Board of Selectmen Meeting February 13th, 2013

First Order of Business: Call meeting to order
David Hill Called meeting to order at 6:02 p.m.
Selectmen Present: David Hill, Donna Damon, Mary Holt, Herb Maine, Mark Dyer

Second Order of Business: Approval of prior minutes

Motion: Moved by Selectperson Herb Maine and seconded by Selectperson Mary Holt that the Selectmen accept the January 9, 2013 Minutes as presented.

3-2 (David Hill abstain, Donna Damon abstain), Motion Carried

Third Order of Business: Hear & accept the Town Administrator & Treasurer’s Reports

A copy of these documents will be attached to these minutes and are available in the Town Office as well as online.

Motion: Moved by Selectperson Mary Holt and seconded by Selectperson Donna Damon that the Selectmen accept with the Town Administrator recommended increase for Tom Calder.

4-0-1 (Herb Maine and Mark Recused), Motion Carried

Fourth Order of Business: Public Comment

Concerns / Comments from the Public:
- The Board of Selectmen commends the Public Works Department for their work during the Storm.

Fifth Order of Business: Committee Reports (none scheduled) NONE TO BE HEARD
Sixth Order of Business: Appointments
To Have the Board of Selectmen:
Item 13-66: Appoint a member to the Planning Board for a three year term

Concerns / Comments from the Board:
- The amount of time that Patricia is here. Although she is not here full time but is planning on being here in the future. She is amicable to try different methods of participation.
- Remote participation on committees.

The public is welcome and encouraged to attend!
Motion: Moved by Selectperson Herb Maine and seconded by Selectperson Mary Holt that the Selectmen appoint Patricia Festino to the Planning Board for a three year term.

4-1 (Donna Damon), Motion Carried

Seventh Order of Business: Old Business
To have the Board of Selectmen
Item 13-67: Reconsider the designation of two additional handicap accessible parking spaces at the Stone Wharf.

Motion: Moved by Selectperson Donna Damon and seconded by Selectperson Herb Maine that the Selectmen reconsider the Handicap parking spaces at the Stone Wharf.

Unanimous, Motion Carried

Concerns / Comments from the Board:
- The three spaces that are already in place are sufficient according to the law.
- Van parking is not required.
- The Stone Wharf is insufficient for the parking needs of Chebeague.
- Used by fishermen as Coastal access to support their jobs.
- The fact that the Engineer is coming to review the Wharf and this may be a premature act.
- Signage regarding the hash marks. Notification of the Public as to the changes.

Concerns / Comments from the Public:
- Put all Handicap parking spaces on the same side (North West side).
- The method that the Public Hearing was held for the first meeting.
- If this is approved then cross hashes should be placed on the Wharf as well.
- Study of how the current spaces are used.
- Possible violation of DEP regulations by the addition or changes in the parking on the Stone Wharf.

Motion: Moved by Selectperson Donna Damon and seconded by Selectperson Mary Holt that the Selectmen five handicap spaces, three handicap spaces where they are currently located, two handicap spaces on the south west adjacent to the side at the Stone Wharf.

Unanimous, Motion Carried

Item 13-68: Hear an update on maintenance at the Stone Wharf.

Town Administrators Update:

The public is welcome and encouraged to attend!
Wayne Duffet the original designer is scheduled to come out and look at the problem areas.
- Possible work on the design of the Wharf.
- Scheduling repair of the floats.

**Concerns / Comments from the Board:**

- The finances that are involved with the repairs or design.
- Possible enhancements to improve the Wharf and some of the parking issues.
- Possibly having the tar extend up on top of the rocks.
- Possibly in a Flood Plane zone.

**Eighth Order of Business:** New Business
To Have the Board of Selectmen:

**Item 13-69:** Discuss spring road closures and weight limits.

*Motion:* Moved by Selectperson Herb Maine and seconded by Selectperson Donna Damon that the Selectmen close all Town Roads to vehicles weighing more than 23,000 pounds during the months of March and April without Road Commissioner approval.

*Unanimous, Motion Carried*

**Item 13-70:** Conduct a second reading of a proposed Communications Policy Statement

**Concerns / Comments from the Board:**

*Motion:* Moved by Selectperson Marl Dyer and seconded by Selectperson Mary Holt that the Selectmen adopt the Communications Policy Statement as drafted.

