December 12, 2012 Draft Minutes

First Order of Business: Call meeting to order
Selectmen Present: David Hill, Donna Damon, Mary Holt, Herb Maine, Mark Dyer

Motion: Moved by Selectwoman Donna Damon and seconded by Selectwoman Mary Holt that the Selectmen draft a Town Sentiment template and the first being issued to Ray Hamilton for his 102nd birthday.

Unanimous, Motion Carried

Second Order of Business: Approval of prior minutes

Approval of minutes tabled for future meeting

Third Order of Business: Hear & accept the Town Administrator & Treasurer’s Reports
Town Administrator, Eric Dyer presented these reports and copies are on file at the Town Office as well as attached to these minutes.

Motion: Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Selectmen accept the Town Administrator & Treasurer’s Reports as submitted.

Unanimous, Motion Carried

Fourth Order of Business: Public Comment
Ron Tozier; presented the application received regarding the changes to the Hope Island Dock. This is one of many processes that will come regarding this project.
Ron’s opinion regarding the submerged lands issue is that it would not have that significant of a problem.

Selectwoman Donna Damon suggests a joint informational meeting between the Selectmen, Coastal Waters, and Planning board to make sure that the people who may be affected are noticed

Motion: Moved by Selectwoman Donna Damon and seconded by Selectwoman Mary Holt that the Town Administrator be authorized to post information regarding the Hope Island Wharf extension project and ask for public comment to send to the State regarding the
concerns and questions regarding the submerged lands. Electronic and public postings will be made by the Town stating that more information is made available at the Town Office.

Ron Tozier, is informing them that there will be plenty of time to discuss during the various steps of this project.

**Unanimous, Motion Carried**

**Fifth Order of Business:** Committee Reports (none scheduled) - NONE

**Sixth Order of Business:** To have the Board of Selectmen hold a [Public Hearing](#) on proposed changes to the Traffic and Parking Ordinance that may affect handicap parking and the seasonal June and November fishing access area

**Selectman Hill opened the Public Hearing.**

**Public Discussion:**

Town Administrator Eric Dyer presented two alternative plans for the placement of two additional Handicap Parking spaces.

The Selectmen discussed the plan and the issues surrounding it.

Selectman Herb Maine summation is that we are essentially moving two places from the seasonal ban for fishermen, and reassigning them to handicap parking spaces. By doing this would it bring us below the 101 number? Which is the cut off that requires the addition of five handicap spaces. Has it been investigated that the spot be made a seasonal parking space.

Peter Rice presented his expert advice as a legal professional familiar with disability rights.

Ken Hamilton and David Stevens provided public comment.

**Selectman Hill Closed the public Hearing**

**Seventh Order of Business:** Old Business

To Have the Board of Selectmen:

**Item 13-45:** Consider and decide on changes to the Traffic & Parking Ordinance
Motion: Moved by Selectwoman Donna Damon and seconded by Selectwoman Mary Holt that the Selectmen designate the five spaces as shown with the version that has the hash lines adjacent to the loading and unloading zone. By doing so making necessary changes to the Traffic and Parking Ordinance.

Impacts to fishermen and the need for a discussion on transportation issues were discussed.

Unanimous, Motion Carried

Item 13-46: Consider a Committee Guidelines Policy Statement developed as an alternative to the proposed Committees Ordinance.

Currently the Cemetery Committee does not have its own ordinance. This policy will cover any group that is not a standing committee

Motion: Moved by Selectwoman Donna Damon that the Selectmen accept this policy eliminating alternate members.

No Second the motion fails

Motion: Moved by Selectwoman Mary Holt and seconded by Selectman Mark Dyer that the Selectmen accept this policy as written.

The role of alternate members on committees was discussed.

4-1 (Donna Damon), Motion Carried

Eighth Order of Business: New Business
To Have the Board of Selectmen:

Taken out of order without a motion:

Item 13-47: Discuss budget goals with the Superintendent of the Chebeague Island School

Alton (Bump) Hadley the Superintendent discussed the following topics:

- Revenues
- Wages
- Transportation
- Undesignated fund use.

Item 13-48: Consider and decide on a recommendation from the Coastal Waters Commission to install a pump-out float.
Several documents were presented to the BOS the subject was discussed several years ago and after receiving additional new information the Coastal Waters Commission opted to bring the item back to the Board.

The benefits and drawbacks of a float were discussed. Mac Passano gave his expert advice regarding the benefits of a pump out float. The potential role of the Boat yard was discussed along with concerns about use vandalism and maintenance, liability, as well as the collection of fees.

Motion: Moved by Selectwoman Donna Damon and that the Selectmen hold a workshop in January and invite Paul Balesca to attend to discuss the possibilities of having the pump out at the boat yard.

Donna Withdraws motion

Motion: Moved by Selectman Herb Maine and seconded by Selectwoman Donna Damon that the Selectmen direct the Coastal waters committee to include the discussion of the liability and the other parts of the bay where the services are offered and to determine the location and a more complete discussion of the cost.

3 – 2 (David Hill, Mark Dyer), Motion Carried

Item 13-49: Consider a proposal from the Coastal Waters Commission to install additional floats at the Stone Wharf.

This item was tabled until the next meeting.

Unanimous, Motion Tabled

Item 13-50: Conduct the first reading of a proposed Communications Policy Statement

This item was tabled until the next meeting.

Unanimous, Motion Tabled

Item 13-51: Consider whether to accept a $5,000 gift from the Island Institute intended to assist chebeague.net in their effort to improve internet access on the island.
Concerns were raised regarding the process of accepting funds of this nature.

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectwoman Mary Holt that the Selectmen accept the gift from the Island Institute in the amount of $5,000 to benefit Chebeague.net in their project.

3-2 (Herb Maine, David Hill has recused himself), Motion Carried

**Ninth Order of Business:** Non-agenda items to be presented by Selectmen

Selectwoman Mary Holt would like to schedule Eric’s review. Selectman David Hill will touch base with Eric and schedule that process.

Selectwoman Donna Damon would like to a workshop to discuss “paper streets”. David would like Donna develop a process and a starting point for this project. She would like to establish criteria. Herb would like to see this in a policy. Mary suggests that a form be created to make the process easier. David is in agreement with Herb and Mary in that a policy as well as a form is required to gain a better idea regarding the “paper streets”.

**Tenth Order of Business:** Approval of Expense Warrants

**Motion:** Moved by Selectman Mark Dyer and seconded by Selectman Herb Maine that the Board approve the expense warrant in the amount of $86,090.00.

Selectwoman Donna Damon would like to inquire about Chuck Elder’s invoice that references boxes and things invoices.

**Unanimous, Motion Carried**

**Eleventh Order of Business:** Adjourn meeting

**Motion:** Moved by Selectwoman Mary Holt and seconded by Selectman Herb Maine that the meeting be adjourned at 9:30 p.m.

**Unanimous, Motion Carried**

*These Minutes respectfully Submitted by:*

*Michelle J. Jackson, Town Clerk*