The Board of Selectmen held a Meeting Wednesday, July 9, 2014 at the Island Hall beginning at 5:30 p.m.

First Order of Business: The meeting was called to order at 6:03 p.m.

Second Order of Business: Executive Session: The scheduled Executive Session was not held.

Selectmen present: David Hill, Susan Campbell, Bill Calthorpe, Donna Damon and Mark Dyer

Also present: Eric Dyer, Gloria Brown, Jane Frizzell, John Ash, Chris Loder, Deb Hall, Stephen Johnson, Ernie Burgess, Donna Colbeth, Andy Todd, Deb Bowman, Jay Corson, Jennifer Corson, Mabel Doughty, Jackie Trask, Ralph Munroe

Third Order of Business: Public Hearing

To Have the Board of Selectmen hold a Public Hearing to discuss and consider the expansion of the no parking zone during June and November.

Motion: Moved by Donna Damon and seconded by David Hill to table the proposal.
Second withdrawn; motion died

Motion: Moved by David Hill to reject the proposal.
No second; motion died

Lobstermen present spoke in favor of expanding the no parking zone on the Stone Wharf during June and November.

Motion: Moved by Donna Damon and seconded by David Hill to designate all of the parking spaces on the westward side of the Stone Wharf during June and November as no parking, for use by commercial fishermen.

Unanimous, Motion Carried

Fourth Order of Business: Town Administrator & Treasurer’s Reports (see attached)

- Susan commented
  - Regarding the old backhoe: in addition to engine problems, there are transmission problems.
  - When we are closed to shellfishing, we need better notice to the public.
Motion: Moved by David Hill and seconded by Susan Campbell, to accept the Town Administrator’s report.

*Unanimous, Motion Carried*

Motion: Moved by David Hill and seconded by Donna Damon, to accept the Town Treasurer’s report.

*Unanimous, Motion Carried*

**Fifth Order of Business:** Public Comment
- Deb Bowman voiced concerns regarding water drainage problems in front of the Library
  - Roadside mowing should occur earlier in the season
  - Town currently contracts for mowing; may need to obtain mowing equipment
- John Ash asked if the Town has reconsidered a proposal from the golf club regarding Wharf Road. Answer: no, wait for a report from the Sunset Committee
- Deb Hall spoke about a possible proposal from the golf club concerning reconfiguration of golf course. Donna responded that a problem with golf club proposals so far is that they will not sell the land involved and the golf club wanted to restrict parking in the area
- Ernie Burgess raised concerns about the review of the recommendations of Comprehensive Plan
- Deb Bowman suggested developing an emergency plan for the Town
  - Public Safety Dept.’s role; C.I.H.C.C.’S role
  - Resources: Red Cross and FEMA
- Andrew Todd suggested a serious, long-range plan to make the Stone Wharf a better, safer, user-friendly facility.
  - Pedestrian traffic control during busy times is needed now.
- Ernie suggested that boat access at the Stone Wharf would be improved if the dredgers cleaned close into the wharf when dredging.

**Sixth Order of Business:** Committee Reports

Sunset Committee is
- initiating its public outreach process
- currently reviewing a preliminary survey

**Seventh Order of Business:** Regular Business

15-001: Review and approve prior meeting minutes

Re: minutes of the June 11, 2014 meeting: Donna disagreed with the interpretation of the wording of article 14-198.

Motion: David Hill moved and Bill Calthorpe seconded to accept the prior meeting minutes as presented in the packet (March 26, April 17 and June 11).
Vote: 4-1 (Donna Damon opposed); Motion Carried

15-002: Set the date and time of a Special Town Meeting and Referendum

Motion: Moved by David Hill and seconded by Donna Damon, to hold a referendum ballot election on Tuesday, July 22, 2014, 8:00 a.m. to 8:00 p.m. pending availability of the Island Hall, with July 29 as a backup date.

Unanimous, Motion Carried

Discussion:
- Donna requested written proposal, quotes, draft plans, at a public hearing relative to a communications tower.
- Eric noted that funding for the project could be voted from the town’s reserved funds
- Questions re: alternatives to the proposed tower
- Ralph asked that a couple select persons meet with him prior to the public hearing
  - Mark and Susan volunteered; Mark will write up a report

Motion: Moved by David Hill and seconded by Donna Damon to
1. Hold a public hearing on July 23, 2014 at 6:00 p.m. to hear presentations from the Fire and Rescue Department and Radio Communications Management, Inc. regarding
   a. A proposed communications tower at the Public Safety Building, estimated to cost $60,000
   b. An alternative fiber optic cable solution (estimated to cost $10,000)
   c. Estimated impact upon the property tax rate of both alternatives
   d. Public comment
2. At the August 13 Selectmen’s meeting, the Board of Selectmen may set a date for a Special Town Meeting and decide whether or not to place an article on the warrant for the Special Town Meeting revising the FY2015 budget and/or tax commitment to fund a communication tower, including a 10% contingency. The Town Administrator will prepare a draft warrant article for consideration for the August 13 meeting.

