Town of Chebeague

Cemetery Committee Meeting

February 27 2017

Present:

Gail Miller, Beth Wiles, Donna Damon with Jane Frizzell joining at 4:30 PM.

Time of meeting was discussed and until further notice meetings will begin at 4:00 PM.

Review Cemetery Minutes

Minutes for August, September, October and January (no formal meetings in November and December) were reviewed. Donna Damon made a motion to approve all minutes as written. Jane Frizzell’s seconded the motion and the vote was unanimous.

Superintendent’s Report

Superintendent Ann Thaxter was unable to attend this meeting. Committee members did discuss the following:

a) Trees and stump removal

Based on budget and other concerns committee members would like to get Ann’s input on dividing the tree and stump work into two projects.

b) Proper identification of lots/plots in the new part of cemetery.

The committee would also like Ann’s opinion on the work involved in remarking the cemetery plots in the new part only. Based on last springs review, there appears to be no order or sequence in the numbers.

c) Request to move cremains to other family lot:

Beth Wiles discussed plots available on the Johnson lot with the superintendent as directed by the committee. Beth then spoke with Maryellen (Johnson) Webber regarding her concerns. Based on the Superintendents review there is sufficient room and therefore there will be no move necessary.

d) Sell back lot- Brimberg

Gail reviewed the Cemetery rules with the committee. Please reference exhibit 1. (Please see page 5 section 7 located in the Cemetery Rules and Regulations approved July 2015). Gail also found in the cemetery files that the Brimberg family paid $200.00 for the lot. The sell back procedure will be processed with the family once the committee has decided how best to split the lot. Donna Damon offered to check with Cumberland’s Cemetery
Committee member Bob Story to see what Cumberland’s procedure has been with sell back and how they have split the lots.
Ann Thaxter will be asked to contact Diane Calder former Chebeague Superintendent to see how they split lots in the buyback process in the past.

**Cemetery Budget**
David Hill of the Town Board of Selectmen had a concern regarding the question as to why the Cemetery committee was asking for the additional $1000.00. Donna Damon offered to go to the meeting and explain that line item

**Dan Lynch Ground Imaging Project**
More discussion took place on Dan Lynch ground imaging project. No one has been able to reach Mr. Lynch. Without contact we are unable to interpret the pink flag layout in the middle of the old part of the Cemetery. Does the layout mean people were buried in these unmarked spots or that Mr. Lynch found no remains in this spot?

Jane Frizzell agreed to contact Mr. Belvin who also had Dan Lynch do the same infrared ground imagining process in the old burial ground in Chandlers Cove. Jane will ask how he interprets the pink flag markings. We have already agreed that Gail will be contacting the State of Maine Cemetery Association and see if they have some suggestions on what others have done to determine if unmarked spaces are available for grave sites. i.e. infrared imaging process.

**Donna Damon’s draft policy to use family plot**
Committee hopes to finalize policy in March Meeting.

**Cemetery Spring Cleanup**
It was decided that we would again have our cemetery cleanup in May. Committee member, Laurie Curtis, will be asked to take care of the advertising and a date will be set next meeting.

**Action Items:**

**Gail Miller:**
- Check with the State of Maine Cemetery Assoc. to see if there have been other companies or means reported as to how to clarify unmarked ground areas in a cemetery for possible use of lots for burial.

**Donna Damon:**
- Go to budget meeting and explain to town what the $1000.00 line item is for.
• Check with Cumberland’s Bob Story to see what their Cemetery committee’s procedure has been in splitting lots from partial lot sell backs.
• Bring draft policy to next meeting to finalize for Board of Selectmen’s approval.

Jane Fizzell:
• Contact Mr. Belvin and ask how he interprets Dan Lynch’s pink flag layout in the old burial grounds in Chandlers Cove.

Ann Thaxter:
• How best to divide tree and stump clearing into at least two projects
• How can we better ID the plots in the new cemetery part? Based on our spring review there seemed to be no sequence with the numbers
• Contact Diane Calder to see what the process has been in the past to split lots in a buy back i.e. Brimberg request.