
Meeting called to order at 7:02PM

1. Discussion on the proposed 2010-2011 Capital Plan, with emphasis on Capital Planning process in general.

   Mark Dyer: Have we defined all needs now and in the future?
   Scott Seaver: Not completely.
   Donna Damon: I think we should look at things that have not been identified.
   David Hill: I think we should look more at the warrant tonight, but if we are going to identify items maybe we should look at some kind of a bobcat for Cousins Island. We will have to clean the snow of the sidewalk.
   Scott Seaver: What ever we get it will need to clean the pier. I do not think a bobcat is the right piece of equipment, maybe just a snow blower.

   Donna Damon: We need to think about some kind of a mower.
   Scott Seaver: Probably just a regular mower will do what we need.

   David Hill: We need a full list of all the Town assets.
   Scott Seaver: I can give you the list of everything listed on our insurance.

   Donna Damon: Discussed the need to look at putting money away to do surveys of the paper streets. We are on a time frame for doing this.
   Herb Maine: Should we put this in road inventory and how much do you have in mind?
   Donna Damon: With the survey and research it could be $6,000/$7,000 per sub-division and we have twelve to seventeen pieces.
   David Hill: Maybe we should take two or three a year.

   Donna Damon: Discussed the need to look at putting stairs at coastal access areas.
   We should put $3,000 to $5,000 aside.
   Herb Maine: Do we create a budget line Coastal Access?
   **David Hill: Motion to create CIP Reserve account for $7,500 for Coastal Access.**
   **Mark Dyer: Second.**
   Scott Seaver: Do we fund this every year?
   David Hill: Yes with a cap of $20,000. As drawn down replace it. We will vote on this every year.
   Scott Seaver: I think this should be a reserve account that does not need Town Meeting, give the right to access the account to the Selectmen.
   **David Hill: Amend motion to add “can be accessed by the Board of Selectmen with a cap of $20,000”**
   **Vote: Unanimous.**
Donna Damon: Discussed the need to set money for the Cemetery for repairs and cleaning of the stones. We need a meeting with the Committee. I think an amount of $5,000.

Donna Damon: Motion to establish an account of $5,000 for a restoration reserve.
No Second.

David Hill: We need to have better working relation with Committee and hold workshop.

David Hill: Motion to hold Workshop with Cemetery Committee on May 26th, 2010 at 7PM at the Island Hall.
Mark Dyer: Second.
Vote: Unanimous.

Donna Damon: We need to explore the need of storage space and/or office space.

Mark Dyer: Motion to direct the Town Administrator to do research on any storage and space needs. This would include building or adding on to existing buildings and bring recommendation back to the September 2010 regular meeting.
David Hill: Second.
Vote: Unanimous.

David Hill: Motion to accept CIP & Maintenance Plan as drafted with an additional line of $7,500 for Coastal Access, Total amount $229,529. To direct Town Administrator to rework spread sheet to include all Town assets greater than $7,500 for next year’s budget or by the end of fiscal year.
Mark Dyer: Second.
Vote: Unanimous.

2. Discussion relative to wage increases proposed in the 2010-2011 proposed Operating Budget.

A. Discussion relative to job description and wage ranges.

Donna Damon discussed the need the base of the positions and how they relate.

Scott Seaver: Discussed the change in the Animal Control Officer Budget line. He stated that he had look at other communities and how they pay their control officer.

Mark Dyer; Motion to accept the Animal Control Officer Budget as presented in the amount of $2,700.
David Hill: Second.
Vote: Unanimous.

Scott Seaver: Discussed the Code Officer position and after some research he would leave it as is.

Mark Dyer: Motion to accept as presented.
Donna Damon: Second.
Vote: Unanimous.

Scott Seaver: Discussed the proposed increase for the Public Works Equipment Operator. He advised with the research done he would like to increase it to $16.00 hourly.

David Hill: Motion to accept Operator change, but leave part time pay as is.

Mark Dyer: Second
Discussion: Mark Dyer stated he has concerns about the performance of the Department and the Leadership. He stated he will recues himself from the vote and also decided to rescind his second on the motion.

No Second on the motion.
Donna Damon: Stated that we need to go through all employees, not only wages but job descriptions.

Chris Rich: Motion to increase the Equipment Operators pay to $15.50 hourly.

David Hill: Second.

Vote: Four (4) in favor with One (1) recues.

David Hill: Motion to adjourn meeting at 9:35PM

Mark Dyer: Second.

Vote: Unanimous.

Respectfully submitted by Susan Campbell, Town Clerk.