MEMO

To:        Board of Selectmen
From:      Marjorie E. Stratton, Town Administrator
Date:      May 5, 2016
Re:        RFP for Boundary Survey and Parking Lot Design

We received two proposals. You have copies of the complete proposals.

<table>
<thead>
<tr>
<th></th>
<th>Survey</th>
<th>Parking Lot</th>
</tr>
</thead>
<tbody>
<tr>
<td>SGC Engineering, LLC</td>
<td>$7,600</td>
<td>$14,900</td>
</tr>
<tr>
<td>Boundary Points and</td>
<td>$12,000</td>
<td>$12,700</td>
</tr>
<tr>
<td>Sevee &amp; Maher Engineers, Inc</td>
<td></td>
<td></td>
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<tr>
<td><strong>Totals</strong></td>
<td><strong>$22,500</strong></td>
<td><strong>$24,700</strong></td>
</tr>
</tbody>
</table>

We have $4,000 in the Land Acquisitions and Development Reserve account and there is another $20,000 proposed in the FY17 Budget.
April 6, 2016

Town of Chebeague Island Board of Selectmen
Attn: Marjorie Stratton, Town Administrator
192 North Road
Chebeague Island, Maine 04017

RE: Proposal for Professional Survey and Civil Engineering Services
 Boundary/Topographic Survey and Parking Design

SGC Engineering, LLC (SGC) is pleased to submit for review and consideration this proposal for Professional Survey and Civil Engineering Services to complete a Boundary/Topographic Survey and Parking Lot Design in accordance with the Town of Chebeague Island Boundary Survey and Parking Lot Design Request for Proposals (RFP) on Tax Map 104 Lot 64 and Lot 65.

Included below is a discussion of our project approach, a detailed Scope of Services, Schedule of Services, Fees for Services, Payment Terms and Contract Conditions. Please be advised this proposal is valid for thirty (30) days. SGC has prepared this proposal based upon the following understanding of your needs and circumstances.

- It is understood that the parcels of land to be surveyed is provided in your RFP for the project and includes lots 64 and 65 as outlined on Tax Map 104 of Chebeague Island, Maine. It is estimated that the total area of land to be surveyed is approximately 2 acres.
- SGC proposes herein to perform a Property Boundary and Topographic Survey of Tax Map 104 Lots 64 and 65, Chebeague Island, Maine and provide a legal description of Lot 64. Work performed shall be in accordance with the Rules and Regulations of the Maine Board of Licensure regulating the work of Professional Land Surveyors.
- SGC will provide a legal description and graphic depiction upon the plan associated with the view easement limits on Map 104 Lot 66 represented in the RFP.
- SGC will delineate the Septic System location upon the Boundary Plan and develop a legal description of the area. Supporting plans and physical location limits of the septic system on the ground will be required to be provided by the Town or there representative.
- Although not required in the RFP, a topographic survey will be performed representing topographic and physical features that will be required for the associated parking lot design and permitting process.

SGC Engineering, LLC
a part of Senergy

501 County Road
Westbrook, Maine 04092
207.347.8100
www.sgceng.com
www.senergyworld.com
Upon completion of the survey, SGC will conduct a site constraints analysis to evaluate site setbacks, permitting requirements, viewsheds, and other physical constraints.

SGC will prepare a conceptual site plan maximizing developable area vehicle and pedestrian access, circulation, and parking for no more than 40 vehicles, within parameters set forth in the agreement between the municipality and the abutters.

The project site is in the Limited Commercial Overlay District where parking facilities are an allowed use with Planning Board approval.

For purposes of this proposal it is assumed that the parking lot development will not impact any freshwater or coastal wetlands, nor will the activities be adjacent to any freshwater or coastal wetlands such that the activity may require a Maine Department of Environmental Protection Permit. Verification of this assumption may be required by the Town Planning Board.

1. **SURVEYING SCOPE OF SERVICES**

1.1. **Land Records Research**

1.1.1. Perform research at the relevant municipal, county, and state agencies to obtain record information concerning the subject parcel, adjoining parcels and rights of way.

