Town of Chebeague Island
Minutes of the Regular Meeting of the Board of Selectmen
Wednesday, May 12th, 2010 @ 7:00PM
Chebeague Island Hall & Community Center

1. Meeting called to order at 7:02PM.
2. Town Administrator Report.
   Scott Seaver advised the following:
   • Advised of discussions with Sheriff’s Office in regard to summer coverage.
   • Advised he had a request from the Harbormaster to add the Designated Anchorage issue to the Town Meeting Warrant. The Selectmen have the letter of request and a map of the proposed areas
   David Hill: Motion to move the Designated Anchorage request to Town Meeting.
   Mark Dyer: Second.
   Discussion: Donna Damon asked if we had held enough public Meetings so the public is aware of this issue?
   Claire Ross advised that we have held two public meetings. Claire stressed that the Coast Guard will make the final decision. All this does is let the Coast Guard know we are working on this and will bring a proposal to them after we hold a Town Meeting.
   Donna Damon: Asked to amend motion to table.
   David Hill: Will not agree to amendment.
   Donna Damon: Asked to amend motion to vote on this next week.
   Vote: Three (3) in favor, Two (2) Opposed – Motion Passes.
   • Discussed what is happening with the Ship Grant Application.
   • Public Works Department:
     Tom Calder is out on medical issues. The Town would like to thank Bill Calthorpe being available.
     The crew has been cold patching. Budget for cold patch and culverts are over.
     The sweeper was on island for about three days.
     The sink hole in the Stone Pier has been repaired.
     We will be renting a stripping machine in mid to the end of June.
     The planning calendar is working well.
     Marshall Grinding has been contacted to set a date to come and chip the wood dump.
   • Met with FEMA.
   • Ralph Munroe and Forest Ranger Bill Leavitt met and have reviewed the blow down situation on the island.
   • Provided an update on the Cousins Island project.
   • Updated Board on Fire Communications Tower.
   • Job Salary Ranges are being worked on.
   • Scott & Susan out Friday the 14th to attend training. Peggie Jones will be in the office.

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3. Public Comment.

Leon Hamilton asked about the work to be done on the Commercial Float at the Stone Pier. Scott advised that Public Works has all the parts together and will complete the repairs.
Leon also advised the piling at the punt float has pulled away from the wharf.
Scott advised that he and David will look at it.

Leon Hamilton asked what was going on or happening to the money that was being put away for new floats. He would like to make a recommendation to the Board that new floats be built for Chebeague and Cousins Island. We need extra so the ones that in the water can be taken out for repairs.

**Mark Dyer: Motion to direct the Town Administrator to implement the construction of two floats. One 16ft wide by 30ft long and one 10ft wide and 24ft long.**

**David Hill: Second.**

**Vote: Unanimous.**

Cecil Doughty discussed the need for more handicap parking at the Stone Pier.
Scott advised that we added more at Town Meeting and will stripe the new space when we rent the machine.
Cecil advised that we need more.
Scott advised that we need to keep the van accessible slot by law, but we can look at the other side of the wharf to see if we can create more handicap parking.

Louise Doughty stated her concerns about enforcing the new twenty five (25) hour parking on the Stone Pier. She does not think it is enforceable.
Scott advised that he will look into this issue.

4. Old Business.

This item taken out of order per agreement of the Board

**4.C To hear a report from CICA’s Affordable Housing Committee regarding School House Road and the MSHA grand guidelines.**

Bob Earnest gave a report on the guidelines published.
David Hill asked if the Town is involved with the land would that suffice.
Donna Damon advised that a survey should be done and we need to know the value of the property.
Bob Earnest advised that CICA is holding a meeting on May 22nd, 8:30AM at the Hall.
Leon Hamilton stated his concerns of the Town being involved in Affordable Housing. We have to look at how much land we have left around us. He feels that Town property should stay Town property. We should slow down and think about this.
Mark Dyer asked if this was foreclosed property.
Susan Campbell advised no.
Leila Bisharat asked that tax maps be supplied. She discussed in kind contribution. Where does the value come from?
Herb Maine advised that if the Town lets this land be used the value would be a contribution.
John Wilson advised that an appraisal will be done.
David Hill asked if this goes on the warrant will an appraisal be available?
Bob Earnest advised that the appraisal will be available along with a survey.

**Donna Damon:** Motion to put on the warrant asking the Community for use of the School House Road property for Affordable Housing.

**David Hill:** Second.

Discussion: Mark Dyer asked that all the information get out to the Public as soon as possible. Chris Rich stated that keeping the land is very important, but we do need to have affordable housing. David Hill asked for an amendment to the motion “with material going out and information be included for distribution to the public.”

**Donna Damon:** Seconded amendment.

**Vote:** Amendment to motion – Unanimous.

**Vote:** Original Motion – Unanimous.

4.D To see if the Selectmen will take any action regarding the agreement with the Chebeague & Cumberland Land Trust regarding the right of first refusal agreement for the town parcel know as the Curit property.

This item taken out of order per agreement of the Board.

**Herb Maine:** This item per legal has to go to Town Meeting.

**Mark Dyer:** Motion to structure a warrant article asking Town Meeting to authorize the Selectmen to extend the existing agreement of Right of First Refusal easement on the Curit Property to the Land Trust.

**Chris Rich:** Seconded.

**Vote:** Unanimous.

4.A To see if the Board will take up unfinished budget business:

i. Compensation review: Town Clerk, Harbormaster/Warden, Public Works Foreman, Health Officer.

**Donna Damon:** We need evaluation forms for each employee. We do not need a Public Works Foreman. We need to discuss each position and compensation. This needs to be done in Executive Session.

Board in agreement that no discussion will take place until Executive Session is held.

ii. To approve the 2010/2011 budget

**David Hill:** We cannot approve the budget until we make decisions on Salaries.

4.B To see if the Selectmen will set a date for a meeting to approve the Warrant for the June 5th Town Meeting.

**David Hill:** Motion to hold a Public Hearing May 19th, 6PM at the Hall.

**Mark Dyer:** Second.

**Vote:** Unanimous.

4.G To see if Selectmen will authorize the chair to sign a letter of support for the SHIP Grant Application on behalf of the Board.

**David Hill:** Motion to draft a letter of support and authorize the Chairman to sign.

**Donna Damon:** Second.

**Vote:** Unanimous.
4.E To see if the Board of Selectmen will set a date for a public hearing for Victualer’s, Special Amusement and Liquor Licenses.
Donna Damon: Motion to hold public hearing at the regular meeting of June 9th.
David Hill: Second.
Vote: Unanimous.

4.F To see if the Selectmen will fill a vacancy in the Coastal Waters Commission.
Donna Damon: Motion to for go this item until we have a chance to look at appointments.
Mark Dyer: Second.
Vote: Unanimous.

David Hill: Motion to approve all prior minutes.
Mark Dyer: Second.
Vote: Unanimous.

6. Approve Expense Warrant.
Mark Dyer: Motion to approve Expense Warrant in the amount of $66,649.66
Donna Damon: Second.
Vote: Unanimous.

7. New Business:
None.

8. Adjourn.
Mark Dyer: Motion to adjourn meeting at 9:08PM
Donna Damon: Second.
Vote: Unanimous.

Respectfully submitted by Susan Campbell, Town Clerk.