Town of Chebeague Island
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Town Administrator’s Report - September 10, 2014

This report covers the period from July 1, 2014 through August 31, 2014.

Public Services – Public Services projects for the months of July and August included many traditional summer activities, starting with roadside mowing, road grading, and trash collection. They also spent a significant amount of time on ditching and cold-patch work. Float and pile work at Cousins took about two weeks and will be completed in September with final adjustments to the float system. This year’s bulky and hazardous waste collection in August was the most successful I have seen. Not in volume, but in the preparation and operation of the event. It was the safest we have ever had and the importance of that cannot be overstated. Many thanks to the Solid Waste and Public Services workers who manned the two-day event.

In September the Public Services crew will continue with ditching and culvert work and return to vehicle service and winter maintenance preparations, as well as addressing the many special projects that arise.

Town Office – Please be reminded of the expanded hours at the Town Office: Monday and Tuesday 9-5, closed on Wednesday, Thursday 12-8, Friday 9-4. There will be a Special Election on October 7th, 2014 to elect a Selectperson to fill the seat vacated by Mark Dyer. Voting will be held from 8am to 8pm. Nomination papers for the open Board position are available at the Town Office and must be returned to the Clerk with signatures no later than September 12th, 2014 at 4pm. Taxes bills have been sent out and are due on September 30th, 2014 and March 31st, 2015.

Personnel – Our new staff are progressing well in their respective positions, and I want to Thank Genaro, Laurie, and Nick for their patience as we transitioned through the summer months and for their work in making them successful. Harbormaster and Code enforcement reports are being submitted regularly and are included with this report. I also want to thank Michelle and Gloria for their assistance over the past few months in supporting our new staff, and particularly for their support during the weeks I was away with my family, welcoming a new member - Marigny Elizabeth Dyer, born on August 22nd.

Respectfully Submitted,

Eric Dyer, Town Administrator,
Town of Chebeague Island
Warning tickets issued
2014 unpaid tie-up or Maine Registration 16, 2 with 2\textsuperscript{nd} warnings
Transient unloading and commercial float 10
Trash on dock 7
Derelict vessels 2 both with 2\textsuperscript{nd} and 3\textsuperscript{rd} (need the ok to remove)
Parking tickets issued 1

Stone Pier
Tie Up Permits all have been paid
Put up new signage
Cleaned the dock and floats of trash each week and dispose of.
Continue to patrol 3 to 4 time daily.
On two separate occasions I had found early in the mooring on the high tides skiffs with there outboards wedged under the dock and half sunk. Contacted and assisted both in dewatering.
Recommendation: Consider a limited number of 2015 tie up permits. Also to classify the small float on the back side of the Stone Pier so there is no confusion over its use.

Chandlers
Issued 3 warning for trash.
Continue the on going process of keeping it free of trash

Cousins Island
Assisted in the installation of the new float
Removed old floated and towed to the cove to beach.
Have asked Public Works to coordinated a good time for float removal and transport to public works.
Public Works or I will pressure wash inspect and replace all deteriorated or worn out places.
Recommendation: old float
Pair it with the new float add a tie up rail. This would give CTC move preloading room and alleviate the tie up congestion on the inboard side. This of course would be for summer only.

Indian Point
Issued warning for tent was later removed
Patrolled all flats each weekend but mainly the bar on Saturday and Sunday
Have given verbal warnings to a least 20 people for digging with out a licenses. Made them put back the clams if the did not want to buy a daily on the spot. Issued several licenses on the weekends.
Picked up trash each Saturday and disposed of.
Updated Shellfish Warden signage.
Harbormaster Vessel and Mooring
Spent several hours preparing the vessel for sea. Pressure washed inside and out in order to remove black mold. Hand waxed outside and topside of the hull. Bottom painted. Continue to make improvements. Engine fuel system recently worked on. Installed new forward running light. Inspected town mooring. Will need some chain and shackle replacement next season. In rough weather I would like to moor the vessel in Chandler’s Cove. There is a mooring available. **Recommendation:** Have CIBY winterize the harbormaster vessel.

Moorings
Issued 2 mooring permits w/locations and numbers
Chris Nichols (NE of the Inn)
Ken Marsh (Chandlers)
Updated and input all 2014 mooring apps in access 2010. Also organized a hard copy in a binder.

Incidents Reports and Calls
**Laura Summa**
Action taken, removed punt for the Legg property bought to town office posted on CIN and was claimed by Ralf Monroe. Still out back

**David Mugget**
Action taken, removed Kayak from Waldo Point bought to town office claimed by Nancy Cladwell of Rose Point.

