First Order of Business: David Hill Called meeting to order at 6:00 p.m.
Selectmen Present: David Hill, Donna Damon, Mary Holt, Herb Maine, Mark Dyer
Second Order of Business: Approval of prior minutes

Motion: Moved by Selectmen Mary Holt and seconded by Selectmen Herb Maine that the Selectmen accept the April 10, 2013 Minutes as amended.

Unanimous, Motion Carried

Third Order of Business: Hear & accept the Town Administrator & Treasurer’s Reports

A copy of these documents will be attached to these minutes and are available in the Town Office as well as online.
Concerns / Comments from the Board regarding the Town Administrators Report:

• Does this cover any aspect of a fee associated item?
• The Board is looking for the Stone Wharf follow up report.
• Great job by the Public Works Crew completing the culvert work.

Concerns / Comments from the Board regarding the Treasurer’s Report:

• Reimbursement for some of the legal expenses.

Motion: Moved by Selectmen Herb Maine and seconded by Selectmen Mary Holt that the Selectmen that the Town Administrator be authorized to transfer $4500.00 from the Board of Selectmen’s fund.

Unanimous, Motion Carried

Motion: Moved by Selectmen Herb Maine and seconded by Selectmen Mark Dyer that the Selectmen accept the Treasurer’s Report.

Unanimous, Motion Carried

Fourth Order of Business: Approval of Expense Warrant

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen Herb Maine that the Selectmen accept and approve the Expense warrant number $11,994.62.

Unanimous, Motion Carried
Fifth Order of Business: Committee Reports (none anticipated)

- Tommy and Mark took a ride to look at a stretch of the road part of South Rd. in front of the old School house down to Milo Matrazzo’s that has been estimated by Tom Gibson last year. Tommy identified two culverts, ditching and shoulder work, some additional work on the corner of Jenks Road. Mark would recommend that the community consider resurfacing that stretch of the road.

Sixth Order of Business: Public Comment

Seventh Order of Business: Old Business

To Have the Board of Selectmen:

Item 13-95: Consider and act upon a fifth draft of the Fiscal Year 2014 (FY14) budget

Concerns / Comments from the Board:

- Eric Dyer reported all additions from the last workshop are included in this presentation, the increase in hours for the Public Works Department 30 hour position.
- Other Revenues budgeted would be a $50,000.00 transfer from the undesignated fund.
- Estimated around $30,000 going into the undesignated fund balance at the end of this year. Other departments include Solid Waste estimated $5,000.00 remaining. Also break even in Public Works, Administration will be over budget by estimated $10,000. Including the overlay. The remaining amount would be less than the 8% threshold.
- Eric is recommending that the difference be recovered via the tax payments by increasing the mil rate to an 8cent increase. Totaling 2.43.
- Herb has attended the School Board meeting and they will have a net increase of 2.7%; which will increase the mil rate to .06 or .07. Making the total 20.54 mil rate.
- As of June 30, 2012 $195,126.00 is in the undesignated fund balance.
- Mark Dyer is of the opinion of not increasing the mil rate to accommodate the increase.
- Herb is inclined to maintain the policy that is in place and keeping the undesignated fund at the 8%.
- Mary Holt is inclined to maintain the policy as well.
- Donna Damon would like to put $10,000 into the undesignated fund balance.

Motion: Moved by Selectmen Herb Maine and seconded by Selectmen Donna Damon that the Selectmen reduce account number 1300-390 from $50,000 to $40,000.

4-1(Mark Dyer), Motion Carried

Concerns / Comments from the Board concerning the budget:

- Herb asked if each department had to decrease their budget by 2%.
- Eric Dyer would like to establish a budget committee to assist with the process.
- Mark Dyer is under the opinion that there is a need to have a finance committee.
Donna Damon suggested one option is to have a subcommittee of the board to establish a budget committee. Questioning if there is potential to increase the revenues for the FY2014 budget.

**Motion**: Moved by Selectmen Mark Dyer and seconded by Selectmen Donna Damon that the Selectmen that the budget be moved on to the Warrant stage.

4-1(Herb Maine), Motion Carried

**Item 13-96**: Consider and act upon the renewal of the following:

a. Calder Clam Shack Victuarer’s Permit
b. Second Wind Farm Victuarer’s Permit

**Motion**: Moved by Selectmen Herb Maine and seconded by Selectmen Mark Dyer that the Selectmen renew the Clam Shack and the Second Wind farm Victuarer’s Permit.

