DATE:  April 30, 2019

ATTENDANCE:  Members:  Beth Wiles, Kendra McKinnon, Allyson Smith, Jane Frizzell and Donna Damon; also Ann Thaxter and Gloria Brown.

APPROVAL OF MINUTES:  A motion was made by Kendra and seconded by Allyson to approve the minutes of the March 26, 2019 minutes.  The vote was 5-0 in favor.

FINANCIAL WORKSHEET REVIEW:  Beth reported on a call she made regarding an outstanding check.

SUPERINTENDENT’S REPORT:
Ann reported that Chuck Elder has fixed the hearse house door, at least temporarily.  Jim Fowler cut down 4 trees using big equipment he brought from the mainland.  Ann ordered fewer flags this year because there were some left over.  The date of the Spring Cleanup was submitted to the Island Calendar.  Ann asked about the Old Maine Cemetery Association coming to us to do a workshop.  We would have to pay transportation and parking costs.

WORK AGREEMENT FORM:
We looked at a work agreement form created by Denise.  Also, Beth used Denise’s form as the basis for a second work agreement form for the committee to look at.  A motion was made by Donna and seconded by Kendra to accept Beth’s version as amended to show an attachment of form W-9 instead of form 1099.  All in agreement.

RECENT CEMETERY COMMITTEE VISIT WITH MR. STORY REGARDING HIS WORK WITH MAPPING / COMPUTER PROGRAMS:
Folks who attended reported on the meeting.  Mr. Story demonstrated use of the “Ponem” cemetery program.  He also told us about the process he and the Town of Cumberland went through to get to this point.  It’s been many years in the making.  He highly recommends Dave Bouffard of Boundary Points for surveying.  Donna said the Town of North Yarmouth uses the same program.  Ann suggested committee members may want to consider attending the Maine Cemetery Association annual conference in September where cemetery software vendors will be demonstrating their products.

MAPPING PLANS:
A motion was made by Beth and seconded by Donna to ask Dave Bouffard to come out and walk the cemetery and review the project.  We will ask him how much we can do each year to accomplish the work in phases starting with the section next to the transfer station road.  All were in agreement.  Donna suggested that Herb Maine would be able to send a digital map of the cemetery to Dave.

OTHER BUSINESS:
Chris Auffant, from the Town Office will be contacting committee members whose terms will be up in June.  Spring cleanup will be on Saturday, May 11th.  Bring gloves, rakes, tarps, etc.

NEXT MEETING:  Tuesday, May 28th at 5:30 PM at the Parish House

ADJOURNMENT:  The meeting adjourned at 6:55 PM