

**Board of Selectmen Meeting Minutes,
July 26, 2017**

The Board of Selectmen held a Meeting on Wednesday, July 26, 2017, at the Island Hall at 6:00 PM

- I. Call Meeting to Order:** Chair Jay Corson called the meeting to order at 6:02 PM
Select Board Members attending: John "Jay" Corson, David Hill, Herb Maine, Jean-Louis "Bo" Beaupré, Mark Dyer
Also present: Marjorie Stratton, Gloria Brown, Viktoria Johnson and about twenty members of the public

II. Public Hearings

- Wharfing Out License for Marian Cox-Chapman's pier, ramps and float
 - Chair Jay Corson opened the Public Hearing for the Wharfing-Out Permit at 6:03 PM
 - Mark Dyer recused himself from the discussion due to professional and personal relationship.
 - Discussion regarding the Select Board's role in the wharfing out permitting process
 - Jay closed the Public Hearing at 6:12 PM
- Victualer's License for Ebb and Thyme Bakery
 - Chair Jay Corson opened the Public Hearing for the Victualer's License at 6:13 PM.
 - There were no comments.
 - Jay closed the Public Hearing at 6:14 PM.

III. Public Comment for items not on the agenda

- Donna Damon welcomed Mark Dyer as the newest member of the Board of Selectmen
- Donna also asked if the Town needs to do anything else with regard to Town Meeting's vote to accept Cove Road as a recreational easement. Marjorie Stratton suggested a survey.

IV. Reports:

- Code Enforcement Officer's Report
- Broadband Committee Report
Chip Emery and Ron McKinnon reported. See the Committee's Activity Timeline (in packet) showing work completed and next steps.

Motion: Moved by Herb Maine, seconded by Bo Beaupré, to appropriate \$5,000 from the grant matching funds reserve account, and draw down \$3,000, for Broadband study and design.

Vote: Unanimous; Motion Carried

V. Regular Business:

18-009 Wharfing Out License

To consider approval of a Wharfing-Out License for Marian Cox-Chapman's pier, ramps and float

Motion: Moved by David Hill, seconded Bo Beaupré, to approve and sign the Wharfing-Out License for Marian Cox-Chapman's pier, ramps and float.

**Vote: 3-0 (Herb Maine abstained, Mark Dyer recused himself);
Motion Carried.**

18-010 Victualer's License

To consider approval of a Victualer's License for the Ebb & Thyme Bakery

Motion: Moved by Herb Maine, seconded by David Hill, to approve the Victualer's License for the Ebb & Thyme Bakery

Vote: Unanimous; Motion Carried

18-011 Notice to Extend Time to Prevent Automatic Vacation of Paper Street

To consider approval of a document related to Bennett's Lane

Motion: Moved by Herb Maine, seconded by Bo Beaupré, to approve the proposed Notice to Extend Time to Prevent Automatic Vacation of the paper street known as Bennett's Lane.

Vote: Unanimous; Motion Carried

18-012 Local Road Assistance Program Certification

To consider a Maine Department of Transportation Local Road Assistance Program Certification and authorize Town Administrator Marjorie Stratton to sign it.

Motion: Moved by Herb Maine, seconded by Bo Beaupré to authorize Town Administrator Marjorie Stratton to sign the Maine Department of Transportation Local Road Assistance Program Certification

Vote: Unanimous; Motion Carried

18-013 PUC Interconnection Agreement

To consider a PUC Interconnection Agreement required for the ReVision solar project and authorize Town Administrator Marjorie Stratton to sign it.

- Steve Hinchman presented an update for the whole Revision solar project and explained how the proposed Agreement fits into the project.
- Town Administrator, Public Works and CEO to attend the site visit with ReVision's project manager.
- Discussion regarding the Town's permitting process. Final design to be submitted to CEO before signing Power Purchase Agreement; may have to go to Planning Board and/or Board of Adjustments and Appeals.

Motion: Moved by David Hill, seconded by Bo Beupré, authorize Town Administrator to proceed with the three-step process (interconnection application, budget and site upgrade) toward development of a design and budget to present to the Board along with a Power Purchase Agreement before work can actually proceed on the project.

Vote: Unanimous; Motion Carried

18-014 Health Officer

To consider re-appointment of Anita Anderson

Motion: Moved by Bo Beupré, seconded by Mark Dyer, to re-appoint Anita Anderson for a 3-term term (expires 2020) as the town Health Officer

Vote: Unanimous; Motion Carried

18-015 Assessing Services

To consider renewal of a contract with Atlantic Valuations

Discussion regarding last year's re-valuation process. Also the process for putting assessing services out to bid. Marjorie to contact MMA, invite Bob Konczal in to discuss problems,

Motion: Moved by David Hill, seconded by Mark Dyer to renew the contract with Atlantic Valuation. **Motion withdrawn.**

Motion: Moved by Herb Maine, seconded by Bo Beupré to appoint Robert Konczal for a three-year term as Tax Collector.

