Town of Chebeague Island
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Board of Selectmen Teleconference Meeting Minutes, March 25, 2020

The Board of Selectmen held a Meeting by Teleconference on Wednesday, March 25, 2020 at 6:00 PM

I. Call Public Meeting to Order

Chairman Herb Maine called the meeting to order at 6:14 PM.

II. Message from the Chair

Herb Maine explained Zoom controls for new users and how this meeting would take place.

III. Roll Call

John "Jay" Corson: yes
Donna Miller Damon: yes
Mark Dyer: yes
David Hill: yes
Herb Maine: yes
Also:
Marjorie Stratton: yes
Christine Auffant: yes

IV. Public Comments for items not on the agenda: None

V. Town Reports

Town Administrator Report:

- Marjorie Stratton our Town Administrator gave an update on the various Town Departments.
- The Town Office is open with staff coming in and working remotely.
- The Town Office is not open to walk-in customers.
- We have suspended tie-up fees and mooring fees until after the pandemic.
- Code Enforcement is operating remotely.
- The Harbormaster boat is at Public Works awaiting some parts and will be put in the water as soon as possible.
- Public Works is operating normally.
- The Transfer Station is open to the public.

VI. Regular Business

21-021 Public remote participation in public proceedings

Motion: Moved by David Hill to use the Zoom platform in order to enable the public to participate in public meetings as specified under M.R.S.A §403-A, Part-G.1c., seconded by Jay Corson.

Vote: All in Favor; Motion Carried

21-022 To hear reports form the Town and other Island Entities regarding COVID-19

Reports were given by the following:

- Fire and Rescue- Ralph Munroe
- Chebeague Transportation-John Rent
- Recreation Center and Kids Place-Steven Auffant
- Methodist Church-Melissa Yousa-Davis
- Island Commons-Susan Stranahan
- Chebeague Community Center-Deb Bowman
- Chebeague Island School –Jeff Putnam

21-023 To consider further actions regarding the Town's COVID-19 Response

Selectmen Dyer read out loud the Proposed Resolution from the Chebeague Island Board of Selectmen dated March 25, 2020.

21-023(1) To adopt a statement from the Selectmen to address the island's needs during the Global Pandemic.

Motion: Moved by David Hill for the adoption of the Resolution from the Chebeague Island Board of Selectmen regarding the current coronavirus situation with the addition of the language that was just on the screen and that Donna referenced from the CDC regarding hand sanitizer, seconded by Donna Damon.

Vote: All in Favor; Motion Carried

21-023(2) To establish an advisory committee to assist the Town during the Global Pandemic

Selectmen Damon read the document to establish the Town of Chebeague Island Community Advisory Response Team. (See attached)

Motion: Moved by David Hill that we adopt the policy to establish the Chebeague Island Advisory Response Team, seconded by Donna Damon.

Vote: 4 in Favor(Maine, Hill, Dyer and Damon); 1 Against(Corson); Motion Carried

21-023(3) To appoint members to the Community Advisory Response Team

Motion: Moved by Donna Damon that the initial committee members include, Co-Chairs Melissa Yousa-Davis and David Hill, and the representative from the Board of Selectmen, Donna Damon. Additional candidates will be brought back for consideration and approval by the Board of Selectmen, seconded by David Hill.

Vote: 4 in Favor(Maine, Hill, Dyer and Damon); 1 Against(Corson); Motion Carried

21-023(4) To authorize the Community Advisory Response Team to create and keep current a Town Online Coronavirus Update

Motion: Moved by Donna Damon to create a communication update and posting plan for

emergency updates during the Global Pandemic, seconded by David Hill.

Vote: 4 in Favor(Maine, Hill, Dyer and Damon); 1 Against(Corson); Motion Carried

21-023(5) To adopt a Global Pandemic Communication Policy

Motion: Moved by Donna Damon to create a structure to define the Town's decision making and communication process during the Global Pandemic, seconded by David Hill.

Vote: 4 in Favor(Maine, Hill, Dyer and Damon); 1 Against(Corson); Motion Carried

21-023(6) To take any other actions

- Selectmen Maine asked to schedule a Zoom meeting for Saturday, March 28, 2020 at 10:00AM to discuss the document from Carol White and any other documents the Town has received recently.

21-024 Proposed Community Center Sound System
This item was tabled and will be brought back to a future meeting.

21-025 To Consider Liquor License approval for the Chebeague Island Inn

Motion: Moved by David Hill to accept the liquor license for the Chebeague Island Inn and authorize the Town Administrator to sign it, seconded by Donna Damon.

Vote: All in Favor; Motion Carried

VII. Adjourn Meeting

Motion: Moved by David Hill to adjourn the meeting at 9:18PM, seconded by Jay Corson.

Vote: All in Favor; Motion Carried

Respectfully submitted,

Christine A. Auffant, Deputy Clerk