Board of Selectmen Meeting Notice

The Board of Selectmen will hold a Meeting on Wednesday, November 13th, 2013
At the Island Hall at 6:00pm.

First Order of Business: Call meeting to order
Second Order of Business: Town Administrator & Treasurer’s Reports 5 minutes
Third Order of Business: Public Comment 5 minutes
Fourth Order of Business: Regular Business 150 minutes

To Have the Board of Selectmen:
14-073: Set the agenda for a Board Retreat and Joint Standing Committee meeting with Yarmouth
14-074: Discuss the Shellfish licensing process
14-075: Set goals, objectives, and priorities for the FY14 Budget Process
14-076: Consider amending the contract with Custom Float for construction of a float at Cousins Island
14-077: Consider a contract with Baker Design Consultants for marine engineering services
14-078: Consider a revised contract with All States Asphalt for road reclamation and paving work
14-079: Consider agreements and authorizations with Maine Power Options to participate in cooperative purchasing of electrical supply
14-080: Set the date for a presentation by the Island Institute on the Island Fellows Program
14-081: Hold an Executive Session to discuss legal matters pursuant to 1 MRSA, Section 405, subsection 6(E)
14-082: Hold an Executive Session to discuss personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A)
14-083: Appoint members to the Sunset Landing Committee
14-084: Consider non-Agenda Items as presented by individual Selectmen
14-085: Review potential agenda Items for December:
   i. Conduct a second reading of the Road Opening Policy, Application, and License
   ii. Set the process for the annual review of the Town Administrator
   iii. Additional items as suggested by the Board

Fifth Order of Business: Communications 5 minutes
Sixth Order of Business: Approval of Expense Warrant(s) 5 minutes
Seventh Order of Business: Approval of prior minutes 5 minutes
Eighth Order of Business: Adjourn Meeting

<table>
<thead>
<tr>
<th>Upcoming Meetings with Board of Selectmen in Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
</tr>
<tr>
<td>December BOS Meeting</td>
</tr>
<tr>
<td>Capital Expense Budget Workshop</td>
</tr>
</tbody>
</table>
Board of Selectmen Meeting Notice

The Board of Selectmen will attend a Joint Standing Committee Meeting and Board Retreat on Saturday, January 11th, 2014 at the Yarmouth Community Room beginning at 7:30am.

Joint Standing Committee (JSC) Meeting: 7:30 – 9:00

The JSC will be an open format discussion where Board and Council members can exchange ideas, identify and address issues, and develop opportunities for collaboration.

Board of Selectmen Retreat: 9:15 – 2:30

With the exception of lunch, the Selectmen’s Retreat will be held at the community Room at the Yarmouth Town Office. The focus of the meeting will be on revisiting past work, assessing progress, and planning for the future.

First Order of Business: Call meeting to order
Second Order of Business: Review of Ground Rules for Discussion 9:15-9:30
Third Order of Business: Board Retreat Session I 9:30-12:00
Fourth Order of Business: Lunch (Pat’s Pizza) 12:15-1:00
Fifth Order of Business: Board Retreat Session II (optional) 1:15-2:30

** Please Note **
The Board of Selectmen may enter one or more Executive Sessions to discuss confidential matters during the retreat sessions. If this occurs the executive session will be properly cited pursuant to 1 MRSA, Section 405, subsection 6(A,B,C,D,E,F,G, or H) and the purpose of the executive session will also be identified.

Sixth Order of Business: Adjourn Meeting
2013 Shellfish Licenses and Fees

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount sold</th>
<th>Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Res. Rec.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Free</td>
<td>87 $</td>
<td>- $</td>
<td>- $</td>
</tr>
<tr>
<td>Paid</td>
<td>39 $</td>
<td>35.00 $</td>
<td>1,365.00 $</td>
</tr>
<tr>
<td>Daily Rec.</td>
<td>19 $</td>
<td>15.00 $</td>
<td>285.00 $</td>
</tr>
<tr>
<td>Annual Non Res.</td>
<td>1 $</td>
<td>70.00 $</td>
<td>70.00 $</td>
</tr>
<tr>
<td>Monthly Non Res. Rec.</td>
<td>7 $</td>
<td>50.00 $</td>
<td>350.00 $</td>
</tr>
<tr>
<td>Monthly Res. Rec.</td>
<td>0 $</td>
<td>25.00 $</td>
<td>-</td>
</tr>
<tr>
<td>Commercial</td>
<td>4 $</td>
<td>75.00 $</td>
<td>300.00 $</td>
</tr>
<tr>
<td>Commercial Senior</td>
<td>2 $</td>
<td>50.00 $</td>
<td>100.00 $</td>
</tr>
<tr>
<td></td>
<td>159 $</td>
<td></td>
<td>2,470.00 $</td>
</tr>
</tbody>
</table>
Sample FY15 Budget Goals & Priorities Worksheet

Identify three goals you have for the FY15 budget and budget process, and how they might be accomplished:

1. Goal:
   
   How to accomplish the goal:

2. Goal:
   
   How to accomplish the goal:

3. Goal:
   
   How to accomplish the goal:

Identify three priorities you have for the FY15 budget, and why you believe they are important:

1. Priority:
   
   Why it’s important:

2. Priority:
   
   Why it’s important:

3. Priority:
   
   Why it’s important:
Agreement for Professional Engineering Services

Engineer: Baker Design Consultants  
7 Spruce Road  
Freeport, Maine 04032

Client: Attn Eric Dyer- Town Manager  
Town of Chebeague  
192 North Road  
Chebeague Island Maine 04017

Date: November 5, 2013
Project No. 13056
Project Name: Chebeague Float Assessment
Location: Cousins Island, Maine

Scope of Services:
2. New Float Review: Contact Custom Float to get information on the construction of the new float options that include replacement with the same footprint or an expansion of approximately 25%. Determine weight, freeboard and live load capacity for each option.
3. CTC Interview: Contact CTC Captains to review berth approach angles and practices for different wind tide conditions. Obtain information on vessel displacement and approach velocity.
4. Engineering Analysis: Calculate applied loading on existing pile configuration. Determine estimated capacity/Safety Factor for each float option.
5. Recommendations: Make recommendations for changes (if they are needed) to accommodate each float option.

Fee Arrangement:
Work will be billed on a lump sum basis with a fee not to exceed $600. Extra Work will be based on the schedule below if authorized by the Client.

<table>
<thead>
<tr>
<th>Labor Rates</th>
<th>Principal $120.00 /Hr.</th>
<th>Engineer/Technician $75.00 /Hr.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Engineer $90 /Hr.</td>
<td>Clerical $35.00 /Hr.</td>
</tr>
<tr>
<td>Direct Costs</td>
<td>Equipment, Mileage @ $.505/mile; Reproduction, Phone, Postage; Subconsultants + 5 %</td>
<td></td>
</tr>
</tbody>
</table>

Retainer Amount: NA

Special Conditions:
- The client provides permission for access to the float.
- The Client recognizes that shore frontage on the Maine Coast, notwithstanding engineered measures to provide stabilization and armoring, are exposed to severe storm conditions or ice forces that in combination or separately may lead to damage or loss for which Baker Design Consultants cannot be held responsible.

Offered by (Engineer):

(signature)
Barney Baker PE
(printed name/title)

Accepted by (Client):

(signature)
(printed name/title)
(date)

THE TERMS AND CONDITIONS ON THE REVERSE OF THIS FORM ARE PART OF THIS AGREEMENT.
Terms and Conditions

Engineer shall perform the services outlined in this agreement in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

Fee

The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis, the rates shall be those that prevail at the time services are rendered.

Billings/Payments

Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoice shall be considered PAST DUE if not paid within 30 days after the invoice date and the Engineer may, without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Access To Site

Unless otherwise stated, the Engineer will have access to the site for activities necessary for the performance of the services. The Engineer will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Hidden Conditions and Hazardous Materials

A condition is hidden if concealed below grade, by existing finishes, or if it cannot be investigated by reasonable visual observation. If the Engineer has reason to believe that such a condition may exist, the Engineer shall notify the Client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the Client fails to authorize such investigation or correction after due notification, or (2) the Engineer has no reason to believe that such a condition exists, the Client is responsible for all risks associated with this condition, and the Engineer shall not be responsible for the existing condition nor any resulting damages to persons or property. Engineer shall have no responsibility for the discovery, presence, handling, removal, disposal or exposure of persons to hazardous materials of any form.

Indemnification's

The Client shall indemnify and hold harmless the Engineer and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorneys fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except the Engineer) or anyone for whose acts any of them may be liable. This indemnification shall include any claim, damage or losses due to the presence of hazardous materials.

Risk Allocation

In recognition of the relative risks, rewards and benefits of the project to both the Client and the Engineer, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, the Engineer's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any cause or causes, shall not exceed the amount of the Engineer's fee or other amount agreed upon when added under Special Conditions. Such causes include, but are not limited to, the Engineer's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services

This agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay the Engineer for all services rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents

All documents produced by the Engineer under this agreement shall remain the property of the Client, but may not be used by the Client for any other endeavor without the written consent of the Engineer.

Dispute Resolution

Any claim or dispute between the Client and the Engineer shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator(s). This agreement shall be governed by the laws of the principal place of business of the Engineer.
# Proposal - Contract

## Project Information

**Buyer:**
- **Name:** Town of Chebeague Island
- **Address:** 192 North Road, Chebeague Island, ME 04017
- **City:** Chebeague Island
- **State:** ME
- **Zip:** 04017
- **Telephone:** 207-846-3148
- **Fax:** 
- **Email:** Townofchebeague.net

**Project:**
- **Description:** Cold Mix Asphalt (CMA) & Full Depth Reclamation (FDR)
- **Location:** South Road & Chandler Road
- **Owner:** Same as buyer
- **Date:** 10-22-13
- **Job No.:** 
- **Engineer:**
- **General Contractor:**

The above Contractor is pleased to propose the following Scope of Work:

<table>
<thead>
<tr>
<th>Item / Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Full Depth Reclaim &amp; Fine grade</td>
<td>11,733 SY</td>
<td>$2.00</td>
<td>$23,466.00</td>
</tr>
<tr>
<td>2. Manufacture &amp; Place CMA 2&quot;</td>
<td>1,300 Tons</td>
<td>$112.20</td>
<td>$145,860.00</td>
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</tbody>
</table>

*1/3 of contract shall be paid once materials are delivered & stockpiled on Chebeague Island.*

**Notes:**
- Town to supply additional gravel needed.
- Traffic Control to be done by others.
- Work to be completed by June 30th, 2014.
- Price includes freight.
- Barge Contact, Arseny 207-776-4139
- Dick Clark TO Chebeague 207-650-0433
- Revised due to weather/schedule conflicts
- Town’s ideal work window June & Sept.

## Mobilization Details

<table>
<thead>
<tr>
<th>Ready for Paving by</th>
<th>Required Complete by</th>
<th>Time of Day Restrictions</th>
<th>Day of Week Restrictions</th>
<th>Price Firm Through</th>
<th>Easing Subbase</th>
<th>By others</th>
</tr>
</thead>
<tbody>
<tr>
<td>5-15-14</td>
<td>6-30-14</td>
<td>none</td>
<td>Mon thru Fri</td>
<td>30 days</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Provided by:</th>
<th>Pine grade</th>
<th>Sweeping</th>
<th>Joint cutting</th>
<th>Fine grade compact</th>
<th>Structure adjust</th>
<th>Traffic control</th>
<th>Additional materials</th>
<th>Town supply</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Contr Buyer</td>
<td>Contr Buyer</td>
<td>Contr Buyer</td>
<td>Contr Buyer</td>
<td>N/A</td>
<td>Contr Buyer</td>
<td>Contr Buyer</td>
<td>Town supply</td>
</tr>
<tr>
<td></td>
<td>State Spec</td>
<td>Certified</td>
<td>Retainage Allowed</td>
<td>Taxable</td>
<td>Base Price</td>
<td>Handwork Price</td>
<td>Tack Coat Price</td>
<td></td>
</tr>
<tr>
<td></td>
<td>N/A</td>
<td>N</td>
<td>0.00%</td>
<td>NO Incl</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$14.25 per gallon applied</td>
<td></td>
</tr>
</tbody>
</table>

**Mobilizations:** Prices are based on 1 mobilization(s). Additional mobilizations which become necessary will be subject to a charge of $10,000 each.

**Escalation:** Prices are based upon current liquid asphalt costs, which are not guaranteed by suppliers and, therefore, subject to sudden adjustment during the term of this agreement. The basic cost (index) of asphalt for this quote is $612.00 per ton. Any increase in this index will necessitate an additional charge of $As per CMA Spec for every $1.00 per ton increase in the cost of liquid asphalt.

