DATE: September 24, 2019

ATTENDANCE: Members: Beth Wiles, Kendra McKinnon, Allyson Smith, Denise Hamilton and Laurine Curtis (via cell phone); also, Gloria Brown and Donna Damon.

APPROVAL OF MINUTES: A motion was made by Kendra and seconded by Laurie to approve the minutes of July 30. The vote was 5-0. A motion was made by Kendra and seconded by Beth to approve the minutes of August 27. The vote was 3-0 with two abstentions (Allyson and Denise) due to absence at that meeting.

FINANCIAL WORKSHEET REVIEW: Beth asked if the posting of a gasoline charge under general fund had been fixed. Gloria will check. [Note: it had already been done.)
A motion was made by Denise and seconded by Allyson to confirm an email vote conducted by Beth on September 14 to approve payment of the Boundary Points invoice for $1900.

REVIEW OF DAVE BOUFFARD’S MEMO OF SEPTEMBER 11, 2019 REGARDING COMMITTEE QUESTIONS: Beth reported that Ann is away for two weeks and that Ann and Dave will meet at the cemetery after she returns to discuss the questions in the memo.

WORKSHOP ON WHAT OTHER TOWNS DO REGARDING THEIR CEMETERIES:
- Beth – Maine Islands
    - Benjamin Franklin quote as part of their mission statement: "Show me your cemeteries and I will tell you what kind of people you have.”
    - There are two town-owned cemeteries and about 25 private burial sites.
    - The town has a cemetery ordinance covering the same concerns we have: decorations, plantings, grounds maintenance.
    - Plot sales and public inquiries regarding ancestors are handled by the town office.
    - The committee meets as needed, usually once or twice per year.
  - Vinalhaven [https://www.townofvinalhaven.org/](https://www.townofvinalhaven.org/)
    - Cemetery Board of Trustees – 6 trustees – reports to the selectmen
    - The town has $138,000 in a perpetual care fund and $46,500 in the budget for the cemetery
    - No ordinance or minutes online.
- 355 year-round residents
- Veterans grave committee but no general cemetery committee and no minutes
- Digitized cemetery records for 13 cemeteries are kept by the historical society.

Deer Isle - Stonington
- Neither town has a cemetery ordinance or committee

Denise – Western Maine
- Bethel [http://www.thebetheljournals.info/Bethel%20Riverside%20Cemetery.htm](http://www.thebetheljournals.info/Bethel%20Riverside%20Cemetery.htm)
  - Has 14 cemeteries, only a couple of which are active
  - The cemetery association dissolved in 2008.
  - There is a sexton listed
  - The webpage has cemetery fees and lot pricing and a list of 23 cemeteries and their locations
- Rangeley [https://www.townofrangeley.com/170/Cemetery](https://www.townofrangeley.com/170/Cemetery)
  - Has 4 cemeteries, only one is active.
  - There is a four-member cemetery but no meetings or minutes online
  - There is a sexton and there are Rules and Regulations online
  - Cemetery fees and lot pricing are on town website
  - Inquiries are handled through the town clerk
- Bridgton [https://bridgtonmaine.org/cemeteries/](https://bridgtonmaine.org/cemeteries/)
  - Town-owned cemeteries are managed and maintained by the Public Works Department and sexton Jim Kidder, and lot sales are administered by the Town Clerk’s office.
  - Fees and rates are included on the webpage and a link to the town’s cemetery rules and regulations.

Allyson – Southern Maine – report attached
- Peaks Island
  - Cemeteries are inactive
  - Managed by City of Portland
  - Volunteers take care of trees blown down
- Long Island
  - Has two active cemeteries
  - Contact person retired; new person didn’t respond
- York
First Parish Church manages the cemetery, governed by church bylaws [http://www.firstparishcemetery.com/fpcem/fpcemeteryhome.html](http://www.firstparishcemetery.com/fpcem/fpcemeteryhome.html)
- Link to guidelines (rules and regulations)
- Available on posts throughout the cemetery are Information cards with cost of plots, monuments, sizes, etc.

- Donna said she thinks Cliff Island’s cemetery is full
- Kendra – Coastal Maine
  - Kennebunkport [https://www.kennebunkportme.gov/cemetery-committee/pages/cemeteries](https://www.kennebunkportme.gov/cemetery-committee/pages/cemeteries)
    - Three cemeteries on website
    - Cemetery committee is listed with five members; no minutes online
  - Bar Harbor, Mount Desert, Southwest Harbor and Tremont - [http://mdihistory.org/Cultural_History_Project/htdocs/MDIcemeterieshome.htm](http://mdihistory.org/Cultural_History_Project/htdocs/MDIcemeterieshome.htm)
    - Mount Desert Island Historical Society
    - Jordan Fernald’s Funeral Home [https://www.jordanfernald.com/forms-and-resources](https://www.jordanfernald.com/forms-and-resources)
  - Camden
      - An ordinance establishing the Camden Cemetery Association for the two public cemeteries with 7 members who will meet as needed.
      - Each cemetery has its own bylaws, also online
      - Individual and plot information available in online database
    - [https://fourlawmaine.com/rockland-cemetery-association/](https://fourlawmaine.com/rockland-cemetery-association/)

