programs and Services funding model: EPS does not fully support all the necessary costs of a Pre-kindergarten to grade 12 educational program such as:

(1) Special Education costs; (2) ferry transportation and bus costs; (3) staff benefits, including health insurance, FICA, Medicare, unemployment benefits, and workers compensation.

Explanation: The additional local funds are those locally raised funds over and above the Town’s local contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.
Article 17: SUMMARIZES THE PROPOSED SCHOOL BUDGET

Article 17: Shall the Town authorize the School Committee to expend $1,230,150 for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Town’s contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools?

Explanation: This is a summary article and approves expenditures of the proposed budget of $1,230,150. This article authorizes the School Committee to spend the money appropriated in the previous articles, plus other revenues. This article does not raise any additional money.

ARTICLE 18: AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS

Article 18: In addition to amounts approved in the preceding articles, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

Article 19: Shall the Town vote to appropriate the following Revenues, Balances Carried and Fund Transfers, to cover the expenditures appropriated in the previous articles with the remaining funding required to be raised by taxation.

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Undesignated Fund Balance</td>
<td>$0</td>
</tr>
<tr>
<td>General Purpose Aid</td>
<td>$60,210</td>
</tr>
<tr>
<td>School Lunch Sales</td>
<td>$3,500</td>
</tr>
</tbody>
</table>

Explanation: This article identifies and summarizes the various revenue sources to be appropriated for school purposes.

(1) The School Unassigned Fund Balance is $36,357 at June 30, 2019.

(2) General Purpose Aid is received from the State of Maine to be used for school purposes.

(3) School Lunch Sales is just that, revenue from the sale of lunches.
MUNICIPAL BUDGET ARTICLES

Article 20: To see if the Town will vote to raise and appropriate $247,824 for Administration and Board of Selectmen Accounts (1300).

The Board recommends: $247,824

Explanation: .29% ($706) increase from FY20 budget.

Article 21: To see if the Town will vote to raise and appropriate $13,250 for the Assessor (1400).

The Board recommends: $13,250

Explanation: 1.49% ($200) decrease from FY20 budget.

Article 22: To see if the Town will vote to raise and appropriate $1,800 for Elections (1650).

The Board recommends: $1,800

Explanation: 28% ($700) decrease from FY20 budget to reflect reduction in actual expenditures.

Article 23: To see if the Town will vote to raise and appropriate $6,000 for Planning. (1700).

The Board recommends: $6,000

Explanation: This is the same amount as last year, FY 20

Article 24: To see if the Town will vote to raise and appropriate $9,000 for Legal Services (1900).

The Board recommends: $9,000

Explanation: 25.00% ($3,000) decrease from FY20 budget. This estimate is based on anticipated costs.

Article 25: To see if the Town will vote to raise and appropriate $45,872 for Law Enforcement Services (2100).

The Board recommends: $45,872
Explanation: 7.29% ($3,116) increase from FY20 budget.

Article 26: To see if the Town will vote to raise and appropriate $108,615 for the Fire and Rescue Department (2200).

The Board recommends: $108,615

Explanation: 3.79% ($3,965) increase from FY20 budget primarily due to an increase in the wage line.

Article 27: To see if the Town will vote to raise and appropriate $26,460 for Code Enforcement (2400).

The Board recommends: $26,460

Explanation: No change from FY20 budget.

Article 28: To see if the Town will vote to raise and appropriate $27,985 for the Harbormaster and Shellfish Warden account (2500).

The Board recommends: $27,985

Explanation: 5.95% decrease from FY20 budget.

Article 29: To see if the Town will vote to raise and appropriate $5,250 for Animal Control (2600).

The Board recommends: $5,250

Explanation: No change from FY20 budget.

Article 30: To see if the Town will vote to raise and appropriate $216,240 for Public Services (3100).

The Board recommends: $216,240

Explanation: 5.77% ($13,239) decrease from FY20 budget.