**NOTE:** All fees, permits, and engineering will be the responsibility of the Buyer unless otherwise noted above. No bonds will be supplied. Above quantities are estimates only and are subject to adjustment determined by field measure unless otherwise noted above. Payment terms are net 30 days, no retainage is permitted by Buyer, unless stated above, and subject to credit approval. Contractor may set off past due balances against any amount due or which becomes due to the Buyer from Contractor or any of its affiliates or subsidiaries. Balances not paid within above terms are subject to default interest at 1.5% monthly percentage rate. In such event, Buyer agrees to reimburse Contractor all collection costs including reasonable attorney's fees and court costs. Contractor reserves all rights to file lawfully permitted liens and seek other lawful remedies.

**BY SIGNING BELOW, BUYER ACKNOWLEDGES AND AGREES THAT IT HAS ALSO READ AND APPROVED CONTRACTOR'S STANDARD CONDITIONS, ON THE REVERSE SIDE, AS REQUIRED INCLUDED PARTS OF THIS CONTRACT. This Contract constitutes the entire agreement between the Contractor and Buyer and may only be modified by a written amendment executed by both parties. This Proposal is accepted upon receipt of Buyer's signature, and the Contract is effective as of the date of Contractor's signature tendered to Buyer. Executed by both parties as a sealed instrument.**

**Buyer:**
- **Name:**
- **Signature:**
- **Date:**
- **Title:**

**Contractor:**
- **Name:** Ron Simbani
- **Signature:**
- **Date:** 10-22-13
- **Title:** Dir. of Marketing
STANDARD CONDITIONS

1. **Site Conditions:** Buyer warrants that the job site will be prepared for the Contractor's work prior to the agreed-upon commencement date, and will reimburse the Contractor for costs incurred by Contractor to modify the site in preparation for its work. If Contractor is performing line grading services, the site will be within one inch of final grade unless otherwise noted on the front. Contractor will not be liable for puddling, settling or other defects due to: (a) improper subbase prepared by another party; (b) improper final grade pitch prepared by another party; (c) improper drainage design; or (d) adverse weather conditions if the Contractor notified the Buyer of the adverse conditions and Buyer nevertheless requested that the Contractor perform the work, thereby assuming all risks of loss or damage arising thereafter.

2. **Rates:** Buyer will inform Contractor of prevailing wage conditions on the job site, if applicable. Buyer may request, and Contractor may at its sole option agree to work in excess of eight hours per day or on weekends. Buyer will pay Contractor at a rate of one and one half times the stated rates for hours worked over eight on a given day, or for Saturday work, and at a rate of two times the stated rates for Sunday or holiday work. Unless otherwise stated on the front, there shall be a minimum charge of eight hours for cost-plus work.

3. **Additional Paving Conditions:** (a) If Buyer disagrees with field measure it may request, at its own expense, a mutually acceptable competent engineer, to determine final measures; (b) Berm curb installed by machine is at the Buyer's risk and is not guaranteed in any way after installation, and is figured only upon a suitable, prepared base, the cost of which is not included in the berm curb price; (c) paving price includes only hardwork that is incidental to machine paving; (d) all lines, stakes, engineering and layout are to be provided by Buyer unless otherwise stated; (e) unless otherwise stated this Contract excludes soil stierlation, jenifile or other surface treatment, construction of sidewalks, island or forms, or cleaning/repair of adjacent streets.

4. **Commencement, Delays and Cancellation:** Contractor will commence and complete its work and/or deliver all goods within a mutually agreed schedule subject to the above-stated site conditions. Buyer will reimburse Contractor for its costs associated with delays caused by the site not being prepared for work, using Contractor's standard cost-plus billing rates. The parties agree that if the timely commencement, or progress, of the Contract is delayed or cancelled by fault of either party, the other party shall remain obligated for all lawful damages as a result, provided however, that if delay or cancellation is the result of force majeure, work strikes or stoppages, Contractor's inability to obtain previously assured raw materials or goods despite best efforts so to do, adverse weather conditions, cancellation or delay by governmental authorities, or matters otherwise beyond the reasonable control of either party. Contractor may extend the completion date, modify this Contract by agreement in writing, or terminated the Contract; but in any event with Buyer paying Contractor all monies then due and owing for goods previously sold and work previously performed including mobilization costs.

5. **Contractor's Express Warranties and Limitations:** Contractor expressly warrants to Buyer that: (a) Contractor has good and marketable title to goods covered hereby at the time of delivery to Buyer; (b) goods and services shall conform, at the time of delivery or performance, to (a) Buyer's specifications or plans, (b) established and published industry standards, (c) specifications approved or adopted by the governmental unit having jurisdiction over the area to which the goods will be applied, or (d) Contractor's then current internal specifications. No implied warranties of either fitness for a particular purpose, or merchantability, are made by Contractor, and are here expressly disclaimed.

6. **Title:** Except as may be reserved to Contractor by law, title to, and risk of loss of, goods shall pass to Buyer as applied to the job site if applicable or otherwise delivered to the Buyer's requested delivery point if Contractor is not applying the materials.

7. **Taxes:** Unless otherwise stated, Buyer shall pay, or reimburse Contractor for, all taxes, duties and other governmental charges of whatsoever kind imposed upon Contractor with respect to this Contract or upon any transaction, goods, use of goods, production of goods, or Contractor's purchase or use of raw materials to make goods sold hereunder.

8. **Credit and Payment:** Terms are as set forth on front side, but remain subject to change, in reasonable discretion of Contractor, at any time if it deems Buyer to be less creditworthy than at time of Contract. In the absence of agreed Payment term, on front side, payment shall be due in full in cash or "good funds" prior to loading of goods except that, if Contractor deems that goods are unique to Buyer, payment shall be due in full in cash prior to manufacture by Contractor.

9. **Buyer's Acceptance and Waiver of Revocation:** As to each receipt of goods, as well as work, to be performed by Contractor under this Contract, any failure to provide it with written notice of any claimed breach of warranty, tender of non-conforming goods, or other fault on the part of Contractor in its performance under this Contract, within five (5) days after Buyer's receipt of such goods or work performed, shall be conclusively deemed to be waived by Buyer.

10. **Termination:** The price, terms and volumes offered by Contractor and committed to by Buyer pursuant to the terms of this Contract are based on Buyer's commitment to honor the terms of this Contract for the full term. Accordingly, either party may terminate this Contract, but only after breach by the other, or expiration of the term stated on the front side hereof or, is applicable, any subsequent extensions. If Buyer defaults on its payment obligations, Contractor may at its sole option terminate this Contract.

11. **Further Limited Buyer Remedies:** Buyer shall not be entitled to recover special or punitive, damages for any losses, costs, expenses, liabilities and damages whether direct or indirect and whether or not resulting from or contributed to by the default or negligence of the Contractor, its agents, employees, or subcontractors, which might be claimed as the result of the use or failure of the goods delivered, or work performed hereunder, (the "Event."). Any suits which may be commenced by Buyer, or subrogee, against Contractor must be brought within 60 days from the date of the Event, or be barred by this agreed Statute of limitations.

12. **Indemnity:** As to Contractor's goods and work accepted by Buyer, Buyer agrees to indemnify and defend and save harmless Contractor from and against any claims, demands, administrative actions, or suits arising under, out of, or in any way directly or indirectly resulting from, this Contract, whether by Buyer or any third party, occasioned by: (a) Buyer's handling, storage, sales, transportation, use, misuse, disposal of goods purchased hereunder; (b) goods and/or services provided by Contractor in connection with this Contract; (c) claims of environmental violations arising from Buyer's use of Contractor's goods; (iv) third party or Buyer's employee, independent contractor, or consumer health or safety allegations arising from (b); (e), any and all claims for property damage, bodily injury by any parties, arising from (c); penalties and violations associated with prevailing wage violations arising from Buyer's failure to notify Contractor of prevailing wage conditions on the job site.

13. **Applicable Law, Jurisdiction, and Venue:** This Agreement shall be governed by the laws of the Commonwealth of Massachusetts, including any statutes of limitations, but excluding conflicts of law rules. Exclusive jurisdiction and venue is agreed to by the parties to remain solely in the state, or federal courts located within the Commonwealth of Massachusetts, BOTH CONTRACTOR AND BUYER EXPRESSLY WAIVE TRIAL BY JURY.

14. **Miscellaneous:** A waiver of any provision of the Contract by Contractor in any instance, shall not be considered as a continuing waiver. If any portion of the Contract shall be determined by a final court of competent jurisdiction to be unenforceable, the remainder of the Contract shall continue in force and effect. Contractor may sub-contract, or assign some or all duties under this Contract, however Buyer may do so only with written consent of Contractor, in its sole and exclusive discretion.
Good morning Mr. Dyer,

Thank you for your interest in Maine PowerOptions. Jon asked me to forward the application forms, please see attached. He also wanted me to inform you that the membership fee has been waived.

If you would, please sign and return these to my attention at your earliest convenience. Make sure to include all current electricity bill copies and a copy of your tax exemption certificate as well.

Feel free to call with any questions. Thank you and welcome aboard!

Best regards,
Kelley P. Wheeler, Program Assistant
Maine PowerOptions
Phone: (207) 621-0744 ext. 204
Fax: (866) 618-1679
kpw@mainepoweroptions.org
MAINE POWEROPTIONS MEMBER BENEFITS

✓ **Who we are:** Maine PowerOptions is a non-profit, energy purchasing consortium which serves as an aggregator for Maine’s local governmental and non-profit organizations, and the University of Maine System. We currently serve 790 Members with over 400 actively participating in electricity contracts. We have saved our members significant expense compared to Standard Offer supply pricing.

✓ **Voluntary:** This program is entirely voluntary in nature. By joining Maine PowerOptions, your organization is not obligated to purchase energy through the Program.

✓ **Education:** The main purpose of the program is to provide education to Members to help them make informed decisions so they can achieve savings. The Members benefit greatly from an unbiased resource to keep you up to date. Staff will keep you updated on regulatory and market changes and trends.

✓ **Market Expertise and Pro-Active pricing for Members:** The key to electricity savings is pro-active management of competitive contracts. Through the Program individual Members can take advantage of market dips to lock in prices or extend contracts, bringing budget protection and risk mitigation.

✓ **Administrative Support for Members:** The Program maintains Member energy data and provides account, usage, and contract tracking and analysis for Members.

✓ **Supply Contracts negotiated and reviewed by our attorney saving you legal fees and time.**

✓ **Involvement:** Any contract negotiated by Maine PowerOptions is for the benefit of its participants. The Program uses an Institutional Advisory Committee to help determine what elements of the program are important for their types of organizations.

✓ **Low cost with no hidden fees:** This program is unique in that it exists to provide the maximum benefits to the participants. The program membership fee is a one time, low or in many cases non-existent and is designed to be returned through savings to the participants. The Bond Bank and MHHEFA have invested significantly in the program development costs so those participants will not have to spend their much-needed funds trying to accomplish the very same thing. This provides all participating organizations with an equal opportunity to benefit in group purchasing initiatives while not having to spend the necessary time and effort to achieve the same results on a smaller scale.

✓ **Access to programs regardless of institution size:** Most programs of this type want to focus on the larger institutions or market groups. This only further serves to limit the options of the smaller institution already handicapped with far less resources. M.P.O. is unique in that its primary goal and legislative mandate is to provide opportunities (education, access to contracts, etc) to all eligible institutions regardless of size.
Agreement Regarding Energy Data

The undersigned ("Member") has indicated its Intent to Participate in Maine PowerOptions, a program of the Maine Municipal Bond Bank ("MMBB") and the Maine Health & Higher Educational Facilities Authority ("MHHEFA"). To carry out the goals of the consortium, MMBB and MHHEFA and Member more specifically agree to the gathering and tabulation of relevant energy data as described below. Throughout this Agreement, references to Member also include the Member's affiliates.

Member will provide data that MMBB and MHHEFA reasonably requests for the purposes of 1) describing and evaluating Member and its integration into the consortium, 2) describing the business volume and characteristics of the consortium and various subsets, 3) representing the group to potential suppliers, aggregators and other service providers, 4) calculating group benefits, and 5) other purposes consistent with the aims of Maine PowerOptions. Member also agrees to facilitate MMBB's and MHHEFA's efforts to obtain information directly from its suppliers or others with access to needed data; the "Authorization to Release Information" will evidence its approval.

Member understands its data may be obtained and used by MMBB and MHHEFA in disaggregated form and that MMBB and MHHEFA expects to release consortium information only in aggregated formats, combined in various ways for evaluation. MMBB and MHHEFA agrees not to identify Member's data without express consent, or to release disaggregated data unless Member, by virtue of size or load characteristics, is unavoidably the sole member of an evaluated class. MMBB and MHHEFA will use its best efforts to avoid publishing analyses that single out members and to mask identities in any such presentations.

