The Board of Selectmen held a Meeting on Wednesday March 11, 2015 at the Island Hall beginning at 6:30 PM, following an Executive Session at 5:30 PM.

First Order of Business: Call meeting to order
Chair, Susan Campbell, called the meeting to order at 5:40 PM.

Selectmen Present: David Hill, Chris Loder, Donna Damon, Susan Campbell, Bill Calthorpe

Second Order of Business: Executive Session
To Have the Selectmen hold an Executive Session to discuss personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A) and real estate matters pursuant to 1 MRSA, Section 405, subsection 6(C).

Motion: Moved by David Hill and seconded by Bill Calthorpe to enter Executive Session as referenced above at 5:40 PM.

Unanimous, Motion Carried

Motion: Moved by David Hill and seconded by Chris Loder to exit Executive Session at 6:35 PM.

Unanimous, Motion Carried

Public Meeting: Susan called the public meeting to order at 6:35 PM.

Also present: Randal Lloyd, Gloria Brown, Ginny Ballard, Deb Bowman, Donna Colbeth, Jane Frizzell, Pat Festino, Jay Corson, Jen Howard, Mark Dyer, Paul Belesca, Richard Prentiss, Geoff Summa

Third Order of Business: Town Office Reports
• Randal presented his Treasurer's Report (see packet)
• Discussion re: final audit report by Berry-Talbot-Royer (available from Town Office and on the town's website)
Motion: Moved by David Hill and seconded by Bill Calthorpe to accept the Treasurer’s Report.

Unanimous, Motion Carried

The Board of Selectmen also received:
- Harbormaster/Shellfish Report
- Code Enforcement Office Report
- Public Services Report

Public Announcement: New Town Administrator

David Hill announced a pending contract with Marjorie Stratton. She hopes to start work on March 16th.

Susan expressed the Board’s appreciation and thanks to Greg Hanscom for his professional help in the search process which he donated at no cost to the town.

Motion: Moved by David Hill and seconded by Bill Calthorpe to provisionally accept and appoint Marjorie Stratton to the position of Town Administrator and associated positions pending finalization of her contract which is expected to be next Monday.

Unanimous, Motion Carried

Fourth Order of Business: Public Comment

Deb Bowman asked about the town if the town would consider placing a municipal mooring at Chandlers for use by visitors. She was referred to the Harbormaster.

Motion: Moved by Bill Calthorpe and seconded by Donna Damon to take item 15-113 out of order.

Unanimous, Motion Carried

15-113: Hear a report by Ginny Ballard for the Chebeague Island Council
Ginny presented her report (see packet). Chris Loder acknowledged the great service provided to the town by the Council's programs

Fifth Order of Business: Public Hearing
To have the Board of Selectmen hold a Public Hearing to discuss, and have the Selectmen take action on, liquor licenses and special amusement permits for the following entities:

15-109: Chebeague Island Inn – Special Amusement and Liquor License

**Motion:** Moved by Chris Loder and seconded by Donna Damon to accept the Chebeague Island Inn's requests for Special Amusement Permit and Liquor License.

**Unanimous, Motion Carried**

15-110: Slow Bell Café – Special Amusement and Liquor License

**Motion:** Moved by Donna Damon and seconded by David Hill to approve the Slow Bell Café requests for Special Amusement Permit and Liquor License with the caveat that business cease at 11:00 PM as required by the Slow Bell's planning board permit; that this approval is contingent upon Jon Komlosy's written acknowledgment that he understands the condition of the approval.

**Unanimous, Motion Carried**

15-111: Chebeague Island Boat Yard – Special Amusement

**Motion:** Moved by David Hill and seconded by Chris Loder to accept the Chebeague Island Boat Yard request for Special Amusement Permit.

**Unanimous, Motion Carried**

15-112: Chebeague Island Hall – Special Amusement

**Motion:** Moved by David Hill and seconded by Bill Calthorpe to accept the Chebeague Island Hall request for Special Amusement Permit.

**Unanimous, Motion Carried**

**Sixth Order of Business:** Regular Business

To Have the Board of Selectmen:

15-114: To have the Board of Selectmen consider possible action regarding the real estate matter discussed in executive session.
Motion: Moved by Bill Calthorpe and seconded by David Hill to send to town attorney Anne Torregrossa for her review a copy of a letter regarding Map I07 Lot 037, Book 21170 Page 334, and Map I03 Lot 135, Book 21170 Page 334; these properties have been foreclosed.

15-115: Consider approval of the Interim Treasurer’s appointment of Michelle Jackson as Deputy Treasurer

Motion: Moved by Bill Calthorpe and seconded by Donna Damon to approve the Interim Treasurer's appointment of Michelle Jackson as Interim Deputy Treasurer.

Unanimous, Motion Carried

15-116: Consider spring road closings and weight limits

Motion: Moved by Bill Calthorpe and seconded by David Hill to authorized Susan Campbell to have all of our town roads posted with heavy weight limits from March 15th through April 30th.
   · Signs to be posted in all the Town's usual posting places and Bennetts Cove, and the Town website and Beverly's website and to call Colley.
   · Essential Services like heating fuel are exempt
   · Exceptions are to be rarely granted
   · Public to please report violations

Unanimous, Motion Carried

15-117: Discuss development of a mailbox policy

Motion: Moved by Donna Damon and seconded by Bill Calthorpe to table this item until a future meeting.

Unanimous, Motion Carried

Pending a policy, the Town Office will kept a list of mailbox damage complaints.

Motion: Moved by David Hill and seconded by Donna Damon that the Board work on developing an acceptable mailbox policy that recognizes the harshness winter and circumstances involving mailbox damage.

Unanimous, Motion Carried
15-118: Consider and possibly act on purchase of a town vehicle

**Motion:** Moved by Chris Loder and seconded by David Hill to table this item pending determination of what is the right vehicle for the town's needs.

**Unanimous, Motion Carried**

15-119: Consider the Planning Board’s request for staff support

**Motion:** Moved by David Hill and seconded by Chris Loder to table this item pending arrival of the new Town Administrator.

**Unanimous, Motion Carried**

15-120: Discuss filling membership vacancies on Sunset Committee

**Consensus of the Board:** to ask the Planning Board and the Coastal Waters Commission to each recommend a member of their group to membership on the Sunset Committee prior to the Board's April 8 meeting.

15-121: Discuss next steps for the Cordes Road project

**Discussion:**
- Need a surveyor to run the lines
- Need to put the project out to bid (maybe include Fenderson Road steps project in the bid process)
- Labeled as a high priority on the Town Administrator's task list

**Seventh Order of Business:** Communications: none

**Eighth Order of Business:** Review and approve prior meeting minutes

**Motion:** Moved by Bill Calthorpe and seconded by Donna Damon to approve the minutes of the Board's February 11, 2015 and February 25, 2015 meetings.

**Unanimous, Motion Carried**

**Ninth Order of Business:** Approval of Expense Warrant(s)
Motion: Moved by Bill Calthorpe and seconded by David Hill to approve warrant #86, dated March 10, 2015, for $42,923.41 and warrant #85, dated March 9, 2015, for $112.00.

Unanimous, Motion Carried

Tenth Order of Business: Other Business
- Need to arrange for meeting space for town meetings while Island Hall is closed for their weatherization project.
- Question re: residential insulation programs. Contact Island Institute and Efficiency Maine.

Eleventh Order of Business: Adjourn Meeting

Motion: Moved by Bill Calthorpe and seconded by David Hill to adjourn the meeting at 8:55 PM.

Unanimous, Motion Carried

Respectfully submitted,

Gloria J. Brown
Deputy Town Clerk