

Board of Selectmen Meeting Minutes, November 13, 2013

**First Order of Business:** Donna Damon called the meeting to order at 6:03 p.m.

**Selectmen Present:** Donna Damon, Mark Dyer, Susan Campbell, Herb Maine.

**Selectmen Absent:** David Hill.

**Second Order of Business:** Town Administrator & Treasurer's Reports

*Eric Dyer read his reports to the Board and the public. A copy of these documents will be attached to these minutes and are available in the Town Office as well as online.*

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Selectmen accept the Town Administrator's Report.

**Unanimous, Motion Carried**

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Susan Campbell that the Selectmen accept the Treasurer's Report.

**Unanimous, Motion Carried**

**Third Order of Business:** Public Comment

Casey Prentiss will be submitting a request for a zoning change for the hotel property. He is looking for guidance from the town to get a Z1 to have an appropriate land use zone for the Inn.

**Fourth Order of Business:** Regular Business

To Have the Board of Selectmen:

14-073: Set the agenda for a Board Retreat and Joint Standing Committee meeting with Yarmouth

**Motion:** Moved by Selectman Herb Maine and seconded by Selectman Susan Campbell that the Selectmen set the date for the Board Retreat and Joint Standing Committee meeting with Yarmouth for January 11, 2014.

**Unanimous, Motion Carried**

14-074: Discuss the Shellfish licensing process

- Ron Tozier is presently trying to get a Shellfish Meeting together so they can set the numbers for the Licensing process.

14-075: Set goals, objectives, and priorities for the FY14 Budget Process

**Motion:** Moved by Selectman and seconded by Selectman that the Selectmen

**Unanimous, Motion Carried**

14-076: Consider amending the contract with Custom Float for construction of a float at Cousins Island.

- CTC requested the float on the Cousin's Island side be increased in size.
- Additional cost of the float is around \$8,000.00 increase in accessories.
- The Submerged Lands Lease will have to be modified for the increase in size.
- CTC would be willing to contribute half of the increased costs for the expansion of the float.

Public Comment:

- David Stevens representing the CWC, and the request from the CWC from the Selectmen to come up with a float plan so that the floats can be rotated out and maintained. The Board approved the original quote and request at the last meeting. David is questioning the need for the expansion, what is the problem that we are trying to change? David suggests the Piling do need to be looked at by a professional diver. He is asking that the Selectmen consider the fact that this could arouse the ire of Harmony Hill. David doesn't believe the Town's Equipment could haul a float of this size. The expense and the effort that has already been in place.
- Donna asked Kevin Wentworth; why did CTC feel that the float should be increased in size?
  - When the CTC boat lands on the float it is very close to dolphin, the increase would be a safety feature. Also during the winter with heavy winds having the additional bollard would make the boat more secure. Deeper water during low tides if the float is larger.

Board Comments:

- Mark is apologizing to the CWC for not including CTC in the conversation from the original discussion.

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Susan Dyer that the Selectmen authorize the Town Administrator to expend the necessary funds to engage in the contract with Custom Float Services to build a 20 x 30 float. Adding the following optional Item's: Option 1- Bollard for \$500.00 and the Option 2 - Ware Plate \$695.00 and ask CTC to pay the additional costs of Option 1 Bollard making their contribution \$4,500.00.

**Unanimous, Motion Carried**

14-077: Consider a contract with Baker Design Consultants for marine engineering services

**Motion:** Moved by Selectman Herb Maine and seconded by Selectman Mark Dyer that the Selectmen authorize the Town Administrator to enter into a contract with Barney Baker for no more than \$1,000.00.

**Unanimous, Motion Carried**

14-078: Consider a revised contract with All States Asphalt for road reclamation and paving work

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Selectmen authorize the Road Commissioner to enter into the revised contract with All States Asphalt Group as written

**Unanimous, Motion Carried**

14-079: Consider agreements and authorizations with Maine Power Options to participate in cooperative purchasing of electrical supply

**Motion:** Moved by Selectman Herb Maine and seconded by Selectman Mark Dyer that the Selectmen authorize the Town Administrator to enter into an agreement regarding Energy Data with Maine Power Options.

**Unanimous, Motion Carried**

14-080: Set the date for a presentation by the Island Institute on the Island Fellows Program

**Motion:** Moved by Selectman Herb Maine and seconded by Selectman Mark Dyer that the Selectmen schedule a meeting with the Island Institute for December 5, 2013 at the Hall.

**Unanimous, Motion Carried**

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Selectmen enter into Executive Session to discuss legal matters pursuant to 1 MRSA, Section 405, subsection 6(E) as well as to discuss personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A).

**Unanimous, Motion Carried**

14-081: Hold an **Executive Session** to discuss legal matters pursuant to 1 MRSA, Section 405, subsection 6(E)

14-082: Hold an **Executive Session** to discuss personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A)

14-083: Appoint members to the Sunset Landing Committee

**Motion:** Moved by Selectman and seconded by Selectman that the Selectmen

**Unanimous, Motion Carried**

14-084: Consider non-Agenda Items as presented by individual Selectmen

14-085: Review potential agenda Items for December:

- i. Conduct a second reading of the Road Opening Policy, Application, and License
- ii. Set the process for the annual review of the Town Administrator
- iii. Additional items as suggested by the Board

**Fifth Order of Business:** Communications

**Sixth Order of Business:** Approval of Expense Warrant(s)

**Seventh Order of Business:** Approval of prior minutes

**Eighth Order of Business:** Adjourn Meeting

<b>Upcoming Meetings with Board of Selectmen in Attendance</b>		
<b>Meeting</b>	<b>Date &amp; Time</b>	<b>Location</b>
December BOS Meeting	December 11 <sup>th</sup> – 6:00pm	Island Hall
Capital Expense Budget Workshop	December 18 <sup>th</sup> – 6:00pm	Island Hall