Article 31: To see if the Town will vote to raise and appropriate $181,700 for Solid Waste (3200).

The Board recommends: $181,700
Explanation: 9.91% ($16,385) increase from FY20 budget primarily due to the need for chipping wood at the brush dump and biennial testing at old landfill site.

Article 32: To see if the Town will vote to raise and appropriate $21,244 for Cousins Island Dock Reserve Fund (4400).

The Board recommends: $21,244

Explanation: 4% ($817) increase from FY20 budget per agreement with the Town of Yarmouth. This reserve fund is for the sole purpose of providing for the maintenance, capital repairs and eventual replacement of the Cousins Island Dock and/or the improvements to Wharf Road as described in the Agreement with Yarmouth.

Article 33: To see if the Town will vote to raise and appropriate $145,750 for Contributions (4600) and to authorize the Board of Selectmen to disburse the full amount to each non-profit organization as listed below.

Board of Selectmen recommends raising $145,750 and authorizing the Board of Selectmen to disburse the full amount according to this table:

<table>
<thead>
<tr>
<th>Contribution Disbursement</th>
<th>Proposed 20-21 To be Raised</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>3150 Chebeague Island Library</td>
<td>25,000</td>
<td>Same as last year</td>
</tr>
<tr>
<td>3151 Chebeague Community Ctr.</td>
<td>34,500</td>
<td>Same as last year</td>
</tr>
<tr>
<td>3164 Visiting Nurse and Hospice</td>
<td>1,250</td>
<td>Zero raised since 2017</td>
</tr>
<tr>
<td>3166 Island Council</td>
<td>7,000</td>
<td>Same as last year</td>
</tr>
<tr>
<td>3167 Chebeague Recreation Center</td>
<td>56,500</td>
<td>Same as last year</td>
</tr>
<tr>
<td>3168 CRC – Kids Place</td>
<td>20,000</td>
<td>Same as last year</td>
</tr>
<tr>
<td>3169 Island Commons Res. Center</td>
<td>1,500</td>
<td>Same as last year</td>
</tr>
<tr>
<td>TOTAL</td>
<td>145,750</td>
<td></td>
</tr>
</tbody>
</table>

Explanation: .87% ($1,250) increase from FY20 budget. If approved the Selectmen will disburse the appropriated funds to the appropriate entities.

Article 34: To see if the Town will vote to raise and appropriate $500 for General Assistance (5810).
The Board recommends: $500

Explanation: No change from FY20 budget.

Article 35: To see if the Town will vote to raise and appropriate $2,000 for Health Services (5910).

The Board recommends: $2,000

Explanation: No change from FY20 budget. This is to pay the duly appointed Health Officer.

Article 36: To see if the Town will vote to raise and appropriate $14,560 for the Cemetery (6200).

The Board recommends: $14,560

Explanation: 9.27% ($1,235) increase from FY20 budget primarily due to an increase in contract services for mapping and tree removal.

Article 37: To see if the Town will vote to raise and appropriate $383,381 for Debt Service (6900).

The Board recommends: $383,381

Explanation: 1.25% ($4,868) decrease from FY20 budget. $214,765 for the Maine Municipal Bond Bank (MMBB) debt from the secession payout to Town of Cumberland, $119,791 for the MMBB debt from the School Construction Project and $48,825 for the Fire Truck note with Machias Savings Bank. This is the last year for the Fire Truck note.

Article 38: To see if the Town will vote to raise and appropriate $181,394 for Benefits & Insurance (7500).

The Board recommends: $181,394

Explanation: .31% ($566) decrease from FY20 budget.

Article 39: To see if the Town will vote to raise and appropriate $12,430 for Street Lights (8100).

The Board recommends: $12,430
Explanation: 38.44% ($7,761) decrease from FY20 budget.

Article 40:  To see if the Town will vote to raise, appropriate and authorize the Board of Selectmen to spend $16,000 for unexpected expenses as they deem necessary for Contingency (8300).

