The Board of Selectmen held a Meeting on Wednesday, August 12, 2015 at the Island Hall at 6:00 PM

First Order of Business: Call meeting to order
Chair Chris Loder called the meeting to order at 6:02 PM

Selectmen Present: David Hill, Chris Loder, Pete Pellerin, Susan Campbell and Bill Calthorpe
Also Present: Marjorie Stratton, Tom Calder, Dick Clarke, Gloria Brown, Donna Colbeth, Karen Corson, Herb Maine

Second Order of Business: Public Comment
Donna Colbeth asked for further information regarding the Town revaluation

Third Order of Business: Reports (see packet)
- Town Administrator
  Motion: Moved by David Hill and seconded by Pete Pellerin to direct the Town Administrator to research what other fire departments do about replacement cost insurance for fire and rescue vehicles and report back to the Board of Selectmen.
    Unanimous, Motion Carried
- Town Treasurer
  Motion: Moved by Susan Campbell and seconded by Pete Pellerin to accept the Town Administrator and Town Treasurer Reports.
    Unanimous, Motion Carried
- Code Enforcement Officer
- Harbor Master/Shellfish Warden
  Discussion: Board of Selectmen would like additional information before acting on the recommendations made in the report.
  Motion: Moved by Susan Campbell and seconded by Pete Pellerin to accept the Code Enforcement and Harbor Master/Shellfish Warden reports.
    Unanimous, Motion Carried
- Public Works Department
  Motion: Moved by David Hill seconded by Pete Pellerin to accept the Public Works report.
    Unanimous, Motion Carried
• Solid Waste and Recycling Committee: no report

**Fourth Order of Business:** Regular Business

16-023: Consider a proposal from Public Works regarding a truck to replace the 1-ton, to be paid from the Public Works Equipment Reserve

**Motion:** Moved by Susan Campbell and seconded by Peter Pellerin to authorize purchase of the Ford F550 for $65,655.00 as recommended by the Public Works Department.  

*Unanimous, Motion Carried*

16-024: Approve a Public Works Full-Time Job Description

**Motion:** Moved by David Hill and seconded by Pete Pellerin to adopt the revised Public Works Full-Time Job Description as amended.

*Unanimous, Motion Carried*

16-025: Appoint an Emergency Management Director

**Consensus** of the Board for Marjorie to try to find someone from Fire and Rescue to serve as Emergency Management Director

16-026: Make the following committee appointments:

i. Board of Adjustment and Appeals: One, three year term expiring in 2018: ______

ii. Coastal Waters Commission: One, three year term expiring in 2018: ______

iii. Shellfish Conservation Committee: One, two year term expiring in 2018: ______; and one, three year term expiring in 2018: ______

iv. Planning Board: One, three year terms expiring in 2018: ______

v. Cemetery Committee: One, three year term expiring in 2018 ______ and one, one year term expiring in 2016 ______

vi. Road Plan Committee: One, three year term expiring in 2018: ______

**Motion:** Moved by David Hill and seconded by Pete Pellerin to appoint Sandra McLean to the Board of Adjustment and Appeals for a three-year term expiring in 2018.  

*Unanimous, Motion Carried*

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to re-appoint Justin Doughty to the Coastal Waters Commission for a three-year term expiring in 2018.

*Unanimous, Motion Carried*
Motion: Moved by David Hill and seconded by Susan Campbell to appoint Mabel Doughty to the Planning Board for a three-year term expiring in 2018.

Vote 4-1 (Pellerin opposed), Motion Carried

Motion: Moved by David Hill and seconded by Bill Calthorpe to appoint Laurine Curtis and Donna Damon to the two open positions on the Cemetery Committee, the appointees to decide who will serve which term, one-year and three-years.

Unanimous, Motion Carried

Motion: Moved by Bill Calthorpe and seconded by Susan Campbell to appoint Tom Calder to the Road Plan Commission for a three-year term expiring in 2018.