MMBB and MHHEFA agrees that, absent a lawful order, it will not release Member's identifiable disaggregated data to any party not directly related to Maine PowerOptions, including potential or engaged suppliers, without Member's specific written approval. Member specifically acknowledges that its data may be or may become available to others through sources other than MMBB and MHHEFA.

In the event of withdrawal from Maine PowerOptions, Member's data will be excluded from subsequent MMBB and MHHEFA analyses and MMBB and MHHEFA will have no further right to access, or responsibility to maintain the information.

Upon request, a copy of its data will be provided to Member.

Agreed this __________ day of __________, 20__,

FOR: Maine PowerOptions
P.O. Box 2268
127 Community Drive
Augusta, ME 04338-2268

Member: (Organization Name)

By: ____________________________ By: ____________________________

Signature: ____________________________ Signature: ____________________________

Title: ____________________________ Title: ____________________________

Telephone: 877-852-3332 or 207-621-0744 Telephone: ____________________________

FAX: 207-623-5359 FAX: ____________________________

e-mail: ____________________________ e-mail: ____________________________
Intent to Participate - Membership Application

(Fill in legal name of applicant organization)

chooses to participate in the Maine PowerOptions - Non-Profit Energy Purchasers Consortium, and agrees to:

- Have its name listed as a potential purchaser of power or other energy products and services;
- Provide necessary information on energy usage and billing to Maine PowerOptions, or its selected power supplier(s);
- Appoint a senior-level contact person; and
- Receive and fairly consider Maine PowerOptions' energy supply and services arrangements.

NOTE: Your institution is not required to make a purchase commitment and this form is not to be construed as an obligation to contract for energy or services through Maine PowerOptions until you sign an energy supply contract, including all terms and conditions, the service package, and guarantees of financial security and reliability.

Mailing Address: ______________________________________
_______________________ Date: ________________________

Authorized Officer Signature (CEO, CFO, etc.): ________________________________

Printed Name: ___________________________ Title: __________________________

Phone: ______________________ FAX: ___________________ Email: ______________

Organization Type: (check one):  ____ Municipality  ____ Municipal Water  ____ Municipal Sewer 
                                 ____ Educational  ____ Healthcare  ____ Other (please explain) __________________________

Contact Person for this project: ____________________________________________

Title: ___________________________ Phone: ______________________________

FAX: ___________________________ Email: ______________________________

**Send one copy of an electric bill for each of the Organization's electricity accounts with this form along with a copy of your tax exemption certificate.**

Please indicate approximate annual usage of Electricity (in $): $_______
(required from all applicants)

Name of Electric Utility (Utilities) ______________________________________

Does the institution have self-generation capacity?  ____yes  ____no  list-kW of self generation ________
Maine PowerOptions
Authorization to Release Information

On behalf of the PowerOptions member ("Member") named below, the undersigned hereby authorizes Member’s electric, fuel and gas providers and their affiliates or agents, and Member’s lessors, landlords, housing authorities (or others with access to or control over the referenced information) and their affiliates or agents, to provide to Maine PowerOptions or its designated representatives, information regarding Member’s (and Member’s affiliates’) electricity, fuel or gas consumption, characteristics, and billing data of that consumption, since December 2003. The information to be provided may be requested by Maine PowerOptions or by representatives of Member for delivery to Maine PowerOptions. The format of the request and desired response may be directed, and agreed with the provider of the information, by Maine PowerOptions.

Member has provided Maine PowerOptions with a list(s) of its utility service accounts, or other energy accounts which is to form the basis of requests. Information regarding additional accounts of Member or its affiliates may be released to Maine PowerOptions upon inclusion in the list(s).

For supply arrangements procured through the Maine PowerOptions program Member specifically authorizes the release of billing data by the supplier to Maine PowerOptions for the limited use of verifying billing or rate accuracy, or to aggregate with other member’s data for purposes of analysis of program effectiveness.

Member specifically authorizes delivery of disaggregated data regarding its accounts, that is, data may be provided separately for each account, if requested.

Restrictions and limitations on the use of the data provided to Maine PowerOptions are described in an agreement between Member and Maine PowerOptions and need no further elaboration by providers. Maine PowerOptions is obligated to maintain a file of this Authorization and any revocations. The file may be consulted for authorization validity at Maine PowerOptions, 127 Community Drive, P.O. Box 2268, Augusta, ME 04338 877-852-3332 or 207-621-0744.

Member Organization (Legal Name):

Authorized by (print name): ________________________________

Signature: ___________________________ Date: ________________

Title: ______________________________

Telephone: _________________________

FAX: ___________________________ e-mail: ___________________
Hi Eric,
What about the evening of Nov 6th?
Either that or December 4th would work well for me.
Let me know what you think and I will make plans.
Best,
Karen
<table>
<thead>
<tr>
<th>Committee Openings</th>
<th>Applicants</th>
<th>Appointed</th>
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<tbody>
<tr>
<td>a. One member of the Board of Selectmen,</td>
<td>Donna Damon</td>
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<td></td>
<td>Mark Dyer</td>
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<td></td>
<td>Herb Maine</td>
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<td></td>
<td>David Hill</td>
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<td></td>
<td>Susan Campbell</td>
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<td>b. One member from the Planning Board,</td>
<td>Sam Birkett</td>
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<td>c. One member from the Coastal Waters Commission,</td>
<td>Ken Hamilton</td>
<td></td>
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<tr>
<td>d. One CTC Board Member,</td>
<td>Susan Stanahan</td>
<td></td>
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<td>e. One fisherman/lobsterman and</td>
<td></td>
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<td>f. Two members at large</td>
<td>Sam McLean</td>
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<td>Tom Calder</td>
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<td>Thor Peterson</td>
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<td>Will Lund</td>
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<td></td>
<td>Mary Holt</td>
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</tbody>
</table>
First Order of Business: Donna Damon called the meeting to order at 6:03 p.m.

Selectmen Present: Donna Damon, Mark Dyer, Susan Campbell, Herb Maine, David Hill.

Second Order of Business: Town Administrator & Treasurer’s Reports

Eric Dyer read his reports to the Board and the public. A copy of these documents will be attached to these minutes and are available in the Town Office as well as online.

Motion: Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Selectmen accept the Town Administrators report.

Unanimous, Motion Carried

Motion: Moved by Selectman Mark Dyer and seconded by Selectman David Hill that the Selectmen accept the Treasurer’s report.

4-1 (Abstain- Herb Maine), Motion Carried

Motion: Moved by Selectman David Hill and seconded by Selectman Mark Dyer that the Selectmen authorize the transfer of $5,000.00 from the Selectmen’s contingency fund to pay legal expenses.

4-1 (Herb Maine), Motion Carried

Third Order of Business: Public Comment

Public Comments / Concerns: No Comments

Fourth Order of Business: Regular Business Items

To Have the Board of Selectmen:

14-055: Determine the Town's position relative to the proposal from the Great Chebeague Golf Course to use Golf Course land for Town parking developed and financed by the Town of Chebeague in exchange for eliminating parking on Wharf Road, and approve the allocation of resources if necessary

Motion: Moved by Selectman Herb Maine and seconded by Selectman David Hill that the Selectmen respectful decline to undertake a parking lot project as presented by the Great Chebeague Golf Club at this time.
Board of Selectmen’s Comments / Concerns:

- Retain the information that is on hand and share it with the Sunset Committee
- Revisit the issue when the timing is not parallel to the Sunset Committee results.
- Many thanks to the Great Chebeague Golf Club, in trying to alleviate the parking issue at the Stone Wharf and along the Wharf Road.

4-1(Mark Dyer), Motion Carried

Motion: Moved by Selectman David Hill that the Selectmen modify the “Response to Request from GCGC” as shown on the document attached to these minutes.

Motion Died due to lack of second

14-056: Set dates for the FY15 Budget Process

Motion: Moved by Selectman David Hill and seconded by Selectman Herb Maine that the Selectmen adopt the amended FY15 Budget schedule.

Unanimous, Motion Carried

14-057: Approve the Town Administrator’s process for advertising and hiring an Administrative Assistant for the Fire and Rescue Department

Motion: Moved by Selectman David Hill and seconded by Selectman Herb Maine that the Selectmen table items 14-057 and 14-58 until October 23, 2013 meeting.

Unanimous, Motion Carried

14-058: Appoint a Selectperson to serve on the interview committee for the Fire & Rescue hiring process

Motion: Moved by Selectmen Susan Campbell and seconded by Selectmen David Hill that the Selectmen authorize Donna Damon to sign a letter to Lisa Israel.

Unanimous, Motion Carried

14-059: Consider applying for a Shore and Harbor grant to support the Sunset Landing Committee’s work

Motion: Moved by Selectman Herb Maine and seconded by Selectman David Hill that the Selectmen authorize the Town Administrator to proceed with the Shore and Harbor grant.

Unanimous, Motion Carried
14-060: Consider amending the Board Directive for the Sunset Landing Committee  
Motion: Moved by Selectman Herb Maine and seconded by Selectman Mark Dyer that the Selectmen the Sunset Landing Committee be changed from two member at large to one member at large and add the Capital Planning Committee as item g.  
Motion withdrawn, no action taken

14-061: Initiate a request for an Island Institute Fellow  
Motion: Moved by Selectman David Hill and seconded by Selectman Mark Dyer that the Town Administrator invite Karen Burns from the Island Institute to come out and present the program.  
Unanimous, Motion Carried

14-062: Review Board goals and objectives and schedule a Board Retreat  
Tentative date of October 26, 2013 was selected.  
Donna Damon made an executive decision to dispense with discussion and go on to item 14-064 ii Solid Waste Facility Rules & Regulations out of order.

14-063: Consider changes to the Traffic & Parking Ordinance:  
 i. Locate all handicapped parking on the northeast side of the Stone Wharf  
Motion: Moved by Selectman David Hill and seconded by Selectman Susan Campbell that the Selectmen adopt the traffic and parking ordinance as outlined, moving the handicap parking to the Northeast side with proper protection of the edge of the wharf as a guardrail, per attachment A to the Traffic and Parking Ordinance.  
Mark Dyer thinks this is a premature action.  

3-2 (Mark Dyer & Herb Maine), Motion Carried  
ii. Designate only 5 parking spaces on the Indian Island Road  
Motion: Moved by Selectman David Hill and seconded by Selectman Susan Campbell that the Selectmen adopt the traffic and parking ordinance as it relates to the Indian Point Road parking section 107 and attachment B.  
Unanimous, Motion Carried  

Motion: Moved by Selectman David Hill and seconded by Selectman Susan Campbell that the Selectmen adopt the traffic and parking ordinance.  
Unanimous, Motion Carried
Town of Chebeague Island  
192 North Road  
Chebeague Island, ME 04017  

Phone: 207-846-3148  
townofchebeague@chebeague.net  
Fax-207-846-6413

Motion: Moved by Selectman David Hill and seconded by Selectman Susan Campbell that the Selectmen direct the Town Administrator to empower the Harbor Master to enforce parking regulations near the water front. Secondly to direct the Town Administrator have a discussion with all those empowered to enforce parking regulations and to remind them of those parking regulations where they apply and to direct them to enforce them fairly without prejudice or favoritism.

Donna Damon would like to amend the motion to clearly state that the Harbor Master / Shellfish Warden have authority to enforce the parking at the Stone Wharf, Chandler’s Cove and Indian Point.

Mark Dyer has withdrawn his second, Motion Carried

4-1(Herb Maine), Motion Carried

14-064: Review and possibly amend the following Policy Statements:
   i. Town Fee Schedule Policy  
      Item tabled
   ii. Solid Waste Facility Rules & Regulations Policy

Comments / Concerns:

- The Town Admin should research and present recommendations regarding the Transfer Station.
- Gail is proposing we increase the time on Monday and Thursday to a two (2) hour span.

14-065: Discuss potential dates for a meeting with the Long Island Board of Selectmen

14-066: Discuss potential dates for a Joint Standing Committee meeting with Yarmouth

- The Town Administrator will offer the tentative meeting times to the Joint Standing Committee with the Yarmouth Town Council either the 4th or the 11th of January 2014.

14-067: Consider non-Agenda Items as presented by individual Selectmen

- Donna Damon: The people who own Ministerial Island are interested in putting a Conservation Easement on the Island.
- Leila Bisharat is here in support and requests that the Selectmen support the Conservation Easement with a letter.
Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148  
townofchebeague@chebeague.net  
Fax: 207-846-6413

**Motion:** Moved by Selectman David Hill and seconded by Selectman Susan Campbell that the Selectmen authorize and request that the Chair of the Board of Selectmen send a letter of support to the Casco Bay Conservatorship.

*Unanimous, Motion Carried*

14-068: Review potential agenda Items for November:
   i. Shellfish license quantities and lottery process
   ii. Appointment of Sunset Landing Committee
   iii. Road Opening Permit discussion
   iv. Additional items as suggested by the Board

**Fifth Order of Business:** Communications

**Sixth Order of Business:** Approval of Expense Warrant(s)

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Selectmen approve the Expense Warrant as amended: $551,182.52.

