Board of Selectmen Meeting
April 8, 2015

The Board of Selectmen held a Meeting on Wednesday April 8, 2015
At the Island Hall beginning at 6:00 PM

First Order of Business:  Call meeting to order

Chair Susan Campbell called the meeting to order at 6:00 PM.

Selectmen Present:  Susan Campbell, Bill Calthorpe, Donna Damon, Chris Loder, David Hill

Also Present:  Marjorie Stratton, Gloria Brown, Genaro Balzano, Will Lund, Jane Frizzell, John Ash, Paul Belesca, Pat St. Cyr, Marjorie Munroe, Carol White, Herb Maine, Will Lund, Pat Festino, Bob Earnest, Claire Ross

Second Order of Business:  Town Administrator’s and Treasurer’s Reports (see packet)

Town Administrator
- Harbor Master Boat Insurance Claim
  - Deb Marquis of MMA Property and Casualty has received the report from the claims adjuster.
    - They are considering the boat as a total loss. We do not want to keep the boat. We’d get a payout of $16,600 minus our deductible, so it would be $15,600.
    - They've valued the motor at $9000 and the repairs were $4969, so they'll just pay for the repairs.
    - Is there a title to the boat? Town of Cumberland might have it.

Motion:  Moved by Donna Damon and seconded by David Hill to accept the insurance adjuster's determination that the boat is totaled and accept the determination that the motor can be fixed for $4969; and that Marjorie find out if we can get a payout of the $4969, and if not, we have them fix the motor and bring it home.

Unanimous, Motion Carried

Motion:  Moved by Bill Calthorpe and seconded by David Hill that if the insurance company's determination is that we have to fix the motor, then we have the Royal River Boatyard repair it and immediately put a “for sale” sign on it to try to sell it.

Unanimous, Motion Carried

- Dredging Project
• We have money in the capital reserve fund for this project.
• Marjorie read a letter from Claire Ross in favor of the dredging project.

**Motion:** Moved by Donna Damon and seconded by David Hill to authorize the Town Administrator to write a letter of support to the Army Corps of Engineers and in that letter, we state that we want the feasibility study to be focused on the channel only, and we want the dredging material to go outside the three-mile limit.

*Unanimous, Motion Carried*

**Town Treasurer**

• Marjorie and Randal are both pursuing additional training in the general ledger module of TRIO.
• Several budget categories are over-expended for this point in the year.
• Herb Maine explained over-budget expenditure limitations within financial categories.

**Motion:** Moved by Bill Calthorpe and seconded by David Hill to accept the Town Administrator's and Treasurer's Reports.

*Unanimous, Motion Carried*

Reports were received from the CEO, Harbormaster and Public Works Department:

**CEO Report**

• Donna said there may be an exception for affordable housing which may free up a growth permit; research needed.

**Harbormaster/Shellfish Report**

• There was a question about removal of the white shanty/shed from the end of the Stone Wharf. It was moved to the Town Garage for evaluation for possible repairs.
• Casco Bay Lines has no problem with the large lobster boat tied to the state pier at Chandler's Cove.

**Public Works Report**

• During the interim period, Susan met with Tom and Dick to discuss various projects. She also approved a few purchase orders.
• Wood chipping expense to be added to the budget.

**Third Order of Business:** Public Comment

• Question regarding the location of “the channel” referred to in dredging discussion.
• Question asking why we are over budget in legal fees this year.

**Fourth Order of Business:** Regular Business

To Have the Board of Selectmen:

15-132: Approve the Treasurer's appointment of Michelle Jackson as Deputy Treasurer

**Motion:** Moved by Bill Calthorpe and seconded by David Hill to approve the Treasurer's appointment of Michelle Jackson as Deputy Treasurer.
15-133: Appoint a new member to fill a vacancy on the Shellfish Conservation Commission

Ernie Burgess submitted an application to serve on the Shellfish Conservation Commission. Bob Earnest reported that members of the Shellfish Conservation Commission were unanimous in their support of Ernie as a member.

Motion: Moved by David Hill and seconded by Donna Damon to appoint Ernest Burgess to serve on the Shellfish Conservation Commission.

Unanimous, Motion Carried

15-134: Consider drafting a response to a letter from the Maine Historical Preservation Commission (MHPC) re: Great Chebeague Golf Club (GCGC)

- Donna reported from a conversation she had with Christi Mitchell of MHPC that the designation as an historical site encompasses the entire golf course, not just the club house. The golf course is not prohibited from selling land to the Town, but once gravel is put down for a parking lot, the golf club would have to call MHPC to have the boundaries of its historic site designation changed to match the boundaries from the sale of the land. Also, the town would not be prohibited from moving the 7th tee.

Motion: Moved by David Hill and seconded by Chris Loder to authorize the Town Administrator to write a brief letter of support to the MHPC regarding the historical designation request of the GCGC. The Town requests that the 7th tee be excluded from the historic designation boundary in the same way as the tennis court is excluded on page 21 of the application. The Town asks if the Town would be precluded from receiving federal money for any work on the Stone Wharf barge ramp.

