

Town of Chebeague Island  
192 North Road  
Chebeague Island, ME 04017

Phone: 207-846-3148

[townofchebeague@chebeague.net](mailto:townofchebeague@chebeague.net)

Fax-207-846-6413

**Draft Minutes June 12, 2013**  
**Board of Selectmen Meeting and Workshop**

**First Order of Business:** Workshop

Selectmen in Attendance: Donna Damon, Mark Dyer, Herb Maine, Susan Campbell.

Donna Damon called the workshop to order at 6:02 p.m. and then read the official election results. Which were:

Office / Candidate	Tape Total	Total Unread	Total Votes
<b>Board of Selectman</b>			
Campbell, Susan D.	105	0	105
Dyer, Mark	115	0	115
Pellerin, Peter L.	89	0	89
Stevens, Nelson, D.	89	0	89
Blanks	28	0	28
Write-Ins	2	0	2
<b>School Board</b>			
White, Carol A.	181		181
Blanks	89		89
Write-Ins	158		158
<b>Write -Ins School Board</b>			
Bisharat, Suhail	46	2	48
Hill, Nancy	33	0	33
Rugh, Suzanne	75	0	75
Olney, Nancy	1	0	1
Burgess, Sue	1	0	1

Road Committee members present are Malcom Rice, Wayne Dyer and Thomas Calder.

Herb Maine summarized that in 2010 he and Mark were participants in development of a road plan, based on a format and process from DOT, to choose which roads to repair and maintain on a schedule. It's a two-prong approach starting with roads that are on the verge of deterioration.

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Chebeague has 10 miles of paved roads; the life span of a road is 10-20 years. The beginning of the process is broken down into mile-long increments.

Mark Dyer explained that his portion of the project since developing the Road Plan, was to determine the material that would be utilized for the roads. The expense, along with other factors, negated hot top as an option for Chebeague. The Road Committee recommended an alternative product that would better serve the needs and uses for Chebeague. The end product was determined to be a cold mix (liquid tar mixed with gravel aggregate).

Based on the two sections of road, that were most recently paved perhaps North Road should have been ground.

Karen Corson asked about the timeline from the study/report.

Herb Maine responded by stating that the timeline at the time of the report was arbitrary. Based on the work done so far about \$450,000 has done 2 miles of road.

Eric Dyer, Town Administrator, explained that he thought the road plan should be re-evaluated to make sure that we are on the path that is best for Chebeague Island roads. Eric had submitted a report to the Board of Selectmen. (a copy of this report is attached to these minutes) The conclusions of the report are:

- Engineering work was not always a requirement
- Quality results overall
- Value to the taxpayers
- Future budgeting for CIP should take into consideration the cost of the various products
- Vegetation is a neglected
- Inventory and mapping of town roads are necessary and highly recommended.

His recommendation at this time is to make the road inventory a higher priority so that the planning can be fundamental as an initial step. He submitted a two-year plan that had elements of the road plan. The highlights are as follows:

- Gravel for Roy Hill roads and other gravel roads on Chebeague.
- Road Property Survey should occur either in its entirety or at least partially
- Preparing for work on South Road
- FY15 Reclaim South Road from School House to Chandlers Wharf so sufficient funding will be available.
- Sand Seal on various roads. (South Road from the Inn to Roy Hill Road)

***Comments / Concerns:***

- Culverts are a concern and the various costs that come into play when replacing a culvert.

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- Gravel on Roy Hill Road, not chip seal. (Refreshing material should be brought in every couple of years.)

***Public Comments / Concerns:***

Claire Ross would like to recommend that the reports being referenced be available to the public.

***Road Committee Presentation:***

Wayne Dyer reported that the committee met June 3, 2013.

***Recommendation:***

- Grind and pave with cold mix South Road to Chandlers Wharf. Expected to be about \$6,000 short.
- Tom Calder feels that the Town in general is currently on the right path and plan of action for the Towns roads.

**Selectmen's Comments:**

- How will modifying the schedule affect the actual work that is planned?
- Donna asked the question; If today we decided we wanted to pave the roads when could Mr. Tom Gibson get here?
- Can the preliminary work be done so that the stretch of road can be completed in the fall?
  - Eric replied that yes it could.

***Public Comments / Concerns:***

- Karen Corson ruminates that moving forward with a sound infrastructure is important to have this on a solid base.
- Claire Ross is concerned that moving forward is important and the process be available at the time of the discussion as well as making sure that the public is notified and included in communication regarding this project.
- John Wilson reasons that there should be some faith in the committees and the employees to get the job done.
- Communication with the public is a necessity to perform the work.
- Mark Dyer does not want to support a survey because he thinks that it is an unnecessary step.
- David would like to move forward with road work.
- Susan and Herb are ready to move forward.

Workshop ended at 7:25 p.m.

**Second Order of Business:** Call meeting to order

David Hill called the meeting to order at 7:25 p.m.

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To Have the Board of Selectmen:

**(taken out of order)**

Item 13-109: Elect a Chair and Vice-chair of the Board of Selectmen.

**Motion:** Moved by Selectmen Sue Campbell and seconded by Selectmen Mark Dyer that the Selectmen nominate Donna Damon as Chair.