*Unanimous, Motion Carried*

**Seventh Order of Business:** Approval of prior minutes

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Selectmen approve the minutes as amended.

*Unanimous, Motion Carried*

**Eighth Order of Business:** Adjourn Meeting

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Selectmen adjourn the meeting at 9:06 p.m.

*Unanimous, Motion Carried*

| **Upcoming Meetings with Board of Selectmen in Attendance** |
|-----------------|-----------------|-----------------|
| **Meeting** | **Date & Time** | **Location** |
| Selectmen’s Executive Session (real estate) and Workshop (Road Openings, and other items TBD) | October 23rd – 6:00pm | Island Hall |
| November BOS Meeting | November 13th – 6:00pm | Island Hall |

*These Minutes respectfully Submitted by:*

*Michelle J. Jackson, Town Clerk*
First Order of Business: Chairman Donna Damon called the meeting to order at 6:03 p.m.

Selectmen Present: Donna Damon, David Hill, Susan Campbell, Herb Maine
Also present: Town Administrator Eric Dyer, CEO/ Harbor Master Ron Tozier and Deputy Clerk Gloria Brown.

Second Order of Business: Regular Business

To Have the Board of Selectmen:
- 14-069: Consider a draft Road Opening License Application
- 14-070: Consider a draft Road Opening Policy
- 14-071: Consider a draft Road Opening License Agreement

Presentation:
- Eric Dyer presented a series of documents proposed to formalize a process to protect the interests of the public and for public safety with regard to road openings. These documents are made up of pieces from other towns’ ordinances and policies.
- The licensing application includes the basic information we would want from anyone wanting to open up the road. We may want more detail, including a model sketch.
- The policy touches on a few key areas that show up universally in other town’s documents: a fee is required, some definitions, construction guidelines. This is in the same format as the Town’s other policies.
- The license agreement would be the final document that would have final Board approval.

Discussion:
- Donna: re: definitions in the Road Opening Policy re: road drainage. Eric said the intent of the policy is to focus just on underground utilities; that drainage opens another set of issues including easements and abutting landowners.
- Reasons for denial of application:
  - Incomplete application
  - Ownership of property is in question (multiple owners?) or permission not granted by property owner 4.c.iii. Get permission in writing. Copy of the deed?
- Interference with any town activity, such as snow removal, ditching or brushing
- Road paving moratorium for stated number of years 4.c.v. With a ten year life-expectancy of the road; the purpose of the moratorium is to maintain the integrity of the roadway for as long as possible. Three-year moratorium seemed to be the consensus.
Town of Chebeague Island  
192 North Road  
Chebeague Island, ME  04017

Phone: 207-846-3148  
townofchebeague@chebeague.net  
Fax-207-846-6413

- $200 suggested fee to cover town costs, including on-site inspection. Fee only the first time road is opened or every time? Re-apply for each opening? $100 in advance and $100 on completion? Herb suggested getting authorization from Town Meeting for fees. David: check to see if fees already enabled.
- Donna: re: 4.3.ii: not less than 72 hours. Need time for signage and line up inspector, etc. David agreed with Donna.
- Herb: re: 4.3.i: 60 days instead of 30 days for start of excavation work
- Donna: When does the work have to be done; from the time they open the road until they close? We should have a policy that a road shouldn’t be open more than 1 day or 2 days? Provide for temporary access over the road?
- Herb proposed a list of construction requirements. Donna wants to be specific. Herb: setting it in policy may not be the smartest thing given the variety of circumstances. The license agreement would be more site-specific.
- Ron Tozier suggested following the Planning Board model: develop a list of general criteria which will be used to develop the specific requirements for the specific project.
- 4.e.iii: “minimize interference” instead of “not interfere.”
- 4.e.iv: Herb would like to know about current engineering practices with regard to materials used.
- 4.e.v: Intent was to say 2 inches as a minimum patch thickness; Ron’s suggested wording: “meet or exceed existing road conditions.”
- 4.3.vi: 60 days, short term quality protection
- Hear Herb’s rationale for his proposal. Criteria would be in the license as permanent part of the record. Next time the road is opened pull out this record. David suggested including Herb’s criteria to Eric’s proposal in 4.e. Eric suggested a separate job-specific punch list. David suggested Herb merge these two proposal.
- Donna re: drainage. Herb: we need to discuss drainage. This proposed policy excludes drainage. Ron have a criteria that deals with what happens to the water. If the two property owners agree, why not? Herb criteria for depth and length of the ditch. Also, suggested a criteria for a 4 or 6 inch sleeve with the idea that if anyone has to replace the utility.
- Herb: concern about gas as a utility that might require special handling, being explosive; need proof of insurance?
- Eric culverts are typically a municipal issue. David suggests not having any exclusions at this point. Issues of who has to pay for culverts depending on circumstances.
- Donna we need to talk about who has the final say, the Road Commissioner or the Board of Selectmen. Herb says it would be a 30 day turn-around for the homeowner if the Board of Selectmen issues the license and a probably a 14-day turn around if it’s
issued by the Road Commissioner. David agrees it should be a Road Commissioner function. Herb suggested the Code Enforcement Officer would have a role in inspecting the installation.

Re: an informal request on the table: Because the Cottage Road is in such bad shape now, can we decide without having this policy in place? Donna: ditch needs to be at least 3 feet deep. Ron: should be gravel for one foot then the pipe then another foot of gravel. Herb will work with Eric to put together an agreement for the land owner for this particular project. Donna asked that the agreement include the stipulation that it meet any future criteria that is part of the policy we are developing now.

14-072: Appoint six (6) Election Clerks for the November 5, 2013 Election

Motion: Moved by Herb Maine, seconded by David Hill to appoint the election clerks and warden for the November 5, 2013 election as presented on the slate tonight. Election Clerks: Joan Robinson, Ruth Slagle, Jill Malony, Joyce Soucek, Martha O. Hamilton and Lynne Priest. Warden: Michelle Jackson.

Unanimous, Motion Carried

Motion: Moved by Susan Campbell, seconded by David Hill to ask the Election Warden to review the poll opening time and move it back to 8:00 AM.

Unanimous, Motion Carried

Third Order of Business: Executive Sessions

To Have the Board of Selectmen hold an Executive Session to discuss legal matters pursuant to 1 MRSA, Section 405, subsection 6(E).

To Have the Board of Selectmen hold an Executive Session to discuss personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A).

To Have the Board of Selectmen hold an Executive Session to discuss a matter related to the acquisition of public property pursuant to 1 MRSA, Section 405, subsection 6(C).

MOTION: Moved by Herb Maine, seconded by Susan Campbell to move into Executive Session to discuss legal matters pursuant to 1 MRSA, Section 405, subsection 6(E); to discuss personnel matters pursuant to 1 MRSA, Section 405, subsection 6(A); and to discuss a matter related to the acquisition of public property pursuant to 1 MRSA, Section 405, subsection 6(C).

Unanimous, Motion Carried at 7:07

MOTION: Moved by Herb Maine, seconded by Susan Campbell return from Executive Session.

Unanimous, Motion Carried at 8:36
Third Order of Business:  Adjourn Meeting

Motion: Moved by David Hill, seconded by Susan Campbell that the Selectmen’s meeting be adjourned.

Unanimous, Motion Carried at 8:37

These minutes respectfully submitted by:
Gloria J. Brown, Deputy Clerk
TO: Cheryl Buxbaum, a resident of the Town of Chebeague Island, in the County of Cumberland and State of Maine,

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Chebeague Island in the County of Cumberland, State of Maine, qualified by law to vote in town affairs, to meet at the Chebeague Island Hall and Community Center, 247 South Road, Chebeague Island, Maine on Saturday, the 9th day of June, 2012 at 9 o’clock in the morning, then and there to act upon the following Articles. A digital copy of this Warrant, along with Exhibits A and B, is available on the Town of Chebeague Island municipal website at: www.townofchebeagueisland.org/

Article 1: To choose a moderator to preside at said meeting.

Nominated Peter Rice

Motion to allow the Superintendent of Schools (non-resident to speak)

Motion Passed

MUNICIPAL ORDINANCE ARTICLES

Article 2: To see if the Town will create a new article of the Town of Chebeague Island Code of Ordinances and enact an ordinance entitled Disbursement Warrant Ordinance (Exhibit A) as Article VI of Chapter 11.
Explanation: This ordinance will replace current policies of the Board of Selectmen for disbursement warrants and add a new provision to approve regular disbursement warrants outside a public meeting. Approval is by signatures of a majority of Selectmen acting separately instead of by vote at a Selectmen’s meeting. The ordinance also adds a reporting requirement not currently in place where the Treasurer must report any warrants approved outside of a Selectmen’s meeting at the next meeting.

Article 2: Passed  
Save: 1 (one)

Article 3:  
To see if the Town will create a new article of the Town of Chebeague Island Code of Ordinances and enact an ordinance entitled Shellfish Conservation Ordinance (Exhibit B) as Article II of Chapter 18 and to repeal Section A-10 of the Coastal Waters Ordinance.

Explanation: The Shellfish Conservation Committee has made several recommendations over the past 4 years to improve the ordinance. The Shellfish Committee has been working on a revision since May of 2011 with the assistance of the Ordinance Review Committee. Passing this article will: 1) separate the shellfish sections from the Coastal Waters Ordinance, 2) renumber and reformat the document based on current standards and 3) incorporate changes proposed by the Shellfish Conservation Committee.

Article 3: Failed

Article 4:  
To see if the Town will amend Section 103(d) of Chapter 20 Article IV entitled Victualers Ordinance to remove the currently required inspection by the Local Health Officer:

MUNICIPAL VICTUALER’S INSPECTION shall mean an inspection by the Municipal Fire Chief (or his designee) and the Municipal Health Officer.

Explanation: The State of Maine has recently passed legislation that requires Local Health Officers to maintain a high degree of training and certification making the position harder to fill and potentially more expensive, thereby making local inspections problematic. The State is still required to inspect these facilities annually but if this amendment passes these inspections will be done by State inspectors and not the Local Health Officer.

Article 4: Passed  
Save: 8 (eight)

Article 5:  
To see if the Town will amend Section 13.2.2 ‘Float B’ of Chapter 18 Article I entitled Coastal Waters Ordinance to read as follows:
Only may be used by boats 12 17 feet and under on an annual dock rental space basis.

Explanation: At a meeting on 2/8/2008 the Coastal Waters Commission voted to amend the ordinance to allow boats up to 17 feet at the single float located just to the West of the float used by the CTC (designated in the ordinance as Float B). This recommendation has been compiled into a list of such recommendations that are currently being incorporated into a rewritten version of the ordinance. The Harbormaster has requested that this particular change be adopted now to facilitate managing the use of the floats at the Stone Wharf.

Article 5: Passed  
Save: 1 (one)

EDUCATION BUDGET ARTICLES

ARTICLES 6 THROUGH 16 AUTHORIZE EXPENDITURES IN EDUCATION COST CENTER CATEGORIES.

Article 6: Shall the Town Authorize the School Committee to expend $315,981 for Regular Instruction?

Article 6: Passed

Article 7: Shall the Town Authorize the School Committee to expend $30,100 for Special Education?

Article 7: Passed

Article 8: Shall the Town Authorize the School Committee to expend $0 for Career and Technical Ed?

Article 8: Passed

Article 9: Shall the Town Authorize the School Committee to expend $0 for Other Instruction?

Article 9: Passed

Article 10: Shall the Town Authorize the School Committee to expend $16,400 for Student and Staff Support?

Article 10: Passed
Article 11: Shall the Town Authorize the School Committee to expend $45,922 for System Administration?

Article 11: Passed

Article 12: Shall the Town Authorize the School Committee to expend $34,099 for School Administration?

Article 12: Passed

Article 13: Shall the Town Authorize the School Committee to expend $91,014 for Transportation and Buses?

Article 13: Passed

Article 14: Shall the Town Authorize the School Committee to expend $89,302 for Facilities Maintenance?

Article 14: Passed

Article 15: Shall the Town Authorize the School Committee to expend $265,854 for Debt Service?

Article 15: Passed

Article 16: Shall the Town Authorize the School Committee to expend $30,152 for all Other Expenditures?

Article 16: Passed

ARTICLES 17 THROUGH 18 RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

Article 17: Shall the Town appropriate $637,205.74 for the total cost of funding public education from Pre-Kindergarten to Grade 12 as described in the Essential Programs and Services Funding Act and shall the Town raise $498,411.90 as the Town’s contribution to the total cost of funding public education Pre-Kindergarten to Grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, §15688?