Unanimous, Motion Carried

15-135: Consider any action on a proposed parking lot near the Stone Wharf on land currently owned by the Great Chebeague Golf Club (GCGC)

Discussion:
- Add the project to the capital planning process?
- Add funding to the budget to pay legal fees already accrued and moving forward?
- Is there a mandate to proceed or not?
- Will Lund spoke for the Holmbom family saying the family is happy to keep things as they are, but if it would benefit the community, they would consider this parking lot proposal.
Motion: Moved by David Hill and seconded by Donna Damon to include a referendum question on the June 9th ballot asking if the Town wishes the Board of Selectmen to continue considering the parking lot proposal from the GCGC, and that the Board of Selectmen conduct a public workshop meeting on Wednesday, May 20 at 6:00 PM at the Island Hall to present the proposal to the public in advance of the election. (Other proposed ordinances could be reviewed at the same workshop.)

Unanimous, Motion Carried

15-136: Hear a report from the Shellfish Conservation Commission

Bob Earnest presented the changes included in the preliminary ordinance revisions sent to the Department of Marine Resources (DMR).

- State does not allow us to limit equipment beyond the state limits. No one-hoe, two-hoe designations.
- State does not allow us to define equipment in the manner that we define equipment. Hand instruments: “clam rake” alone is not allowed because of the ruling in a court case. “Clam hoes or a gloved hand” is allowed. Also “no edged tools” must be “like a shovel,” so revision is “Edged tools such as spades or shovels are not allowed.”
- Number of members of the commission. Instead of five members, the commission would like 5 to 7 members for flexibility in numbers to do the work to be done in attempted conservation activities beyond what has been done in the past and recognition that most of the members of the commission are lobstermen, who are busiest in the summer when most of the conservation work needs to be done.
- Under licensing, a line was added: “The licensee must be present and must have their license on their person.” “And guests” has been deleted; replaced by “except that children 12 and under can dig when accompanied by a licensed adult.”
  - Donna is opposed to removing “guests.”

Motion: Moved by David Hill and seconded by Bill Calthorpe to accept changes as drafted and move the revised ordinance to the Town Meeting warrant.

Vote: 4-1 (Donna Damon opposed)

15-137: Hear a report from the Solid Waste and Recycling Committee

Motion: Moved by David Hill and seconded by Bill Calthorpe to table this item.

Unanimous, Motion Carried

15-138: Consider possible action regarding the Army Corps of Engineer's dredging proposal (see Town Administrator’s report above.)

15-139: Set a date for an additional Budget Workshop
For the budget workshop, the Board requested
• a report showing how much is in each capital reserve fund and how much was added last year
• a budget that includes the suggestions made at the last budget workshop
• share these reports electronically in spreadsheet format in advance of the workshop

**Motion:** Moved by Bill Calthorpe and seconded by David Hill to hold a Budget Workshop at the Parish House on Saturday, April 11, beginning at 9:00 AM with an executive session; the public budget meeting to begin at 10:00 AM.

**Unanimous, Motion Carried**

15-140: Set a date for open Town Meeting and for Election of Municipal Officers

**Motion:** Moved by David Hill and seconded by Bill Calthorpe to set the date for Town meeting to be held on Saturday, June 6, at 9:00 AM at the Island Hall and the election of municipal officers to be held on Tuesday, June 9, from 8:00 AM to 8:00 PM at the Island Hall.

**Unanimous, Motion Carried**

15-141: Set a deadline for finalizing the warrant for Town Meeting

**Motion:** Moved by Donna Damon and seconded by Chris Loder to set the date of May 15th as the deadline for the warrant with May 12th as the final budget presentation (joint budget meeting with the School Committee).

**Unanimous, Motion Carried**

15-142: Discuss potential ordinance amendments and deadlines for Board of Selectmen review of potential ordinance amendments

• Shellfish: draft has been sent to DMR: see Shellfish Conservation Commission report above

• Board of Selectmen Ordinance: discussed and proposed changes noted

**Motion:** Moved by David Hill and seconded by Donna Damon to add a paragraph to Section 109 that brings the duties of the Capital Reserve Committee under the Board of Selectmen.

**Vote:** 4-1 (Bill Calthorpe opposed)

• Addressing Ordinance: discussed and proposed changes noted

**Motion:** Moved by Chris Loder and seconded by Donna Damon to move the Street Naming and Numbering Ordinance to the Town Meeting warrant, with the understanding that if we find something between now and the time we have our public hearing, we can fix it.

**Unanimous, Motion Carried**

• Fines and Fees to be set and reviewed by Board; not an ordinance.
Fifth Order of Business: Communications: Letter from Kim Boehm to be scanned and emailed to Board members to be considered for the next agenda.

Sixth Order of Business: Review and approve prior meeting minutes: none

Seventh Order of Business: Approval of Expense Warrant(s)

Motion: Moved by Bill Calthorpe and seconded by David Hill to approve a warrant dated 4/8/15 for $134,002.48.
  Unanimous, Motion Carried

Eighth Order of Business: Other Business

Suggestion: meeting with Marjorie to set up procedures.

Motion: Moved by David Hill and seconded by Donna Damon to approve payment of $350 to Mary Holt for temporary housing for the Town Administrator.
  Unanimous, Motion Carried

Ninth Order of Business: Adjourn Meeting

Motion: Moved by David Hill and seconded by Donna Damon to adjourn the meeting at 9:40 PM.
  Unanimous, Motion Carried

Respectfully submitted,

Gloria Brown
Deputy Clerk