**Unanimous, Motion Carried**

**Motion:** Moved By Donna Damon and seconded by Sue Campbell that the selectmen nominate Mark Dyer as Vice Chair.

**Unanimous, Motion Carried**

**Third Order of Business:** Approval of prior minutes

**Motion:** Moved by Selectmen Mark Dyer and seconded by Selectmen Herb Maine that the Selectmen accept the May 8, 2013 Minutes as presented.

**Unanimous, Motion Carried**

**Fourth Order of Business:** Hear and accept the Town Administrator & Treasurer's Reports

*Eric Dyer read his reports to the Board and the public. A copy of these documents will be attached to these minutes and are available in the Town Office as well as online.*

**Motion:** Moved by Selectmen Mark Dyer and seconded by Selectmen David Hill that the Selectmen ask Eric Dyer to set up a meeting with Wayne Duffet and any interested participants to have a meet on the mainland.

**4-1 (Herb Maine abstained), Motion Carried**

**Motion:** Moved by David Hill and seconded by Mark Dyer to accept the treasurer's report.

**Unanimous, Motion Carried**

**Fifth Order of Business:** Approval of Expense Warrant

**Motion:** Moved by Selectmen Mark Dyer and seconded by Selectmen Herb Maine that the Selectmen accept and approve the expense warrant of \$64,278.15.

**Unanimous, Motion Carried**

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**Sixth Order of Business:** Committee Reports (none anticipated)

**Seventh Order of Business:** Public Comment

- Mary Holt has volunteered for the Potential Sunset Committee as well as Paper Streets Committee.
- Donna Damon responded that the Selectmen would develop a charge and get the committee established and that the Selectmen would look at forming some additional ad-hoc committees.
- Karen Corson thinks that Selectmen should publicize the committee.

Karen Corson reports that there is a dead tree on the Phipps property and she is concerned that it will fall on the power lines.

**Eighth Order of Business:** Old Business

To Have the Board of Selectmen:

Item 13-108: Consider and discuss road work proposals from the Road Plan Committee and Road Commissioner as well as any future action.

**Motion:** Moved by Selectmen Mark Dyer and seconded by Selectmen David Hill that the Selectmen move forward the recommendation from the Road Committee to look at the process needed to get the section of South Road beginning at the old school house down to Chandlers Wharf with the cold mix with the same contractor as used on North Road

**Motion rescinded by Mark Dyer.**

**Motion:** Moved by Selectmen Herb Maine and seconded by Selectmen David Hill that the Selectmen allocate the entire paving reserve and the entire drainage and easement reserve for the purpose of implementing the Road Committee Plan.

**Unanimous, Motion Carried**

**Ninth Order of Business:** New Business

To Have the Board of Selectmen:

Item 13-110: Consider a request from the Island Commons for a reserved parking spot at Chandlers Wharf.

**Motion:** Moved by Selectmen David Hill and seconded by Selectmen Mark Dyer that the Selectmen modify the parking ordinance so that a parking space be allocate the space for the Island Commons.

**Unanimous, Motion Carried**

Item 13-111: Set a date for the annual “Bulky Waste Weekend”.

**Motion:** Moved by Selectmen David Hill and seconded by Selectmen Mark Dyer that the Selectmen designate the weekend of Saturday, August 3, and Sunday, August 4, 2013 as Bulky Waste Weekend.

**Unanimous, Motion Carried**

Item 13-112: Consider the acceptance of a donation from Mr. William Belvin for green crab traps.

**Motion:** Moved by Selectmen David Hill and seconded by Selectmen Susan Campbell that the Selectmen accept Mr. William Belvin’s donation to be used as the Shellfish Committee deem necessary.

**Unanimous, Motion Carried**

Item 13-113: Discuss the local use of fireworks and consider whether any action is needed.

**Comments / Concerns of the Board:**

- Various citizens would like the Selectmen to develop a more in-depth ordinance.
- Mary Holt made a comment regarding Fireworks and the communication of the laws that are currently in place.

**Motion:** Moved by Selectmen Mark Dyer and seconded by Selectmen David Hill that the Selectmen direct Eric and Michelle to find a brochure or make a brochure regarding fire works and communicate such to the public in the same posting areas as the typical posting locations.

**4-1 (Herb Maine), Motion Carried**

**Tenth Order of Business:** Executive Session and Follow-up

To have the Board of Selectmen hold an Executive Session to discuss legal matters pursuant to 1 MRSA, Section 405, subsection 6(E).

**Motion:** Moved by Selectmen Mark Dyer and seconded by Selectmen David Hill that the Selectmen enter into executive session pursuant to Personnel 1 MRSA, Section 405, subsection 6(A).

**4-1 (Susan Campbell), Motion Carried**

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**Entered into Executive Session at 8:45 p.m.**

**Exit Executive Session at 9:01 p.m.**

Item 13-114: To have the Board of Selectmen conclude their executive session and approve the appointment of an Office Assistant in open session

**Motion:** Moved by Selectmen David Hill and seconded by Selectmen Mark Dyer that the Selectmen authorize the Town Administrator to approve the appointment of Gloria Brown as the Office Assistant.

**4-1(Susan Campbell abstain), Motion Carried**

**Eleventh Order of Business:** Adjourn Meeting

**Motion:** Moved by Selectmen David Hill and seconded by Selectmen Susan Campbell that the Selectmen meeting be adjourned at 9:05 p.m.

**Unanimous, Motion Carried**

*These Minutes respectfully Submitted by:  
Michelle J. Jackson, Town Clerk*