Town of Chebeague Island
Board of Selectmen Meeting - Minutes
March 19th, 2008 at 7:00PM
Chebeague Island Hall & Community Center

1. Meeting called to order at 7:07PM.
Present: Mark Dyer (Chair), Herb Maine (Vice-Chair), Donna Damon, Chris Rich, Leon Hamilton.

2. Announcements:
   2.1 Mark Dyer announced the hiring of Anita Anderson as the Town’s new Health Officer and Bob Konczal as the new Assessor.
   2.2 Mark Dyer announced the hiring of an Interim Town Administrator Scott Seaver. Mark Dyer asked for motion to approve Interim Town Administrator contract. Leon Hamilton – MOTION – To approve Interim Town Administrator contract as drafted and signed. Donna Damon seconded. VOTE: Unanimous.
   2.3 Mark Dyer advised that the Selectmen have hired the Greenshoe Group to handle the HR project for the Town.

3. Public Comments:
   Kenneth Hamilton said that he liked the idea that the Town has Scott Seaver coming on board. Mark Dyer thanked Donna Damon and Bill Shane for their help in bringing Scott Seaver on board.
   Doug Ross discussed the NIMS Proclamation and how it makes us eligible for grants through FEMA. The Selectmen need to sign Emergency Operation Plan. We also need a DUNN number from Dunn & Bradstreet and it will need the Town seal. Also, asked if Tom Calder and the Town Clerk would look into getting the plan completed. Mark Dyer asked for any further comments. Seeing and hearing none closed comments.

4. Approval of minutes:
   Mark Dyer asked for a motion to approve minutes for: February 5th, 10th and 21st.
   Donna Damon motion to approve prior minutes as written. Chris Rich seconded.
   Herb Maine motion to have agenda changed to minutes on the Feb 21st minutes. Vote: Unanimous.

5. Approval of Warrant of #17:
   Donna Damon asked to have invoice dates on warrant. Donna Damon also asked about TAN interest payment.
   Herb Maine – MOTION – To approve Warrant #17 as presented. Donna Damon – seconded.
   Vote: Unanimous.
6. Old Business:

6.1 To see if Selectmen will re-approve the Cumberland County Hazard Mitigation Plan.

Beth Howe discussed that we should have waited to do this and it will need to be redone. She advised that FEMA will send back plan. No action is needed tonight. Donna Damon asked what would happen if we have a disaster? Beth advised that we should be alright.

6.2 To see if Selectmen will approve the Wharf Road, Chebeague Island, parking improvements project to progress to final design.

Beth Howe discussed the project. She advised that parking between road and drainage ditch needs to meet criteria and will need adequate lighting These lights would be similar to the ones at Chandlers Cove Wharf. The Planning Board needs to now what the Selectmen would do for financing this project. Leon Hamilton stated that all we were going to start with was putting in some fill and now we are creating a new parking lot. Leon Hamilton asked for the cost of the project. Beth Howe advised that the lighting would be approximately $1743 and light bill would be $145 yearly. This does not include installation. She asked if the Planning Board move ahead? Mark Dyer asked about gravel. David Campbell advised that all the gravel has been used for culvert work. Donna Damon asked how much gravel would be needed for this project. David Campbell advised that we would need to know how big the area would be before estimating how much would be needed. Herb Maine stated that we should not take any action on this and moved to table this item. Leon Hamilton agreed to table this until more information can be given to the Selectmen. Leon Hamilton asked Beth Howe if we could just fill in with gravel. Beth Howe stated the DEP is permit by rule and if they do not reply it’s approved. Herb Maine asked if this can be done with forty (40) man hours. Beth Howe stated that she was not sure. Mark Dyer asked to table 6.2 and wait for the new Town Administrator to come on board.