The Board recommends: $16,000

Explanation: No change from original FY20 budget. During the year, $5,000 was transferred to the Legal Budget.

Article 41: To see if the Town will vote to raise and appropriate $47,050 for Tax paid to Cumberland, 50% of Outer Islands Tax (8800).

The Board recommends: $47,050

Explanation: 1.18% ($550) increase to account for estimated increase in mil rate. As required in the law allowing Chebeague to secede from the Town of Cumberland, this article appropriates 50% of the property taxes committed by the Town of Chebeague Island from the Outer Islands.

Article 42: To see if the Town will vote to raise and appropriate $158,213 for County Tax (8900).

The Board recommends: $158,213

Explanation: 5.81% ($8,687) increase from FY20 budget. Assessed to the municipality by Cumberland County.

Article 43: To see if the Town will authorize the Board of Selectmen, upon a majority vote of the Board of Selectmen, to exceed by no more than 10% annually, the amount authorized for each account approved in Article 20: through Article 42: above, so long as the overall amount spent for the sum total of those articles does not exceed the total appropriation approved for those articles.

Article 44: To see if the Town will raise and appropriate $274,000 for Capital Improvements (9000) and to create a new Capital Reserve named Broadband Reserve for Town ownership of infrastructure of broadband internet service on the island.

Board of Selectmen recommends raising $274,000.
Explanation: The table below shows the sum recommended by the Board of Selectmen for each capital account. There is a 10.04% increase ($25,000) from FY20 budget. The purpose of the capital account appropriations is to set aside funds for future infrastructure investment as well as vehicle and equipment expenditures. This reduces and avoids a large, one time, appropriation for major expenses in the future.
<table>
<thead>
<tr>
<th>Capital Account</th>
<th>Approximate Current Balance</th>
<th>Proposed FY21 to be Raised</th>
<th>Estimated Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>9010 Dredging</td>
<td>101,028</td>
<td>0</td>
<td>101,028</td>
</tr>
<tr>
<td>9012 Fire Ponds</td>
<td>4,798</td>
<td>0</td>
<td>4,798</td>
</tr>
<tr>
<td>9015 Stone Wharf Reserve</td>
<td>302,971</td>
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<td>302,971</td>
</tr>
<tr>
<td>9016 Barge Ramps</td>
<td>10,298</td>
<td>0</td>
<td>10,298</td>
</tr>
<tr>
<td>9020 Floats &amp; Gangways</td>
<td>32,469</td>
<td>0</td>
<td>32,469</td>
</tr>
<tr>
<td>9025 Fire Truck Reserve</td>
<td>54,557</td>
<td>0</td>
<td>54,557</td>
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<tr>
<td>9030 Facilities</td>
<td>5,082</td>
<td>20,000</td>
<td>25,082</td>
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<td>9031 New Town Office</td>
<td>35,331</td>
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<td>35,331</td>
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<tr>
<td>9032 Land Acquisition &amp; Development</td>
<td>4,979</td>
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<td>4,979</td>
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<tr>
<td>9033 Solar Array Purchase</td>
<td>10,028</td>
<td>17,500</td>
<td>27,528</td>
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<tr>
<td>9034 Broadband Reserve</td>
<td>10,000</td>
<td>0</td>
<td>10,000</td>
</tr>
<tr>
<td>9035 Vehicle Reserve</td>
<td>3,269</td>
<td>0</td>
<td>3,269</td>
</tr>
<tr>
<td>9040 Grant Matching Funds</td>
<td>27,629</td>
<td>0</td>
<td>27,629</td>
</tr>
<tr>
<td>9045 Revaluation Reserve</td>
<td>14,446</td>
<td>20,200</td>
<td>34,646</td>
</tr>
<tr>
<td>9050 Paving</td>
<td>197,615</td>
<td>186,000</td>
<td>383,615</td>
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<tr>
<td>9055 Public Works Equipment</td>
<td>10,354</td>
<td>0</td>
<td>10,354</td>
</tr>
<tr>
<td>9057 Recycling Compactors</td>
<td>2874</td>
<td>15,000</td>
<td>17,874</td>
</tr>
<tr>
<td>9058 Easements &amp; Drainage</td>
<td>56,222</td>
<td>0</td>
<td>56,222</td>
</tr>
<tr>
<td>9059 Cemetery Capital Reserve</td>
<td>6,208</td>
<td>0</td>
<td>6,208</td>
</tr>
<tr>
<td>9060 Harbormaster Vessel</td>
<td>10,346</td>
<td>0</td>
<td>10,346</td>
</tr>
<tr>
<td>9070 Coastal Access Fund</td>
<td>10,064</td>
<td>0</td>
<td>10,064</td>
</tr>
<tr>
<td>9192 Rescue Vehicles &amp; Equipment</td>
<td>122,414</td>
<td>0</td>
<td>122,414</td>
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<tr>
<td>9195 Indian Point Retaining Wall</td>
<td>0</td>
<td>5,300</td>
<td>5,300</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1,022,982</strong></td>
<td><strong>274,000</strong></td>
<td><strong>1,296,982</strong></td>
</tr>
</tbody>
</table>