Vote: Unanimous; Motion Carried

18-016 Capital Planning Document

Herb Maine led a discussion regarding how the town determines its fiscal capacity, its ability to generate revenues versus expenditures needed. (See Comprehensive Plan beginning at p. 206.) Looking for a simple metric to use with capital planning. Using valuation to debt ratio as a metric, Herb researched the town's ratio over time: 4.8% in FY2008; now down to approximately 2.9%. Is this a reasonable method? How much is debt service going to impact the mil rate? Where do you factor in our capital savings plan projections?

VI. Communications

- Letter from Rich Hubbell: He is having an easement drawn up for his neighbors. He has not yet asked for a date to be on the Board's agenda.
- FOAA request deadline: Marjorie's goal is the end of August.

VII. Review and approve prior meeting minutes

Motion: Moved by David Hill, seconded by Bo Beaupré to approve the June 28 and July 12 meeting minutes

Vote: Unanimous; Motion Carried

VIII. Approval of Expense Warrant(s)

Motion: Moved by David Hill, seconded by Bo Beaupré, to approve Warrant #4 in the amount of \$19,436.15.

Vote: Unanimous; Motion Carried

IX. Other Business

Marjorie stated that the town had just received an application from Jason Skillin and suggested the appointment of Jason Skillin for Shellfish Committee.

Motion: Moved by Bo Beaupré, seconded by David Hill to appoint Jason Skillin for the Shellfish Committee

Vote: Unanimous; Motion Carried

Marjorie reminded the Board that the agenda for the next meeting on August 9th will include a public meeting regarding a Consent Agreement Between the Town and Summa Lawn Care, LLC and Robert L. Levey and Ellen H. Goodman regarding a shoreland zoning violation.

Maine Municipal Association is offering training opportunities for municipal officials.

Marjorie reported that she has signed the addendum for Collins Engineering discussed at the July 12 meeting.

X. Adjourn Meeting

Motion: Moved by Mark Dyer, seconded by David Hill, to adjourn the meeting at 8:16 PM.

Vote: Unanimous; Motion Carried

Respectfully Submitted,

Viktorija Johnson, Town Clerk

Chebeague Broadband Committee Activity Log to 7/26/17

Date	Activity
12/5/16	Telecom with Island Institute
12/19/16	Review Tilson Report (only 30 respondents from Chebeague)
1/2/17	
1/16/17	BB meeting-discuss 3 island coalition
1/30/17	3 members @ Augusta-National ConnectME survey tool
2/13/17	BBand meeting Hall
2/19/17	Established Basecamp Web Workshop for BBC
2/27/17	Set up Broadband Blog @chebeague.events
3/8/17	Establish Mail Chimp auto email campaign management
3/15/17	Attend Maine Community Foundation Grant writing meeting
3/17/17	Join Google Group - Main Broadband Coalition
3/17/17	Called Maine Community Foundation for possible donors
3/20/17	Mail 300+ Master Email List- small batch distribution
3/27/17	Attended ConnectME grant application Webinar
4/10/17	Meet at CBL with Cliff/Long/Chebeague (DownBay)/Island Institute
4/24/17	Selectman approve \$5K survey funding
5/8/17	Added John Holt and Lella Bisharat to meetings and Basecamp
5/10/17	continue weekly Blog posts and Mail Chimp campaigns
5/16/17	Telecon with DownBay and Island Institute about Request for Engineering Survey (RFI)
5/20/17	Establish RFI Decision Matrix with Island Institute
5/22/17	Island Institute sent RFI out to ten candidates
5/30/17	Follow and support LD1539-ConnectME organizational
6/5/17	
6/12/17	discuss Survey -got list of voters from Marjorie Standish, Establish Survey Monkey Online Survey Establish phone line for Survey call in - auto link to email alert
6/19/17	RFI proposals received & reviewed with DownBay and Island Institute
7/3/17	DownBay committees individually review RFI
7/4/17	Hand out Survey Sign Up cards
7/6/17	Present Video Transmission of Hall Events proposal to Recompense
7/17/17	Telecon with DownBay to confirm RFI and Axiom Schedule
7/17/17	Proposal saves Chebeague \$75K
7/22/17	Install Survey Sign Up card holders at public places
7/27/17	Axiom visiting Long and Cliff
7/28	Axiom visiting Chebeague
8/14/17	weekly blog posts and Mail Chimp campaigns- 140 subscribers
8/28/17	
9/11/17	
9/25/17	
10/9/17	
10/23/17	Axiom Study Finished