Unanimous, Motion Carried

**Item 13-97**: Hear and act upon a Second Reading of the Cemetery Ordinance

**Concerns / Comments from the Board:**

- Herb would like to take custody of this document and amend this section.
- Clarification of section 105, regarding the Capital Fund to be modified to read Cemetery Reserve Fund.

**Motion**: Moved by Selectmen Herb Maine and seconded by Selectmen Donna Damon that the Selectmen move this Ordinance on for a third reading to include the amendments discussed.

Unanimous, Motion Carried

**Eighth Order of Business**: New Business

**Concerns / Comments from the Board:**

Donna Damon is concerned with page 2 section, also within the Definition of Resident as it relates to a non-resident property owner; section 104 (a) recommend annually. 107(f) and change designate to recommend. 109(c) under fee’s, change the word Main to Maine. Section 1. Donna suggests adding plural guest(s) then add two hoe(s) instead of one. Include a guest license that is a different fee. Solo senior citizen license and a Senior citizen license with guest(s).
Item 13-98: Hear and act upon a First Reading of a Shellfish Conservation Ordinance

Motion: Moved by Selectmen Herb Maine and seconded by Selectmen Donna Damon that the Selectmen move this Ordinance move forward for the second reading.

Unanimous, Motion Carried

Item 13-99: Consider and act upon proposed revisions to the Selectmen’s Ordinance

Concerns / Comments from the Board:
Get an opinion from the Town Attorney

Item 13-100: Consider and act upon elements of the upcoming Warrant for Town Meeting:
   a. Warrant format (including the capital reserve table, criteria for article explanations, etc.)
   b. Ordinances, ordinance revisions, and exhibits
   c. Additional or special warrant articles

Item 13-101: Consider and act upon the 2013 summer Patrol Agreement with the CCSO.

Motion: Moved by Selectmen Herb Maine and seconded by Selectmen Donna Damon that the Selectmen authorize the Town Administrator to sign this contract as presented.

Unanimous, Motion Carried

Motion: Moved by Selectmen Herb Maine and seconded by Selectmen Donna Damon that the Selectmen authorize the Town Administrator to sign this contract for housing for the CCSO deputy.

Unanimous, Motion Carried

Item 13-102: Consider and act upon an Indian Island parking and signage plan.

Concerns / Comments from the Board:
   • The size of the signs according to the Sign Ordinance,
   • The cost of the signs,
   • Who places the signs,
   • Someone from Indian Island should be onsite when the signs are being placed,
   • Along with the maintenance of the signs.
Motion: Moved by Selectmen Mary Holt and seconded by Selectmen Donna Damon that the Selectmen support the plan, installation and contribute $500.00 to support the plan; contingent on approval by the Code Enforcement Officer.

Unanimous, Motion Carried

Item 13-103: Consider and act upon the placement of two guest moorings at the Stone Wharf.

Concerns / Comments from the Board:
- Flat fee of $35.00, per 24 hour period of time.
- 300lb mushroom, along with the 500lb mushroom total cost of $2750.00.
- Who would set the moorings? Who would be collecting the money for this service?
- Donna is concerned that this area should be kept in the public business front. Along with the insurance aspect of these floats.
- Proposed location of the moorings at the Stone Wharf.

Motion: Moved by Selectmen Mark Dyer and seconded by Selectmen _____ that the Selectmen to authorize up to 2750 out of the Board of Selectmen contingency fund to rig and set two moorings out of this FY

Due to lack of second, Motion Failed

Motion: Moved by Selectmen Herb Maine and seconded by Selectmen Mark Dyer that the Selectmen to line 2500-3120 be increased by 2750, and create a new revenue line titled Mooring Rental Fees that is in the amount of 2750, for FY 2013-2014.

4-1(Donna Damon), Motion Carried
Donna Damon voted no due to the fact that she feels it is not an essential service.

Ninth Order of Business: Non-agenda items to be presented by Selectmen

Tenth Order of Business: Adjourn meeting

Motion: Moved by Selectmen Donna Damon and seconded by Selectmen Mark Dyer that the Selectmen meeting be adjourned at 8:59 p.m.

Unanimous, Motion Carried

These Minutes respectfully Submitted by:
Michelle J. Jackson, Town Clerk