

Town of Chebeague Island
Cemetery Committee Meeting

Monday, Feb 25, 2008 3 pm @ Library

MONTHLY MEETING 3RD MONDAY OF EACH MONTH
at the Chebeague Library 3 pm
Next meeting Monday, March 17, 2008

Minutes

Call to order by Dianne Calder @ 3:10 pm.

Present: Dianne Calder, Dick Calder, Lynne Priest, Gail Miller, Ken Hamilton, Deb Bowman,
Martha Hamilton and Town Administrator, Ron Grenier.

Election of Officers— Deb Bowman accepted the nomination as Chairperson and was voted in unanimously. Ken Hamilton agreed to be Vice-Chair for a one year term and Gail Miller as Secretary. Both were voted in unanimously.

Discussion of whether or not to have a treasurer— Committee feels that we need to have at least a quarterly accounting report of income from sales of lots and expenses. Deb thought it could be a titular position just so we can be in the loop. The state mandates that 30% of the sale of a lot goes into the Perpetual Care account. There is a checking account with a balance of over \$51,000. and checks in the safe at the Town Office. **Lynne will check with clerks.**

?Does the committee have oversight of the Perpetual Care Fund?

Budget - Budget from year 7/01/07 was \$5,000. of which \$3302. has been used. A mandated expense is flags for the graves of Veterans which will be approx. \$350. to be in place before Memorial Day. The Cumberland Cemetery Association (CCA) bought the markers/flag holders for the Chebeague Cemetery last year and we have 12 extra on hand. There will be another expense this spring. There has not been water in the cemetery spigot near the church parking lot for 2 years. Dick has had Jon Rich up to look at it and they will check it this spring when the ground thaws. They suspect that the pipe which comes across the South Road from the Parish House is broken under the road and they may have to dig it up.

?Can we have a Free Labor Agreement with the Town Road crew to attend to issues such as this which may need heavy equipment?

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Budget cont.

Budget for year 7/01/08-6/30/09 should include gas for mowing (Calders have always donated this as a benevolent act for their community) Dick will start keeping track of this. If someone else takes over some day, that person would likely charge for gas, so we need to know how much it would be. Dues to the Maine Cemetery Association \$25.00 per person. for 3 people. It should also include the cost of a new mower—around \$4,000. The 2 mowers we have are running on borrowed time. One is 14 years old the other was rebuilt when we got it and we've had it for 10 years. Dick says it's much more efficient to have 2 mowers. Budget also includes \$3520. for labor and another \$1000. for parts, equipment, incidentals.

?Should a new mower be a town capital expense? Or should we put it into our budget?

75.00 dues
350.00 flags
3520.00 labor
4000.00 mower
1000.00 incidentals
8945.00

Motion (Lynne): Ask the selectmen for \$9,000. for budget for Cemetery including \$4,000. for new mower. Second (Miller) Vote unanimous

Deeds - Dianne says they haven't had the actual paper deeds for a while. She's been selling plots, but has not physical paper to file. . The deeds were handled by the Town of Cumberland Office clerks in the past, but will now be handled by the Chebeague Town Clerk. Martha says you can buy standard deeds at a stationary store. **Lynne will look into this.**

?Is there a deed for the Chebeague Island Cemetery?

Goals - Dick reports there are about 75 –100 spaces left in the existing cemetery. Dianne reported that for 15 years they've been trying to acquire the strip of land between the mausoleum and the transfer station from the town for more lots. Dick estimates 75-100 more spaces there. Is there a concern that because the lots are so inexpensive that strangers will be buying lots here? After discussion, it does not appear so at this time. Can we /should we replace stones which have crumbled if there are no living relatives to repair such? There is a state mandate about care of veterans graves.

Stones can be cleaned , bushes bought and planted—we need a field trip to look things over and make a plan.

Martha and Dianne are working on maps.

Lane markers.

The general public needs an update about rules, regulations and procedures of cemetery. No person is to bury human remains without contacting the committee or it's designated agent (Dick or Dianne).

Meeting adjourned 4:30 pm

Respectfully submitted,

Deborah A. Bowman

Action Items for next meeting:

- Ask new TOCI administrator if committee needs bylaws ^{yes - done} and if we need to post notice of our meetings.
- Discuss deed forms to be adopted by TOCI
- Ask TOCI about use of town equipment for cemetery ie water line repair, loam deliveries, tree work
- Develop policy for buying back cemetery lots
- Metal cemetery sign to be repaired
- Church/Healy family volunteers to help clean up cemetery