1.1.2. Review and analyze the data obtained during the course of the research to verify consistency between record information and field located or observed evidence.

1.2. **Field Survey**

1.2.1. Site Reconnaissance - Reconnoiter the site to identify existing physical boundary evidence and other pertinent features. Abutting landowners may be notified by SGC of possible entry onto their property prior to commencement of field survey efforts.

1.2.2. Control Traverse – Establish a survey control traverse around the perimeter and within the interior of the project site. This control traverse will be used to locate recovered physical boundary evidence and significant site detail.

1.2.3. Detail Survey - Locate site detail surface observable features, such as: boundary evidence, evidence of possession and possible encroachments, utility easements, utility structures, wells, paths, trails and roadways, buildings and structures, stone walls, fences, etc.

1.2.4. Topographic Survey- Locate topographic detail to develop 1 foot contours throughout the site.

1.2.5. Upon completion of the boundary survey, SGC has allocated one day in the field to monument portions of the property boundaries in locations as directed by the Client.
1.3. **Publication of Survey Results**

1.3.1. Reduce and verify field measurements and perform calculations as necessary to verify the quality of measurements utilized to locate boundary evidence.

1.3.2. Reconcile the location of physical evidence located in the field with deed, plan, and other record information recovered during research efforts. Prepare a boundary survey plan, suitable for recording at the Cumberland County Registry of Deeds, showing the results of the field survey and displaying the site detail survey data collected.

2. **ENGINEERING AND PARKING LOT DESIGN LOT 64**

2.1 SGC will conduct a site inventory and constraints analysis to evaluate site setbacks, permitting requirements, viewsheds, and other physical constraints.

2.2 SGC will prepare a conceptual site plan maximizing developable area vehicle and pedestrian access, circulation, and parking for no more than 40 vehicles, within parameters set forth in the agreement between the municipality and the abutters.

2.3 SGC will provide the conceptual site plan and constraints analysis to the Board of Selectmen for review.

2.4 SGC will incorporate design comments from the Board of Selectmen into a Site Plan Application for review by the Planning Board. The Site Plan Application shall include all submittal requirements required in the Zoning Ordinance including the following:

2.4.1 Site inventory and constraints analysis.

2.4.2 Site grading, drainage, and erosion control plan.

2.4.3 Construction details and notes.

2.4.4 Hydrologic and Hydraulic Stormwater calculations

2.5 SGC will attend up to three Planning Board meetings for review and approval of the Site Plan application.

3.0 **ADDITIONAL SERVICES**

SGC Engineering, LLC would be pleased to provide, should they become necessary, the additional services described below which are excluded from this agreement, for mutually agreed upon additional compensation.

3.1. Efforts associated with monumentation of boundary lines beyond the one day limit allocated with this task.
3.2. Efforts associated with the creation of a Surveyors Report.
3.3. Efforts associated with recording the boundary survey plan.
3.4. Efforts associated with Boundary Litigation.
3.5. Application, permitting, and peer review fees.
3.6. Attendance at meetings or workshops beyond what is represented in the scope of work.
3.7. Geotechnical or Traffic Engineering consultation.
3.8. Construction services including, but not limited to administration, specifications, inspections, surveying, or geotechnical investigations as may be required to facilitate construction of the project upon obtaining permits.
3.9. Delineation of wetlands, vernal pools or other natural resources if found to be present on site.
3.10. Efforts associated with construction layout.
3.11. Site lighting or landscaping plan beyond what is described in the RFP and is necessary to obtain Planning Board approval.
3.12. Offsite utility, street, or other improvements beyond the limits of the project as defined in the RFP.
3.13. For the sake of this proposal, it is assumed that sufficient monumentation exists on the ground and that boundary evidence is not in substantial conflict with title. Additionally, it is assumed that deeds and plans contain sufficient information to allow for the compilation of property boundaries. If either of these assumptions proves false, additional costs may be incurred before property boundaries may be published on final plans.
3.14. For the sake of this proposal, it is assumed that significant snow cover (greater than 6 inches) does not exist on the ground at the time field survey efforts are under way.
3.15. For the sake of this proposal it is assumed that physical and environmental constraints associated with the parking lot design will be identified. Factors uncovered during the planning process may identify conditions requiring further investigations and modifications. Additional costs may be incurred before a Final design maybe completed.
3.16. Our proposal does not include surveying Map 104 Lot 66.