6.3 Coastal Waters Commission: Report from Commission Chair on minutes of meeting of March 7th, 2008.

Jeff Putnam - Chair of commission not present. Mark Dyer asked for comments. Paul Belesca stated that Jeff Putnam asked him to answer questions. Donna Damon asked why this is on agenda? Mark Dyer replied that Jeff Putnam had asked to do this. Donna Damon asked where the recommendation were. Paul Belesca commented on asking about maintenance of commercial float. He asked why it was not hauled and dried. Leon Hamilton asked what the problem was. Paul Belesca stated that it seemed to be sinking. David Campbell advised that the limber holes were frozen. Leon Hamilton asked if we have a float if we hauled this one. David Campbell, yes. Herb Maine stated that if the float is frozen why take it out. David Campbell advised that these floats are designed to stay off and there is nothing that will dry out if it is hauled. He also advised that once the weather warms up it will correct it self. Mark Dyer read from minutes in regard to length of boats in ordinance for tie up at Stone Wharf. Claire Ross stated that ordinance is not being followed and needs to be changed. Donna Damon advised that Peter Lowe advised to amend ordinance at Town Meeting. Mark Dyer agreed that this will be done at Town Meeting. Patti Rich asked if they would put a commercial float at Chandler’s Cove. Donna Damon asked what the tie up limits were at the commercial float at the Stone Wharf. Claire Ross advised there is no time limit. Leon Hamilton advised that the only reason there are floats at Chandlers is due to CMP and phone company.
We cannot just go in and add a commercial float. He also reminded everyone that no gear of any kind can be stored on the wharf. Herb Maine asked that Coastal Waters look into this. Mark Dyer also recommended that Coastal Waters handle this by looking into need and access. Leon Hamilton advised Patti Rich to get people together and go to Coastal Waters with a request. Patti Rich stated that fishermen use facility with good faith. Leon Hamilton stated that as long as they do not impede Casco Bay Lines they have total use of the wharf. Mark Dyer stated that we need to talk to Jeff Putnam and advise that people are asking for recommendations brought to the Selectmen. Ken Hamilton stated that we have a commercial float that the Stone Wharf used by two or three fishermen and now we need one at Chandlers, please remember that you do not see any other fishermen asking for floats. Ken Hamilton also stood up and read two letters addressed to the Harbormaster in regard to towing when people need help, which thanked the Harbormaster. Leon Hamilton advised that the Harbormaster is on call to help with all Search and Rescue. It is the law of the sea to assist anyone in distress. Paul Belesca advised that he was aware of the incident in one of the letters. He stated that he listens to the radio and this person should have called Sea-Tow. He did not feel that this person was in distress. Paul Belesca stated that the individual called him and Paul advised that he was not available and to seek other alternatives. Donna Damon advised that the individual could not make the motor run. Claire Ross advised that she towed the individual in as it was coming on dark. She stated the incident would rapidly have become a search and rescue as the individual’s engine would not start. She advised that she was not aware of the prior phone calls. Mark Dyer asked for further comments, seeing and hearing none asked to move on.

6.4 To see if Selectmen will authorize final engineering plan for Wharf Road, Cousins Island, turn around.

Mark Dyer explained that design has changed from solid fill to hammer head with pilings. He advised that the Town of Cumberland will give the Town $3,664.91. Our financial obligation has changed due to design changes to $2,316. If we decide to complete the project which includes road improvements and the hammerhead at Cousins Island, the Town will have to come up with up to $250,000 and the State will contribute about 80% of the cost of the project which is about $800,000.

Donna Damon – MOTION – To approve $2,316 to send project to final design.

Leon Hamilton stated that he is against this project and stated that this should go to Town Meeting. Donna Damon stated that it would be up to six (6) weeks before we can get final cost. Patti Rich stated that the money should not be spent unless needed. Herb Maine agreed that we need to be really careful. He stated he would like to wait until July 1st and see if Town Meeting would approve. Mark Dyer stated that he talked to Andy MacDonald. Andy wants to see this thru and to wait until July is not his first choice. If the community June 7th does not vote in favor of the project if will more than likely die. Ken Hamilton stated that he did not understand how you could refuse $2,300 to get help. Donna Damon concurred with Ken Hamilton. How can we put this in jeopardy over $2,000? Leon Hamilton asked why putting this off will jeopardize anything. Patti Rich asked if Andy would work with June. Mark Dyer advised that jeopardizing funding, maybe not, but putting off until June maybe. Donna Colbeth stated that the project is more important than she thought. Beth Wiles asked where does this leave us with Yarmouth? Donna Damon advised that there will be no discussion with them. Mark Dyer asked when special town meeting would be proposed. Sue Burgess asked if contingency money can be used as this has been in the planning for years. Donna Damon advised that we have known about the project since Oct. 2007 and we need to act.
Leon Hamilton – MOTION – To hold a Special Town Meeting sometime in May. This will be the only agenda item. It should also address complete issue. Herb Maine – seconded.
Herb Maine, we need to give Town best information possible. I think we should put on July 1st Town Meeting.
Beth Howe stated that she had learned a lot today due to discussion. We need to put a lot of thought in how we would pay for this and the time frame. We already have a large debt and need to be responsible. Mark Dyer advised that there will be two to three more meetings before any thing is decided.
VOTE: Three (3) in favor of the motion – Herb Maine, Chris Rich & Leon Hamilton
Two (2) opposed to the motion – Mark Dyer & Donna Damon

6.5 To see if the Selectmen will address the issue of auditing and financial services required by the Town.
Herb Maine advised that there is nothing to report.

Leon Hamilton asked to set the date of the Special Town Meeting, Saturday, May 3rd at 9AM
Leon advised that we should approve spending $2300. Mark Dyer advised that he will not talk about a half done plan at Town Meeting.

7. New Business:
Claire Ross spoke on the concerns of the supervision of the Harbormaster. She is hoping that This can be settled when Scott Seaver is on board. She also advised that conflicts with ordinance creates less than amiable meetings. Mark Dyer advised that Selectmen have legal opinion from Peter Lowe, Town Attorney. Mark Dyer read letter from Peter. Mark also advised that every employee answers to the Town Administrator and Selectmen.

Mark Dyer – Requested a motion to adjourn.
Donna Damon – MOTION to adjourn.
Chris Rich – seconded.
Meeting adjourned at 9:50PM
Respectfully submitted: Susan Campbell, Town Clerk