

Town of Chebeague Island
192 North Road
Chebeague Island, ME 04017

Phone: 207-846-3148

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Fax-207-846-6413

Board of Selectmen Meeting Minutes, August 14, 2013

First Order of Business: Call meeting to order

Donna Damon called the meeting to order at 6:05 p.m.

Selectmen Present: Donna Damon, Mark Dyer, Susan Campbell

Selectmen Absent: Herb Maine, David Hill

Second Order of Business: Town Administrator & Treasurer's Reports

Eric Dyer read his reports to the Board and the public. A copy of these documents will be attached to these minutes and are available in the Town Office as well as online.

Motion: Moved by Selectmen Susan Campbell and seconded by Selectmen Mark Dyer that the Selectmen accept the Treasurers report as written.

Unanimous, Motion Carried

Third Order of Business: Public Comment

Public Comments / Concerns:

- *Ruth Slagle – Spoke regarding a group (15- fifteen present) of people that are concerned with Hope Island, and the fact that Calcoluidis (Hope Island) was late on the payment, and not following the confines of the consent decree.*
- *Donna Damon would like to meet with the town Attorney, and discuss the Hope Island Issues. There is not enough information on hand to discuss the topic this evening.*
- *Susan Campbell was not aware of the issues they are discussing tonight, and would like to get the update regarding the Agreement between Hope and Chebeague.*
- *Mark Dyer is waiting for the Board to have a conversation with the Attorney, before making a decision.*

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell; that the Selectmen meet Thursday August 15, 2013 at 7:00 p.m. at a site to be determined with a short public meeting to follow after an executive session with the Town Attorney.

Unanimous, Motion Carried

Drainage Issue on Capps Road:

- Richard & Jennifer Hubbell commented that no contact has been made, or progress has been made on the topic of the drainage issue.
- Eric explained that we are in the same place in the process, and that there is more involved in the process. Mark Dyer is concerned that an engineer will be necessary for this project. He is also volunteering his time and expertise during the process.

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Fourth Order of Business: Regular Business Items

To Have the Board of Selectmen:

Item 14-023: Consider options and a recommendation from the Road Plan Committee for paving in FY14.

- Leo Brochu did not submit a revised document in time for the meeting so he is working with the one that is presently on hand; item 2 should be corrected to read 2 inches.
- Tom Calder is in agreement that this is the best option and would progress the work.
- Recommend paving South Road from the West End School House to Chandler's Cove landing Road.

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Selectmen authorize the Town Administrator to sign the contract on the condition that the item 2 read two inches for the amount of \$169,326.00.

Unanimous, Motion Carried

Item 14-024: Committee Appointments:

- i. Shellfish Conservation Committee: One, three year term expiring in 2016

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Selectmen appoint Bob Ernest to serve on the Shellfish committee for a term of three years.

Unanimous, Motion Carried

- ii. Discussion of remaining vacancies for other Town Committees.
 - Continue to advertise the open positions.

Item 14-025: Consider changes to the Town website management package and other technology issues

Motion: Moved by Selectmen Susan Campbell and seconded by Selectmen Mark Dyer that the Selectmen direct the Town Administrator to add \$600.00 to the upcoming FY2015 budget.

Unanimous, Motion Carried

Item 14-026: Consider accepting the donation of playground equipment and maintenance funds from John Wilson and the Chebeague Parent's Association.

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Town of Chebeague gratefully accept the Susan Hudson Playground as well as the \$5,000 to set up a reserve account for maintenance.

Unanimous, Motion Carried

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Item 14-027: Consider a voting equipment agreement with the State of Maine

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Selectmen authorize the Town Administrator to enter into the agreement with the Department of the Secretary of State for a voting machine agreement.

Unanimous, Motion Carried

Item 14-028: Consider completion of the Maine Municipal Association Voting Ballot

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Selectmen vote on the Maine Municipal Executive Slate.

Unanimous, Motion Carried

Item 14-029: Review Board goals and objectives & scheduling of a Board Retreat

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Selectmen table this motion due to lack of Board of Selectmen present.

Unanimous, Motion Carried

Item 14-030: Schedule a meeting with the Long Island Board of Selectmen

Motion: Moved by Selectmen Susan Campbell and seconded by Selectmen Mark Dyer that the Town Administrator provide some dates at the end of September or beginning of October for a Sunday to meet with the Long Island Board of Selectmen.

Unanimous, Motion Carried

Item 14-031: Schedule a meeting with the Yarmouth Joint Standing Committee

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Town Administrator organize a meeting with the Yarmouth Town Manager September or October.

Unanimous, Motion Carried

Item 14-032: Schedule a meeting with the Chebeague Island Fire and Rescue Chief

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Selectmen to direct the Town Administrator to organize a weeknight meeting with the Fire Rescue Chief that is scheduled Board of Selectmen's meeting.

Unanimous, Motion Carried

Item 14-033: Non-Agenda Items as presented by individual Selectmen

- Correspondence line on the Agenda
- Posting Agenda's on the website and getting them posted appropriately.

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Motion: Moved by Selectmen Susan Campbell and seconded by Selectmen that the Road Commissioner to add a Stop sign at the end of the Chandler's Cove road when it hits South Road.

Motion Died for lack of a second.

Item 14-034: Review of potential agenda Items for September:

- i. Review Policy Statements (as needed and required)
 - Milestones Policy; including Fee Structure; set up a workshop prior to the regularly scheduled meeting.
- ii. Island Institute Fellow Process – Talk with Bob Konczal; August 22, 2013.
- iii. New Float Construction- Possible workshop item.
- iv. Additional items as suggested by the Board- Authorize the agreement with the Auditors.

Fifth Order of Business: Approval of Expense Warrant(s)

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Selectmen approve the expense warrant.

Unanimous, Motion Carried

Sixth Order of Business: Approval of prior minutes

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Susan Campbell that the Selectmen approve all outstanding minutes with corrections.

Unanimous, Motion Carried

Seventh Order of Business: Adjourn Meeting

Mark Dyer motion to adjourn and second by Susan Campbell at 8:41 p.m.

Upcoming Meetings with Board of Selectmen in Attendance		
Meeting	Date & Time	Location
Community Conversation	August 12 th at 7pm	Island Hall
Soft Shell Clams - Presentation with the Shellfish Committee	August 15 th at 6pm	Island Hall
Stone Wharf Condition, Use, and Parking - Multi-Committee	August 22 nd at 6pm	Stone Wharf & Fire
Wharf Road Parking & Sunset Landing - Workshop	August 28 th , at 6pm	Island Hall
Regular Board of Selectmen Meeting	September 11 th at 6pm	Island Hall