4.0 SCHEDULE OF SERVICES

SGC Engineering, LLC is prepared to begin work on this project upon receipt of written authorization to proceed, with an estimated time for completion of the survey to be four weeks thereafter.
Please be advised that uncertainties can arise during the course of completing a Boundary Survey, such as insufficient land records, record encroachments, boundary disputes and inclement weather. This schedule of services is given with our assumption that none of these factors will be encountered, however, SGC Engineering, LLC, reserves the right to change the completion date for the scope of services outlined in this proposal.

The engineering for the parking lot will begin after the completion of the Boundary Survey. A site constraints analysis and conceptual parking lot design will be developed in approximately two weeks. The schedule for final design and approval will be dictated by planning board meeting schedules. SGC will endeavor to further

5.0 FEES FOR SERVICES

We will perform our Surveying and Engineering related services on a time and materials basis in accordance with our normal rate schedule and contract terms. We request that a budget of $7,600.00 be established for the Land Survey portion of the above Scope of Services and $14,900.00 be established for the Parking Lot Engineering and Design portion of the Scope of Services. We will regard this budget as not-to-exceed limit and will not exceed this budget without first receiving authorization from you. Reimbursable expenses, such as reproduction and mailing expenses, are included in the budget. Application and escrow review fees are not included in the fee.

6.0 PAYMENT

Invoices for our services will be submitted monthly. It is agreed and understood that payment of invoices will be made on receipt. It is understood that you will limit the liability of SGC Engineering, LLC to you and to all contractors and consultants on the project arising from SGC Engineering, LLC’s negligent acts, errors or omissions such that the total aggregate liability of SGC Engineering, LLC will not exceed the contract amount. It is further understood that any balances on this account remaining unpaid for a period of 30 days will incur a service charge of 1.5% per month (expressed as an annual percentage rate, the charge is 18%). It is further agreed that if said account is turned over for collection, reasonable attorney's fees and costs of collection shall be added to the unpaid balances, whether or not legal action is instituted.

SGC Engineering, LLC reserves the right to stop work on the project if invoices are not paid within 30 days of the date of the invoice. The parties to this contract specifically agree that SGC Engineering, LLC has no obligation to release drawings or other documents until the final bill for services has been paid.

7.0 GENERAL CONTRACT CONDITIONS

The attached General Contract Conditions and the laws of the State of Maine shall govern the work under this contract. Any amendments thereto shall be noted, dated and initialed by both parties.
By signing this letter, you indicate your acceptance of the terms and conditions contained herein and you give us authorization to proceed with the scope of work indicated.

Thank you for this opportunity to be of service to you.
Very truly yours,

SGC ENGINEERING, LLC

[Signature]
Tracey Sweeney, PLS
Project Manager

ACCEPTED AND AUTHORIZED TO PROCEED:

By: ______________________

Date: ______________________

Enclosures

K:\PROPOSALS\SURVEY\PROPOSALS\MAINE\Chebeague Island\Chebeague Island proposal Boundary Topo.doc
PROPOSAL FOR
TOWN OF CHEBEAGUE ISLAND
BOUNDARY SURVEY AND
PARKING LOT DESIGN

April 22, 2016
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## SECTION 3 BUDGET
Section 1  
Project Understanding and Scope

Sevée & Maher Engineers, Inc. (SME) and Boundary Points Professional Land Surveying, LLC (Boundary Points), both of Cumberland, Maine, are pleased to submit our proposal to provide survey and engineering design services to the Town of Chebeague Island (Town). This proposal is based on the “BOUNDARY SURVEY AND PARKING LOT DESIGN REQUEST FOR PROPOSALS” (RFP), the agreement between the Town and the Abutters, and the Property Transfer Agreement between the Town and The Great Chebeague Golf Club (Golf Club).

