The Board of Selectmen held a Meeting on Wednesday, June 10, 2015 at the Island Hall beginning at 6:00 PM

Newly-elected Selectman Peter Pellerin was sworn into office.

**First Order of Business:** Call meeting to order
Susan Campbell called the meeting to order at 6:03 PM

**Selectmen present:** Bill Calthorpe, Susan Campbell, Pete Pellerin, Chris Loder
**Selectmen absent:** David Hill
**Also present:** Marjorie Stratton, Gloria Brown, Mark Dyer, Jay Corson

**Second Order of Business:** Town Administrator’s and Treasurer’s Reports

Marjorie Stratton presented her Town Administrator’s report (see packet)
- Consensus of the Board that the Town Administrator attend with CEO Nick Adams, any settlement conference or hearing regarding the Hope Island code enforcement violation
- Discussion regarding MOUs between the Town and Chebeague Island Council, Chebeague Recreation Center, Chebeague Island Hall Community Center and any future entities with regard to town funding.

**Motion:** Moved by Chris Loder and seconded by Bill Calthorpe, to authorize the Town Administrator to establish a Memorandum of Understanding between the Town and any of the entities who wish to receive funding from the town.

**Unanimous (David Hill absent)**

Treasurer’s Report:
- Discussion about what the Board would like to see in the Treasurer’s Report. The Town Administrator will try different formats to answer Board concerns.
- Preparation of journal entries to transfer

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to accept the Town Administrator’s and Treasurer’s Reports.

**Unanimous (David Hill absent)**

**Third Order of Business:** Public Comment
Mark Dyer:
- replacement of culvert in front of library
- Stone Wharf missing J float and broken pilings: contact Falls Point Marine and/or Prock Marine for estimates
- barge ramp: patch to stop more damage; reference to an old estimate for June, 2013
Motion: Moved by Chris Loder and seconded by Pete Pellerin to authorize the Town Administrator to get quotes to repair the barge ramp at the 7th tee and pilings in front of the Islander and the J float.

Unanimous (David Hill absent)

Fourth Order of Business: Regular Business
To Have the Board of Selectmen:

15-153: Elect a chair and a vice chair of the Board of Selectmen

Motion: Moved by Bill Calthorpe and seconded by Pete Pellerin to nominate Christopher Loder to serve as the Chair of the Board. Chris accepts the nomination.

Unanimous (David Hill absent)

Motion: Moved by Bill Calthorpe and seconded by Pete Pellerin to nominate Susan Campbell to serve as Vice Chair of the Board. Susan accepts the nomination.

Unanimous (David Hill absent)

The Board took a moment to acknowledge new Selectman, Peter Pellerin, and the re-election of David Hill.

15-154: Make the following annual municipal appointments:
  i. Treasurer, Road Commissioner, FOAA Administrator
  ii. Clerk, Tax Collector, Registrar of Voters
  iii. General Assistance Administrator: Shannon Moxcey
  iv. A selectman to represent the Town with the Maine Island Coalition
  v. Two selectmen to represent the Town with the (Yarmouth) Joint Standing Committee
  vi. Animal Control Officer: Pam Pulsifer
  vii. Code Enforcement Officer, Addressing Officer, Building, Plumbing, and Electrical Inspector: Nick Adams
  viii. Fire Chief: Ralph Munroe
  ix. Harbor Master and Shellfish Warden: Genaro Balzano

Motion: Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Marjorie Stratton as Treasurer, Road Commissioner and FOAA Administrator.

Unanimous (David Hill absent)

Motion: Moved by Susan Campbell and seconded by Pete Pellerin to appoint Michelle Jackson as Clerk, Tax Collector and Registrar of Voters.

Unanimous (David Hill absent)

Motion: Moved by Bill Calthorpe and seconded by Susan Campbell to appoint Shannon Moxcey as General Assistance Administrator.

Unanimous (David Hill absent)

Motion: Moved by Bill Calthorpe and seconded by Susan Campbell to appoint Pete Pellerin represent the town with the Maine Island Coalition.

Unanimous (David Hill absent)
**Motion**: Moved by Pete Pellerin and seconded by Bill Calthorpe to appoint Susan Campbell to represent the town with the (Yarmouth) Joint Standing Committee.

*Unanimous (David Hill absent)*

**Motion**: Moved by Pete Pellerin and seconded by Susan Campbell to appoint Bill Calthorpe to represent the town with the (Yarmouth) Joint Standing Committee.

*Unanimous (David Hill absent)*

**Motion**: Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Pam Pulsifer as Animal Control Officer.

*Unanimous (David Hill absent)*

**Motion**: Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Nicholas Adams as Code Enforcement Officer, Addressing Officer, Building, Plumbing, and Electrical Inspector.

*Unanimous (David Hill absent)*

**Motion**: Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Ralph Munroe as Fire and Rescue Chief.

*Unanimous (David Hill absent)*

**Motion**: Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Genaro Balzano as Harbor Master and Shellfish Warden.

*Unanimous (David Hill absent)*

Note: The Town won the bid on the harbor master boat from Yarmouth. It will be launched at Cousins Island on Friday.

15-155: Approve the following municipal appointments

i. Approve the Treasurer's appointment of Michelle Jackson as Deputy Treasurer

ii. Approve appointment of Gloria Brown as Deputy Clerk and Deputy Tax Collector

**Motion**: Moved by Bill Calthorpe and seconded by Pete Pellerin to approve the Treasurer’s appointment of Michelle Jackson as Deputy Treasurer.

