The Board of Selectmen held a meeting on Wednesday, February, 10, 2016 at 6:00 PM at the Island Hall.

I. Call meeting to order
Christopher Loder called the meeting order at 6:06 PM.

Selectmen Present: David Hill, Christopher Loder and Peter Pellerin
Also Present: Marjorie Stratton, Gloria Brown, Paul Belesca, Jay Corson, Donna Damon, Suhail Bisharat, Beverly Johnson, Michael Pulsifer, Nancy Earnest, Herb Maine, Carol White, Jeff Putnam, Mary Holt, Suzanne Rugh, Roseanne and Jim Stewart.

II. Public Comment
• Donna Damon said that next year will be the 10th anniversary of Chebeague Island being a town. Perhaps a celebration would be in order?
• Donna asked about the Casco Bay Islands Swim Run scheduled for August 14, 2016. At the January 13th Board of Selectmen meeting, the Selectmen had accepted the request of the organizers of the event to use Chandlers Cove field and beach area for the swim-run.

III. Reports
Town Administrator
• Discussion re: scheduling two selectmen to meet with the CTC Board of Directors at 5:00 PM, just prior to the Selectmen’s meeting on February 24th at 7:00 PM.
• Kelly Rich would like to make a budget presentation to the Board at its next meeting.
• Set a date for a workshop with Island contractors to discuss a fair fee system to pay for removal of construction and demolition debris. It will be added to the March 9th agenda.

Town Treasurer
• Our cash balance is dwindling such that there is only $194,000 in the checking account. Property tax revenue will come in next month.
• Remedies suggested for the future:
  o tax anticipation note or
  o budget for a higher undesignated fund balance.
Motion: Moved by Chris Loder and seconded by Pete Pellerin to accept the Town Administrator and Town Treasurer reports.

Vote: 3-0; motion carried

Code Enforcement Officer
Harbor Master/Shellfish Warden
Public Works Department

IV. Regular Business

16-094 School Budget Discussion
To discuss the budget with Superintendent Michael Pulsifer
Mike reported that state aid to the school will go down about $135, the tuition line will be up $35,000 to $40,000, and transportation will also increase. The School budget will be ready for the budget workshop scheduled for March 22nd at 6:00 PM at the school.

16-095 Sunset Committee
To review with the Sunset Committee their progress on the task list and the term of the committee
- Mary Holt distributed an update to the 7-page summary dated January 31, 2016 report (see packet).
- $8,000 from grant matching reserve was not voted by the Board of Selectmen.
- Access to the property involves paper streets which Board of Selectmen removed from the Committee’s charge.
- There’s a gap in the free bathymetric study. Filling the gap could potentially expense of less than $2,000.
- An additional potential expense would be incurred in facilitating gathering input from the community.
- Future activities of the Committee might include seeking ballpark estimates for projects derived from community input.
- Sunset Committee will make a budget request for the FY17 budget after it meets on February 29.
- Marjorie pointed out the need to spell out the relationship between our point person, Dustin Roma, and his former employer, Milone and MacBroom, with regard to our project.
- There was further discussion regarding finances of the Committee through the last couple fiscal year budgets.
- Pete asked if the Board of Selectmen has made any progress in resolving issues regarding the access to the property.
- Dave suggested that the Committee contact the Island Institute and the Department of Transportation for assistance with facilitation.
Christopher suggested that narrowing down the possibilities or categories of possibilities soon would be helpful.

16-096 Coastal Waters Commission
To hear a report from the Coastal Waters Commission
• The Town Administrator reported that the Coastal Waters Commission met on October 22, 2015, at which time they voted to recommend to the Board of Selectmen the Town of Chebeague Island will not spend any more money on phase 3 of the Sunset Committee project. There were four of the five committee members present and the vote was 4-0. Also on October 22, they voted to change all of the mooring fees to $25. But then on January 28, they voted again; this time changing commercial and commercial-non-resident mooring fees to $125. In the meantime, mooring letters with applications for 2016 with the old fee schedule were sent out in January and fees for about 40 moorings have been received in the office.