1.1 PROJECT UNDERSTANDING

Stone Wharf Road on Chebeague Island cuts through four golf fairways (Holes 1, 2, 4, and 5) of the Golf Club. Public parking along portions of Stone Wharf Road has created an inconvenience and potential safety conflict between the Golf Club users and private vehicles using the area to access the Wharf. The Town and the Golf Club propose to address this conflict through the construction of a new public parking area on the current Golf Club property immediately east of the existing parking at the stone wharf.

The RFP and supporting documents highlight the need to design a parking area for up to forty (40) parking spaces within the property to be conveyed to the Town by the Golf Club in order to alleviate the parking demand along the Stone Wharf Road Right of Way.

The engineering design will be completed with full consideration of potential impacts to the Abutters’ water supply, septic system, leachfield, well, and garden from typical pollutants in parking lot runoff.

It is understood that the Abutters may participate with the Town on the final design of the Parking Lot. Efforts will be made to meet with and address Abutters’ concerns. SME will assume the role as the Town’s agent in obtaining any required permits. SME will coordinate
meetings with, and provide exhibits for, the Town of Chebeague Island Planning Board Site Plan application and the required MEDEP permits.

1.2 SCOPE OF SERVICES

Boundary Points and SME propose the following tasks to complete the services requested:

Task 1 – Boundary and Topographic Survey

Boundary Points will lead the data gathering phase of the project including preparation of land surveys for use in the design of the parking lot and for submission to the Town. Boundary Points anticipates the following specific scope of services and deliverables to complete this task:

- Boundary Surveys of Lots 64, 65, and a portion of 66 on Assessor’s Map 104 including the delineation of a rectangular piece or strip of property between Lot 65 and the road as described in the Agreement with the Abutters.
- Topographic Surveys of portions of Lots 64 and 65 as necessary for parking lot design.
- A determination of the limits of the septic system on Lot 64 which serves Lot 65.
- Deed Descriptions for conveying necessary land transfers to accommodate the proposed parking lot.
- View Easements benefiting Lots 64 and 65 over Lot 66.

Task 2 – Civil Design

SME will design the parking lot to accommodate a maximum of 40 vehicles on Lot 64. SME proposes an initial site visit and project kick-off meeting to discuss the proposed project with the Town, Golf Club and Abutters. After the kick-off meeting, SME will prepare a preliminary design to present to the Town staff. Prior to this progress meeting, SME proposes to complete the following Scope of Services:

- Preparation of a preliminary parking lot design.
- Determination of which permits will be required for this project.

After approval of the parking lot layout by the Town, SME will complete the site plan design for the project. SME anticipates that the following drawings will be required for the Site Plan application to the Town, including:

- Cover Sheet,
- Existing Conditions/Demolition Plan,
- Site/Utility Plan,
- Grading/Erosion Control Plan,
- Erosion Control Details,
- Site Details, and
- Stormwater Management Plans.
For the purposes of this proposal, SME assumes the Town will require review of the design drawings at approximately the 75 percent complete level. Therefore, we will submit one (1) owner review set to the Town and prepare design revisions in response to minor comments.

**Task 3 – Town of Chebeague Island Site Plan Review**

Based on the Town of Chebeague Island Zoning Ordinance, SME understands that the project will be subject to major development review by the Planning Board. SME will take the lead role in preparing the Site Plan Review application and present the project to Town Staff and the Planning Board. The following are tasks anticipated for the Town permitting:

- Review existing documentation provided by the Town for historical existing conditions and permitting.
- Prepare the Site Plan Review Application and supporting documentation.
- Provide a stormwater management plan and report to address the Town's stormwater standards.
- Print and prepare eleven (11) copies of the Planning Board Application and drawings to submit to the Town.
- Attend a meeting with Town Staff for initial consideration of the permitting requirements applicable to the project.
- Prepare for and attend Planning Board meetings to present the project to the Board for approval. We anticipate two meetings, a pre-application review and a final site plan review.
- Respond to comments from Town Staff and the Planning Board.