*Unanimous (David Hill absent)*

**Motion**: Moved by Bill Calthorpe and seconded by Pete Pellerin to approve the appointment of Gloria Brown as Deputy Clerk and Deputy Tax Collector.

*Unanimous (David Hill absent)*

15-156: Make the following committee appointments:

i. Board of Adjustment and Appeals: Two, three year terms expiring in 2018: **Nelson D. Stevens** and _____

ii. Coastal Waters Commission: Two, three year terms expiring in 2018: **Aaron Rugh** and _____

iii. Shellfish Conservation Committee: Two, three year terms expiring in 2018: **Ernest Burgess and Chip Corson**

iv. Planning Board: Three, three year terms expiring in 2018: **Chip Corson, Nancy Hill** and _____
v. Cemetery Committee: One, three year terms expiring in 2018: Beth Howe, and one, two year term expiring in 2017: ______

vi. Road Plan Committee: Two, three year terms expiring in 2018: David Campbell and ______

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to advertise to fill the committee vacancies.

Unanimous (David Hill absent)

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Nelson D. Stevens to the Board of Adjustment and Appeals for a three-year term expiring in 2018 and to advertise to fill the remaining vacancy.

Unanimous (David Hill absent)

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Aaron Rugh to the Coastal Waters Commission for a three-year term expiring in 2018 and to advertise to fill the remaining vacancy.

Unanimous (David Hill absent)

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Ernest Burgess to the Shellfish Conservation Committee for a three-year term expiring in 2018 and Chip Corson to the Shellfish Conservation Committee for a three-year term expiring in 2018 and to advertise to fill additional vacancies created by the change in the Shellfish Conservation Ordinance.

Unanimous (David Hill absent)

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Chip Corson to the Planning Board for a three-year term expiring in 2018 and Nancy Hill to the Planning Board for a three-year term expiring in 2018 and to advertise to fill the remaining vacancy.

Unanimous (David Hill absent)

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint Beth Howe to the Cemetery Committee for a three-year term expiring in 2018 and to advertise to fill the remaining vacancy.

Unanimous (David Hill absent)

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to appoint David Campbell to the Road Plan Committee for three-year term expiring in 2018 and to advertise to fill the remaining vacancy.

Vote 3-0; Motion Carried (Susan Campbell abstained; David Hill absent)

**Motion:** Moved by Bill Calthorpe and seconded by Pete Pellerin to postpone until the June 24th meeting, appointment of a member of the Board ex officio to the Sunset Committee.

Unanimous (David Hill absent)

15-157: Consider approval and signatures for Coastal Waters Rules and Regulations

**Motion:** Moved by Bill Calthorpe and seconded by Susan Campbell to finalize the Coastal Waters Rules and Regulations document as amended and that we sign the document.

Unanimous (David Hill absent)
15-158: Discuss goals for FY2016

Chris: need for short-term and long-term goals. For long-term—facilitate public discussion and development of Capital Plan

Susan: need to discuss with Marjorie ways the Board might assist or get her some help. Board retreat in the fall.

Marjorie: (1) Immediate review of FY2016 budget and the capital plan section of the budget
(2) Board’s priorities/goals for FY2016 fiscal year; guidelines for the Town Administrator
(3) Develop long-term Capital Plan

Motion: Moved by Bill Calthorpe and seconded by Pete Pellerin to postpone discussion of goals to a workshop on June 24th at which time the Board will first review changes both, operational and capital, in the FY2016 budget to comply with budget cuts made at Town Meeting and then discuss goals.

Unanimous (David Hill absent)

15-159: Review potential agenda items for future meetings

- Stone Wharf infrastructure and repairs, including potential parking lot
- Discussion about ways to support Marjorie
- Look at Bennett’s Cove re: barging year-round; installation of cement planking
- Update from Sunset Committee
- Re-establish authorized parties to call legal counsel

Fifth Order of Business: Communications

- Greater Portland Council of Governments seeking representatives for June 17th meeting; no action
- Maine Department of Agriculture, et als. re: Fairpoint Communications; no action
- Chebeague Sand & Gravel

Motion: Moved by Bill Calthorpe and seconded by Pete Pellerin to authorize the Town Administrator to acknowledge the letter; however, the Town does not wish to sell the screener

Vote 3-0; Motion Carried (Susan Campbell abstained; David Hill absent)

- Engagement letter from auditor, Berry Talbot Royer

Motion: Moved by Susan Campbell and seconded by Bill Calthorpe to authorize the Town Administrator and the Chair of the Board to sign the engagement letter for the next FY2015 audit.

Unanimous (David Hill absent)

Sixth Order of Business: Review and approve prior meeting minutes

Motion: Moved by Bill Calthorpe and seconded by Pete Pellerin to accept the minutes as drafted for the Board’s meetings of April 11, May 13 and May 20, 2015.

Unanimous (David Hill absent)

Seventh Order of Business: Approval of Expense Warrant(s)

Motion: Moved by Bill Calthorpe and seconded by Susan Campbell to approve the following expense warrants:

- Warrant # 117 dated 6/3/15 for $60,358.66
- Warrant # 118 dated 6/3/15 for $52,097.00
Eighth Order of Business:  Other Business
Marjorie asked about 5 books of old CTC children’s tickets found in the safe. Chris will talk with CTC Board Chair Susan Stranahan.

Ninth Order of Business:  Adjourn Meeting
Motion:  Moved by Bill Calthorpe and seconded by Pete Pellerin to adjourn at 8:05 PM.

Respectfully submitted,

Gloria J. Brown
Deputy Clerk