DATE: January 30, 2018

ATTENDANCE: Binkie B., Ann T., Beth W., Gloria B., Donna D., Kendra M. & Laurie C. (via phone)

Motion was made by Gloria to approve November meeting minutes, seconded by Binkie and approved unanimously.

NEW BUSINESS:

The Committee reviewed the Expense Account, which has a balance of $5,270.53. We asked Gloria to inquire from the Town Administrator why the Gasoline Account (2010) appears under multiple categories. We also would like the Town Administrator to confirm 1) when the 30% is taken out of the Perpetual Fund (it may be at the end of our fiscal year.) and 2) if Administration Fees go into the General Fund.

We then reviewed the “Initial Request Worksheet” received from the Town. The discussion which followed was that we felt the following areas should be updated:

1) Gasoline budget needs to be increased from $50.00 to $150.00.

2) We would like to carry money not used from the Wage Acct. to be used to remove stumps and trees. We need to have this authorized by the Selectmen before the end of the year so that we don’t lose that money.

3) As we have some extra funds in our Training Acct., we agreed that becoming a Member of the Maine Old Cemetery Association would be beneficial.

The final outcome was that we wanted to increase our $13,075.00 budget by $150.00 to cover gasoline costs.

Kendra made a motion to increase the Gasoline Fund from $50.00 to $200.00, thereby increasing our working budget to $13,225.00. Donna seconded and the motion was unanimously agreed upon.
OLD BUSINESS:

We discussed the issue of installing Path Markers once again and considered whether to block some of the paths from vehicular use.

We want to research whether using wood or metal would be the most cost effective and of course the longevity of the path markers.

Gloria has updated our website so that the Rules & Regulations are current. We all agreed that the “A Request to Our Readers” needs to be updated and moved to a different location within the web page.

We briefly discussed the idea of having a map that would be in GPS format. We ran out of time so that project will be discussed further during our next meeting on Tuesday, February 27th at 6:00PM.

TO DO LIST:

Donna will check prices of cedar wood for path markers. She will also ask Gail Miller if she knows where the prototype is currently located.

Beth and Binkie will check prices of metal for path markers.

Gloria will discuss the following with the Town Administrator:

- Go over the numbers that the Cemetery Committee suggested for the 2018-19 Budget;
- Confirm the date when 30% of the monies from the sale of cemetery lots are moved to the Perpetual Fund and if the administrative fees for these transactions go to the General Fund.

Gloria also agreed to edit our website a bit further as we found a few typo’s and she will move the section (A Request to Our Readers) to a different space, with some additional editing, which we will all review.

Beth will ask Beth Howe about the GPS map that was done years back.