Explanation: The Town’s contribution to the total cost of funding public education from Pre-Kindergarten to Grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by
state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

**Article 17: Passed**

**Article 18:** Shall the Town raise and appropriate $163,788.26 in additional local funds, which exceeds the State’s Essential Programs and Services funding model by $154,253.23 as required to fund the budget recommended by the School Committee? **Article 18 is required to be voted by written ballot.**

The School Committee recommends $163,788.26 for additional local funds and gives the following reasons for exceeding the State’s Essential Programs and Services funding model by $154,253.23: EPS does not fully support all the necessary costs of a Pre-K-12 educational program, such as:

1. Special Education cost
2. (2) ferry transportation and bus costs,
3. (3) staff benefits, including health insurance, FICA, Medicare, unemployment benefits, workers compensation; and
4. (4) escalating fuel and electricity costs.

Explanation: The additional local funds are those locally raised funds over and above the Town’s local contribution to the total cost of funding public education from Pre-Kindergarten to Grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.

**Written Ballot: Article 18: Passed**

**ARTICLE 19 SUMMARIZES THE PROPOSED SCHOOL BUDGET**

**Article 19:** Shall the Town authorize the School Committee to expend $918,824 for the fiscal year beginning July 1, 2012 and ending June 30, 2013 from the Town’s contribution to the total cost of funding public education from Pre-Kindergarten to Grade 12 as described in the Essential Programs and Services Funding Act, non-state funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, § 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools?

Explanation: This is a summary article and approves expenditures of the proposed budget of $918,824. This article authorizes the School Committee to spend the money appropriated in the previous articles, plus other revenues. This article does not raise any additional money.

**Article 19: Passed**
ADDITIONAL SCHOOL RELATED ARTICLES

Article 20: Shall the School Committee be authorized to spend through the Chebeague Island School private enterprise checking account unanticipated gifts or donations of money in accordance with their policies in the best interests of the school system?

Article 20: Passed

Article 21: Shall the Town authorize the School Committee to expend any state, federal and other grants, aid and receipts during the fiscal year beginning July 1, 2012 and ending June 30, 2013 for school purposes provided that such grants, aid, and receipts do not require expenditure of local funds not previously appropriated?

Explanation: This article has no relation to previously voted articles pertaining to the general operating budget’s expenditures and revenues. The question authorizes the School Board to expend any other related receipts such as state and federal grants to assist in the operation of Chebeague Island School. Example would be Special Education services (Local Entitlement).

Article 21: Passed

Article 22: Shall the Town vote to appropriate the following Revenues, Balances Carried and Fund Transfers, to cover the expenditures appropriated in the previous articles. Remaining funding required to be raised by taxation.

<table>
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<th>Fund Balance</th>
<th>Amount</th>
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<tr>
<td>School Undesignated Fund Balance</td>
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<td>General Purpose Aid</td>
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<td><strong>Total</strong></td>
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</tr>
</tbody>
</table>

Article 22: Passed

MUNICIPAL BUDGET ARTICLES

Article 23: To see what sum the Town will raise and appropriate for Administration and Selectmen Accounts (1300).

Board of Selectmen recommends: **$165,862**

Explanation: up 6.2% ($9,684) from last year. This increase is primarily due to the addition of a part-time bookkeeper to facilitate financial management.

Article 23: Passed as recommended

June 9, 2012 Annual Town Meeting Minutes  6
Article 24: To see what sum the Town will raise and appropriate for Assessor (1400).

Board of Selectmen recommends: $11,500

Explanation: up 1.3% ($150) from last year.

Article 24: Passed as recommended

Article 25: To see what sum the Town will raise and appropriate for Elections/Voter Registration (1650).

Board of Selectmen recommends: $3,800

Explanation: down 5.0% ($200) from last year.

Article 25: Passed as recommended

Article 26: To see what sum the Town will raise and appropriate for Planning and Comprehensive Plan. (1700)

Board of Selectmen recommends: $2,350

Explanation: down 65.2% ($4,400) from last year. This decrease results from including engineering costs in individual projects and no planned GIS work.

Article 26: Passed as recommended

Article 27: To see what sum the Town will raise and appropriate for Legal Services (1900).

Board of Selectmen recommends: $8,000

Explanation: same as last year.

Article 27: Passed as recommended

Save: 1
Article 28: To see what sum the Town will raise and appropriate for Law Enforcement Services (2100).

Board of Selectmen recommends: $34,378

Explanation: down 26.7% ($12,533) from last year. This decrease results from the removal of funding for off-season police coverage. Service will be provided on-call by the Cumberland County Sheriff’s Department.

Article 28: Passed as recommended

Article 29: To see what sum the Town will raise and appropriate for Fire and Rescue Department (2200).

Board of Selectmen recommends: $98,425

Explanation: up 4.3% ($4,044) from last year. This increase is primarily due to additional funding requests for training and equipment.

Article 29: Passed as recommended

Article 30: To see what sum the Town will raise and appropriate for Code Enforcement (2400).

Board of Selectmen recommends: $16,550

Explanation: up 0.4% ($70) from last year.

To Article 30: Passed as recommended

Article 31: To see what sum the Town will raise and appropriate for Harbormaster and Shellfish Warden (2500).

Board of Selectmen recommends: $38,025

Explanation: up 30.7% ($8,925) from last year. This increase results from an increase in the hours worked and the cost of overtime during the months of July and August.

Article 31: Passed as recommended
Article 32: To see what sum the Town will raise and appropriate for Animal Control (2600).

Board of Selectmen recommends: $3,200

Explanation: same as last year.

Article 32: Passed amended to $4,000  Save: 5

Article 33: To see what sum the Town will raise and appropriate for Public Services (3100).

Board of Selectmen recommends: $169,590

Explanation: down 12.2% ($23,498) from last year. This decrease is primarily due to the carry forward of winter road material funds and the transition from two full-time positions to one full and one ¾-time position.

Article 33: Passed as recommended

Article 34: To see what sum the Town will raise and appropriate for Solid Waste (3200).

Board of Selectmen recommends: $130,729

Explanation: up 6.0% ($7,406) from last year. This increase is primarily due to a $10,000 expense for hazardous waste collection, offset by other savings.

Article 34: Passed as recommended

Article 35: To see what sum the Town will raise and appropriate for Cousins Island & Blanchard Lot (4400).

Board of Selectmen recommends: $15,524

Explanation: This amount is in accordance with a payment schedule associated with the Yarmouth/Chebeague Wharf Use Agreement and is down 4.3% ($701) from last year.

Article 35: Passed as recommended

Article 36: To see what sum the Town will raise and appropriate for Library (4600).

Board of Selectmen recommends: $50,000

Explanation: up 1.0% ($500) from last year.

June 9, 2012 Annual Town Meeting Minutes
Article 36: Passed as recommended

Article 37: To see what sum the Town will raise and appropriate for Recreation (4610).

Board of Selectmen recommends: $50,000

Explanation: same as last year.

Article 37: Passed as recommended

Article 38: To see what sum the Town will raise and appropriate for General Assistance (5810).

Board of Selectmen recommends: $5,200

Explanation: up 136.4% ($3,000) from last year. The general assistance appropriations have been underutilized in the past in part because the island is fortunate to have civic organizations that our citizens use for this service. The Board of Selectmen is recommending that $4,000 of this amount be given to assistance programs run by the Island Council that might otherwise be served by municipal General Assistance.

Article 38: Passed as recommended

Article 39: To see what sum the Town will raise and appropriate for Health Services (5910).

Board of Selectmen recommends: $3,000

Explanation: up 9.1% ($250) from last year.

Article 39: Passed as recommended

Article 40: To see what sum the Town will raise and appropriate for Cemetery (6200).

Board of Selectmen recommends: $5,000

Explanation: same as last year.

Article 40: Passed as recommended

Article 41: To see what sum the Town will raise and appropriate for Debt Service (6900).

Board of Selectmen recommends: $567,308
Explanation: This amount includes principal and interest on the bonds, the lease of a backhoe and the Deferred Debt Reserve Account. It is down 0.5% ($2,819) from last year.

**Article 41: Passed as recommended**  
Save: 1

Article 42:  
To see what sum the Town will raise and appropriate for Benefits & Insurance (7500).

Board of Selectmen recommends: **$107,213**

Explanation: down 2.0% ($2,153) from last year. This decrease is primarily due to more accurate budgeting with respect to retirement fund matching and a decrease in the amount of money allocated for potential pay raises.

**Article 42: Passed as recommended**

Article 43:  
To see what sum the Town will raise and appropriate for Street Lights (8100).

Board of Selectmen recommends: **$9,500**

Explanation: same as last year.

**Article 43: Passed as recommended**

Article 44:  
To see what sum the Town will raise, appropriate and authorize the Board of Selectmen to spend for unexpected expenses as they deem necessary for Contingency (8300).

Board of Selectmen recommends: **$25,000**

Explanation: down 16.7% ($5,000) from last year. Expenditures in FY-12 included consulting for personnel management, financial management, and legal services.

Herb Maine made a motion to raise the amount to $29,900 for contingency account 8300 and direct the Board of Selectmen to contribute $4,000 to the Island Council for fuel assistance and Samaritan fund.

**Article 44: Passed**

Article 45:  
To see what sum the Town will raise and appropriate for Tax paid to Cumberland (8800).

Board of Selectmen recommends: **$40,000**
Explanation: As required in the law allowing Chebeague to secede from the Town of Cumberland, this article appropriates 50% of the property taxes committed to the Town of Chebeague Island from the Outer Islands. The recommended amount is 2.4% ($1,000) less than last year as past budgeted amounts have been higher than actual rates.

Article 45: Passed as recommended  Save: 1

Article 46:  To see what sum the Town will raise and appropriate for County Tax (8900).

Board of Selectmen recommends: $117,000

Explanation: up 0.2% ($210) from last year.

Article 46: Passed as recommended

Article 47:  To see if the Town will authorize the Board of Selectmen, upon a majority vote of the full Board of Selectmen, to exceed by no more than 10% annually, the amount authorized for each account approved in Article 23: through Article 46: above, so long as the overall amount spent for the sum total of those articles does not exceed the total appropriation approved for those articles.

Article 47: Passed as recommended
Article 48: To see what sum the Town will raise and appropriate for Capital Improvements (9000), and to see what sum the Town will authorize the Board of Selectmen to spend from the capital reserves in fiscal year 2012-2013.

Board of Selectmen recommends raising **$284,500** and authorizing the Board of Selectmen to spend **$225,224** for fiscal year 2012-2013.

**Explanation:** The table below shows the sum recommended by the Board of Selectmen for each capital account:

<table>
<thead>
<tr>
<th>Capital Account</th>
<th>Approximate Current Balance</th>
<th>Proposed 12-13 to be Raised</th>
<th>Approximate Projected Balance</th>
<th>Proposed 12-13 Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>9010 Dredging</td>
<td>79,065</td>
<td>40,000</td>
<td>119,065</td>
<td>-</td>
</tr>
<tr>
<td>9012 Fire Ponds</td>
<td>-</td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>9015 Wharf Reserve</td>
<td>78,822</td>
<td>-</td>
<td>78,822</td>
<td>20,000</td>
</tr>
<tr>
<td>9016 Barge Ramps †</td>
<td>9,042</td>
<td>1,000</td>
<td>10,042</td>
<td>-</td>
</tr>
<tr>
<td>9020 Floats &amp; Gangways † †</td>
<td>32,945</td>
<td>6,000</td>
<td>38,945</td>
<td>-</td>
</tr>
<tr>
<td>9025 Fire truck Reserve</td>
<td>23,633</td>
<td>30,000</td>
<td>53,633</td>
<td>-</td>
</tr>
<tr>
<td>9030 Facilities</td>
<td>9,416</td>
<td>1,500</td>
<td>10,916</td>
<td>-</td>
</tr>
<tr>
<td>9035 Vehicle Reserve</td>
<td>17,532</td>
<td>-</td>
<td>17,532</td>
<td>-</td>
</tr>
<tr>
<td>9040 Grant Matching Reserves</td>
<td>9,672</td>
<td>-</td>
<td>9,672</td>
<td>9,672</td>
</tr>
<tr>
<td>9042 Paper Streets</td>
<td>2,000</td>
<td>5,000</td>
<td>7,000</td>
<td>5,000</td>
</tr>
<tr>
<td>9045 Revaluation Reserve</td>
<td>56,650</td>
<td>-</td>
<td>56,650</td>
<td>12,000</td>
</tr>
<tr>
<td>9050 Paving</td>
<td>-</td>
<td>150,000</td>
<td>150,000</td>
<td>150,000</td>
</tr>
<tr>
<td>9055 Public Services Equipment</td>
<td>66,274</td>
<td>36,000</td>
<td>102,274</td>
<td>-</td>
</tr>
<tr>
<td>9056 Hydoseeder</td>
<td>3,000</td>
<td>-</td>
<td>3,000</td>
<td>3,000</td>
</tr>
<tr>
<td>9057 Recycling Compactor</td>
<td>5,001</td>
<td>-</td>
<td>5,001</td>
<td>-</td>
</tr>
<tr>
<td>9058 Easements &amp; Drainage</td>
<td>15,552</td>
<td>-</td>
<td>15,552</td>
<td>15,552</td>
</tr>
<tr>
<td>9060 Harbormaster Vessel</td>
<td>2,625</td>
<td>-</td>
<td>2,625</td>
<td>-</td>
</tr>
<tr>
<td>9070 Coastal Access Fund</td>
<td>10,503</td>
<td>-</td>
<td>10,503</td>
<td>5,000</td>
</tr>
<tr>
<td>9192 New Ambulance Fund</td>
<td>16,818</td>
<td>10,000</td>
<td>26,818</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>438,550</strong></td>
<td><strong>284,500</strong></td>
<td><strong>723,050</strong></td>
<td><strong>225,224</strong></td>
</tr>
</tbody>
</table>

† - named changed from “Boat Ramp”
† † - name changed from “Floats & Ramps”

**Article 48: Passed as recommended**
Article 49: To see if the Town will authorize the Board of Selectmen to appropriate funds from the overlay to fund any tax abatements for fiscal year 2012-2013.