*Unanimous, Motion Carried*

**Item 13-71:** Approve proposed status changes for the following clam flats:
- Opening of “The Creeks”
- Closure of “The Bar”
- Opening of “Chandlers Cove”

**Concerns / Comments from the Board:**

*Motion:* Moved by Selectperson Herb Maine and seconded by Selectperson Donna Damon that the Selectmen to open Chandlers Cove and Johnson Cove to Shellfish Harvesting based

*The public is welcome and encouraged to attend!*
Motion: Moved by Selectperson Herb Maine and seconded by Selectperson Mark Dyer that the Selectmen close the Cove at Indian Island Cove the end of the hook through the cove to Balesca’s Wharf, based on the recommendation from the Shellfish Committee for the period of two years.

Unanimous, Motion Carried

Item 13-72: Consider a second draft of the Fiscal Year 2014 (FY14) budget.

Item 13-73: Discuss transportation planning strategies and consider applying for a grant to assist with transportation planning efforts.

Concerns / Comments from the Board:

- Presentation by Sam Ballard (a copy of which is attached to these minutes as well as available at the Town Office and online at the Town Website.)
- Town Administrator presented a grant opportunity that he is hopeful that the track would be a guideline. Towards resolving the transportation issues that the Town is presented with.
- The concrete facts are lacking, premature step without the proper facts that are required to proceed with the actual.
- Define the fundamental issues that we would like to deal with regarding Transportation. Prior to applying for grant.
- Inform the community about the possibility of developing Sunset as an alternative solution to the Stone Wharf transportation issues.

Motion: Moved by Selectperson Mark Dyer and seconded by Selectperson Herb Maine that the Selectmen to authorize the Town Administrator to apply for a Citizens Institute on Rural Design grant.

Unanimous, Motion Carried

Item 13-74: Consider whether to apply for an historical preservation grant to assess and secure Town records.
Motion: Moved by Selectperson Mark Dyer and seconded by Selectperson Herb Maine that the Selectmen authorize the Town Office Staff to apply for a Historical Preservation Grant as well as the Maine State Archives Grant.  
Unanimous, Motion Carried

Item 13-75: Conduct a preliminary discussion regarding the possibility of an underground utility easement between the Town and Chebeague.net.

Concerns / Comments from the Board:
- Easements from the Town are required to proceed with the underground wires.
- More information from legal.

Motion: Moved by Selectperson Mark Dyer and seconded by Selectperson Mary Holt that the Selectmen have the Town Administrator submit the draft underground utility easement supplied by Chebeague.net to be reviewed by the Town Attorney.

4-1 (David Hill Abstain), Motion Carried

Item 13-76: Set the date, time, and other details of a volunteer appreciation night.

Concerns / Comments from the Board:

Motion: Moved by Selectperson _ and seconded by Selectperson _ that the Selectmen to set a volunteer appreciation night for June 26, 2013 at 6:00 P.M. at the Island Hall. As well as authorize $500.00 budget from the Selectmen’s contingency fund for Refreshments and Awards.

Tabled

Item 13-77: Set the date and time for a meeting with the municipal auditors.

Concerns / Comments from the Board:

Motion: Moved by Selectperson Mary Holt and seconded by Selectperson Herb Maine that the Selectmen set at meeting for February 26, 2013 at 6:00 P.M. at the Island Hall

4-1 (Donna Damon), Motion Carried

Ninth Order of Business: Non-agenda items to be presented by Selectmen

Tenth Order of Business: Approval of Expense Warrants

The public is welcome and encouraged to attend!
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Motion: Moved by Selectperson Donna Damon and seconded by Selectperson Mark Dyer that the Board approve the expense warrant in the amount of $141,321.91.

Unanimous, Motion Carried

Eleventh Order of Business: Adjourn meeting

Motion: Moved by Selectperson Donna Damon and seconded by Selectperson Herb Maine that the meeting be adjourned at 9:49 p.m.

Unanimous, Motion Carried

These Minutes respectfully Submitted by:
Michelle J. Jackson, Town Clerk