For the purposes of this proposal, SME assumes the Town will require review of the design drawings at approximately the 75 percent level. Therefore, we have included submittal of one (1) owner review set to the Town with design revisions in response to minor comments.

**Task 4 – MEDEP/Army Corps of Engineers Permit**

For purposes of this proposal, SME has assumed that the parking lot may encroach on the wetland setbacks associated with coastal wetlands in the area, but will not directly impact wetlands on the subject parcel. Therefore, SME will lead the effort to prepare a Natural Resource Protection Act (NRPA) Permit by Rule application to the Maine Department of Environmental Protection.

A final determination of the required wetlands permitting will be completed early in the design stages of the project. This proposal does not include a wetlands delineation for the property. If it is determined that delineation is required, SME will coordinate with the Town to hire a wetland scientist to complete the study.
Section 2
Qualifications

2.1 RECENT AND RELEVANT PROJECT EXPERIENCE

Broad Cove Reserve Stormwater Management and Parking - SME and Boundary Points

![Image of Broad Cove Reserve]

Client: Town of Cumberland
Cumberland, Maine
Spring 2015

SME and Boundary Points were subcontracted by the
Town of Cumberland to complete design and permitting
for public parking and access to Broad Cove Reserve,
a recreational area along the Casco Bay shoreline.
Boundary Points provided the topographic survey for
the basis of the design.

The Reserve consists of 11 acres with 2,200 feet of
shorefront; 9 acres adjacent to Route 88 and an
existing gravel roadway connecting the two parcels.

SME’s parking area design plan included an initial phase to develop 33 parking spaces with
enough land reserved for an additional 11 parking spaces, if needed. To accommodate the
parking area, it was necessary to relocate an existing public access trail.

The final project design included a reclaimed asphalt parking area adjacent to Route 88,
public access walking trails, and relocation of the existing bath house outside of the Resource
Protection District. The final grading and drainage design minimized tree-clearing and
disturbance to natural soils as much as possible. Additionally, the plan design resolved
erosion issues and provided access for emergency vehicles and residents that are
handicapped or otherwise mobility challenged.
Knight's Pond Preserve Parking Area/Stormwater Management Plan - SME

Client: Towns of Cumberland and North Yarmouth
Cumberland, Maine
Spring 2016

The Knight's Pond Preserve in Cumberland, Maine is owned by the towns of North Yarmouth and Cumberland and protected by conservation easements held by the Royal River Conservation Trust and the Chebeague and Cumberland Land Trust. As part of the Preserve's Management Plan, the Towns intend to initially develop a 20-space parking area at the primary entrance to the Preserve with a future build out of up to 40 spaces, if needed.

SME prepared a layout and grading plan and a drainage design stormwater management plan to limit impacts on important natural environmental features.

The parking area will be accessed by way of a paved entrance near the existing access trail. The pavement will end at the edge of the right-of-way at which point the access aisle and parking area will be constructed of reclaimed asphalt pavement. Specific design features of the grading and drainage plans associated with the new parking area include minimizing tree-clearing and disturbance to natural soils as much as possible.

The stormwater runoff from the proposed parking area will flow into a shallow vegetated swale along the edge of the proposed parking area. The vegetated swale will collect sediment from the parking area and direct the runoff to the drainage channel along the road prior to flows reaching the undeveloped wooded area.
## Survey Projects - Boundary Points