Motion: Moved by David Hill and seconded by Peter Pellerin to adopt fees as proposed in the mooring application for 2016 and kick the recommendation back to the Coastal Waters Commission for January 1, 2017.

Vote: 3-0; motion carried

• Marjorie reported that the Coastal Waters Commission will take up the discussion regarding the Online Mooring software at their next meeting.
• Regarding the estimates for the work at the Stone Wharf, we have asked Roger Hale of Fore River Dock and Dredge for some other estimates. The one estimate that we have at this point is the $68,000 for the repair of the parking lot seawall on the easterly side.
• We originally got word that we got the SHIP grant, but later received a note saying that we will get the SHIP grant, but not until 2017.
• The Coastal Waters Commission is still weighing the option as to whether they are going to recommend to the Board of Selectmen that we accept the grant funds for construction in 2017 for the barge ramp.
• Re: the letter from CTC regarding the commercial float and the rope, the end float was moved around today and installed next to the CTC float.

16-097 Annual Report
To discuss format and publishing of the Annual Report
Marjorie reported that she has requested reports from all the town committees and boards and has contacted all the non-profits requesting their participation. The plan is to have the Annual Report available for Town Meeting in June.

Suggestion: look at prior “annual newsletters” for format ideas

Discussion regarding inclusion of vital records

Discussion re: format

Color cover; inside all black and white

16-098  Parking Control Officer
To discuss the position of parking control officer

Former Parking Control Officer, Cecil Doughty, had said he might return to the position after lobster season; however, more recently, he has declined to return.

Genaro Balzano, Harbor Master/Shellfish Warden, has been issuing parking tickets during the interim. Board members suggested that Genaro be asked if he is interested in assuming these duties. The job requires about one hour per day.

V. Communications

Carol White reported that there will be a public meeting to hear a report on the sea level rise study that is currently being conducted. The study has two phases: first, to look at the whole island and second, to look at the Stone Wharf in particular. The town may want to budget about $10,000 for additional engineering work.

The Sea Level Rise public meeting will be held at the Island Hall on Thursday, March 24, between the 5 PM boat and the 8 PM boat.

Suggested: a joint workshop of the Board of Selectmen with the Planning Board on a Saturday morning.

VI. Review and approve prior meeting minutes

Motion: Moved by Christopher Loder and seconded by David Hill to approve the minutes of the January 20 and 27 minutes as distributed.

Vote: 3-0; motion carried

VII. Approval of Expense Warrant(s)

Motion: Moved by Peter Pellerin and seconded by David Hill to approve the expense warrant dated February 20, 2016 in the amount of $21,582.30.

Vote: 3-0; motion carried

VIII. Other Business
Motion: Moved by David Hill and seconded by Peter Pellerin to recognize the service of Tom Calder at the Board’s next regular meeting with a certificate and a $100 L.L.Bean gift card.

Vote: 3-0; motion carried

Pete reported that he is working on an estimate for construction of Welcome signs for Chandler’s Wharf and the Stone Wharf.

IX. Executive Session
To have the Selectmen hold an Executive Session to discuss personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A).

Motion: Moved by Christopher Loder and seconded by Pete Pellerin to go into Executive Session as referenced above at 8:50 PM.

Vote: 3-0; motion carried

Motion: Moved by David Hill and seconded by Pete Pellerin to exit Executive Session at 9:23 PM.

Vote: 3-0; motion carried

16-099 To take any action resulting from discussions during the preceding Executive Session

Motion: Moved by Pete Pellerin and seconded by Christopher Loder to accept the recommendation of the Town Administrator to hire Viktoria Johnson as Deputy Clerk/Office Assistant.

Vote: 3-0; motion carried

Motion: Moved by David Hill and seconded by Pete Pellerin to appoint Gail Jenkins as Animal Control Officer.

Vote: 3-0; motion carried

X. Adjourn Meeting
Motion: Moved by David Hill and seconded by Pete Pellerin to adjourn at 9:26 PM.

Vote: 3-0; motion carried

Respectfully submitted,