

**Board of Selectmen Meeting Minutes,
July 12, 2017**

The Board of Selectmen held a Meeting on Wednesday, July 12, 2017, at the Island Hall at 6:00 PM

- I. Call Meeting to Order:** Chair Jay Corson called the meeting to order at 6:00 PM
Select Board Members attending: John "Jay" Corson, David Hill, Herb Maine, Jean-Louis "Bo" Beaupré
Also present: Marjorie Stratton, Gloria Brown and a half dozen members of the public
- II. Public Hearing for Wharfing Out License for Marian Cox-Chapman's pier, ramp and float:** See Regular Business item 18-001.
- III. Public Comment for items not on the agenda:** taken out of order; see below
- IV. Reports:** see packet
Town Administrator
Town Treasurer
- III. Public Comment for items not on the agenda**
- Carol White discussed the Collins Engineers' Addendum as reported in the Town Administrator's report. Carol had just talked with the engineers that afternoon. She expressed their request to immediately begin work on the traffic congestion evaluation. Discussion by the Board to move forward on this extension of the original safety portion of the work now, and pin down the wording for the Addendum for action by the Board at the July 26th meeting.
 - Carol also talked about a kelp harvest lease proposal planned in Chebeague waters. Marjorie said the proposal is on the agenda of the Coastal Waters Commission's July 27th meeting. Carol suggested that the town ask DEP for a public hearing so the community will know what is being proposed and how it might impact public use of our coastal waters. The deadline to request a public hearing is August 14th.
 - Chebeague Island Community Association (CICA) is sponsoring an Aquiculture Festival on Sunday, July 30th. Carol and her daughter Julie Maine are working on the event. Carol asked if our Harbormaster

could attend. Marjorie will ask Genaro; he usually works on summer weekends anyway, as part of his duties.

V. Regular Business:

18-001 Wharfing Out License

To consider approval of a Wharfing Out License for Marian Cox-Chapman's pier, ramps and float

Discussion re: relevance of Wharfing-Out License process. Can we create a better procedure? What is our role: A final review? A deliberative function; to hear arguments all over again? What is the "findings of fact" referenced at the end of the first paragraph of the wharfing-out license? Marjorie will ask Natalie.

Motion: Moved by Bo Beaupré, seconded by David Hill, to postpone the public hearing and consideration of the Wharfing Out License for Marian Cox-Chapman's pier, ramps and float until the Board's July 26, 2017 meeting.

Vote: Unanimous, Motion Carried

18-002 Tick-Borne Diseases Ad Hoc Committee

To consider approval of a charge and proposed committee members

- Marjorie reported that Mary Holman, Steve Harris and Anita Anderson have agreed to serve on this committee
- Herb Maine presented a draft formation document for the committee.
- Discussion re: electronic attendance at meetings (Skype, FaceTime, dial-in):
 - How many members on the committee?
 - How many members needed for a quorum for a public meeting?
Three; other two members may attend remotely
- On Tasks List item (d), "from time-to-time" is too vague; change to "at least once per year."

Motion: Moved by David Hill, seconded by Herb Maine, to approve the proposed Tick-Borne Disease Committee formation document as amended.

Vote: Unanimous; Motion Carried

Motion: Moved by David Hill, seconded by Herb Maine, to appoint Mary Holman, Steve Harris and Anita Anderson as the initial three members of the Committee. They may recruit additional two members and the Town will advertise for two more members. The Committee may meet as a committee of three before the total of five members are appointed.

Vote: Unanimous; Motion Carried

18-003 Amended and Restated Lease with Chebeague Recreation Center
To approve an updated and revised lease

Motion: Moved by Herb Maine, seconded by Bo Beaupré, to approve the Amended and Restated Lease with the Chebeague Recreation Center as presented and send it on the Rec Center for their approval.

Vote: Unanimous; Motion Carried

18-004 Confirm paper street, Bennetts Lane for preparation of extension document

Motion: Moved by Herb Maine, seconded by Bo Beaupré, to confirm Bennetts Lane for preparation of an extension document.

Vote: Unanimous; Motion Carried

Elizabeth Road/Sunset Road. Discussion pro and con regarding also extending the town's rights in Elizabeth Road/Sunset Road.

Town Meeting votes on paper streets were advisory. The Board of Selectmen have been advised and may take action. David requested an agenda item for the next meeting, similar to this agenda item, to consider Elizabeth Road/Sunset Road in a similar manner for preparation of extension document. Others on the Board said the Town Meeting voters were not in favor of pursuing an extension for any of the paper streets in the Sunset Beach Subdivision. The sense of the Board was that there is not enough support to move forward on this issue.

18-005 To consider the following re-appointments and appointments to various committees

- i. Board of Adjustment and Appeals: Charles Hall for a three-year-term expiring in 2020

Motion: Moved by Herb Maine, seconded by Bo Beaupré, to appoint Charles Hall for a three-year term expiring 2020 and Cheryl Stevens for a one-year term expiring in 2018 to fill a vacancy.