*The total current balance of reserve accounts is available to the Board of Selectmen for the purpose defined for each account. This balance reflects the current balances at March 31, 2020.*
MUNICIPAL REVENUE BUDGET

Article 45: To see if the Town will authorize the Board of Selectmen to appropriate all funds raised for the overlay to fund any tax abatements and interest for fiscal year 2020-2021.

Explanation: This article allows the use of funds from the overlay (calculated by the Assessor when the mil rate is set) to be used for any abatements (including any interest).

Article 46: To see what sum the Town will authorize the Board of Selectmen to appropriate from the undesignated surplus funds to reduce the tax burden for fiscal year 2020-2021.

Board of Selectmen recommends: $150,000

Explanation: A transfer from Undesignated Fund Balance is made to manage the fund balance and help lower the tax rate. According to the audited Financial Report at June 30, 2019, our undesignated fund balance was $742,040. This is approximately 26.8% of the current FY20 operating budget and is higher than the allowable limits (16%-25%) based on the Board of Selectmen Undesignated Fund Balance Policy. In accordance with the policy, we are using $150,000 toward the FY21 budget in an effort to reduce taxation.

Article 47: To see what sum the Town will vote to take from receipts, sources and designations, to apply against fiscal year 2020-2021 appropriations, and to accept any such funds from the State of Maine and the US Government as provided by the State Legislature or Federal Government for the fiscal year 2020-2021.

Board of Selectmen recommend: $373,810.

Explanation: The total revenues from receipts, sources and designations includes: $63,710 (from Article ____) plus $150,000 (from Article ____) and $160,100 from the following table:
Article 48: To see if the Town will authorize the Board of Selectmen to accept and expend gifts provided that such gifts do not require expenditure of local funds not previously appropriated.

Article 49: To see if the Town will authorize the Board of Selectmen to submit grant proposals to other governmental entities or private, non-profit foundations for funding of general administration or project-specific expenditures, to accept such grants, and to expend them for their required purpose.

Article 50: To see if the Town will vote to set the date(s) that fiscal year 2020-2021 Real Estate Taxes are due as September 30, 2020 and March 31, 2021 and to charge interest at the rate of 4.0% per annum for fiscal year 2020-2021 Real Estate and Personal Property taxes paid after those dates.

Article 51: To see if the Town will vote to set the interest rates to be paid by the town on abated and overpaid taxes pursuant to 36 M.R.S.A. § 506-A at 2.0%.

Explanation: This rate must be equal to or no more than 4 percentage points lower than the rate set in the previous article.