<table>
<thead>
<tr>
<th>Project</th>
<th>Client/Location</th>
<th>Project Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hydrographic Survey of Stone Wharf Pier</td>
<td>Town of Cumberland Chebeague Island, Maine 2002</td>
<td>This survey project was to provide information on existing ocean floor conditions in preparation for dredging in order to provide adequate clearance for ferry service to and from the Island. <strong>Research was completed regarding public and private land ownership limits.</strong></td>
</tr>
<tr>
<td>University of New England Utility Survey</td>
<td>U.N.E Stevens Avenue Portland, Maine Spring, 2016</td>
<td>Boundary Points, in cooperation with Dig Safe, identified and located several existing utilities serving university buildings. In particular, a 40 psi high pressure <strong>natural gas main was accurately located in support of future design</strong> and expansion by the university. <strong>Deed Research was performed to identify real estate ownership limits.</strong> Boundary Points was selected for the project as a result of an earlier project for the Maine Army National Guard - Stevens Avenue Armory.</td>
</tr>
<tr>
<td>Goose Pond Road Boundary Dispute</td>
<td>Maine Dept. of Transportation Cumberland, Maine Fall, 2015</td>
<td>Working in cooperation with the Maine Department of Transportation District One, Boundary Points completed exhaustive <strong>deed research</strong> back to the original Town Proprietors in the Town of Cumberland for M.D.O.T. It was critical to <strong>determine the location of several deed lines</strong> to create a plan to be used as an Exhibit indicating existing buildings on the ground in relation to property lines. Several <strong>deed descriptions</strong> were completed for M.D.O.T. to be used in negotiations with abutters.</td>
</tr>
<tr>
<td>U.S. Route One Existing Conditions Survey</td>
<td>Town of Cumberland Cumberland, Maine Spring, 2016</td>
<td>In an effort to improve traffic flow as future development occurs, approximately three miles of <strong>base mapping</strong> was completed on a section of U.S. Route One as it winds through the Town of Cumberland. The <strong>Town Lines of Falmouth, Cumberland, and Yarmouth were researched and identified on the ground</strong> in order to determine the start and end of the project. Existing features were identified to prepare for anticipated traffic design changes.</td>
</tr>
<tr>
<td>Maine Central Railroad Land Transfers</td>
<td>Town of Cumberland Cumberland, Maine Fall, 2015</td>
<td>As a result of the Railroad's Land Transfer Requirements, Boundary Points was contracted to complete <strong>research of old deeds to determine the exact acreage to be transferred</strong> from the Maine Central Railroad to the Town of Cumberland. Old Railroad plans were examined at the North Billerica, MA Railroad Terminal. Both the physical location and written location were compared to <strong>determine property limits.</strong></td>
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</table>
2.2 PROJECT TEAM

SME - Daniel Diffin, P.E., LEED, AP BD+C SME Project Manager
Mr. Diffin has 12 years of experience in civil engineering design and construction management for private and public sector clients. He has had engineering and project management responsibilities for land development projects, roadway and parking lot design and construction, educational campuses, wastewater design, stormwater and erosion control plans, and local, state, and federal permitting. Mr. Diffin served as the project manager and lead designer on the parking area projects presented in Section 2.1. With his continued interest in innovative, yet affordable solutions to design challenges, Mr. Diffin is able to provide clients with design details to suit unique project requirements, including natural, low-impact development solutions, green infrastructure, and standard engineering options. To stay ahead of the curve, Mr. Diffin maintains membership in the Association of Stormwater Professionals and has served on the Maine Stormwater Conference Planning Committee for the last two conference events (2013 and 2015).

SME - Guy Cote, P.E., President of SME, Senior Technical Reviewer
Mr. Cote has over 35 years of experience in the field of civil and environmental engineering, much of which is associated with the development and permitting of facilities to comply with environmental regulations. This experience includes project director, project manager, and senior project engineer assignments. The scope of the projects include: site development design, permitting, public hearings, expert witness, and construction. Mr. Cote is responsible for review and approval of project documents and drawings prepared by SME and will provide technical review and oversight for all elements of this project.

Sevee & Maher Engineers, Inc. (SME) is a multi-disciplinary civil engineering and environmental services company with Maine roots and a national footprint. We are focused on commitment to quality, relationships, expertise, integrity, responsiveness, and value.

