The Board of Selectmen held workshops and a business meeting on Wednesday, October 22, 2014 at the Island Hall beginning at 5:30 p.m.

Call to Order: Chair Susan Campbell called the meeting to order at 5:39 p.m.

Selectmen present: David Hill, Donna Damon, Susan Campbell, Bill Calthorpe, Chris Loder

Executive Session

Motion: Moved by Donna Damon and seconded by David Hill to enter executive session to discuss a personnel matter pursuant to 1 MRSA, Section 405, subsection 6(A) at 5:40 p.m.

Unanimous, Motion Carried

Motion: Moved by David Hill and seconded by Donna Damon to exit executive session at 6:03 p.m.

Unanimous, Motion Carried

Also present: Gloria Brown, Genaro Balzano, Bob Earnest, Cecil Doughty, Jessie Russo, Gary Ross, Donna Colbeth, Jane Frizzell, Pat St. Cyr, Paul Belesca, Eldon Mayer, Herb Maine

Chair Susan Campbell called the public meeting to order at 6:05 p.m.

Workshop with the Shellfish Conservation Committee:

Discussion of Conservation Closures

- Current conservation closure to continue for two more years at Indian Island
- Survey showed lots of seed
- Cricks: not necessary to close
- Bob Earnest reported on the green crab forecast
- Suggestion for a couple more signs to be posted

Discussion on Allocation numbers for 2015 Shellfish Licenses

- Discussion regarding allocation categories, especially elderly year-rounders
- Board asked for numbers of license sold in various categories
Discussion on Fee Structure

- Fees will probably remain flat

**Workshop with the Planning Board:** Workshop was tabled.

**Business Meeting:**

1. Set a date to consider recommendations from the Shellfish Conservation Committee.

**Motion:** Moved by Donna Damon seconded by Bill Calthorpe to hear recommendations for calendar year 2015 from the Shellfish Committee at the November 12 meeting.

**Unanimous, Motion Carried**

2. Set a date to consider recommendations from the Planning Board.

**Motion:** Moved by Donna Damon seconded by Bill Calthorpe to meet with the Planning Board in a workshop as part of the November 12 meeting to discuss the Planning Board’s role in Capital Improvement Planning and annual capital budget for FY2016.

**Unanimous, Motion Carried**

3. Discuss the possibility of increasing the street lighting on the Stone Wharf

- Susan and Tom Calder have been researching possibilities for adding lighting in the gravel parking areas on both sides of Wharf Road, in the area near where the CTC crew park and at the end of the wharf where the punts are. Lights are to be non-intrusive for neighbors but improve safety for travelers.
- Possibilities: Mongoose lighting, straight-up street lights, timers or motion sensors, LED bulbs
- There will be a monthly rate increase, but so far no upfront costs to the town
- Suggestion that a map showing light placement would be helpful

**Motion:** Moved by Bill Calthorpe and seconded by David Hill for Susan and Tom Calder to continue lighting research and negotiations with CMP, to keep CTC informed of discussions, and to update the Board at its November 12 meeting.

**Unanimous, Motion Carried**

4. Discuss draft of a charge for a possible Stone Wharf Committee
Donna distributed copies of a proposed charge drafted by Donna and Bill (see attached)

To research interim solutions pending development of a long term plan to alleviate parking congestion at the Stone Wharf and prepare a written advisory report to be presented to the Board of Selectmen

Sunset Committee’s charge needs to be updated to show the expectation that if the Sunset Committee reports on a long-range ferry/parking plan for Sunset, the committee also reports on a long-range plan for the Stone Wharf so the public will have comparable solutions to consider.

The term of the committee is to be December 1, 2014 to March 1, 2015 so that any recommendations requiring funding may be considered within the context of the FY 2016 budget process.

Discussions re: coordination between this new committee and the Sunset Committee and definition of “short-term solution.” and moving committee formation on the fast track so it can start its work December 1st.

- Advertise that there is a possibility of a committee being formed to study short-term solutions for parking at the Stone Wharf.
- Anyone interested in serving on the committee should file a letter of interest and application at the Town Office by November 17th.
- By Tuesday, October 28, Donna will draft an email invitation to the relevant organizations to solicit representative members for the Committee. Committee members to be announced at the Board’s November 19th meeting.