Article 52: To see if the Town will vote to authorize the tax collector or treasurer to accept, without interest, prepayments of taxes not yet committed pursuant to 36 M.R.S.A § 506.
Explanation: This article is necessary to ensure that the bonds covering the treasurer and tax collector will apply to any property tax accepted by them which has not yet been legally committed by the assessor to the collector.

Article 53: To see if the town will vote to authorize the Board of Selectmen to dispose of town-owned assets (excluding land) with a value of $10,000 or less, under such terms and conditions as they deem advisable.

Explanation: This article avoids the necessity of calling a special town meeting every time the town has personal property of little value that the Board of Selectmen wish to sell or otherwise dispose of.

Article 54: To see if the Town will conduct a candidates forum here and now to allow the voters to hear statements from candidates (if they wish to make a statement) for the office of selectmen and school committee (both candidates whose names appear on the ballot as well as those interested in being write-in candidates). Each statement is limited to 3 minutes.

Explanation: The Town adopted the secret ballot election and voting method on November 19, 2011. This means that the election of both selectmen and school committee members, shall be conducted by secret ballot at the voting polls on July 14, 2020, rather than during the open town meeting. Although any party interested in being elected may speak, no nominations are accepted as part of this forum. In order for a candidate's name to appear on the ballot he or she must have filed nomination papers in accordance with 30-A M.R.S.A. § 2528.

Article 55: To adjourn the Annual Town Meeting until July 14, 2020 8:00 AM so that secret ballot votes for local elections (Article 2) may be held at the Chebeague Island Hall Community Center, 247 South Road, and then after the closing of the poll at 8:00 PM and the announcement of the results by the moderator, to adjourn the Town Meeting.
Given unto our hands this 3rd day of June, 2020, at Chebeague Island, Maine

Herbert Maine, Chair

David Hill

John Corson, Jr.

Mark Dyer

Donna Damon

Chebeague Island Board of Selectmen
Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148  townofchebeague@chebeague.net  Fax-207-846-6413

MEMO

To: Board of Selectmen
From: Marjorie E. Stratton, Town Administrator
Date: June 3, 2020
Re: Review of Culverts on South Road and Firehouse Road

I reviewed the notes from Mark Dyer and these are my opinions. Road work is interesting in that you can talk to five different people and get five different opinions. The Board of Selectmen can make a final decision.

SOUTH ROAD

**Bottom of Roy Hill Road** – I’m not sure if there is a catch basin at the corner of Roy Hill Road and South Road. It appears that there is a hole in the road shoulder, but the cause is unknown. This is an old culvert, but it is functioning. The exact track of the culvert is unknown.

To me this is one of those “be careful what you wish for” situations. Yes, it is an old culvert, but to my knowledge it is functioning. The water is flowing through. If you dig it up, you may find a bigger mess than you expect. If you want it replaced, we would have to fast track the work.

**Culvert between Clugston Road and the Library Parking Lot** – Yes, we can dig up the pavement, refill with gravel and compact.

**Catch Basin and culvert in front of Doughty’s Market** – This is a functioning drain and culvert. I don’t see any reason to dig it up for replacement.

**Doughty’s cellar drain culvert** – This is a functioning drain, so I would leave it alone.

**New proposed culvert from near front of Doughty’s Garage under South Road exiting on SW side of Secret Road** – This is a new culvert that will drain unto Greg Melkonian’s property. I would think, at the very least, you would have to get his permission. While it may relieve someone else’s drainage issues, you may be creating another problem for Mr. Melkonian. We have had discussions about this area in the past and my recollection was that we needed some assistance in designing proper drainage for the whole area of Secret Road, Fenderson Road, and South Road.

**Rocks protruding up through the Road** – There are five rocks that we will remove from South Road that have worked there way up through the pavement.

FIREHOUSE ROAD

All of the work discussed in Mark’s email is on the Sevee & Maher Site Grading, Drainage and Erosion Control Plan. To my knowledge, this has all been discussed with Bo Beaupre and our Public Works Department. There may be some adjustments to the plan in the field as there usually are.