- Laurie – Northern Maine – report attached
  - Newport
    - 6 cemeteries, no superintendent, no cemetery committee
    - Town Office handles sales of lots; Public Works handles burials.
  - Bangor
    - 4 municipal cemeteries, one of which is half-owned by private company
    - No cemetery committee
    - Has a city charter (no ordinance) and Rules and Regulations for Cemeteries
    - Superintendent in charge of grounds: Neal Currie, Cemetery Dept. 207-992-4500, [nealcurrie@bangormaine.gov](mailto:nealcurrie@bangormaine.gov)
    - Cemetery records are not computerized. Mr. Currie uses Google Maps for lot sales.
- Mr. Currie has taken steps to thwart garbage dumping and vandalism problems.
  - Orono
    - 4 municipal cemeteries, one of which is half-owned by private company
    - No cemetery committee
    - Has a city charter and Rules and Regulations for Cemeteries
    - Superintendent in charge of grounds: Neal Currie, Cemetery Dept.
      207-992-4500, nealcurrie@bangormaine.gov
    - Cemetery records are not computerized. Mr. Currie uses Google Maps for lot sales.
    - Mr. Currie has taken steps to thwart garbage dumping and vandalism problems.
    - Riverside Cemetery has a map on website
      https://www.orono.org/221/Riverside-Cemetery

There was discussion about Chebeague’s smaller cemeteries (golf course, Ballard, Ricker, Mansfield) regarding grave pictures and providing website hyperlinks to smaller cemeteries. Also discussed were restrictions on who can buy plots (only people who own island property?), remaining space, flat stones, and reducing number of committee meetings per year. Donna mentioned the old Growstown cemetery in Brunswick.

**NEXT MEETING:** Tuesday, October 29, 2019 at 5:30 PM at the Parish House; agenda items to include finishing up Phase 1 with Dave Bouffard and discuss with the Board of Selectmen funding for Phase 2.

**ADJOURNMENT:** The meeting adjourned at 6:40 PM
Dave Bouffard’s mapping work and participle payment

3 messages

Beth Wiles <bethwiles@chebeague.net>  Sat, Sep 14, 2019 at 6:05 PM
To: Ann Thaxter <ann3boys@chebeague.net>, Allyson Smith <chballyson@aol.com>, lcurtschel@gmail.com, Denise Hamilton <dhamilton12@gmail.com>, Kendra McKinnon <kendra.mckinnon@yahoo.com>, bethwiles@chebeague.net, Gloria Brown <gjbrown58a@gmail.com>

Hello Committee Members,

Ann is leaving for two weeks on Wednesday. I was hoping she would be able to meet with Dave before she left, with that said, the hands on work at the Cemetery itself with Dave will have to wait. I spoke with Ann today and she indicated that she was very happy with Dave’s work as well as his responses to our inquiry.

Based on all this I would like to make a motion that we request the Town Administrator pay half of the invoice as seen in Dave’s request or $1900.00. This is for the work he has done.

I will need a second and a vote from you all.

Please all respond via email. I would like to get this on the Administrators desk for payment. Both Laurie and Gloria have responded regarding the 1st email and both were positive.

Please review Dave Bouffard’s work or mapping as well as his responses. The questions he could not answer will be addressed by the Maine Cemetery Assoc. responses.

Our next meeting will be on Tuesday September 24 at the Parish House at 5:30 p.m. At that time we will be going over what we all found in our research regarding other Maine town cemeteries.

Thank you

Beth

Sent from my iPad

Gloria Brown <gjbrown58a@gmail.com>  Sat, Sep 14, 2019 at 7:53 PM
To: Beth Wiles <bethwiles@chebeague.net>

Thanks for keeping me in the loop. I approve of your motion. I think it’s the right thing to do for the work Dave has already done.

Gloria

[Quoted text hidden]

Beth Wiles <bethwiles@chebeague.net>  Sun, Sep 15, 2019 at 8:35 AM
To: Ann Thaxter <ann3boys@chebeague.net>, Allyson Smith <chballyson@aol.com>, Denise Hamilton <dhamilton12@gmail.com>, Kendra McKinnon <kendra.mckinnon@yahoo.com>, lcurtschel@gmail.com, bethwiles@chebeague.net, Gloria Brown <gjbrown58a@gmail.com>

Sent from my iPad

Begin forwarded message:

[Quoted text hidden]
Hi there,
I have called everyone got a second on the motion (Denise) and a yes from Allison, Laurie, Denise and Beth. Kendra is in Alaska. Will you please be so kind as to print off the invoice and give it to Marjorie with a majority vote as of today’s date.

So I cannot get my 2009 computer emails which is my source of storage. I use this apple I pad for correspondence.
Could you send me my email regarding what Areas of Maine Laurie, Kendra and I were to do and my list of Questions. It should be dated Aug 18.
I need to do my homework as well. I believe you have something going on this afternoon and this is not necessary until sometime later this week.

Thank you,
Beth

Sent from my iPad