Motion: Moved by Bill Calthorpe and seconded by Donna Damon to have a finalized draft proposal for the charge for a Stone Wharf Parking Advisory Committee ready for discussion and possible action at the Board’s November 12 meeting.

Unanimous, Motion Carried

Motion: Moved by Chris Loder and seconded by Bill Calthorpe to advertise the intent to form a Stone Wharf Parking Advisory Committee and request appropriate parties to file a letter of interest and application at the Town Office by November 17th. By Tuesday, October 28, Donna will draft an email invitation to the relevant organizations to solicit representative members for the Committee. Committee members to be announced at the Board’s November 19th meeting.

Unanimous, Motion Carried
5. Discuss the possibility of postponing the Town Revaluation until FY2017

**Motion:** Moved by David Hill and seconded by Chris Loder to direct our Town Administrator to request from the Assessor an updated, definitive schedule for the revaluation that has been under discussion, and that the schedule be presented at the November 12 meeting.

**Unanimous, Motion Carried**

6. Set a date to meet with Audit Team.

Susan reported that
- Eric says the checkbook has been reconciled through the end of September
- Marge Hall from Berry Talbot Royer, CPAs was in the office four days last week
- The final product is expected by December 31st
- Marge is keeping Bump Hadley informed of progress

**Motion:** Moved by Bill Calthorpe and seconded by David Hill to set a date of January 28th to meet with the audit team depending on the availability of Donald Talbot and Marge Hall.

**Unanimous, Motion Carried**

7. Discuss possible agenda items for Board Retreat

Following discussion, the consensus of the Board was to spend the first half hour of the retreat developing the agenda for the day.

8. Other Business to be presented by the Selectmen

**Motion:** Moved by Donna Damon and seconded by Bill Calthorpe to authorize David Hill to convey the sense of the executive session held earlier in this meeting to Town Administrator Eric Dyer via email and authorize Eric to convey that sense of the executive session to the interested parties.

**Unanimous, Motion Carried**

**Motion:** Moved by Donna Damon and seconded by Bill Calthorpe to appoint Gary Ross as Alternate Shellfish Warden.

**Unanimous, Motion Carried**

9. Approval of Expense Warrants

**Motion:** Moved by David Hill and seconded by Bill Calthorpe to approve the expense warrant dated October 22, 2014 in the amount of $526,922.31.
Unanimous, Motion Carried

10. Approval of prior meeting minutes: none available

11. Adjourn meeting

Motion: Moved by Donna Damon seconded by Bill Calthorpe to adjourn the meeting at 8:28 p.m.

Unanimous, Motion Carried

Respectfully submitted,

Gloria J. Brown
Deputy Town Clerk
To: The Board of Selectmen  
From: Donna Damon and Bill Calthorpe  
Re: Proposed Stone Wharf Parking Committee Draft  
Date: October 22, 2014

We met and discussed the request for a Stone Wharf Committee. The biggest issue seemed to be parking on the Wharf and adjacent road. Since 1970 many committees have been appointed and deliberated over issues related to the Stone Wharf's maintenance, deterioration, adequacy, parking, and safety issues. Some steps have been made with each of these endeavors, but significant progress has not been made due to lack of money, space, or a viable idea.

The majority of the members of the public who initiated the idea for a committee are members of the Great Chebeague Island Golf Club that abuts the Wharf. Since the 1960s and 1970s when the Stone Wharf became the primary transportation, sufficient parking has been an issue. Over the decades parking has gone from long-term parking (weeks at a time) to 24 hour parking. The road has become an integral part of the parking solution since the 1980s.

We are proposing the following charge, duration, and committee make-up if the majority of the of the BOS support the idea of the Town creating an additional advisory committee. We felt that any committee that focused on the Stone Wharf area needed representation by all user groups. We also felt that any proposal for short-term relief needed to be presented to the BOS by March 2015 if funds were expected to be included in the FY16 budget. The Committee is advisory only with no decision making powers.

With these considerations we present the following recommendations:

1. Name: Stone Wharf Parking Advisory Committee
2. Duration: December 1, 2014-March 1, 2015
3. Charge: To research short-term solutions to parking congestion at the Stone Wharf and prepare a written advisory report to be presented to the BOS by March 1, 2015
4. Committee: 2 selectmen  
   1 planning board member  
   1 member of Coastal Waters Committee  
   1 representative of the GCGC  
   1 representative of CTC  
   1 representative of the Holbohm Family  
   1 member at large  
   1 fisherman