Vote: Unanimous; Motion Carried

- ii. Coastal Waters Commission: Kevin Wentworth for a three year term expiring in 2020

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Kevin Wentworth for a three-year term expiring 2020.

Vote: Unanimous; Motion Carried

- iii. Shellfish Conservation Committee: Cecil Amos Doughty for a three year term expiring in 2020

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Cecil Amos Doughty for a three-year term expiring 2020.

Vote: Unanimous; Motion Carried

- iv. Planning Board: Carol White for a three year term expiring in 2020

Motion: Moved by Bo Beaupré, seconded by David Hill, to appoint Carol White for a three-year term expiring 2020.

Vote: 3 – 0 (Herb Maine abstained); Motion Carried

- v. Cemetery Committee: Donna Damon and Kendra McKinnon for three year terms expiring in 2020

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Donna Damon and Kendra McKinnon for three-year terms expiring 2020.

Vote: Unanimous; Motion Carried

- vi. Road Plan Committee: advertising for one vacancy

18-006 To make the following annual municipal appointments:

- i. Treasurer, Road Commissioner, Tax Collector, FOAA Administrator: Marjorie Stratton

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Marjorie Stratton as Treasurer, Road Commissioner, Tax Collector and FOAA Administrator.

Vote: Unanimous; Motion Carried

- ii. Clerk and Registrar of Voters: Viktoria Johnson

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Viktoria Johnson as Clerk and Registrar of Voters.

Vote: Unanimous; Motion Carried

- iii. General Assistance Administrator: Shannon Moxcey

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Shannon Moxcey as General Assistance Administrator.

Vote: Unanimous; Motion Carried

- iv. A selectman to represent the Town with the Maine Island Coalition

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Jay Corson to represent the town with the Maine Island Coalition.

Vote: 3 – 0 (Jay Corson abstained); Motion Carried

- v. Animal Control Officer: Steve Auffant

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Steve Auffant as Animal Control Officer.

Vote: Unanimous; Motion Carried

- vi. Code Enforcement Officer, Addressing Officer, Building, Plumbing, and Electrical Inspector: Nick Adams

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Nick Adams as Code Enforcement Officer, Addressing Officer, Building, Plumbing, and Electrical Inspector.

Vote: Unanimous; Motion Carried

- vii. Fire Chief: Ralph Munroe

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Ralph Munroe as Fire Chief.

Vote: Unanimous; Motion Carried

- viii. Harbor Master and Shellfish Warden: Genaro Balzano

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to appoint Genaro Balzano as Harbor Master and Shellfish Warden.

Vote: Unanimous; Motion Carried

18-007 To approve the following municipal appointments:

- i. To Approve the Town Clerk's appointment of Marjorie Stratton, Gloria Brown and Jaye-Allison Nunan as Deputy Clerks

Motion: Moved by Herb Maine, seconded by Bo Beaupré, to approve the Town Clerk's appointment of Marjorie Stratton, Gloria Brown and Jaye-Allison Nunan as Deputy Clerks.

Vote: Unanimous; Motion Carried

18-008 Capital Planning Document

To discuss a Capital Planning document and review a proposed outline

Herb led the discussion

- proposed outline
- examples of kinds of projects
- assessing criteria for different kinds of projects
- consider enterprise projects or partial enterprise projects such as Cumberland's Val Halla?
- Broadband as possible utility, like a municipal water supply
- Road standards to be included under Transportation?
 - Drainage
 - Culverts
 - Width
 - Ditching
 - Easement deeds
 - Paving
 - Maintenance survey
 - In consultation with Road Commissioner and Fire Chief
- What makes a strategic plan
 - >\$7,000 and 5 years
 - Does it fit with Comprehensive Plan?
 - What public purpose will it serve? Why would this project be good for the town?
- Assessing the town's fiscal capacity; debt service
- Jay will work on land acquisition
- David Hill will work on transportation, water borne and mainland access

VI. Communications

- Letter from Rich Hubbell (see packet)
- Letter from EcoMaine: educational sessions; one in July, the other in August.
- Aquaculture Lease Application

VII. Approval of Expense Warrant(s)

Motion: Moved by Bo Beaupré, seconded by David Hill, to approve Warrant #60 in the amount of \$12,103.19.

Vote: Unanimous; Motion Carried

Motion: Moved by Bo Beaupré, seconded by David Hill, to approve Warrant #2 in the amount of \$25,904.46.

Vote: Unanimous; Motion Carried

VIII. Adjourn Meeting

Motion: Moved by Bo Beaupré, seconded by Herb Maine, to adjourn the meeting at 8:30 PM.

Vote: Unanimous; Motion Carried

Respectfully Submitted,

Gloria J. Brown, Deputy Clerk