Unanimous, Motion Carried

16-027: Discuss an appointment to the Sunset Committee

Motion: Moved by David Hill and seconded by Susan Campbell to appoint Donna Damon to the Ad-Hoc Sunset Committee.

Unanimous, Motion Carried

16:028: Consider and approve a contract with All State Paving.

Motion: Moved by David Hill and seconded by Pete Pellerin to authorize the Town Administrator to sign a contract with All State Paving for up to $307,000 from the paving reserve account with the condition that the contract include gravel for the shoulder work and include the remediation work on South Road as a warrantied item.

Unanimous, Motion Carried

16-029: Give the Treasurer permission to (1) open a checking account and a reserve fund account at Machias Savings Bank as shown in their proposal (see packet), and (2) transfer funds from TD Bank to Machias Savings Bank.

Motion: Moved by David Hill and seconded by Susan Campbell to authorize the Treasurer to open a checking account and a reserve fund account at Machias Savings Bank and to transfer funds from TD North Bank to Machias Savings Bank.

Unanimous, Motion Carried

16-030: Consider a proposal to contribute $750 to eradicate invasive Phragmites from the gutter and ditch by the Historical Society Museum and consider alternatives to the proposal.

Motion: Moved by David Hill and seconded by Susan Campbell to contribute $750 from the contingency fund to eradicate Phragmites.

Unanimously Opposed, Motion Failed
16-031: Form a committee to evaluate use or disposal of the tax-acquired property I07-037
   **Motion:** Moved by David Hill and seconded by Bill Calthorpe to ask the Town Administrator to develop a plan for tax-acquired property I07-037 and to inform the abutters of the property’s status as Town-owned property.
   **Unanimous, Motion Carried**

16-032: Consider revised Cemetery Rules and Regulations
   **Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to adopt the revised Cemetery Rules and Regulations.
   **Unanimous, Motion Carried**

16-033: Consider a proposed Chandler’s Cove Policy.
   Discussion about penalties, signage, whether or not to designate as a town park, if an ordinance is needed.
   **Consensus** of the Board to table

16-034: Consider a letter of intent regarding the position of parking enforcement officer
   **Motion:** Moved by David Hill and seconded by Pete Pellerin to accept Cecil Doughty’s proposal for $25 a day plus mileage and to urge him to resume his parking enforcement duties when he is finished lobstering for the season.
   **Unanimous, Motion Carried**

**Fifth Order of Business:** Review potential agenda items for future meetings

**Sixth Order of Business:** Communications (see packet)

**Seventh Order of Business:** Review and approve prior meeting minutes
   July 22 and July 30
   **Motion:** Moved by David Hill and seconded by Pete Pellerin to approve the July 22, 2015 and July 30, 2015 meeting minutes.
   **Unanimous, Motion Carried**

**Eighth Order of Business:** Approval of Expense Warrant(s)
   **Motion:** Moved by Bill Calthorpe by Susan Campbell approve the warrant dated August 12, 2015 in the amount of $55,410.60.
   **Unanimous, Motion Carried**
Ninth Order of Business: Other Business

Carol White (via email) suggested that the Board invite Elizabeth Hertz, Director of the State’s Municipal Planning Assistance Program discuss strategies regarding the Coastal Community grant programs.

Replacement town vehicle:

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to authorize the Town Administrator to purchase the proposed 2008 Ford F-250 with 30,000 miles from Yankee Ford for $20,000 from the vehicle reserve fund.

*Unanimous, Motion Carried*

Pumpout agreement:

**Motion:** Moved by David Hill and seconded by Pete Pellerin to authorize the Town Administrator to sign a agreement between Maine DEP and the Town of Chebeague Island for a $2,000 Maine Pumpout Program grant.

*Unanimous, Motion Carried*

Tenth Order of Business: Adjourn Meeting

**Motion:** Moved by Bill Calthorpe and seconded by David Hill to adjourn the meeting at 9:08 PM.

*Unanimous, Motion Carried*

Respectfully submitted,

Gloria Brown, Deputy Clerk