Explanation: Rather than raising the funds for any tax abatements through new taxes as we have in the past this article will allow the use of funds from the overlay (charged by the Assessor when the mill rate is set) to be used for any abatements (including any interest).

Article 49: Passed as recommended

Article 50: To see what sum the town will authorize the Board of Selectmen to appropriate from the undesignated surplus funds to reduce the tax burden for fiscal year 2012-2013.

Board of Selectmen recommends: $56,000

Explanation: If this article is approved the total amount taken from the fund balance for fiscal year 2012-2013 is $56,000 which leaves an estimated fund balance of approximately $199,604 as of July 1, 2012. This is approximately 8% of the current operating budget and is within allowable limits (8%-15%) based on the current fund balance policy.

Article 50: Passed as recommended
Article 51: To see what sum the Town will vote to take from receipts, sources and designations, to apply against Fiscal year 2012-2013 appropriations, and to accept any such funds from the State of Maine and the US Government as provided by the State Legislature or Federal Government for the Fiscal year 2012-2013.

Board of Selectmen recommend: $489,604

Explanation: The total revenues from receipts, sources and designations includes: $256,624 (from Article 22) plus $56,000 (from Article 50) and $176,980 from the following table:

<table>
<thead>
<tr>
<th>Revenue Account</th>
<th>Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>302 AGENT FEE</td>
<td>2,500</td>
</tr>
<tr>
<td>303 EXCISE TAX</td>
<td>74,500</td>
</tr>
<tr>
<td>304 BOAT EXCISE TAX</td>
<td>6,000</td>
</tr>
<tr>
<td>305 INTEREST &amp; PENALTIES</td>
<td>6,000</td>
</tr>
<tr>
<td>307 LIEN COST</td>
<td>0</td>
</tr>
<tr>
<td>311 HUNTING &amp; FISHING LIC</td>
<td>500</td>
</tr>
<tr>
<td>312 MARRIAGE LICENSES</td>
<td>250</td>
</tr>
<tr>
<td>313 BIRTH CERTIFICATES</td>
<td>0</td>
</tr>
<tr>
<td>314 DEATH CERTIFICATES</td>
<td>100</td>
</tr>
<tr>
<td>315 CLERK LICENSES</td>
<td>0</td>
</tr>
<tr>
<td>316 SHELLFISH LICENSES</td>
<td>2,500</td>
</tr>
<tr>
<td>325 SUPPLEMENTAL TAX</td>
<td>0</td>
</tr>
<tr>
<td>327 HOMESTEAD STATE REIMB REV</td>
<td>7,000</td>
</tr>
<tr>
<td>328 VETERANS EXEMPTION REIMB</td>
<td>500</td>
</tr>
<tr>
<td>330 TREE GROWTH PENALTY</td>
<td>0</td>
</tr>
<tr>
<td>331 STATE REVENUE SHARING</td>
<td>18,080</td>
</tr>
<tr>
<td>334 SNOW REGISTRATION</td>
<td>0</td>
</tr>
<tr>
<td>351 POLICE ISSUED FINES</td>
<td>2,500</td>
</tr>
<tr>
<td>364 GROWTH PERMITS</td>
<td>0</td>
</tr>
<tr>
<td>365 BOARD OF APPEALS</td>
<td>0</td>
</tr>
<tr>
<td>366 BUILDING PERMITS</td>
<td>8,000</td>
</tr>
<tr>
<td>367 ELECTRICAL PERMITS</td>
<td>1,000</td>
</tr>
<tr>
<td>368 PLUMBING PERMITS</td>
<td>1,300</td>
</tr>
<tr>
<td>369 OTHER PERMITS</td>
<td>1,000</td>
</tr>
<tr>
<td>380 INTEREST ON SAVINGS</td>
<td>0</td>
</tr>
<tr>
<td>390 MISC REVENUE</td>
<td>0</td>
</tr>
<tr>
<td>401 DOG REVENUE</td>
<td>250</td>
</tr>
<tr>
<td>403 MOORING FEES</td>
<td>8,000</td>
</tr>
<tr>
<td>411 URBAN RURAL INIT PROGRAM</td>
<td>14,000</td>
</tr>
<tr>
<td>412 Collected Cemetery fees</td>
<td>0</td>
</tr>
<tr>
<td>418 CHEB. ISLAND SOLID WASTE</td>
<td>14,000</td>
</tr>
<tr>
<td>501 STONE WHARF PERMITS</td>
<td>5,000</td>
</tr>
<tr>
<td>502 TRANSIENT TIE-UP FEES</td>
<td>2,000</td>
</tr>
<tr>
<td>511 CTC ESCROW - BLANCHARD LOT</td>
<td>2,000</td>
</tr>
<tr>
<td>512 Copy Fee Revenue</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL</td>
<td>176,980</td>
</tr>
</tbody>
</table>
Article 51: Passed as recommended

Article 52: To see if the Town will authorize the Board of Selectmen to accept gifts under the following conditions: That the Board place unanticipated gifts or donations of money in the Town of Chebeague Island private enterprise checking account and respect the wishes of the donor regarding use of donated funds or assets.

Article 52: Passed as recommended

OTHER MUNICIPAL ARTICLES

Article 53: To see if the Town will authorize the Board of Selectmen to submit grant proposals to other governmental entities or private, non-profit foundations for funding for general administration or project-specific expenditures.

Article 53: Passed as recommended

Article 54: To see if the town will vote to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A § 2953.

Article 54: Passed as recommended

Article 55: To see if the Town will vote to set the date(s) that fiscal year 2012-2013 Real and Personal Taxes are due as October 1st, 2012 and April 1st, 2013 and to charge interest at the rate of 7.0% per annum for fiscal year 2012-2013 Real and Personal taxes paid after those dates.

Article 55: Passed as recommended

Article 56: To see if the town will vote to set the interest rates to be paid by the town on abated taxes pursuant to 36M.R.S.A § 506-A at 7.0%.

Explanation: This rate must be equal to or no more than 4% lower than the rate set in the previous article.

Article 56: Passed as recommended

Article 57: To see if the town will vote to authorize the tax collector or treasurer to accept, without interest, prepayments of taxes not yet committed pursuant to 36 M.R.S.A § 506.
Explanation: This article is necessary to ensure that the bonds covering the treasurer and tax collector will apply to any property tax accepted by them which has not yet been legally committed by the assessors to the collector.

Article 57: Passed as recommended

Article 58: To see if the Town will conduct a candidates forum here and now to allow the voters to hear statements from candidates (if they wish to make a statement) for the office of selectperson and school committee (both candidates whose names appear on the ballot as well as those interested in being write in candidates) each statement is limited to 3 minutes.

Explanation: The Town adopted the secret ballot election and voting method on November 19, 2011. This means that the election of municipal officers, both selectperson and school committee members, shall be conducted by secret ballot at the voting polls on June 12, 2012 rather than during the open town meeting. Although any party interested in being elected may speak; no nominations are accepted as part of this forum. In order for a candidate’s name to appear on the ballot they must have filed nomination papers in accordance with Title 30-A M.R.S.A. Section 2528.

Article 58: Passed as recommended

Save: 1

Article 59: To adjourn the Annual Town Meeting until June 12th 8:00 AM so that secret ballot elections may be held at the Chebeague Island Hall and Community Center, 247 South Road for elected officials and then to adjourn after the closing of the poll at 8:00 PM and the announcement of the results by the moderator.

Article 59: Passed as recommended

Respectfully Submitted by:

Michelle J. Jackson, Town Clerk
TOWN OF CHEBEAGUE ISLAND, MAINE
ANNUAL TOWN MEETING WARRANT

TO: Mr. John Wilson, a resident of the Town of Chebeague Island, in the County of Cumberland and State of Maine,

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Chebeague Island in the County of Cumberland, State of Maine, qualified by law to vote in town affairs, to meet at the Chebeague Island Hall Community Center, 247 South Road, Chebeague Island, Maine on Saturday, the 8th day of June, 2013 at 9 o’clock in the morning, then and there to act upon the following Articles:

Article 1: To choose a moderator by written ballot to preside at said meeting

Nominated Peter Rice (Ruth Slagle second Vivian Boxer)

Article 2: To see if the Town will approve opening the floor of this Town Meeting to all non-registered persons for the purpose of discussion only on each of the following articles of this 2013 Warrant.

Article 2: Passed Unanimous:

June 8, 2013 Town of Chebeague Island Annual Town Meeting Minutes
MUNICIPAL ORDINANCE ARTICLES

Article 3: To see if the Town will create a new article of the Town of Chebeague Island Code of Ordinances and enact an ordinance entitled Shellfish Conservation Ordinance (Exhibit A) as Article II of Chapter 18 and to repeal Section A-10 and Appendix B of the Coastal Waters Ordinance.

Explanation: This ordinance separates the Shellfish Committee from the Coastal Waters Committee. It also changes the senior citizen age from 62 to 65. The ordinance clarifies that any recreational license holder may take multiple guests clamming but can only dig one peck per license per tide and the group can only use one clam hoe between them. Any resident licensee who wants his/her group to use two clam hoes can buy a two-hoe license at an additional cost. All senior resident licenses will continue to be free for the holder and guests if the group uses only one hoe. Senior resident license holders may also buy a two-hoe license. According to the ordinance the selectmen will set the fees in the late fall. The licensing section of this ordinance will take effect on January 1, 2014.

Example: Resident recreational licenses cost “X”. Under this ordinance that license would allow the holder and guests to dig one peck of clams per tide with one hoe. An additional charge of “Y” would allow the group to use two hoes. Because their basic license is free, a senior resident license holder would only pay “Y” to be able to have the group use two hoes.

Article 3: Passed Save: 2 (Two)

Article 4: To see if the Town will create a new article of the Town of Chebeague Island Code of Ordinances and enact an ordinance entitled Cemetery Ordinance (Exhibit B) as Article VII of Chapter 11.

Explanation: The Cemetery Committee is the last of the standing committees that has no governing ordinance. The Cemetery Committee has developed an ordinance to accomplish the following: officially form the committee, create the position of Superintendent, enable rules and regulations and address some funding mechanisms.

Article 4: Passed Unanimous
EDUCATION BUDGET ARTICLES

ARTICLE 5: THROUGH ARTICLE 15: AUTHORIZE EXPENDITURES IN EDUCATION COST CENTER CATEGORIES

Article 5: Shall the Town Authorize the School Committee to expend $340,282 for Regular Instruction?

Article 5: Passed

Unanimous

Article 6: Shall the Town Authorize the School Committee to expend $37,430 for Special Education?

Article 6: Passed

Unanimous

Article 7: Shall the Town Authorize the School Committee to expend $0 for Career and Technical Ed?

Article 7: Passed

Unanimous

Article 8: Shall the Town Authorize the School Committee to expend $0 for Other Instruction?

Article 8: Passed

Unanimous

Article 9: Shall the Town Authorize the School Committee to expend $15,600 for Student and Staff Support?

Article 9: Passed

Unanimous

Article 10: Shall the Town Authorize the School Committee to expend $49,535 for System Administration?

Article 10: Passed

Unanimous

Article 11: Shall the Town Authorize the School Committee to expend $34,888 School Administration?

Article 11: Passed

Unanimous
Article 12: Shall the Town Authorize the School Committee to expend $87,387 for Transportation and Buses?

Article 12: Passed Unanimous

Article 13: Shall the Town Authorize the School Committee to expend $88,776 for Facilities Maintenance?