Unanimous, Motion Carried

15-003: Make the following committee appointments:
   i. **Board of Adjustment and Appeals**: Two, three year terms expiring in 2017
   ii. **Coastal Waters Commission**: One, three year term expiring in 2017, and one, two year term expiring in 2016
   iii. **Shellfish Conservation Committee**: One, three year term expiring in 2017
   iv. **Cemetery Committee**: Three, three year terms expiring in 2017, and one, two year term expiring in 2016
   v. **Road Plan Committee**: One, three year term expiring in 2017, one, two year term expiring in 2016, and one, one year term expiring in 2015
   vi. **Capital Planning and Finance Committee**: One, three year term expiring in 2017
   vii. **Planning Board**: Two, three year terms expiring in 2017, and one, one year term expiring in 2015
Motion: Moved by Bill Calthorpe and seconded by Donna Damon, to table the committee appointments until the August 13 meeting and to add the Comprehensive Plan Recommendation Review Committee to the list of committees.

Unanimous, Motion Carried

Note for future discussion:
- charges for Transfer Station Operations Committee and Safety/Emergency Plan Committee
- forming a Stone Wharf Committee

Motion: Moved by Donna Damon and seconded by David Hill to
- extend committee member application period to close of business on August 1st
- hold an executive session to review applications on August 6th (at the public safety building meeting room) and
- make appointments at the August 13th regularly scheduled Selectmen’s meeting.

Unanimous, Motion Carried

Discussion re: advertising for volunteer committee members:
- Postcard mailing soliciting volunteers to serve on standing committees and posting in all the usual places. List all committee positions and include * to date we have not received applications for this position
- Post in all the usual places and Beverly’s website
- John Ash suggested contacting specific individuals for specific positions

15-004: Make the following municipal appointments
i. Treasurer, Road Commissioner, General Assistance Administrator, FOAA Administrator (annual)
ii. Clerk, Tax Collector, Registrar of Voters, (annual)
iii. Deputy Clerk, Deputy Tax Collector, Deputy Treasurer (annual)
iv. Health Officer (three year term)
v. Assessor (up to a three year term)
vi. A selectman to represent the Town with the Maine Island Coalition, Two selectmen to represent the Town with the (Yarmouth) Joint Standing Committee (annual)

Motion: Moved by Susan Campbell and seconded by David Hill to appoint Eric Dyer as Treasurer, Road Commissioner, General Assistance Administrator, FOAA.

Unanimous, Motion Carried
Motion: Moved by Susan Campbell and seconded by David Hill to appoint Michelle Jackson as Clerk, Tax Collector, Registrar of Voters, Deputy Treasurer.

Unanimous, Motion Carried

Motion: Moved by Susan Campbell and seconded by David Hill to appoint Gloria Brown as Deputy Clerk, Deputy Tax Collector

Unanimous, Motion Carried

Motion: Moved by Susan Campbell and seconded by David Hill to appoint Anita Anderson as Health Officer for a three-year term to expire in 2017.

Unanimous, Motion Carried

Motion: Moved by Susan Campbell and seconded by David Hill to appoint Robert Konczal as Assessor for a three-year term to expire in 2017.

Unanimous, Motion Carried

Motion: Moved by Bill Calthorpe and seconded by David Hill to table appointment of a representative of the Town to the Maine Island Coalition to allow time to ask Herb Maine if he would like to continue.

Unanimous, Motion Carried

Motion: Moved by Susan Campbell and seconded by Bill Calthorpe to appoint Beverly Johnson as alternate representative of the Town to the Maine Island Coalition

Unanimous, Motion Carried

Motion: Moved by Donna Damon and seconded by David Hill to appoint Mark Dyer and Susan Campbell as representatives and Bill Calthorpe as alternate to the Joint Standing Committee.

Unanimous, Motion Carried

15-005: Set the date and time of a Board retreat

Motion: Moved by Donna Damon and seconded by Susan Campbell set October 4th or 5th for a Board retreat.

Unanimous, Motion Carried

Motion: Moved by Donna Damon and seconded by David Hill to hire a facilitator for the October retreat.
Vote: 3-2 (Bill Calthorpe and Susan Campbell opposed); Motion Carried

Unanimous, Motion Carried

15-006:  Discuss the process, and set the date for a workshop to review Transfer Station operations and fees

Motion:  Moved by David Hill seconded by Bill Calthorpe to set September 24, 2014 at 6:00 p.m. for a workshop to discuss Transfer Station operations.

Unanimous, Motion Carried

15-007:  Complete a Ballot for the MMA Policy Committee Election

Susan Campbell completed the MMA ballot.

15-008:  Review potential agenda items for future meetings

Suggested items:
- August:  meet with Bob Konczal to discuss the revaluation process, the assessment, abatement process

Eighth Order of Business:  Communications:  none

Ninth Order of Business:  Approval of Expense Warrant(s)

Questions were asked and answered.
Bill suggested placing public notices with the Forecaster rather than the Portland Press Herald.

Motion:  Moved by Susan Campbell and seconded by Donna Damon to approve the warrant dated July 7, 2014 in the amount of $34,978.21.

Unanimous, Motion Carried

Tenth Order of Business:  Approval of prior minutes:  See 15-001 above.

Eleventh Order of Business:  Other Business

- Donna asked status of the project to provide stairs at the foot of Fenderson and Cordes Roads.  Eric is working on bid specifications and would like Donna’s help with specifying the locations with stakes in the ground.
- Donna would like authorization from Board to work with Eric and the town crews to fix the “right of way to the shore” signs.  There were no objections.
Twelfth Order of Business: Adjourn Meeting

Motion: Moved by David Hill and seconded by Bill Calthorpe, to adjourn the meeting at 9:03 p.m.

Unanimous, Motion Carried

Respectfully submitted,

Gloria J. Brown
Deputy Town Clerk