SME was founded in 1985 to provide civil, hydrogeologic, and environmental services for the siting, design, permitting, and operation of solid waste landfills, as well as the investigation and remediation of RCRA and CERCLA Sites. Over the last 30 years we have built a reputation for excellence in these markets.

Our project services now encompass site development and permitting, stormwater planning and permitting, water supply and wastewater treatment design, groundwater resource engineering, utility design, geotechnical engineering and environmental assessment and remediation, as well as environmental compliance and management.

SME's 44-person staff of engineers, scientists, and technicians hold professional licenses and registrations to provide a broad range of multidisciplinary environmental and civil engineering services to the private and public sectors. Through SME's home office in Cumberland, ME, and our branch office in Atlanta, GA, we work with clients throughout the United States and Canada, ranging from local developers & municipalities to Fortune 500 companies.
Boundary Points - David Bouffard, PLS, LSE
David Bouffard founded Boundary Points Professional Land Surveying, LLC in 1998 and currently has over 28 years of surveying and land development experience. We research and examine the written records, including deed research and recorded and unrecorded Survey Plans. In addition, the physical location of occupation is completed to determine if there is an overlap or gap in property lines.

Mr. Bouffard has performed Seminars for the National Business Institute in 2007 on Boundary Disputes and again in 2008 for Understanding Property and View Easements.

Mr. Bouffard is a Professional Land Surveyor and Licensed Site Evaluator in the State of Maine. He has served as delegate for the Maine Society of Land Surveyors and is a past President and Treasurer for the local surveyors Narragansett Chapter. Formerly he was a commissioned officer in U.S. Army Engineers as a Combat Engineer Officer serving as the Civil Engineer Officer for the 133rd Engineer Battalion in the Maine Army National Guard. Mr. Bouffard has served in Mosul, Iraq and Jalalabad, Afghanistan and worked as a military advisor for the Lebanese Armed Forces in Beirut Lebanon.

Boundary Points Professional Land Surveying, LLC (Boundary Points) has been serving southern Maine since its inception in 1998. We have developed a reputation for innovative and creative solutions to the most challenging land development projects. We specialize in providing spatially accurate digital products from which professional civil engineers can design large-scale infrastructure projects.
Section 3
Budget

The project fee is based on the Scope of Services presented in Section 1 of this proposal and the project requirements outlined in the RFP. The fee has been separated in the table below to provide the Town with an estimate of the project tasks.

<table>
<thead>
<tr>
<th>Task</th>
<th>Budget</th>
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<tbody>
<tr>
<td>1 – Boundary Point Surveyor Services</td>
<td></td>
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<tr>
<td>Boundary Survey</td>
<td>$12,000</td>
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<tr>
<td>Septic System Area Determination</td>
<td></td>
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<tr>
<td>Topographic Survey</td>
<td></td>
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<tr>
<td>View Easements</td>
<td></td>
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<tr>
<td>Land Transfers</td>
<td></td>
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<tr>
<td>2 – Civil Design and Permitting</td>
<td></td>
</tr>
<tr>
<td>Parking Lot Design</td>
<td>$12,700</td>
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<tr>
<td>MEDEP Permitting</td>
<td></td>
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<tr>
<td>Board Presentation</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$24,700</td>
</tr>
</tbody>
</table>

Compensation will be on a time and materials basis with a not-to-exceed budget. No work will be completed beyond the budget limits without prior, written approval from the Town of Chebeague Island. Detailed invoices will be submitted to the Town monthly for those services performed during the previous month. Each invoice will include a list of services accomplished, hours spent (1/4 hour), and applicable billing rates.

Work that is required beyond the scope of this proposal will be reviewed with the Town and completed after approval of revised scope and fee.
Please contact us for more information

Daniel P. Diffin, P.E., LEED AP BD & C  
Project Manager

Sevee & Maher Engineers, Inc.
ENVIRONMENTAL • CIVIL • GEOTECHNICAL • WATER • COMPLIANCE

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4 Blanchard Road, PO Box 85a, Cumberland Center, Maine 04021

David Bouffard, PLS, LSE

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E-mail: boundarypoints@gmail.com