**Tom Cushman**
Action taken, settled dispute over tie up conflicts at Chandlers

**USCG Sector Northern New England**
Action taken searched for reported float adrift in the vicinity of Chandlers Cove. Negative contact. Pan Pan was cancelled.

**Anne Holnbom and Mr. Lunt(son)**
Action taken, had mooring that was close her own moved farther to the NE. This is an ongoing situation that may have to be dealt with next season

**DMR and Shellfish Wardan**
Completed 3 water same runs. Chebeague has 5 more runs to complete before winter. This was due to the fact there was no harbormaster in place early in the season. For future reference water sampling my be done from shore, with the exception of Bates Island. Continue to keep up to date with ride tide, bacterial and rainfall closures and post when needed. Submitted paperwork for shellfish certification Patrol all clam flats when feasible Observed Gary Ross on several occasions digging. Ongoing work with Diantha Robinson with DMR on area aquaculture leases. Have not yet with the Shellfish Committee. There are several items that need to be discussed ie.2015 allocations.
Coastal Waters Committee
Attended the committee meeting held August 28th

Points of interest:
Cheabang, harbor patrol, fireworks barge location, emergency procedures, control etc.
Piers, Floats. There use and misuse.
New members etc....

Respectfully Submitted
Genaro Balzano
Harbormaster/Shellfish Warden.
Recommendations for Piers and Floats

Stone Pier
Pilings need to capped
Asphalt need to be repainted white and yellow.
Harbormaster Shack needs to be painted
New signage.
Electrical boxes need to be locked with a padlock and labeled

CTC Float
Shore power breakers need to be in the off position when not plugged in. Failure to do so can and will lead to serious problems including electrocution. Electrical box needs to be labeled appropriately and locked with a padlock.
Chaffing gear needs to be placed on shore power where it is in contact with the gangway.
Need bungee cord instead of pot warp holding up the slack in shore power cord.
Shackles need to be properly moused with wire not wire ties
Tie up bits should be painted safety yellow.
Caution signs should be placed and easy to read. I have witnessed several slips trips and falls that could be easily avoided.
Chaffing gear on the pilings in the near future

Commercial Float
Plate under gangway needs replacement for next year.
Roller chains that ride up and down plying need to be changed.
Trash needs to be removed more frequently.

There is a broken cross member under the Stone Pier that can be seen from the commercial float that need immediate attention!!

Transient Float
Oak chaffing gear needs to installed on the pilings.
Signage needs to be more prominent.
Gangway nonskid need to be painted safety yellow
Solar lighting and Webcam would be very helpful.

Cousins Island
Please see harbormaster report.
Date:    September 4, 2014

To: Eric Dyer, Town Administrator  
From: Nicholas L. Adams  
Subject: August 2014 CEO Report

Eric,  
Laurie and I have finalized the plumbing permits and fees spreadsheet. Laurie will be issuing a check, payable to the "Treasure of the State of Maine", accompanied with the check will be my plumbing permit breakdown spreadsheet and copies of issued plumbing permits. This will clean up all permits dating back to 2012; I will continue to work with State personnel and the Town Auditor to double check the figures. I think this should clean up the issue and going forward Laurie and I have set up a separate ledger account for the DEP surcharge to aid in accounting and ease the monthly payables required.

I attend a Board of Adjustment and Appeals meeting on August 27th, the application was tabled pending the applicants right, title or interest in the property.

The Town Attorney and I have been constantly attempting to establish a follow-up inspection for the Hope Island Zoning Violations. At this time we have not heard back from the Owner’s representative to when we can achieve thus however; Anne and I hope to get this resolved as soon as possible.

The Town issued the following permits for the month of August with a total cost of work of $74,500.00:

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Hi Eric,

I understand you are heading to the Select Board Meeting tonight to discuss funding of Sunset Landing phase 2 work. I suggest that you present the following budget amounts for discussion:

Total Budget for next phase(s) = $40,000 (Town contribution = $20,000 and Maine Coastal Program Contribution = $20,000)

Projects to be investigated and potentially undertaken:

1 – Bathymetric Survey (no cost)
2 – Eel Grass Survey $6,000 (I hope this to be slightly lower. I spoke with them on Monday, and may have a proposal later tonight. We are on their schedule for about 2 weeks out).
3 – Wind & Wave Analysis $5,000
4 – Archaeology $11,000
5 – Incorporate Additional Information into Existing Conditions Plan $1,800
6 – Meetings to discuss findings with Sunset Committee $1,000

Remaining Funds potentially available for “Phase 3” which may include public outreach, needs analysis and preparation of concept level plans for discussion = $15,200

Dustin M. Roma, P.E.
Lead Project Engineer, Civil

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