Meeting called to order at 7:06PM

*Mark Dyer discussed the look of the new agenda’s.*

2. Public Comment:

Donna Damon stated that she had residents asking her about the long term plans for the roads. Mark Dyer asked about the yearly posting of the roads that traditionally happen in the spring. Ron Grenier stated that he would talk to David Campbell about the postings.

*Donna Damon – Motion: To have Town Administrator look into the annual spring posting of the roads. Leon Hamilton seconded. In discussion Mark Dyer asked when the postings would be issued and how long they would last.*

*Vote: Unanimous.*

3. Approval of prior meeting minutes:

3.1 Minutes from January 16th, 2008.

*Leon Hamilton – Motion: To accept minutes as written. Donna Damon seconded.*

*Vote: Unanimous.*

3.2 Minutes from January 23rd, 2008.

*Herb Maine – Motion: To accept minutes as written. Chris Rich seconded.*

*Vote: Unanimous.*

3.3 Minutes from January 29th, 2008.

*Leon Hamilton – Motion: To accept minutes as written. Donna Damon seconded.*

*Vote: Unanimous.*

3.4 Warrant:

Leon Hamilton asked why barging for solid waste, sand and salt are all in one account. He would like to see them separated in the 08/09 Budget. Mark Dyer asked how many trips Lionel Plante was charging us for. Ron Grenier stated nine (9). Leon Hamilton asked about the Pine Tree Waste amount. Ron Grenier advised that we are charge for trucking and this was for January 2008. Donna Damon asked about the Tracfone for the Rescue. Beth Howe stated that it will be used to call the hospitals.
3.4 Warrant - continued:
Mark Dyer asked about the Brann and Isaacson bill, wanted to know if the amount shown was all we owed. Ron Grenier stated he has not received a bill for January 2008. Mark Dyer asked for further discussion. Seeing and hearing none closed discussions

Herb Maine – Motion: To approve Warrant #15. Leon Hamilton seconded.
Vote: Unanimous.

4. Communications:

4.1 Harbor Master: Stone Pier Permit Application and letter to residents.

Mark Dyer directed this to Claire Ross. Claire discussed the letter going out to the island residents. Claire also stated that there will be more permits sold this year so the floats will totally used and that is why she is requesting better fendering. Donna Damon asked why the letter stated that the permits expire on November 1st, 2008. Claire advised that it’s a date that we need to work with in regards to the hauling of the floats. Claire advised that the floats may not be hauled on that date, but she needs time to post the hauling and if the weather does not cooperate we may need to haul them quickly. She stated that we need good clear communication with the permit holders. Leon Hamilton stated that by having the November 1st expiration it gives us the ability to remove the floats. Jeff Putnam stated that the Coastal Water Commission voted unanimously to go with Claire’s letter and application at the regular meeting. Leon Hamilton asked when the permits will be issued. Claire advised April 10th. Leon Hamilton stated that just because we issue the permits it doesn’t mean the weather will allow the launching of the floats. Donna Damon advised that a check should accompany the application so it is prepaid.

4.2 Copy of Coastal Waters Commission Minutes:

Mark Dyer directed this to Jeff Putnam. Jeff advised that he would like to wait to discuss this in the March regular meeting. Jeff did not feel he was ready and wanted to compile more information. Leon Hamilton asked about changing the wording of the length of the boats that can tie up. Leon Hamilton also asked if the fees could be completely be left out of the ordinance so changes can be made at a Selectmen’s Meeting. Claire Ross stated that the fees are not listed in the Shellfish Ordinance. Ron Grenier advised that fees are equal to costs. Fees are usually not in a warrant.

5. Discussion Items:

5.1 Fund Balance Draft Policy.

Ron Grenier discussed the memo written in reference to the Fund Balance. He discussed the need of a maximum percentage target. Donna Damon stated that we haven’t been thru a full budget year. We can estimate what we may come up with. Mark Dyer discussed working towards a fund balance, but making sure the goal is clear. Herb Maine stated that this is premature. It’s prudent to have a goal of eight percent (8%).

PAGE 2
Discussion of Fund Balance continued:
It’s recommended to do as it effect’s TAN’s or borrowing ability. Mark Dyer asked if it was the Board’s wish not to act on this at this time. Herb Maine stated that no action should be taken. Ron Grenier stated this was for discussion only.

5.2 Special Town Meeting:

Mark Dyer asked if the Board would consider setting a date for a special town meeting. Ron Grenier stated that there are four or five items that need to be handled. Herb Maine asked for a draft of the warrant be sent to the Selectmen.

Herb Maine – Motion: To direct Town Administrator to draft warrant for the Board of Selectmen to approve. Chris Rich seconded.

Discussion: Donna Damon wants language from MMA on foreclosures.

Vote: Unanimous

6. Action Items:

6.1 Approve RFP for Comprehensive Plan.

Mark Dyer directed this to Beth Howe. Beth Howe discussed the RFP for comprehensive planning. She discussed how the group will break up into sub committees. She also discussed that the State guidelines are very specific. She explained that there is Town and grant money to fund hiring a consultant. The consultant will have one (1) month to write proposals. This position will be advertised in the Press Herald and Forecaster. The final decision will be determined by the Board of Selectmen. Herb Maine asked for a breakdown of funding. Beth advised that she will get that information for the Board. Donna Damon asked that Beth be sure that she discusses the total budget with the consultant so that they will understand. Leon Hamilton asked Beth if this is a good time to hire a consultant. Is it needed? Beth advised that this will not happen until 2009. Herb Maine stated that he will not approve this tonight as he is not sure of the money. Beth stated that maybe the amount should not be stated in the plan. Herb Maine stated that taking the number out and Beth negotiate, he will approve plan. Herb Maine also stated that Beth needs to reword the statements about the Town Planner.

Herb Maine – Motion: To accept RFP Plan as presented with recommended changes. Donna Damon seconded.

Vote: Unanimous

6.2 Approve Maine Municipal Bond Bank Proposal to Finance $4.8 Million Long Term Debt.

Ron Grenier discussed the MMA Bond Bank. They have approved us to a “stand alone issuance” or option two (2) “spring issue”. Ron discussed the cost comparisons and interest differences. He advised that the “spring issue” is a better deal for the Town.

Herb Maine – Motion: To accept proposal of Section Two (2) Spring Issue to fund long term debt for the Town. Donna Damon seconded.

Vote: Unanimous
Mark Dyer asked for motion to adjourn business section of the meeting and move into Executive Session.

*Herb Maine* - Motion: To adjourn and move into Executive Session.

*Chris Rich* seconded.

Vote: Unanimous

Business section of meeting adjourned at 9:06PM

7. Executive Session.

7.1 Convene in Executive Session Pursuant to Title 1 MRSA, § 405(6)(A) – Appointment of Health Officer and Employee Pay requests.

*Herb Maine* – moved to enter into Executive Session Pursuant to Title 1MRSA, §405(6)(A), to discuss appointment of Health Officer and Personnel.

*Mark Dyer,* seconded.

Vote: Unanimous.

Executive Session called to order at 9:10PM

*Herb Maine* – moved to exit Executive Session.

*Leon Hamilton,* seconded.

Vote: Unanimous.

Executive Session adjourned at 10:15PM.

Respectfully submitted by Susan Campbell, Town Clerk