Article 13: Passed Unanimous

Article 14: Shall the Town Authorize the School Committee to expend $220,228 for Debt Service?

Article 14: Passed Unanimous

Article 15: Shall the Town Authorize the School Committee to expend $30,255 for all Other Expenditures?

Article 15: Passed Unanimous

ARTICLE 16: THROUGH ARTICLE 17: RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET

Article 16: Shall the Town appropriate $648,590, for the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and shall the Town raise $5530,822, as the Town’s contribution to the total cost of funding public education Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with Maine Revised Statutes, Title 20-A, section 15688?

Explanation: The Town’s contribution to the total cost of funding public education from Pre-Kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Article 16: Passed Unanimous
Article 17: Shall the Town raise and appropriate $168,758, in additional local funds, which exceeds the State’s Essential Programs and Services funding model by $158,522, as required to fund the budget recommended by the School Committee?

Article 17: Passed Save: 3 (Three)

Article 17 is required to be voted by written ballot.

The School Committee recommends $168,758 for additional local funds and gives the following reasons for exceeding the State’s Essential Programs and Services funding model by $158,522: EPS does not fully support all the necessary costs of a Pre-k12 educational program, such as:

(1) Special Education cost (2) ferry transportation and bus costs, (3) staff benefits, including health insurance, FICA, Medicare, unemployment benefits, workers comp; and (4) escalating fuel and electricity costs.

Explanation: The additional local funds are those locally raised funds over and above the Town’s local contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.
ARTICLE 18: SUMMARIZES THE PROPOSED SCHOOL BUDGET

Article 18: Shall the Town authorize the School Committee to expend $904,381, for the fiscal year beginning July 1, 2013 and ending June 30, 2014 from the Town’s contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy, and other receipts for the support of schools?

Explanation: This is a summary article and approves expenditures of the proposed budget of $904,381. This article authorizes the School Committee to spend the money appropriated in the previous articles, plus other revenues. This article does not raise any additional money.

Article 18: Passed Unanimous

ADDITIONAL SCHOOL RELATED ARTICLES

Article 19: Shall the School Committee be authorized to spend through the Chebeague Island School private enterprise checking account unanticipated gifts or donations of money in accordance with their policies in the best interests of the school system?

Article 19: Passed Unanimous

Article 20: Shall the Town authorize the School Committee to expend any state, federal and other grants, aid and receipts during the fiscal year beginning July 1, 2013 and ending June 30, 2014 for school purposes provided that such grants, aid, and receipts do not require expenditure of local funds not previously appropriated?

Explanation: This article has no relation to previously voted articles pertaining to the general operating budget’s expenditures and revenues. The question authorizes the School Board to expend any other related receipts such as state and federal grants to assist in the operation of Chebeague Island School. Example would be Special Education services (Local Entitlement).

Article 20: Passed Unanimous
ARTICLE 21:

Article 21: Shall the Town vote to appropriate the following Revenues, Balances Carried and Fund Transfers, to cover the expenditures appropriated in the previous articles. Remaining funding required to be raised by taxation.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Undesignated Fund Balance</td>
<td>87,033</td>
</tr>
<tr>
<td>General Purpose Aid</td>
<td>117,768</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>204,801</strong></td>
</tr>
</tbody>
</table>

**Article 21: Passed**  
**Unanimous**

MUNICIPAL BUDGET ARTICLES

Article 22: To see what sum the Town will raise and appropriate for Administration and Selectmen Accounts (1300).

Board of Selectmen recommends: $176,850

Explanation: 6.6% ($10,988) increase from FY13 budget. This change is primarily due to increased wages.

**Article 22: Passed**  
$176,850  
**Unanimous**

Article 23: To see what sum the Town will raise and appropriate for Assessor (1400).

Board of Selectmen recommends: $12,200

Explanation: 6.1% ($700) increase from FY13 budget. This change is a result of increased use of the Registry of Deeds and updates to tax maps.

**Article 23: Passed**  
$12,200  
**Unanimous**

Article 24: To see what sum the Town will raise and appropriate for Elections/Voter Registration (1650).

Board of Selectmen recommends: $3,800

Explanation: No change from FY13 budget.

**Article 24: Passed**  
$3,800  
**Unanimous**
Article 25: To see what sum the Town will raise and appropriate for Planning. (1700)

Board of Selectmen recommends: $2,350

Explanation: No change from FY13 budget.

**Article 25: Passed $2,350 Unanimous**

Article 26: To see what sum the Town will raise and appropriate for Legal Services (1900).

Board of Selectmen recommends: $8,000

Explanation: No change from FY13 budget.

**Article 26: Passed $8,000 Unanimous**

Article 27: To see what sum the Town will raise and appropriate for Law Enforcement Services (2100).

Board of Selectmen recommends: $36,215

Explanation: 5.3% ($1,837) increase from FY13 budget. This change is a result of an increased contract price.

**Article 27: Passed $36,215 Unanimous**

Article 28: To see what sum the Town will raise and appropriate for Fire and Rescue Department (2200).

Board of Selectmen recommends: $89,325

Explanation: 9.2% ($9,100) decrease from FY13 budget. This change is primarily due to the transfer of defibrillator payments from this department to the Debt Service department (6900) and a reduction in budgeted wages.

**Article 28: Passed $89,325 Unanimous**

Article 29: To see what sum the Town will raise and appropriate for Code Enforcement (2400).

Board of Selectmen recommends: $19,480
Explanation: 17.7% ($2,930) increase from FY13 budget. This change is a result of a different accounting of combined overtime costs for the Harbormaster / Shellfish Warden and Code Enforcement positions.

Article 29: Passed $19,480 Save: 43-31 (Save Thirty one)

David Hill call the question Bob Earnest seconded and the Motion Passed

Article 30: To see what sum the Town will raise and appropriate for Harbormaster and Shellfish Warden (2500).

Board of Selectmen recommends: $36,610

Explanation: 3.7% ($1,415) decrease from FY13 budget. This change is primarily due to a different accounting of combined overtime costs for the Harbormaster / Shellfish Warden and Code Enforcement positions and an increase in marine equipment costs.

Article 30: Passed $36,610 Unanimous

Motion: David Hill to move the article in the amount of $36,610
Seconded by Karen Corson

Motion: Donna Damon to amend the amount to $33,000 Seconded Claire Ross

Amendment: Motion 36 – 35 motion failed

Motion to call original amount Nancy Hill and Seconded Bob Ernest

–Vote -Unanimous

Original Vote: Motion Passed

Motion to call the Question: Nancy Hill Seconded by Mark Dyer

– Vote -Unanimous
Article 31: To see what sum the Town will raise and appropriate for Animal Control (2600).

Board of Selectmen recommends: $ 4,000

Explanation: No change from FY13 budget.

Article 31: Passed $ 4,000 Unanimous

Article 32: To see what sum the Town will raise and appropriate for Public Services (3100).

Board of Selectmen recommends: $ 169,175

Explanation: 0.2% ($415) decrease from FY13 budget. This change is a result of several shifts in spending within the department, generally from materials to wages and services, which result in a small net decrease.

Article 32: Passed $169,175 Unanimous

Article 33: To see what sum the Town will raise and appropriate for Solid Waste (3200).

Board of Selectmen recommends: $ 124,320

Explanation: 4.9% ($6,409) decrease from FY13 budget. This change is primarily due to better estimating of hazardous waste and landfill costs.

Article 33: Passed $124,320 Unanimous

Article 34: To see what sum the Town will raise and appropriate for Cousins Island & Blanchard Lot (4400).

Board of Selectmen recommends: $ 16,145

Explanation: 4.0% ($621) increase from FY13 budget. This change is a result of a scheduled increase.

Article 34: Passed $16,145 Unanimous

Article 35: To see if the Town will create a new account entitled Contributions (4600), what sum it will raise and appropriate for the account and if it will authorize the Board of Selectmen to disburse the full amount.

Board of Selectmen recommends raising $106,750 and authorizing the Board of Selectmen to disburse the full amount according to this table:
<table>
<thead>
<tr>
<th>Contribution Disbursement</th>
<th>Proposed 13-14 to be Raised</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>3150 Library</td>
<td>50,000</td>
<td>Same as last year</td>
</tr>
<tr>
<td>3164 VNA Home Health Hospice</td>
<td>750</td>
<td>Same as last year</td>
</tr>
<tr>
<td>3166 Island Council</td>
<td>6,000</td>
<td>2,000 additional for Clinic</td>
</tr>
<tr>
<td>3167 Recreation</td>
<td>50,000</td>
<td>Same as last year</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>106,750</strong></td>
<td></td>
</tr>
</tbody>
</table>

*Explanation: 1.9% ($2,000) increase from FY13 budget. If approved the Selectmen will disburse the appropriated funds to the appropriate entities.*

**Article 30: Passed $106,750 Unanimous**

**Article 36:** To see what sum the Town will raise and appropriate for General Assistance (5810).

Board of Selectmen recommends: $1,200

*Explanation: No change from FY13 budget.*

**Article 36: Passed $1,200 Unanimous**

**Article 37:** To see what sum the Town will raise and appropriate for Health Services (5910).

Board of Selectmen recommends: $2,100

*Explanation: 30.0% ($900) decrease from FY13 budget. This change is primarily due to the transfer of the VNA Home Health Hospice donation to the Contributions department (4600).*

**Article 37: Passed $2,100 Unanimous**

**Article 38:** To see what sum the Town will raise and appropriate for Cemetery (6200).

Board of Selectmen recommends: $4,000

*Explanation: 20.0% ($1,000) decrease from FY13 budget. This change is a result of a $1,000 transfer to a cemetery Capital Reserve department (9000).*

**Article 38: Passed $4,000 Unanimous**
Article 39: To see what sum the Town will raise and appropriate for Debt Service (6900).

Board of Selectmen recommends: $ 569,644

Explanation: 0.4% ($2,336) increase from FY13 budget. This amount includes principal and interest on the bonds, the lease of a backhoe and defibrillator, and the Deferred Debt Reserve Account.

Article 39: Passed $569,644 Unanimous

Article 40: To see what sum the Town will raise and appropriate for Benefits & Insurance (7500).

Board of Selectmen recommends: $ 121,836

Explanation: 13.6% ($14,623) increase from FY13 budget. This change is primarily due to the impacts of increased wages, associated employee benefits, and increased insurance rates.

Article 40: Passed $121,836 Unanimous

Article 41: To see what sum the Town will raise and appropriate for Street Lights (8100).

Board of Selectmen recommends: $ 8,500

Explanation: 10.5% ($1,000) decrease from FY13 budget. This change is a result of lower utility rates and better estimating of costs.

Article 41: Passed $8,500 Unanimous Save 2 (two)

Article 42: To see what sum the Town will raise, appropriate and authorize the Board of Selectmen to spend for unexpected expenses as they deem necessary for Contingency (8300).

Board of Selectmen recommends: $ 21,000

Explanation: 27.6% ($8,000) decrease from FY13 budget. This change is a result of a $4,000 transfer of general assistance related costs to the Contributions department (4600), and a $4,000 decrease in the anticipated need for contingency funds.

Article 42: Passed $21,000 Unanimous
Article 43: To see what sum the Town will raise and appropriate for Tax paid to Cumberland (8800).

Board of Selectmen recommends: $41,000

Explanation: 2.5% ($1,000) increase from FY13 budget. As required in the law allowing Chebeague to secede from the Town of Cumberland, this article appropriates 50% of the property taxes committed to the Town of Chebeague Island from the Outer Islands.

Article 44: Passed $41,000 Unanimous

Article 44: To see what sum the Town will raise and appropriate for County Tax (8900).

Board of Selectmen recommends: $125,235

Explanation: 7.0% ($8,235) increase from FY13 budget.

Article 44: Passed $125,235 Unanimous Save 1 (one)

Article 45: To see if the Town will authorize the Board of Selectmen, upon a majority vote of the full Board of Selectmen, to exceed by no more than 10% annually, the amount authorized for each account approved in Article 22: through Article 44: above, so long as the overall amount spent for the sum total of those articles does not exceed the total appropriation approved for those articles.

Article 45: Passed Unanimous

Article 46: To see if the Town will transfer the remaining balance in the Hydroseeder reserve account (9000-9056) into the Easements & Drainage reserve account (9000-9058) and to remove the Hydroseeder account from the Chart of Accounts.

Explanation: The Hydroseeder reserve account (9000-9056) has less than $200 dollars in it and the Town does not intend to purchase a hydroseeder.

Article 46: Passed Unanimous

Article 47: To see what sum the Town will raise and appropriate for Capital Improvements (9000), and to see what sum the Town will authorize the Board of Selectmen to spend from the capital reserves in fiscal year 2013-2014.

Board of Selectmen recommend raising $297,500 and authorizing the Board of Selectmen to spend $466,528 for fiscal year 2013-2014.
Explanation: The table below shows the sum recommended by the Board of Selectmen for each capital account:

<table>
<thead>
<tr>
<th>Capital Account</th>
<th>Approximate Current Balance</th>
<th>Proposed FY14 to be Raised</th>
<th>Proposed FY14 Expenditures</th>
<th>Estimated Balance 7/01/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>9010 Dredging</td>
<td>119,092</td>
<td>40,000</td>
<td>100,000</td>
<td>59,092</td>
</tr>
<tr>
<td>9012 Fire Ponds</td>
<td>6,112</td>
<td>0</td>
<td>2,000</td>
<td>4,112</td>
</tr>
<tr>
<td>9015 Wharf Reserve</td>
<td>78,848</td>
<td>50,000</td>
<td>128,848</td>
<td>0</td>
</tr>
<tr>
<td>9016 Barge Ramps</td>
<td>10,045</td>
<td>0</td>
<td>0</td>
<td>10,045</td>
</tr>
<tr>
<td>9020 Floats &amp; Gangways</td>
<td>44,959</td>
<td>0</td>
<td>20,000</td>
<td>24,959</td>
</tr>
<tr>
<td>9025 Fire Truck Reserve</td>
<td>49,592</td>
<td>20,000</td>
<td>0</td>
<td>69,592</td>
</tr>
<tr>
<td>9030 Facilities</td>
<td>10,919</td>
<td>0</td>
<td>0</td>
<td>10,919</td>
</tr>
<tr>
<td>9035 Vehicle Reserve</td>
<td>17,538</td>
<td>0</td>
<td>0</td>
<td>17,538</td>
</tr>
<tr>
<td>9040 Grant Matching Reserves</td>
<td>21,680</td>
<td>0</td>
<td>21,680</td>
<td>0</td>
</tr>
<tr>
<td>9042 Paper Streets</td>
<td>7,001</td>
<td>3,000</td>
<td>9,000</td>
<td>1,001</td>
</tr>
<tr>
<td>9045 Revaluation Reserve</td>
<td>49,969</td>
<td>0</td>
<td>15,000</td>
<td>34,969</td>
</tr>
<tr>
<td>9050 Paving</td>
<td>11,770</td>
<td>150,000</td>
<td>150,000</td>
<td>11,770</td>
</tr>
<tr>
<td>9055 Public Services Equipment</td>
<td>102,297</td>
<td>21,000</td>
<td>0</td>
<td>123,450</td>
</tr>
<tr>
<td>9057 Recycling Compactor</td>
<td>5,003</td>
<td>0</td>
<td>0</td>
<td>5,003</td>
</tr>
<tr>
<td>9058 Easements &amp; Drainage</td>
<td>12,619</td>
<td>0</td>
<td>5,000</td>
<td>7,619</td>
</tr>
<tr>
<td>9060 Harbormaster Vessel</td>
<td>2,627</td>
<td>0</td>
<td>2,500</td>
<td>127</td>
</tr>
<tr>
<td>9070 Coastal Access Fund</td>
<td>10,506</td>
<td>0</td>
<td>5,000</td>
<td>5,506</td>
</tr>
<tr>
<td>9192 Rescue Vehicles and Equipment</td>
<td>26,824</td>
<td>12,500</td>
<td>7,500</td>
<td>31,824</td>
</tr>
<tr>
<td>Cemetery Reserve</td>
<td>1,003</td>
<td></td>
<td></td>
<td>1,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>587,401</strong></td>
<td><strong>297,503</strong></td>
<td><strong>466,528</strong></td>
<td><strong>418,526</strong></td>
</tr>
</tbody>
</table>

* The name of this account has been changed from the “New Ambulance Fund” to better reflect the intended use for rescue vehicles as well as rescue equipment.

Planned appropriations to several reserve accounts have been deferred and are recorded in the Town’s Capital Plan. They include:

<table>
<thead>
<tr>
<th>Administration</th>
<th>Facilities</th>
<th>9030</th>
<th>$1500</th>
</tr>
</thead>
<tbody>
<tr>
<td>9042 Paper Streets</td>
<td>$2000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marine</td>
<td>9016 Barge Ramps</td>
<td>$1000</td>
<td></td>
</tr>
<tr>
<td>9020 Floats and Gangways</td>
<td>$6000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9060 Harbormaster Vessel</td>
<td>$3000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Safety</td>
<td>9025 Fire Truck Reserve</td>
<td>$10000</td>
<td></td>
</tr>
<tr>
<td>9012 Fire Pond Dredging</td>
<td>$5000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9192 Rescue Vehicles and Equipment</td>
<td>$5000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Services</td>
<td>9055 Equipment</td>
<td>$15000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Deferred Reserve Appropriations</strong></td>
<td><strong>$43,500</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Motion: Nancy Hill moved that Article 47 be approved raising $297, 500 and spending $466, 528 Seconded David Hill

David Hill called the question Seconded Herb Maine.

Article 47: Passed Unanimous Save (1)
MUNICIPAL REVENUE BUDGET

Article 48: To see if the Town will authorize the Board of Selectmen to appropriate all funds raised for the overlay to fund any tax abatements and interest for fiscal year 2013-2014.

Explanation: This article allows the use of funds from the overlay (charged by the Assessor when the mill rate is set) to be used for any abatements (including any interest).

Article 48: Passed Unanimous

Article 49: To see what sum the Town will authorize the Board of Selectmen to appropriate from the undesignated surplus funds to reduce the tax burden for fiscal year 2013-2014.

Board of Selectmen recommends: $40,000

Explanation: If this article is approved the total amount taken from the fund balance for fiscal year 2013-2014 is $40,000 which leaves an estimated fund balance of approximately $207,000 as of July 1, 2013. This is approximately 8.1% of the current operating budget and is within allowable limits (8%-15%) based on the current fund balance policy.

Article 49: Passed $40,000 Unanimous
Article 50: To see what sum the Town will vote to take from receipts, sources and designations, to apply against Fiscal year 2013-2014 appropriations, and to accept any such funds from the State of Maine and the US Government as provided by the State Legislature or Federal Government for the Fiscal year 2013-2014.

Board of Selectmen recommend: $433,357

Explanation: The total revenues from receipts, sources and designations includes: $204,801 (from Article 21) plus $40,000 (from Article 49) and $188,556 from the following table:

<table>
<thead>
<tr>
<th>Revenue Account</th>
<th>Proposed Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>302 AGENT FEE</td>
<td>2,500</td>
</tr>
<tr>
<td>303 EXCISE TAX</td>
<td>74,500</td>
</tr>
<tr>
<td>304 BOAT EXCISE TAX</td>
<td>6,000</td>
</tr>
<tr>
<td>305 INTEREST &amp; PENALTIES</td>
<td>6,000</td>
</tr>
<tr>
<td>307 LIEN COST</td>
<td>800</td>
</tr>
<tr>
<td>311 HUNTING &amp; FISHING LIC</td>
<td>50</td>
</tr>
<tr>
<td>312 MARRIAGE LICENSES</td>
<td>200</td>
</tr>
<tr>
<td>313 BIRTH CERTIFICATES</td>
<td>50</td>
</tr>
<tr>
<td>314 DEATH CERTIFICATES</td>
<td>100</td>
</tr>
<tr>
<td>315 CLERK LICENSES</td>
<td>50</td>
</tr>
<tr>
<td>316 SHELLFISH LICENSES</td>
<td>2,500</td>
</tr>
<tr>
<td>325 SUPPLEMENTAL TAX</td>
<td>50</td>
</tr>
<tr>
<td>327 HOMESTEAD STATE REIMB REV</td>
<td>7,000</td>
</tr>
<tr>
<td>328 VETERANS EXEMPTION REIMB</td>
<td>500</td>
</tr>
<tr>
<td>330 TREE GROWTH PENALTY</td>
<td>50</td>
</tr>
<tr>
<td>331 STATE REVENUE SHARING</td>
<td>20,306</td>
</tr>
<tr>
<td>334 SNOWMOBILE REGISTRATION</td>
<td>50</td>
</tr>
<tr>
<td>351 POLICE ISSUED FINES</td>
<td>2,500</td>
</tr>
<tr>
<td>364 GROWTH PERMITS</td>
<td>100</td>
</tr>
<tr>
<td>365 BOARD OF APPEALS</td>
<td>50</td>
</tr>
<tr>
<td>366 BUILDING PERMITS</td>
<td>8,000</td>
</tr>
<tr>
<td>367 ELECTRICAL PERMITS</td>
<td>1,000</td>
</tr>
<tr>
<td>368 PLUMBING PERMITS</td>
<td>2,000</td>
</tr>
<tr>
<td>369 OTHER PERMITS</td>
<td>1,000</td>
</tr>
<tr>
<td>390 INTEREST INCOME</td>
<td>1,000</td>
</tr>
<tr>
<td>380 INTEREST ON SAVINGS</td>
<td>50</td>
</tr>
<tr>
<td>401 DOG REVENUE</td>
<td>250</td>
</tr>
<tr>
<td>403 MOORING FEES</td>
<td>8,000</td>
</tr>
<tr>
<td>411 URBAN RURAL INIT PROGRAM</td>
<td>14,000</td>
</tr>
<tr>
<td>412 COLLECTED CEMETERY FEES</td>
<td>100</td>
</tr>
<tr>
<td>418 CHEB. ISLAND SOLID WASTE</td>
<td>18,000</td>
</tr>
<tr>
<td>500 RENTAL MOORING FEES</td>
<td>2,750</td>
</tr>
<tr>
<td>501 STONE WHARF PERMITS</td>
<td>5,000</td>
</tr>
<tr>
<td>502 TRANSIENT TIE-UP FEES</td>
<td>2,000</td>
</tr>
<tr>
<td>511 CTC ESCROW - BLANCHARD LOT</td>
<td>2,000</td>
</tr>
<tr>
<td>512 COPY FEE REVENUE</td>
<td>50</td>
</tr>
<tr>
<td>TOTAL</td>
<td>188,556</td>
</tr>
</tbody>
</table>

Article 50: Passed $188,556 Unanimous
Article 51: To see if the Town will authorize the Board of Selectmen to accept gifts under the following conditions: That the Board place unanticipated gifts or donations of money in the Town of Chebeague Island private enterprise checking account and respect the wishes of the donor regarding use of donated funds or assets.

Article 51: Passed Unanimous

OTHER MUNICIPAL ARTICLES

Article 52: To see if the Town will authorize the Board of Selectmen to submit grant proposals to other governmental entities or private, non-profit foundations for funding for general administration or project-specific expenditures.

Article 52: Unanimous

Motion: by Bob Ernest Seconded by Beverly Johnson to bundle articles 52-56 as one.

Unanimous articles 52-56 passed

Article 53: To see if the town will vote to authorize the municipal officers to make final determinations regarding the closing or opening of roads to winter maintenance pursuant to 23 M.R.S.A § 2953.

Article 54: To see if the Town will vote to set the date(s) that fiscal year 2013-2014 Real and Personal Taxes are due as September 30th, 2013 and March 31st, 2014 and to charge interest at the rate of 7.0% per annum for fiscal year 2013-2014 Real and Personal taxes paid after those dates.

Article 55: To see if the town will vote to set the interest rates to be paid by the town on abated and overpaid taxes pursuant to 36M.R.S.A § 506-A at 3.0%.

Explanation: This rate must be equal to or no more than 4 percentage points lower than the rate set in the previous article.

Article 56: To see if the town will vote to authorize the tax collector or treasurer to accept, without interest, prepayments of taxes not yet committed pursuant to 36 M.R.S.A § 506.
Explanation: This article is necessary to ensure that the bonds covering the treasurer and tax collector will apply to any property tax accepted by them which has not yet been legally committed by the assessors to the collector.

Article 57: To see if the Town will conduct a candidates forum here and now to allow the voters to hear statements from candidates (if they wish to make a statement) for the office of selectperson and school committee (both candidates whose names appear on the ballot as well as those interested in being write in candidates) each statement is limited to 3 minutes.

Explanation: The Town adopted the secret ballot election and voting method on November 19, 2011. This means that the election of municipal officers, both selectperson and school committee members, shall be conducted by secret ballot at the voting polls on June 11, 2013 rather than during the open town meeting. Although any party interested in being elected may speak; no nominations are accepted as part of this forum. In order for a candidate's name to appear on the ballot they must have filed nomination papers in accordance with Title 30-A M.R.S.A. Section 2528.

Article 57: Passed Unanimous

Article 58: To adjourn the Annual Town Meeting until June 11, 2013 8:00 AM so that secret ballot elections may be held at the Chebeague Island Hall and Community Center, 247 South Road for elected officials and then to adjourn after the closing of the poll at 8:00 PM and the announcement of the results by the moderator.

Article 58: Passed Unanimous

Respectfully submitted by:

Michelle J. Jackson, Town Clerk